

Regular Meeting – November 14, 2011

The November 14, 2011 Village of Colfax regular meeting was held at 7:00 p.m. in the Village Hall. Members Present: Trustees Halpin, C. Olson, S. Olson, Schauer & Johnson. Members Absent: President Stene. Also Present: Administrator Clerk-Treasurer Cogswell, Deputy Clerk – Treasurer Eastman, Rescue Squad Director Knutson, and Kathy Morse. Trustee Halpin called the meeting to order.

Public Appearances - None

Public Hearings - None

Consent Agenda - Minutes - Oct. 24, 2011 - Motion C. Olson; Second S. Olson to approve the minutes as presented. For: Halpin, C. Olson, S. Olson, Schauer, & Johnson. Against: none, Carried. Training Requests – WRWA Management Conference. - Jessica Eastman, Tom Cogswell, Motion S. Olson; Second C. Olson to approve the training requests. For: Halpin, C. Olson, S. Olson, Schauer, & Johnson. Against: none, Carried. Facility Rentals – None, Licenses – None

Communications – None

Consideration Items - 2010 Audit Presentation – Eric Davidson from Bauman Associates reviewed the 2010 Audit. Motion C. Olson, Second Schauer to accept the 2010 Audit. For: Halpin, C. Olson, S. Olson, Schauer, & Johnson. Against: none, Carried.

Creation of Secondhand Jewelry Ordinance per State Statutes - Motion S. Olson; Second C. Olson to approve the Village attorney to create a Secondhand Jewelry Ordinance per State Statutes. For: Halpin, C. Olson, S. Olson, Schauer, & Johnson. Against: none, Carried.

Resolution 2011-08, Resolution to Comply with GASB 54 – Motion C. Olson; Second Schauer to approve Resolution 2011-08 and set the general fund unassigned fund balance at 20% to 25%. For: Halpin, C. Olson, S. Olson, Schauer, & Johnson. Against: none, Carried.

Trustee Vacancy – Motion C. Olson; Second by Schauer to place a Notice in the Colfax Messenger for 2 weeks to solicit letters of interest from Citizens to apply for the vacancy. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried.

Water Rate Set Telephone Hearing – Motion C. Olson; Second S. Olson to set the Water Rate Hearing for November 30, 2011 at 1:00 pm at the Village Hall. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried.

CRS Emergency Stairs – Motion S. Olson; Second C. Olson to approve bids from Anderson Bridges, Herrick Construction, and LBR Electric as presented. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried.

Municipal Lease & Option Agreement – Motion Schauer; Second S. Olson to approve the agreement with Dairy State Bank. For: S. Olson, Schauer, Halpin, & C. Olson. Against: Johnson, Carried.

2012 Budget – Administrator/Clerk/Treasurer Cogswell presented a draft of a proposed 2012 budget and the process to follow for adoption. Motion C. Olson; Second Halpin to set a Budget Review Meeting for November 17th, 2011 at 6:00pm and set the Public Hearing for the Proposed 2012 Budget on December 8th, 2011 at 6:00pm. For: S. Olson, Schauer, Halpin, C. Olson, & Johnson. Against: None, Carried.

Committee/Department Reports – Administrator/Clerk/Treasurer Cogswell informed the board on the reduction of delinquent water/sewer bills being put on the taxes this year and gave a thank you to Deputy Clerk/Treasurer Eastman and Interim Clerk/Treasurer Morse for her hard work. Informed the Council of a Sand Mining Panel that is holding a meeting on November 17th, 2011. Parks – Reported on volunteers to polish the signage. Personnel – Requested a meeting for the November 17th immediately following the budget meeting to review Working Public Works Director applications. Also to discuss the Union Contract. Water/Sewer – presented for next board meeting a proposal for siding on pump house. Water tower RFP to be sent out beginning of December. Streets – No report.

Public Safety – Chief Gering is back to work fulltime. Personal Property – Organized Chairs in cold storage. Overhead door adjustment proposal.

Review/ Approval Bills - Motion Schauer; Second C. Olson to approve the bills presented. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried.

Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Employment Agreements – EMT. Motion C. Olson; Second S. Olson to convene into closed session. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried.

Open Session - Motion to convene into open session to take any action resulting from the closed session – Employment Agreements – EMT (if necessary), Motion C. Olson; Second S. Olson to convene into open session. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried; Motion C. Olson; Second S. Olson to approve the Employment Agreements – EMT as presented. For: S. Olson, Schauer, Johnson, Halpin, & C. Olson. Against: None, Carried.

Motion C. Olson; Second S. Olson to adjourn. For: all, Against: none, Carried.

Copies of unabridged official minutes are on file at the Village Clerk's Office.

Attest: Thomas K. Cogswell

Administrator - Clerk-Treasurer