

Regular Meeting – January 14, 2013

The January 14, 2013, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Stene, Trustees Halpin, C. Olson, S. Olson, Gunnufson, Schauer and Johnson. Also present were Lawrence Phillips, Jessica Erickson, Travis Borreson, Dan Carlson, Eric Davidson, LeAnne Ralph, Brian Reilly, Rand Bates and Jackie Ponto.

Public Appearances: none.

Consent Agenda – A motion was made by Trustee C. Olson and seconded by Trustee S. Olson to accept items A-D on the consent agenda which were the minutes from December 10, 2012, a training request from Chief Gehring for the WI Leadership Training from February 10 – 13th, 2013, a facility rental on March 23, 2013, by the EMS Association for a pancake breakfast, an operator's license from January 14, 2013 through June 30, 2013, and the Mobile Home Park, City View Villa Court license renewal for the year 2013.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, Halpin, and Stene.

Voting Against: none.

Motion carried.

Communications – Village President - The floodplain meeting is scheduled for Wednesday evening at 6:00 p.m. The Village has already taken a vote on an 80/20 split in the cost of the study with the Village paying 80% and the landowners paying 20% divided by the valuation on the property.

Ordinance 2013-1 Amendment to Permitted Uses in B-1 Downtown Business District - A motion was made by Trustee C. Olson and seconded by Trustee Halpin to approve Ordinance 2013-1 Amendment to Permitted Uses in B-1 Downtown Business District. Trustee C. Olson asked about the types of weapons and Trustee Gunnufson asked about the security that will be in the building. Mr. Phillips informed the Board that he will have hunting equipment including guns and will be installing a security system.

Voting for: Trustees Halpin, C. Olson, Gunnufson, Schauer, Johnson and Stene.

Voting Against: Trustee S. Olson.

Motion carried.

2011 Audit Presentation – Bauman Associates - Eric Davidson started by going over the letters that accompanied the audit and explained that there were adjusting entries that were agreed upon during the audit. There were no significant findings during the audit process. The management letter was reviewed and suggestions were made to properly segregate the workload, but was also noted that with a small office staff that is a hard task. Other suggestions were made and will be considered by management staff.

A motion was made by Trustee S. Olson and seconded by Trustee C. Olson to accept the 2011 audit.

Voting for: Trustees Halpin, C. Olson, S. Olson, Gunnufson, Schauer, Johnson and Stene.

Voting Against: none.

Motion carried.

West Central WI Regional Planning Commission – Chris Straight – Went over the September 2012 Power of Ten presentation that was offered to the Village through a grant. The basic idea of the meeting was to go over portions of the Village and discuss what could be done to attract people to the downtown area. The Board discussed some of the items on the list and went over some of the complications that have taken place in the past regarding the Department of Transportation and signage. President Stene would like to revisit some of these issues in another month.

Resolution 2013-1 – Awarding the Sale of \$1,330,000 General Obligation Corporate Purpose Bonds, Series 2013A. Brian Reilly, Ehlers and Associates went over the bids for refinancing the Villages General Obligation debt. Bremer Bank, Menomonie, submitted the lowest bid at 2.1765%. The bid is binding and will be accepted upon the Board's approval. Reilly wanted the Board to know that the amount of bids shows that the Village is in good standing.

A motion was made by Trustee S. Olson and seconded by Trustee Schauer to approve Resolution 2013-1 – Awarding the Sale of \$1,330,000 General Obligation Corporate Purpose Bonds, Series 2013A.

Voting for: Trustees Halpin, C. Olson, S. Olson, Gunnufson, Schauer, Johnson and Stene.

Voting Against: none.

Motion carried.

Snow removal agreement – Colfax Community Fire Department – A motion was made by President Stene and seconded by Trustee Halpin to approve the agreement between

the Village and Fire Department. Administrator-Clerk-Treasurer Ponto will send the signed agreement to the Fire Department for their approval. The agreement is an amendment to original developer's agreement between the Village and the Fire Department to exchange the services of snow maintenance for the filling of water and maintenance of the skating rink.

Voting for: Trustees Halpin, C. Olson, S. Olson, Gunnufson, Schauer, and Stene.

Voting Against: Trustee Johnson.

Motion carried.

Colfax Firefighters – LOSA Payment – A motion was made by Trustee C. Olson and seconded by Trustee S. Olson to approve the LOSA (Length of Service) payment for the Colfax Fire Firefighters. Ponto explained that the Fire Department pays for this benefit, but the Village is the plan sponsor, so the check needs to come from the Village.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, Halpin and Stene.

