

## Regular Meeting – October 8, 2012

The October 8, 2012, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, and Halpin. Also present: Administrator-Clerk-Treasurer Ponto, Department of Public Works Director Bates, Barb Zempel, Travis Schroeder, Cory Scheidler, Lisa Flemming, and LeAnn Ralph. Excused: President Stene. Trustee Halpin will serve as meeting Administrator.

**Public Appearances:** Barb Zempel appeared before the Board and explained the changes that are taking place at the State level. Digital photos and sketches will need to be added to stay in compliance. Zempel asked the Board to consider adding money to the 2013 budget for the extra items needed.

**Minutes:** A motion was made by Trustee S. Olson and seconded by Trustee Schauer to approve the September 24, 2012, regular board meeting minutes.

Voting for: Trustees C. Olson, S. Olson, Gunnufson, Schauer, Johnson, and Halpin.

Voting against: none.

Motion carried.

**Park Drive Project Bid Award** – A motion was made by Trustee C. Olson and seconded by Trustee S. Olson to table the Park Drive Project Bid Award until after the closed session discussion.

Voting for: Trustees Johnson, Schauer, Gunnufson, Schauer, Johnson, and Halpin.

Voting against: none.

Motion carried.

**Squad Car purchase** – A motion was made by Trustee C. Olson and seconded by Trustee Schauer to solicit bids for a new squad car from the four surrounding communities Bloomer, Colfax, Menomonie and Sand Creek.

Voting for: Trustees C. Olson, S. Olson, Gunnufson, Schauer, and Halpin.

Voting against: none.

Abstain: Trustee Johnson.

Motion carried.

**Eligibility List For Future Staffing** – A motion was made by Trustee C. Olson and seconded by Trustee S. Olson to authorize the Colfax Police Department to advertise for future full-time and part-time police officers, advertising at the local technical colleges, the Colfax Messenger, and wilenet, with an ending date of October 26<sup>th</sup>, 2012, at 3:00 p.m. with a testing date of Saturday, November 10<sup>th</sup> pending the school's approval.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, and Halpin.

Voting against: none.  
Motion carried.

**Professional Service Agreement – Hydro Designs – Cross Connection Services** –A motion was made by Trustee C. Olson and seconded by Trustee Schauer to allow Director Bates to do more research about what will be required from the DNR.

Voting for: Trustees C. Olson, S. Olson, Gunnufson, Schauer, Johnson, and Halpin.  
Voting against: none.  
Motion carried.

**Set 2013 Budget Public Hearing – November 26, 2012** – A motion was made by Trustee C. Olson and seconded by Trustee Schauer to approve November 26, 2012, as the date for the 2013 budget public hearing.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, and Halpin.  
Voting against: none.  
Motion carried.

**Municipal Building Project – Approval of Change Order #5** – A motion was made by Trustee Johnson and seconded by Trustee S. Olson to approve the change order #5 submitted by Cedar Corporation for the Municipal Building Project.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, and Halpin.  
Voting against: none.  
Motion carried.

**Municipal Building Project – Final Pay Application** – A motion was made by Trustee C. Olson and seconded by Trustee Johnson to approve the final pay application on the Municipal Building Project.

Voting for: Trustees C. Olson, S. Olson, Gunnufson, Schauer, Johnson, and Halpin.  
Voting against: none.  
Motion carried.

**Committee/Department Reports** – Trustee Halpin reminded the Board that there were minutes in their packet from the Public Safety Committee Meeting.

**Review/Approval – Bills** – A motion was made by Trustee C. Olson and seconded by Trustee S. Olson to approve the bills as presented.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, and Halpin.  
Voting against: none.  
Motion carried.

**Closed Session** – A motion was made by Trustee C. Olson and seconded by Trustee Schauer to convene into closed session pursuant to WI Statutes 19.85(e) Deliberating or

negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, and Halpin.  
Voting against: none.  
Motion carried.

**Open Session** – A motion was made by Trustee C. Olson and seconded by Trustee Schauer to convene into open session. Press was present for remainder of meeting.

Voting for: Trustees C. Olson, S. Olson, Gunnufson, Schauer, Johnson, and Halpin.  
Voting against: none.  
Motion carried.

**Park Drive Project Bid Award** - A motion was made by Trustee Johnson and seconded by Trustee Schauer to award the bid to A-1 Excavating, Inc. for \$192,916.80 for the Park Drive Project. The bid received from R.M. Schlosser Excavating, L.L.C., was not signed; therefore the bid was awarded to A-1 Excavating, Inc.

Voting for: Trustees C. Olson, S. Olson, Gunnufson, Schauer, Johnson, and Halpin.  
Voting against: none.  
Motion carried.

A motion was made by Trustee C. Olson and seconded by Trustee Gunnufson to allow Ayres and Associates Engineer, Lisa Flemming, permission to discuss with A-1 about dropping the (alternate bid) water loop from the project.

