

Regular Meeting – July 25, 2011

The July 25, 2011 Village of Colfax Board meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Johnson, Schauer, Halpin, Laska, C. Olson & S. Olson. Absent: none. Also Present: Interim Clerk-Treasurer Morse. President Stene called the meeting to order.

Public Appearances – none

Minutes–July 11, 2011 Regular & July 19, 2011 Special - Motion by Trustee S. Olson; seconded by Trustee Halpin to approve the July 11, 2011 and July 19, 2011 minutes, as submitted.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

Facility Rental – Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the August 25, 2011–Family Fun Circus facility rental.

Voting for: Trustees Halpin, Laska, C. Olson, Schauer, Johnson & Stene

Voting against: Trustee S. Olson

Motion carried.

Licenses – Motion by Trustee Halpin; seconded by Trustee Schauer to approve the following licenses: July 26, 2011–June 30, 2012 Operator – Nathan Mayfield & Jodi Larson and August 12-14, 2011 Temporary Class “B” Beer–Colfax Softball Association.

Voting for: Trustees Johnson, Schauer, C. Olson, Laska, Halpin & Stene

Voting against: Trustee S. Olson

Motion carried.

Communications - Village President Stene presented the Fire Department’s water main letter, Union’s request to begin negotiations on the successor agreement and provided an update on the nursing home’s construction project.

Authorization to Fill Police Department Vacancy Due to Upcoming Resignation – Trustee S. Olson and Police Chief Gehring presented a request to fill the Police vacancy created by the August 2011 resignation.

Motion by Trustee S. Olson; seconded by Trustee C. Olson direct the Police Chief fill the police service hours for up to 120 days with casual part time personnel while the hiring process begins for the fulltime patrol position due to Kathy Faymerville’s August 2011 resignation.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Village Hall Renovation Project-EECDBG Bid Award, Electrical Improvements and Funding Additional Lighting Improvements & Library’s Basement Support – Trustee Laska presented information on the Village Hall project, including bids and the Restoration Group’s financial support history.

Motion by Trustee Laska; seconded by Trustee Halpin to approve \$16,000 in additional Village Hall project funding from the General Fund’s undesignated fund balance, including a \$10,000 contingency allowance; recognize the Restoration Group’s \$5,000 contribution for items other than the roof project and recognize the Village Board’s prior commitment of \$43,350.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

Motion by Trustee Laska; seconded by Trustee Halpin to award the EECDBG bid to Dell Construction, Eau Claire WI, for a base bid of \$340,900 with the following amendments: excluding street lighting and fire alarm rough-in, adding police department air conditioning with the window deduction.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

President Stene stated the Library Board has approximately \$7,000 for its shelving project. He recommended the

Village consider paying for library lighting improvements, radiator removal and basement floor jack installation.

Motion by Trustee Johnson; seconded by Trustee Stene to postpone Board consideration of the Village paying for library lighting and basement floor jack installation until quotes are received and reviewed during the 2012 budget process.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

Colfax Rescue Squad Ramp/Blacktop Project-Berg's Invoice Payment & Funding Completion of Ramp/Blacktop Project – Trustee Laska explained the Berg's Bobcat invoice relating to the clay/unsuitable materials and Perfection Paving's \$5734 invoice for a 3-inch blacktop mat.

Motion by Trustee Laska; seconded by Trustee Halpin to pay the \$9086 Berg's Bobcat and Perfection Paving's \$5734 invoices relating to the Rescue Squad's ramp/blacktop project.

Voting for: Trustees Schauer, Laska, Halpin & Stene

Voting against: Trustees Johnson & S. Olson

Abstaining: Trustee C. Olson

Motion carried.

August 1, 2011 Personnel Committee Meeting Staff Attendance – Trustee Laska requested the Board consider inviting Police Chief Gehring to attend the August 1 Personnel Meeting to view the Administrator-Clerk-Treasurer candidates' videos with the Committee.

Motion by Trustee Laska; seconded by Trustee S. Olson to invite Police Chief Gehring to attend the August 1 Personnel Committee meeting, if he is available.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

2010 Comp Time Grievance Payout-Boyd, Logslett & Gehring – Interim Clerk-Treasurer Morse presented the union grievance settlement and Police Chief Gehring settlement.