Voting Against: none.

Motion carried.

Ordinance Recodification Update – Administrator-Clerk-Treasurer Ponto informed the Board that more investigation needs to be done before a recommendation can be brought before the Board. A motion was made by President Stene and seconded by Trustee C. Olson to table this item for a future date.

Voting for: Trustees Johnson, Schauer, Gunnufson, S. Olson, C. Olson, Halpin and Stene.

Voting Against: none.

Motion carried.

Phosphorous Removal Issue – Travis Hahn was present to discuss with the Board an idea that he engineered for the removal of phosphorous. President Stene asked Hahn to meet with the Administrator to see if his idea was a possibility.

EMS/Police Department Interviews – set date – A date of January 22, 2013, at 6:30 p.m. was set to conduct interviews for a full-time police officer and the part-time EMT/General Laborer.

Ballot Placement Drawing – Administrator-Clerk-Treasurer Ponto placed the names in a hat to determine placement on the ballot for the April 2, 2013 election. The results are as follows:

Village President: Chris Olson, Scott Gunnufson.

Trustee At Large (2 year term): Beverly Schauer, Annie Scheiber, Susan Olson, Chris Olson.

Trustee At Large (1 year term): Scott Gunnufson.

Cemetery Addition Update – Trustee Olson updated the Board on the meeting regarding a meeting with the Colfax Superintendent Yingst. The plan at this time would be that the school would donate two rows of trees as a buffer and then annex the land into the Village. The school is also contemplating annexing the remainder of the land into the Village, but will be brought before the school board for a decision.

Review/Approval Bills – A motion was made by Trustee C. Olson and seconded by Trustee Halpin to approve the bills as presented. Trustee C. Olson mentioned that the bill from Sundstrom’s Pit Pumping belongs to the ball field and not the sewer. Administrator-Clerk-Treasurer Ponto will take care of the allocation.

Voting for: Trustees Gunnufson, Schauer, S. Olson, C. Olson, Johnson, Halpin, and Stene.

Voting Against: none.

Motion carried.

Adjourn - A motion was made by Trustee Halpin and seconded by Trustee Schauer to adjourn the January 14, 2013, meeting at 7:48 p.m.

Voting for: Trustees Halpin, C. Olson, S. Olson, Gunnufson, Schauer, Johnson and Stene.

Voting Against: none.

Motion carried.

Gary Stene, President

Attest: Jackie L. Ponto
Administrator-Clerk-Treasurer

Village of Colfax
Items Purchased from Vendors
For the Period From Dec 1, 2012 to Dec 31, 2012

Filter Criteria includes: Report order is by Vendor ID, Item ID. Report is printed in Detail Format.

Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
A-1 EXCAVATING	PARK DRIVE PAY REQUEST #1	132,294.63	CHIP.VALLEYNEWSPAPER	SUBSCRIPTION-LIBRARY	12.19
AMAZON CREDIT	CIRCULATION SUPPLIES	394.77	CITGO	FUEL	996.53
	REFRIGERATOR	211.65	COLFAX MESSENGER	SURPLUS PROPERTY	48.00
	OFFICE SUPPLIES	159.05		ELECTION NOTICE	60.00
	GRANT/DONATION	158.98		BUDGET	96.00
ANTHEM LIFE	LIFE INSURANCE	98.52	DEMCO INC.	OFFICE SUPPLIES-LIBRARY	28.79
	LIFE INS. - PD	47.90	DUNN CO RECYCLING	NOVEMBER 2012 RECYCLING FEE	1,335.99
	LIFE INS. - LIBRARY	18.20	DUNN CO REG.DEEDS	TRANSFER FEES	50.50
	LIFE INS. - STREET	20.00	DUNN ENERGY	CEMETERY ELECTRIC	52.00
	LIFE INS. - RESCUE	8.45	E.O. JOHNSON,CO	COPIER REPAIR-LIBRARY	52.00
	LIFE INS. - W/S	13.40		COPIER MAINT	89.00
ARAMARK UNIFORM	UNIFORMS -W/S	19.22	EMERALD SYSTEMS	RENEWAL-FORS RMS-POLICE	1,150.00
	UNFORMS - STREETS	19.22	FREDERIC KMICHAEL	CIRCULATION-LIBRARY	32.00
	UNIFORMS/TOWELS-PARKS	25.00	GALE	CIRCULATION SUPPLIES	455.03
	UNIFORMS/TOWELS-STREETS	27.43		CIRCULATION-LIBRARY	46.78
	UNIFORMS/TOWELS-W/S	25.90		CIRCULATION SUPPLIES	37.48
	UNIFORMS/TOWELS-STREETS	19.22	GREATWEST	PONTO-DEF. COMP	25.00
	UNIFORMS/TOWELS-W/S	19.22		LOGSLETT-DEF. COMP	30.00
ASSOCIATED BANK/BRANSH/	HSA-BRANSHAW	280.54		KNUTSON-DEF. COMP	60.00
	HSA-BRANSHAW	280.54	HILL TRUCKING	SALT/SAND	275.00
AYRES ASSOCIATES	FLOOD STUDY	3,469.22		LIME ROCK	870.48
BAKER & TAYLOR ENT.	CIRCULATION-LIBRARY	113.09	IFLS	SUPPLIES-LIBRARY	56.53
BAUMAN ASSOC.	LEVY WORKSHEET ERROR	600.00	KYLE'S MARKET	ELECTION SUPPLIES	18.13
BEAR VALLEY	REPLACE LIGHTING-LIBRARY	3,944.00	LAUER WEAPONRY	REPAIR FIREARMS	197.90
BREMER & P GEHRING	HSA-GEHRING	17.63	LEAGUE OF WI MUNICIPAL	LEAGUE DUES- 2013	403.57
	HSA-GEHRING	17.63	LOGSLETT-BREMER	HSA-LOGSLETT	338.01
BREMER BANK	BOX RENTAL	15.00		HSA-LOGSLETT	338.01
	DELUXE CHECK PRINTING	274.75	LUDWIG LISA	MILEAGE REIMBURSE-LIBRARY	103.40
CARDMEMBER SERVICE	OFFICE SUPPLIES-LIBRARY	327.98	MICRO MARKETING	CIRCULATION-LIBRARY	78.99
	CIRCULATION-LIBRARY	129.92		CIRCULATION-LIBRARY	35.99
CEDAR COUNTRY CO-OP	FUEL - POLICE	376.40		CIRCULATION-LIBRARY	39.98
	FUEL - W/S	436.95	MIDAMERICA BOOKS	CIRCULATION-LIBRARY	341.10
	FUEL - STREETS	523.59	MORSE KATHLEEN V	MILEAGE	56.61
	FUEL - ADMIN	24.48	NELLESSEN CONCRETE	VILLAGE HALL CONCRETE WORK	550.00
	VEHICLE MAINT.-POLICE	30.77		CONCRETE - FAIRGROUNDS	150.00
CHARTER COMMUNICATIO	LIBRARY-PHONE	126.24		REPAIR SIDEWALK - KYLES WATERM	2,163.00

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	POLICE-PHONE	116.32		SIDEWALK REPAIR - RIVER AVENUE	150.00
	ADMIN-PHONE	165.00	PONTO, JACKIE	MILEAGE-COUNTY TREASURER MILL	13.86
	W/S-PHONE	103.39	S & S GLASS & DOOR	REPAIR SALT/SAND SHED DOOR	172.00
CHICAGO DISTRIBUTION	CIRCULATION SUPPLIES	542.15	SCHWAAB INC.	SIGNS-LIBRARY	144.00
SCHWAAB INC.	SIGNS-LIBRARY	18.50	WI DEPT-ETF	RETIREMENT 11 - STREETS	663.12
	SUPPLIES-LIBRARY	130.00		RETIREMENT 11 - LIBRARY	411.81
STREICHER'S	OFFICE SUPPLIES-POLICE	59.99		RETIREMENT 11 - CEMETERY	44.13
TRU LOCK	LOCK REPAIR & KEYS	433.00	WPS HEALTH	INSURANCE-POLICE	1,567.89
US DEPT OF TREASURY	12.6.12 PAYROLL - FEDERAL TAX	1,578.78		INSURANCE-POLICE	1,198.08
	12.6.12 PAYROLL - SS TAX	1,912.48	ZEMPEL APPRAISAL SE	DECEMBER ASSESSING FEE	750.00
	12.6.12 PAYROLL - MC TAX	532.14	GENERAL FUND TOTALS		179,661.01
	FEDERAL W/H	1,655.59			
	SS W/H	2,013.47			
	MC W/H	560.31			
VERIZON	CELL PHONE - ADMIN	48.56			
	CELL PHONE - W/S	50.56			
VERIZON WIRELESS	RESCUE	54.61			
	POLICE	66.52			
	PARKS	1.19			
	W/S	8.71			
VIKING DISPOSAL INC	DUMPSTER RENTAL-ADMIN	85.00			
	DUMPSTER RENTAL-POLICE	85.00			
	DUMPSTER RENTAL-LIBRARY	85.00			
WE ENERGIES	HEAT - LIBRARY	57.52			
	HEAT - POLICE	57.52			
	HEAT - ADMIN	57.52			
	HEAT - STREETS	9.88			
	HEAT - RESCUE	9.89			
WI DEPT REVENUE	STATE WH 11.21.12 PAYROLL	871.47			
WI Dept Transportati	CITATION BOOKS-POLICE	10.00			
WI DEPT-ETF	RETIREMENT-W/S	246.41			
	RETIREMENT-ADMIN	710.91			
	RETIREMENT-POLICE	710.48			
	RETIREMENT-RESCUE	701.49			
	RETIREMENT-STREETS	755.58			