Voting for: Trustees Gunnufson, S. Olson, C. Olson, Schauer, Johnson, and Halpin.  
Voting against: none.  
Motion carried.

A motion was made by S. Olson and seconded by C. Olson to adjourn the October 8, 2012, Regular Board meeting at 8:16 p.m.

Voting for: Trustees Gunnufson, S. Olson, C. Olson, Schauer, Johnson, and Halpin.  
Voting against: none.  
Motion carried.

---

Mark Halpin, Board Trustee

Attest: Jackie L. Ponto  
Administrator-Clerk-Treasurer

**Village of Colfax**  
**Items Purchased from Vendors**

**For the Period From Sep 24, 2012 to Sep 30, 2012**

Filter Criteria includes: Report order is by Vendor ID, Item ID. Report is printed in Detail Format.

Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
<b>General Account</b>					
ANTHEM BCBS WI GRP	LIFE INSURANCE	117.38	GETTYSBURG	STREET LIGHT POLE SUPPLIES	474.99
ARAMARK UNIFORM	uniforms/towels - parks	10.02		FLAGS - ELECTION	86.82
	uniforms/towels - streets	12.45	GREATWEST	Donald R. Knutson	180.00
	uniforms/towels - W/S	10.93		Donald J. Logslett	90.00
	uniforms/towels - parks	19.42	KYLE'S MARKET	CLEANING SUPPLIES	21.45
	uniforms/towels - streets	21.85	LEWIS CHAD	LIBRARY ENTERTAINMENT	300.00
	uniforms/towels - W/S	20.33	LIVE OAK MEDIA	CIRCULATION SUPPLIES-LIBRARY	72.83
	uniforms/towels-parks	10.02	MENOMONIE FIRE	FIRE EXTINGUISHER - VILLAGE HALL	39.99
	uniforms/towels-streets	12.45	MIKES AUTO REPAIR	MAINTENANCE ON 06 IMPALA	39.19
	uniforms/towels-W/S	10.93	Ponto, Jackie	mileage-FEMA meeting	27.75
Associated Bank/Ciar	HSA - 9.27.12 Payroll	280.54	Ponto, Jackie	Reimb. Hotel-Treasurer Confere	308.86
AYRES ASSOCIATES	PARK DRIVE EXTENSION	13,650.00	Ponto, Jackie	Reimb. Mileage	165.39
	FEMA FLOOD STUDY	622.25	Riemer, Sheila	MILEAGE - PICK UP ABSENTEE BAL	20.65
	FIRST STREET	758.17	SCHOFIELD	Legal issues-bldg inspection	85.50
	PARK DRIVE STORM SEWER	830.41	SCHOFIELD	Legal-bow hunting ord.	95.00
	PARK DRIVE STORM SEWER	829.40	SENN BLACKTOP	VILLAGE STREET PATCHING	230.85
BAKER & TAYLOR INC	LIBRARY - CIRCULATION SUPPLIES	171.10	US DEPT OF TREASURY	9.27.12 fed with	1,608.30
	LIBRARY - CIRCULATION SUPPLIES	430.87	US DEPT OF TREASURY	9.27.12 ss	1,965.57
BREMER & P GEHRING	HSA - 9.27.12 Payroll	17.63	US DEPT OF TREASURY	9.27.12 med	548.14
CARDMEMBER SERVICE	LIBRARY - CIRCULATION SUPPLIES	420.53	VERIZON	CELL-W/S	50.44
CEDAR COUNTRY CO-OP	FUEL-POLICE	264.29	VERIZON	CELL-ADMIN	50.33
	FUEL-PARKS	122.61	WI DEPT OF FINANC.	Notary Application Fee	20.00
	FUEL-STREETS	122.93	WI DEPT REVENUE	9.13.12 State Payroll Tax	858.61
	SERVICE - IMPALA	251.98	WI DEPT REVENUE	9.27.12 state withholdings	897.26
	FUEL-CEMETERY	62.80	WI Dept WorkforceDev	9.1.12 - 9.8.12 Unemployment -	363.00
	SUPPLIES-VILLAGE HALL	226.62	WI Dept WorkforceDev	UNEMPLOYMENT - COGSWELL	363.00
	FUEL-POLICE	427.04	WI Dept WorkforceDev	UNEMPLOYMENT - COGSWELL	363.00
	FUEL-PARKS	399.43	WI Dept WorkforceDev	UNEMPLOYMENT - COGSWELL	363.00
	FUEL-STREETS	830.52	WI DEPT-ETF	RETIREMENT-POLICE	1,038.54
	SUPPLIES-VILLAGE HALL	36.95	WI DEPT-ETF	RETIREMENT-GENERAL	3,184.20
	WATER/SEWER	47.00	WINTER KRIS	LIBRARY ENTERTAINMENT	330.00
COLFAX COMMUNITY FIRE	Final payment on new Fire Hall	5,604.65	WMCA District II	WMCA District II Meeting(Baldw	20.00
Colfax Messenger	Board Proceedings	627.71	WOODS RUN	LUMBER-FAIRGROUNDS	3.17
	Park Drive Bid Ad	145.00	WOODS RUN	LUMBER-FAIRGROUNDS	26.28
	HELP WANTED AD	72.00	ZEMPEL APPRAISAL SE	October Assessing Fee	750.00
COLFAX SCHOOL DISTRI	2011 MOBILE TAX FEE	3,414.15	<b>General Account Total</b>		<b>51,768.80</b>
	2012 MOBILE TAX FEE	3,435.20			
COLFAX WATER & SEWER	W/S CEMETERY	61.20			
	W/S LIBRARY	52.41			
	W/S POLICE	52.41			
	W/S HALL	52.41			
	W/S FAIRGROUNDS	81.14			
	W/S COLD STORAGE	74.79			
	W/S RESCUE	70.40			
	W/S WATER/SEWER	70.40			
DUNN CO CLERK	DOG TAX COLLECTION	232.00			
DUNN CO ECONOMIC	Economic Development Meeting -	25.00			
DUNN CO RECYCLING	SEPTEMBER 2012 RECYCLING	1,335.99			
DUNN ENERGY	CEMETERY ELECTRIC	54.00			

