

## TITLE 12

### Parks and Navigable Waters

#### Chapter 1 Parks and Navigable Waters

### CHAPTER 1

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#### SEC. 12-1-1 PARK REGULATIONS.

- (a) **Purpose and Definition.** In order to protect the parks, parkways, recreational facilities and conservancy areas within the Village of Colfax from injury, damage or desecration, these regulations are enacted. The term "park" as hereinafter used in this Chapter shall include all grounds, structures and watercourses which are or may be located within any area dedicated to the public use as a park, parkway, recreation facility, play ground, swimming pool or conservancy area in the Village.
- (b) **Specific Regulations.**
- (1) **Littering Prohibited.** No person shall litter, dump or deposit any rubbish, refuse, earth or other material in any park.
  - (2) **Sound Devices.** No person shall operate or play any amplifying system unless specific authority is first obtained from the Village Board.
  - (3) **Bill Posting.** No person shall post, paste, fasten, paint or attach any placard, bill, notice, sign or advertising matter upon any structure, tree or other natural object in any park, except park regulations and other signs authorized by the Village Board.
  - (4) **Throwing Stones and Missiles Prohibited.** No person shall throw stones or other missiles in or into any park.
  - (5) **Removal of Park Equipment Prohibited.** No person shall remove benches, seats, tables or other park equipment from any park.
  - (6) **Trapping.** "Trapping" when used in this Section includes the taking, or the attempting to take, of any wild animal by means of setting or operating any device, mechanism or contraption that is designated, built or made to close upon, hold fast or otherwise capture a wild animal or animals; live traps on a person's property are excluded. The trapping of wild animals is hereby prohibited in Village parks.

- (7) Making of Fires. No person shall start, tend or maintain a fire except in personal grills or designated fireplaces. Personal grills shall be used only in designated picnic areas. The use of personal grills is permitted provided lawns and vegetation are not endangered. Unburned fuel and ashes shall be disposed of in such a manner as to prevent fire or damage to any park property.
- (8) Protection of Park Property.
  - a. No person shall kill, injure or disturb or attempt to injure or disturb waterfowl, birds or animals, wild or domestic, within any park, except as permitted by this Chapter. No person shall climb any tree or remove flowers or fruit, wild or cultivated, or break, cut down, trample upon, remove or in any manner injure, deface, write upon or ill use any tree, shrub, flower, flower bed, turf, soil, sand, fountain, ornament, building, structure, apparatus, bench, table, official notice, sign or other property within any park.
  - b. No person shall deface, by throwing stones, pebbles or other debris in any of the toilets, bubblers or other sanitary facilities located in any Village park; or to deface by drawing with crayon, chalk, paint, or anything else on any of the buildings or equipment at any Village park; or to deface the equipment by means of a sharp instrument.
- (9) Motorized Vehicles. Except for authorized maintenance vehicles, no person shall operate an unlicensed or licensed motorized vehicle outside of areas specifically designated as parking areas or areas where the operation of such vehicles is specifically permitted. Motor vehicles are restricted to the roads and drives and parking areas. No motor vehicles of any nature may be used on the seeded areas except vehicles which have Village Board authorization for shows, rides or exhibits and then only for the purpose of loading and unloading.
- (10) Snowmobiles. No person shall operate a snowmobile in a Village park except in designated areas. Snowmobiles shall only be operated on designated trails.
- (11) Speed Limit. No person shall operate any vehicle in a Village park in excess of fifteen (15) miles per hour unless otherwise posted.
- (12) Glass Beverage Bottles in Parks Prohibited. No individual shall possess or consume any beverage in a glass bottle or glass container in any Village park.
- (13) Reckless Driving in Parks Prohibited. No person shall operate a motor vehicle in a reckless manner in any of the public parks of the Village.
- (14) Parking in Parks. No person shall park any motor vehicle in any park in the Village except in a designated parking area.
- (15) Horse and Carriages. No person shall ride a horse or drive a horse-driven vehicle in any park, except on roads or designated bridle paths, except when approval of the Village Board is first obtained. It shall be unlawful for any person to ride a horse or drive a horse-driven vehicle in a careless, negligent or reckless manner which may endanger the safety and well-being of others. Horseback riding shall be allowed only during the daylight hours. No person shall ride a horse which cannot be held under such control that it may be easily turned or stopped. Horses shall not be left unbridled or unattended.
- (16) Removing Tree Protectors. No person shall remove any device for the protection of trees or shrubs.