Motion by Trustee S. Olson; seconded by Trustee Schauer to authorize paying Mike Boyd \$484.98; Don Logslett \$660.65 and Pete Gehring \$1,027.28 to settle the 2010 comp time grievance.

Voting for: Trustees Johnson, Schauer, C. Olson, Laska, Halpin & Stene

Voting against: Trustee S. Olson

Motion carried.

Utility Disconnection Letter & Past Due Report – Interim Clerk-Treasurer Morse presented the proposed utility shut off letter and past due report.

Motion by Trustees C. Olson; seconded by Trustee Laska to approve the August 1, 2011 utility disconnection letter.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Committee/Department Reports – The July 2011 Police Department operational report was distributed.

Bills – Motion by Trustee S. Olson; seconded by Trustee Laska to approve the bills, as submitted.

Name	Item Description	Amount			
Amazon Credit Plan	books-library	64.86	Farm Plan/John Deere	fuel-police	237.66
	DVDs-library	313.87		fuel-streets	198.90
	computer hardware	288.60		supplies-streets	48.73
		667.33		fuel-parks	136.01
Anthem Blue Cross Blue Shield	dental ins-w/s	158.15		supplies-parks	43.41
	dental ins-police	316.30		fuel-cemetery	132.20
	dental ins-rescue	158.15		supplies-cemetery	49.89
	dental ins-streets	158.15		2004 Chev oil change/maint	145.82
	dental ins-library	158.15		credit memo by John Deere	-27.28
		948.90		fuel-w/s	113.61
				supplies-w/s	28.04
					1,106.99
Anthem Blue Cross Blue Shield	life ins-w/s	44.45	GALE	circulation items	93.58
	life ins-rescue	8.45			93.58
	life ins-police	35.95			
	life ins-streets	13.40			
		102.25	Galls, An Aramark Company	technical supplies-police	206.64
Aramark Uniform Service Inc.	uniforms-streets	11.92		technical supplies-police	64.86
	uniforms-w/s	10.48		technical supplies-police	19.01
		22.40			290.51
Audio Editions	circulation items	14.99	Gary Hill	haul cold mix from Chippewa Fa	100.00
		14.99			100.00
Baker & Taylor Entertainment	circulation items	147.14	Audio Adventures	circulation items	77.40
	circulation items	99.53			77.40
		246.67	Brian Longdo	Permits-Bldg Inspections	25.00
Bauman Associates, Ltd.	1st/2nd qrt 941-general	470.27			25.00
	1st/2nd qrt 941-w/s	11.47	Glenwood City Tribune	ads-library	90.00
	1st/2nd qrt 941-rescue	665.26			90.00
		1,147.00	MidAmerica Books	circulation items	98.67
Bremer Bank & Pete Gehring	7.16.11 payroll-HSA	151.57		shipping	-8.97
		151.57			89.70
Bremer Bank & Kathy Faymerville	7.16.11 payroll-HSA	173.68	Blanche Mittelstadt	8.13.11 facility rental fee re	30.00
		173.68			30.00
Cardmember Service	circulation items	86.00	Kathleen V. Morse	mileage	679.32
		86.00			679.32
Charter Communications	communications-police	115.64	Reliable Office Supply	envelopes	155.33
	communications-library	75.76		office supplies	61.46
	communications-admin	99.35		folders, flash drive, copy pap	81.34
	communications-water/sewer	63.76			298.13
	communications-streets	31.89	Senn Blacktop Co.	West Street heat patches	660.00
	rescue pymt applied to wrong a	-101.03			660.00
		285.37			
Colfax Rescue Squad	copy paper-library	79.80			
		79.80			
Dunn Co Recycling	Jul11 recycling	1,131.78			
		1,131.78			
Dunn Co Treasurer	2010 State School Levy Tax Cre	1,776.98			
		1,776.98			