**Village of Colfax**  
**Items Purchased from Vendors**

**For the Period From Sep 24, 2012 to Sep 30, 2012**

Filter Criteria includes: Report order is by Vendor ID, Item ID. Report is printed in Detail Format.

Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
E.O. JOHNSON,CO	COPIER AGREEMENT-LIBRARY	52.00			
GALE	LIBRARY - CIRCULATION SUPPLIES	23.99			
	LIBRARY - CIRCULATION SUPPLIES	117.60			
	CIRCULATION SUPPLIES-LIBRARY	23.39			
<b>Water/Sewer Account</b>			<b>Rescue Account</b>		
Minnesota Pipe & Equ	2.5" NESTING VALVES	189.13	24-7 TELCOM	SURGE PROTECTOR AND SUPPLIES	152.97
PERFECTION PAVING	PATCHING-KYLES	3,146.00	AFLAC	aflac-rescue	39.96
PSC WI	W - PSC ASSESSMENT	156.71	CARDMEMBER SERVICE	RESCUE - EZ CLAIM	39.00
TELEDYNE ISCO	SUCTION LINE & PAPER ROLL	20.00	CITY OF EAU CLAIRE	INTERCEPT FEE	259.69
		88.60	CITY OF MENOMONIE	INTERCEPT FEES	800.00
VILLAGE OF COLFAX	9.27.12 wells-water	100.00	COLFAX W&S	W/S RESCUE	161.96
	9.27.12 wagers-water	418.20	DOLLAR STOP	CLEANING SUPPLIES	8.00
	9.27.12 wages-sewer	418.20	EMEGEAR, LLC	X Large Collar-Inv. 1063	830.76
	9.27.12 HSA-water	207.69	Gilberts of Sand	AMBULANCE MAINT.	52.43
	9.27.12 HSA-sewer	207.69	MENOMONIE FIRE	FIRE EXTING. MAINT.	39.95
	9.27.12 ss/med-water	36.78	PMIC	ICD9 CODE BOOK	111.13
	9.27.12ss/med-sewer	36.78	V OF COLFAX	9.27.12 Federal WH-rescue	300.60
WI DNR	PARK DRIVE DNR PERMIT	140.00	V OF COLFAX	9.27.12 State WH-rescue	191.76
<b>Total Water/Sewer</b>		<b><u>5,165.78</u></b>	V OF COLFAX	9.27.12 Def Comp-rescue	20.00
			V OF COLFAX	9.27.12 SS/MED-rescue	777.50
			V OF COLFAX	Aug. 2012 - dental ins.	167.64
			V OF COLFAX	Sep. 2012 - dental ins.	167.64
			V OF COLFAX	Aug. 2012 - life ins.	26.65
			V OF COLFAX	Sep. 2012 - life ins.	26.65
			V OF COLFAX	Cedar Country - floor dry	9.15
			V OF COLFAX	7.1.12 Citgo fuel	497.83
			V OF COLFAX	8.21.12 WI Retirement - July	661.66
			V OF COLFAX	8.31.12 #789291AFLAC	59.94
			V OF COLFAX	9.13.12 Fed WH-rescue	274.99
			V OF COLFAX	9.13.12 State WH-rescue	164.31
			V OF COLFAX	9.13.12 SS/MED-rescue	708.92
			V OF COLFAX	9.13.12 Def Comp-rescue	20.00
			<b>Rescue Total</b>		<b><u>6,571.09</u></b>