- (17) Golfing and Sporting Activities. No golfing or practicing golf in Village parks or recreation areas shall be allowed except with the use of a whiffle ball. All sporting activities must be held in areas so designated for that purpose.
- (18) Arrows. No person shall use or shoot any bow and arrow in any Village park, except in authorized areas.
- (19) Fees and Charges. The Village Board shall establish such fees as deemed necessary for use of any park facility, shelter or land area. It shall be unlawful to use such areas without payment of such fee or charge when required.
- (20) Pets. Pets, including animals of any species, shall not be permitted to run at large in any Village parks, except for Village-approved events.
- (21) Firearms; Hunting. Possessing or discharging of any air gun, sling shot, explosive, firearm or weapon of any kind is prohibited in all Village parks.
- (22) Fish Cleaning. Cleaning of fish in shelters, toilet facilities or picnic areas is prohibited in all Village parks.
- (23) Controlled Substances. Possessing, using or dispensing of a controlled substance in violation of the Uniform Controlled Substances Act is prohibited in all Village parks.
- (24) Vendors Restricted. No person shall sell, vend or give away any article of merchandise whatever, without a written permit from the Village Board.
- (25) Alcohol Beverages. The consumption or possession of alcohol beverages in Village parks shall be as regulated by Section 11-4-1.
- (26) Camping. No overnight camping shall be permitted in any park, except where written approval of the Village's duly authorized agent is first obtained pursuant to Section 12-1-6(e).

Cross-Reference: Section 11-4-1.

#### **SEC. 12-1-2 OPERATION OF REMOTE OR RADIO-CONTROLLED TOYS OR DEVICES PROHIBITED.**

It shall be unlawful for any person to fly, operate or make use of any remote or radio-controlled model airplane, helicopter, vehicle or any other such device in, over or upon any street, park or other public or private property except in areas specifically designated and posted for such purpose and with the consent of the property owner or lessee of the property.

#### **SEC. 12-1-3 TURF PROTECTION ON PUBLIC PROPERTY.**

Except as authorized by the Chief of Police or Village Board, no person shall dig into the turf of any Village-owned park or recreational property for any purposes whatsoever or remove any trees or flowers. Absent authorization by the Chief of Police or Village Board, the use of metal detectors and digging for buried objects on Village parks or recreational property.

**SEC. 12-1-4 PARK HOURS.**

- (a) **Hours Established.** All Village parks shall be closed to the public between the hours of 11:00 p.m. and 7:00 a.m. of the succeeding day, unless authorized by the Village Board. Any law enforcement officer of the Village may clear all persons from the Village parks during closing hours.
- (b) **Exceptions.**
  - (1) The regular closing hours of Village parks do not apply to persons having permission from the Village Board to be present in the Village parks during closed hours on specific days and for specific purposes.
  - (2) The regular closing hours of the Village parks do not apply to persons in attendance at a regularly scheduled ball game at the ball diamond located in the Village, except that those persons shall vacate the park within fifteen (15) minutes after the ending of a regularly scheduled game.