Spectrum Insurance Group, LLC	boiler/machinery insurance-wat	598.00	Wal-Mart Community/GEMB	paper, cups, binder clips, tis	53.30				
	boiler/machinery insurance-sew	414.00							
	boiler/machinery insurance-res	46.00			53.30				
	boiler/machinery insurance-adm	61.34							
	boiler/machinery insurance-lib	61.33			Weld, Riley, Prenn & Ricci, S.	grievance-Boyd	34.00		
	boiler/machinery insurance-pol	245.33							
	boiler/machinery insurance-str	230.00					34.00		
	crime policy-w/s	6.04							
	crime policy-rescue	253.40			WI Dept of Workforce Dev.	unemployment-dohms unemployment-jenatscheck Feb11 overpymt-police unemployment-dohms	14.65		
	crime policy-library	18.12					203.00		
	crime policy-police	42.28					-262.27		
	crime policy-admin	12.08					14.65		
	crime policy-streets	6.04							
	crime policy-cemetery	6.04					-29.97		
	general liab/public officials-	2,515.00					WI Dept of Employee Trust Fund	health ins-w/s health ins-rescue retirement-w/s retirement-rescue retirement-admin retirement-police retirement-streets retirement-library retirement-cemetery	2,098.70
	auto physical/liab-rescue	2,419.00							2,098.70
	general liab/public officials-	3,677.00			391.41				
	auto physical/liab-w/s	284.00			715.79				
	no fault sewer backup-sewer	1,461.00			470.15				
	general liab/public officials-	401.00			851.83				
	general liab/public officials-	82.00			410.68				
	general liab/public officials-	1,159.00			492.02				
	general liab/public officials-	252.00			169.71				
	general liab/public officials-	1,724.00							
	police professional-police	2,051.00			7,698.99				
	auto physical/liab-police	474.00							
	general liab/public officials	2,253.00			Wisconsin Cartridge Corp.	technical supplies-police	240.00		
	auto physical/liab-streets	766.00							
	general liab/public officials-	215.00					240.00		
	general liab/public officials-	1,269.00							
	general liab/public officials-	314.00			Xcel Energy	electric-sewer plant electric-police cold storage electric-well 3 electric-street lights electric-admin electric-library electric-police electric-street lights electric-street lights electric-streets electric-streets electric-water tower electric-ball field electric-well 2 electric-fairgrounds electric-well 1 electric-street lights electric-DPW-streets electric-DPW-water electric-DPW-sewer electric-rescue electric-street lights electric-street lights	127.65		
	11-12 w/c-rescue	12,553.00					27.02		
	11-12 w/c-water	1,211.00					289.67		
	11-12 w/c-sewer	1,014.00					168.77		
	11-12 w/c-board	54.00					83.42		
	11-12 w/c-court	39.00					83.42		
	11-12 w/c-admin	161.00					83.41		
	11-12 w/c-village hall	58.00					70.98		
	11-12 w/c-police	3,100.00					119.28		
	11-12 w/c-streets	1,532.00					14.53		
11-12 w/c-cemetery	365.00	16.71							
11-12 w/c-library	179.00	119.20							
11-12 w/c-parks	166.00	224.29							
	43,748.00	914.78							
		212.29							
		70.98							
		143.47							
		71.74							
		71.74							
		143.47							
		79.65							
		1,039.26							
Dept. of the Treasury	fed withhodling-7.7.11 -genera	1,473.98							
	ss/med 7.7.11 general & w/s	1,740.76							
	fed withholdings-7.7.11 rescue	180.45							
	ss/med 7.7.11 rescue	681.32							
		4,076.51							
Verizon Business	cell-judge	1.19							
	cell-rescue	56.25							
	cell-w/s	11.48							
	cell-streets	6.27							
	cell-police	27.86							
	mobile broadband-police	39.99							
		143.04							
			Total-General	70,514.95					