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	RETIREMENT-LIBRARY	399.13			
	INS. - RESCUE	7.05			
	HEALTH INSURANCE - RESCUE	2,095.70			
	RETIREMENT 11 - W/S	251.96			
	RETIREMENT 11 - ADMIN.	705.54			
	RETIREMENT 11 - POLICE	649.05			
	RETIREMENT 11 - RESCUE	689.27			
RESCUE FUND			WATER/SEWER FUND		
AFLAC	KNUTSON-INSURANCE	39.96	CEDAR COUNTRY COOP	SUPPLIES-LIFT STATION	25.49
	KNUTSON-INSURANCE	39.96	CHASE BANK	BOND PAYMENT	55,000.00
BOUND TREE MED.	MEDICAL SUPPLIES	24.80		BOND PAYMENT	24,542.00
	TECHNICAL SUPPLIES	1,615.70	CTL	TESTING SERVICES-WATER	37.00
CEDAR COUNTRY COOP	FUEL-RESCUE	181.86		TESTING SERVICES-SEWER	217.00
CHARTER	PHONE - RESCUE	140.22	DIGGERS	LOCATES-WATER	15.20
DON KNOTSON	REIMB. ADVERTISING FEE	30.00		LOCATES-SEWER	15.20
IMAGE TREND	ANNUAL FEE LICENSE KEYS	480.00	MCCARTHY WELL	WELL INSPECTIONS	540.00
MEDPRO	SUPPLIES-TECHNICAL	123.00	SUNDSTROM	PUMP HOLDING TANKS	125.00
MENARDS	400 WATT INVERTERS	139.97	VILLAGE OF COLFAX	FUEL - W/S	218.48
MISSISSIPPI WELDERS	OXYGEN, COMPRESSED	90.50		FUEL - W/S	218.47
ONESOURCE	REPAIR COMPUTER	73.85		LIFE INS. - W/S	6.70
V OF COLFAX	LIFE INS. - RESCUE	8.45		LIFE INS. - W/S	6.70
	FEDERAL WH-RESCUE	263.74		UNIFORMS	9.61
	STATE WH-RESCUE	157.67		UNIFORMS	9.61
	SS/MC-RESCUE	723.94		RETIREMENT - 11.12	123.20
	RETIREMENT-RESCUE	171.70		RETIREMENT - 11.12	123.21
	DEF. COMP-RESCUE	20.00		CELL PHONE -W/S	24.28
	FEDERAL WH-RESCUE	280.94		CELL PHONE - W/S	24.28
	STATE WH-RESCUE	162.15	WATER CARE SERVICES	SOFTENER RENTAL	30.50
	SS/MC WH-RESCUE	719.17	WRWA	MEMBERSHIP RENEWAL	315.00
	RETIREMENT-RESCUE	177.91	WATER/SEWER TOTALS		81,626.93
	DEF. COMP-RESCUE	20.00			
	FEDERAL WH-RESCUE	299.61			
	STATE WH-RESCUE	179.08			
	SS/MC WH-RESCUE	708.77			

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	RETIREMENT-RESCUE	203.04			
	DEF. COMP-RESCUE	20.00			
	NOVEMBER 2012 RETIREMENT	701.49			
RESCUE TOTALS		<u>7,797.48</u>			