**SEC. 12-1-5 RESERVATION OF PARK SPACE.**

- (a) **Policy on Reservation.** The Village-owned park and park facilities and shelter areas are primarily for the nonexclusive use of the residents and visitors of the Village. However, under proper circumstances, exclusive use of the same or parts thereof may be permitted. This Section is intended to regulate exclusive use of municipally-owned parks, park facilities, park shelters or parts thereof, in the Village of Colfax to the end that the general welfare of the Village is protected.
- (b) **Reservation of Park Space.** A person or group, firm organization, partnership or corporation may reserve the use of a park facility or a park shelter by written application filed with the Village Clerk-Treasurer for a permit for exclusive use of the same. The Village Clerk-Treasurer shall issue permits for exclusive use of a portion of a park or park shelter, while the Village Board shall issue permits for the exclusive use of Village parks. All reservations shall be made on application forms in the office of the Village Clerk-Treasurer and shall be on a first-come, first-served basis, provided however, that any Village-based church or civic group may make reservations for dates used by it in past years on a continuing basis, at any time. Reservation of a designated area shall give the party to whom reserved the right to use such area to the exclusion of others for and during the period of reservation. Areas not reserved shall be open to use by all.
- (c) **Application.** Applications shall be filed with the Village Board at least fourteen (14) days prior to the date on which the exclusive use of the entire park is requested, or at least three (3) days prior to the date on which a park shelter or a portion of a park is to be used, and shall set forth the following information regarding the proposed exclusive use:
  - (1) The name, address and telephone number of the applicant.
  - (2) If the exclusive use is proposed for a group, firm, organization, partnership or corporation, the name, address and telephone number of the headquarters of the same and the responsible and authorized heads or partners of the same.
  - (3) The name, address and telephone number of the person who will be responsible for the use of the said park, area or facility.
  - (4) The date when the exclusive use is requested and the hours of the proposed exclusive date.
  - (5) The anticipated number of persons to use the said park, area or facility.

- (6) Any additional information which the Village Board or Clerk-Treasurer finds reasonably necessary to a fair determination as to whether a permit should be issued.
- (d) **Action on Application.** The Village Board shall act promptly on all applications for permits for exclusive park use (not shelter use) after consulting with the applicant, if necessary.
- (e) **Reasons for Denial.** Applicants under this Section may be denied for any of the following reasons:
  - (1) If it is for a use which would involve a violation of Federal or State law or any provision of this Code.
  - (2) If the granting of the permit would conflict with another permit already granted or for which application is already pending.
  - (3) If the application does not contain the information required by Subsection (c) above.
  - (4) The application is made less than the required days in advance of the scheduled exclusive use.
  - (5) If it is for a use of the park or park facility at a date and time when, in addition to the proposed use, anticipated nonexclusive use by others of the park or park facility is expected and would be seriously adversely affected.
  - (6) If the law enforcement requirements of the exclusive use will require so large a number of persons as to prevent adequate law enforcement to the park, park facility or shelter area involved or of the rest of the Village.
  - (7) The exclusive use will reasonably create a substantial risk of injury to persons or damage to property.
  - (8) The exclusive use is so poorly organized that participants are likely to engage in aggressive or destructive activity.
- (f) **Indemnification.** Prior to granting any permit for exclusive use of the park, the Village may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the Village and such other third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the exclusive use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.
- (g) **Permit Not Required For Village Activity.** A permit is not required for exclusive use of the park or a park facility sponsored by the Village of Colfax.
- (h) **Permit Revocation.** The Village Board, or Chief of Police may revoke a permit already issued if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, other catastrophe or likelihood of a breach of the peace or by a major change in the conditions forming the basis of the issuance of the permit.
- (i) **Form of Permit.** Each permit shall be in a form prescribed by the Village Board and shall designate the park, park facility or shelter area involved, date, hours of the exclusive use, purpose of the exclusive use and the name of the person, group, firm, organization, partnership or corporation to which the permit is issued.
- (j) **Class B Fermented Malt Beverage Licenses.** When fermented malt beverages are sold at any event authorized by this Section, a valid Fermented Malt Beverage license shall be obtained and the provisions of Sections 7-2-11 and 11-4-1 shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.
- (k) **Care of Facilities.** Persons reserving Village facilities shall be completely responsible for cleaning up the facilities after the event to the satisfaction of

Village officials. All reserved areas shall be left in a clean condition, with refuse placed in containers provided for such purpose. Any organization or corporation reserving any area in a Village park shall agree to assume full responsibility for all damage to Village property by any invitee of said organization or corporation and shall make full payment therefore upon billing by the Village Clerk-Treasurer. Failure to do so shall deny future use of park facilities until such payment be made, in addition to any other remedy which the Village may have.