Name	Item Description	Amount	Name	Item Description	Amount
24-7 Telcom	virus cleanup	75.00	Village of Colfax	health ins-water	1,049.35
		75.00		health ins-sewer	1,049.35
Chippewa Valley Technical Coll	training-Larson, Levra, Mann,	1,997.28		boiler/machinery insurance-wat	598.00
		1,997.28		boiler/machinery insurance-sew	414.00
Dollar Stop & More, LLC	greeting cards, glue, award ce	8.25		crime policy-water	3.02
		8.25		crime policy-sewer	3.02
Farm Plan/JohnDeere Financial	gloves, paint pad/roller	18.76		Jun11 WRS-water	191.92
	hardware	8.54		Jun11 WRS-sewer	191.92
	safety paint/brushes	32.65		7.7.11 payroll - water	796.00
		59.95		7.7.11 payroll - sewer	796.00
Mississippi Welders Supply Co.	oxygen	51.00		7.7.11 payroll - wells	125.00
		51.00		7.7.11 insurance - water	-43.59
Quill Corporation	report covers	78.81		7.7.11 ss/med - water	62.34
	remove sales tax	-4.11		7.7.11 ss/med sewer	62.34
	copy paper-library	79.80		7.7.11 insurance -sewer	-43.59
	batteries, paper, report cover	264.52		record 1st qrt 2010 recycling	3,759.42
	remove sales tax	-17.95		record 2nd qrt 2010 recycling	3,769.76
	aftermarket warrant	27.98		record 12.31.11 AJE32 as payab	199.00
		429.05		record AJE6 & AJE22 as payable	-31.00
Two Way Communications	mobile unit, installation, fil	3,531.88		2nd 2011 qrt recycling-residential	3,024.60
		3,531.88		2nd 2011 qrt recycling-commercial	681.60
Village Of Colfax	Aug11 health ins-rescue	2,098.70		1st/2nd qrt 941-water	5.74
	7.7.11 payroll fed withholding	190.72		1st/2nd qrt 941-sewer	5.73
	7.7.11 payroll ss/med withhold	671.05		communications-water	31.88
	7.7.11 payroll state withholdi	141.87		communications-sewer	31.88
	state withholdings-Mar11 overp	-330.85		general liab/public officials-	1,672.00
	7.7.11 payroll union dues	17.42		auto physical/liab-water	142.00
	7.7.11 payroll deferred comp	20.00		general liab/public officials-	2,005.00
	boiler/machinery insurance-res	46.00		no fault sewer backup-sewer	1,461.00
	crime policy-rescue	253.40		auto physical/liab-sewer	142.00
	Jun11 WRS-rescue	694.95		work comp-water	1,211.00
	1st/2nd qrt 941-rescue	665.26		work comp-sewer	1,014.00
	charter pymt applied to genera	-101.03		cell-water	5.74
	unemployment-dohms	14.65		cell-sewer	5.74
	general liab/public officials-	2,515.00		7.21.11 payroll-wages-wells	100.00
	auto physical/liab-rescue	2,419.00		7.21.11 payroll-water	803.60
	w/c-rescue	12,554.00		7.21.11 payroll-sewer	803.60
	cell-rescue	56.25		7.21.11 payroll-ss/med-water	60.06
	7.21.11 payroll-federal	173.75		7.21.11 payroll-ss/med-sewer	60.05
	7.21.11 payroll-ss/med	619.04		7.21.11 payroll - ins-water	-43.59
	7.21.11 payroll-state	136.42		7.21.11 payroll - ins-sewer	-43.59
	7.21.11 payroll-union dues	17.42		life ins-water	22.23
	7.21.11 payroll-def comp	20.00		life ins-sewer	22.22
	life ins-rescue	8.45		electrical-sewer	127.65
	electrical-rescue	143.47		electrcial-well 3	289.67
	employment-dohms	14.65		electrcial-tower	16.71
	dental ins-rescue	158.15		electrcial-well 2	224.29
	Jul11 WRS-rescue	715.78		electrcial-well 1	212.29
		23,933.52		electrical-DPW bldg-water	71.74
	Total-Rescue	30,085.93		electrcial-DPW bldg-sewer	71.74
				grievance-Boyd	17.00
				grievance-Boyd	17.00
				dental ins-water	79.08
				dental ins-sewer	79.07
				Jul11 WRS-water	195.71
				Jul11 WRS-sewer	195.70
				uniforms-water	5.24
				uniforms-sewer	5.24
				fuel-water	68.01
				fuel-sewer	68.00
				supplies-sewer	28.04
					27,948.93
			Water Care Services	salt	59.70
				Jul11 rental	30.50
					90.20
				Total-Water/Sewer	28,039.13

Motion by Trustee Stene; seconded by Trustee C. Olson to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for: Water/Wastewater Operator.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene
Voting against: none
Motion carried.

a. Water/Wastewater Operator

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into open session to take any action resulting from the closed session.

Voting for: all
Voting against: none
Motion carried.

Water/Wastewater Operator – No press or public in attendance. No Board action taken.

Motion by Trustee C. Olson; seconded by Trustee Halpin to adjourn.

Voting for: all
Voting against: none
Motion carried.

Gary Stene, President

Attest: Kathleen V. Morse, MMC/CMTW/WCPC
Interim Clerk-Treasurer