

Regular Meeting – May 29, 2012

The May 29, 2012 Village of Colfax Board regular meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Halpin, C. Olson, S. Olson, Schauer & Johnson. Also Present: Police Chief Gehring. Absent: none. President Stene called the meeting to order.

Public Appearances – none

Minutes – Motion by Trustee C. Olson; seconded by Trustee S. Olson to approve the May 7, 2012 Special & May 14, 2012 Regular minutes.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Training Requests – Motion by Trustee S. Olson; seconded by Trustee Schauer to approve the July 25, 2012 Cross Connection Control training request for Randy Bates & Don Logslett.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Facility Rentals – Motion by Trustee C. Olson; seconded by Trustee Schauer to approve the following facility rentals: May 30-June 2, 2012 Thrift Sale–Fairgrounds–Kevin Woolhouse, July 4, 2012 Family Reunion–Fairgrounds–Jeanne Herrick and May 17-19, 2013 Car Show/Swap Meet–Fairgrounds–Red Cedar Classic Auto Club.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Halpin & Stene

Voting against: none

Motion carried.

Licenses - none

Communications – President Stene provided an update on the Fire Station project.

Change Off-Sale Liquor Sales Start Time to 6 a.m. - Kyle Kressin requested, on behalf of liquor licensees, that the ordinance be amended to a 6 a.m. start time for alcohol sales. The Board directed the Village Attorney draft an amended ordinance for the Board's consideration.

Motion by Trustee S. Olson; seconded by Trustee C. Olson to direct the Village Attorney draft an ordinance amending the 8 a.m. alcohol sales start time to 6 a.m.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

2012 Park Street & Utility Extensions Professional Services Agreement-Ayres Associates, Inc. - Casey Werner, Ayres Associates, presented a proposed agreement for engineering services relating to the Colfax Health and Rehab facility's Park Street improvements and utility extensions.

Motion by Trustee Johnson; seconded by Trustee C. Olson to postpone Board action on the agreement until later in the meeting.

Voting for: all

Voting against: none

Motion carried.

DPW Utility Vehicle Acquisition - Public Works Director Bates presented quotes for a utility vehicle.

Motion by Trustee C. Olson; seconded by Trustee Schauer to accept the \$8,800 quote from Airtec Sports, Menomonie for a 2012 Kymco utility vehicle without a plow.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene
Voting against: none
Motion carried.

Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc. – Public Works Director Bates presented a cross connection prevention service agreement.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to submit the proposed service agreement to Weld, Riley, Prens & Ricci law office for legal review.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene
Voting against: none
Motion carried.

Evergreen Cemetery Surveying Memorandum of Understanding – Trustee C. Olson stated Villeneuve Surveying declined the cemetery surveying project.

Motion by Trustee C. Olson; seconded by Trustee Halpin to obtain quotes from other surveyors for the cemetery surveying project for the Board's consideration.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene
Voting against: none
Motion carried.

Filling Village Trustee Vacancy – Trustee Schauer presented Tina Bradford to fill the Trustee vacancy. Ms. Bradford introduced herself to the Board.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to appoint Tina Bradford to fill the current Trustee vacancy through April 2013, with the effective date being the date the Interim Administrator-Clerk-Treasurer administers the oath of office and approve Ms. Bradford's attendance at the upcoming League's new official workshop.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Halpin & Stene
Voting against: none
Motion carried.

Filling Regular Part-Time Deputy Clerk-Treasurer Position – President Stene offered suggestions relating to the Deputy Clerk-Treasurer position and hours. The Personnel Committee will meet on June 11, 2012 at 6 p.m. to discuss the issue. No Board action taken.

Committee/Department Reports – The April 2012 Revenue/Expense Reports were distributed.

Review/Approval-Bills - none

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the Regular Part-Time (30 hrs/wk) EMT/General Laborer Application Review/Interview Selection, Administrator-Clerk-Treasurer Position Vacancy/Employment Agreement and Colfax Health and Rehabilitation Center, Inc. Developer's Agreement.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene
Voting against: none
Motion carried.

- a. Regular Part-Time (30 hrs/wk) EMT/General Laborer Application Review/Interview Selection
- b. Administrator-Clerk-Treasurer Position Vacancy/Employment Agreement
- c. Colfax Health and Rehabilitation Center, Inc. Developer's Agreement

Motion by Trustee S. Olson; seconded by Trustee C. Olson to convene into open session to take any action resulting from the closed session.

Voting for: all

Voting against: none

Motion carried.

Administrator-Clerk-Treasurer Position Vacancy/Employment Agreement – Motion by Trustee C. Olson; seconded by Trustee S. Olson to approve the Administrator-Clerk-Treasurer Employment Agreement and appoint Jackie Ponto as Administrator-Clerk-Treasurer, with a start date of July 2, 2012 or earlier, contingent upon successful completion of a background check, drug/alcohol testing and functional physical capacity test.

Voting for: Trustees C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: Trustee Halpin

Motion carried.

Colfax Health and Rehabilitation Center, Inc. Developer's Agreement – Motion by Trustee S. Olson; seconded by Trustee Schauer to approve the 2012 Park Street & Utility Extensions Professional Services Agreement with Ayres Associates, Inc. for the Colfax Health and Rehab facility's Park Street improvements and utility extensions.

Voting for: Trustees Halpin, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Regular Part-Time (30 hrs/wk) EMT/General Laborer Application Review/Interview Selection – Motion by Trustee C. Olson; seconded by Trustee Schauer for the Personnel Committee to interview two selected EMT candidates on June 5, 2012, with Rescue Director Knutson coordinating the interviews.

Voting for: all

Voting against: none

Motion carried.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to adjourn.

Voting for: all

Voting against: none

Motion carried.

Gary Stene, President

Attest: Pete Gehring
Clerk Pro Tem