Cross-Reference: Sections 7-2-11 and 11-4-1.

## SEC. 12-1-6 USE OF VILLAGE FACILITIES.

- (a) **Definition.** The following are Village facilities governed by the use policies of this Section:
- (1) Municipal Building Basement
  - (2) Fairgrounds
  - (3) Fairgrounds - F.F.A. Building
  - (4) Softball field
  - (5) Parks
- (b) **General Policy.**
- (1) Village facilities belong to the residents of the Village of Colfax and the Village encourages the use of these facilities. Nonprofit organizations connected with the Village may use these facilities free of charge.
  - (2) When youths are having activities at Village facilities, reservations must be made in the name of a twenty-one (21) year old supervising adult. Applicants shall provide the Village with the names and telephone numbers of the twenty-one (21) year old adults who will be chaperones.
  - (3) Individuals may not borrow Village property or equipment.
- (c) **Fees.**
- (1) The following fee schedule will be used:
    - a. Municipal Building Basement = \$30.00 per day plus a \$20.00 security deposit.
    - b. Fairgrounds = \$30.00 per day plus a \$20.00 security deposit.
    - c. Fairgrounds/F.F.A. Building = \$30.00 per day plus a \$20.00 security deposit.
    - d. Fairgrounds - Camping = \$5.00 per night.
  - (2) Security deposits will be returned in all or part after inspection of premises.
  - (3) Fees and deposits are paid at the Village office. One (1) form of photographic identification and a telephone number are required. Payment must be made when at the time when reservations are made. A twenty-four (24) hour cancellation notice prior to the event is required in order to assure the return of the security deposit.
- (d) **Conditions of Use.**
- (1) The individual listed as the renter must be twenty-one (21) years of age and will be held responsible for the adherence to rules and proper conduct of all persons using the facility. The renter will be billed for any missing items and/or any damage to Village property. Prior to the reservation, the renter will be made aware of the condition of the building and contents.

- (2) All property belonging to the renter must be removed at the close of the activity, including refuse.
  - (3) If decorations are used, they must be temporary and must be installed and removed during rental period.
  - (4) With the exception of the Colfax Fair and the Firefighter's Ball, all live music must end at 12:00 midnight.
  - (5) The Village may require the renter to provide a Certificate of Insurance which names the Village as an additional insured, and which would provide adequate liability and property damage coverage for the event.
  - (6) The Village shall not be responsible for loss, theft, or damage to personal property nor for personal injury resulting from the conduct of any activities.
  - (7) Portable toilets are the financial responsibility of the group requiring the toilets.
  - (8) If Village personnel are used for cleanup or trash removal the individual/-organization will be billed.
  - (9) If alcoholic beverages are served and any charges made (ticket sales, cost of meals, donations) a Class B Liquor License application must be filed at Village Hall fifteen (15) days prior to the event. This license has to be approved by the Village Board at a regular meeting (held the 2nd and 4th Mondays of the month).
- (e) **Camping.** Overnight camping is not allowed without prior consent and fee payment. Fees may be paid and permission granted at Village Hall during office hours and from the Police Department at other times.
- (f) **Fairgrounds.** All barns and buildings must be left free of manure and other debris.
- (g) **Refusal to Rent.** The Village reserves the right to refuse rental of Village facilities if Village officials feel the rental would not be in the best interest of the Village of Colfax.