

Regular Meeting – October 14, 2013

The October 14, 2013, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Johnson, Schauer, Schieber, Olson, and Buchner. Also present was Randy Simpson, Lisa Fleming, Public Works Director Bates, and Administrator-Clerk-Treasurer Ponto.

Public Appearances – none.

Minutes – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the minutes of the September 23, 2013 regular meeting.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Training Requests – none.

Facility Rental – A motion was made by Trustee Olson and seconded by Trustee Buchner to waive the rental fee to the Colfax High School Student Council for a Homecoming bonfire at the fairgrounds.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Licenses – none.

Communications – Village President – President Gunnufson mentioned that there had been a brat stand and bake sale for Colfax EMS on Saturday.

Ordinance 2013-06 Naming and Renaming Streets – A motion was made by Trustee Olson and seconded by Trustee Halpin to approve Ordinance 2013-06 Naming and Renaming Streets. This will create a process for the future.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Proposed Street Name Change – A motion was made by Trustee Olson and seconded by Trustee Halpin to refer the renaming of Park Drive from Highway 40 to Park Drive and Park Drive located around the outside of the Colfax fairgrounds.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Professional Service Agreement Commercial Renewal – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the contract renewal with HydroDesign to perform the cross connection inspections with the commercial properties.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Unlocked Commercial Property – Habitual Offenders – A motion was made by Trustee Halpin and seconded by Trustee Olson to create an ordinance for habitual commercial properties that leave their doors unlocked.

Voting For: Trustees Olson, Halpin, and Gunnufson.

Voting Against: Trustees Buchner, Schieber, Schauer, and Johnson.

Motion failed.

Bleacher Repair at Ball Field – A motion was made by Trustee Schieber and seconded by Trustee Olson to purchase the boards from Woods Run Forest Product for repairs on the bleachers. The cost of this will be approximately \$2,200. The softball association will be contributing the labor for the project.

Voting For: Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Individual Project Supplement Street Repair-Ayres Associates – A motion was made by Trustee Olson and seconded by Trustee Johnson to approve the surveying portion of the street repair contract. The Board will decide in the December meeting if and when to proceed further depending on the budget.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Contract For Revolving Loan Fund Administrative Services – A motion was made by Trustee Johnson and seconded by Trustee Buchner to approve the new contract with Cedar Corporation for the administration of the revolving loan fund.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

30 Hour EMT/General Laborer Position Opening – A motion was made by Trustee Johnson and seconded by Trustee Schieber to set a meeting for October 21st, 2013, at 6:00 p.m. to interview the candidates for this position.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Full Time Police Chief Opening – A motion was made by Trustee Johnson and seconded by Trustee Schauer to accept the resignation of Pete Gehring and have Administrator-Clerk-Treasurer Ponto establish an ad for publication. The sick leave request will be put on hold until further information can be established.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Consolidated Group Safety Management Program – A motion was made by Trustee Schauer and seconded by Trustee Buchner to approve phase 1 & 2 of the consolidated group safety management program.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Village Office – Administrator-Clerk-Treasurer Wall – A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the bid from Riemer Construction for \$725 to create an office space for Administrator-Clerk-Treasurer Ponto.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Committee/Department Reports (items not for discussion or action)

- a. *Colfax Police Department Monthly Incident Report*
- b. *Parks Committee Meeting Minutes 9.16.13*
- c. *Street Committee Meeting Minutes 9.18.13*
- d. *Public Safety Committee Meeting Minutes 9.25.13*
- e. *Public Property Committee Meeting Minutes 9.30.13*
- f. *Mass Casualty Multi Agency Training Flyer*
- g. *Notice of Public Hearing – To Amend Preserving Farmland in Dunn County*
- h. *2013 Hazardous Waste Collection Flyer*
- i. *IMS Laboratory Report – Basement Air Quality Report (After Cleaning)*
- j. *EMS Association Brat Stand and Bake Sale*
- k. *Adam Vnuk Resignation*
- l. *Peter Gehring Resignation*

Review/Approval – Bills – A motion was made by Trustee Halpin and seconded by Trustee Johnson to approve the bills from September 15th – 30th, 2013.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Adjourn: A motion was made by Trustee Olson and seconded by Trustee Halpin to adjourn the regular board meeting at 8:27 p.m. All voted yes.

Meeting adjourned.

Scott Gunnufson, Village President

Attest: Jackie L. Ponto
Administrator-Clerk-Treasurer