**Regular Meeting – July 22, 2013**

The July 22, 2013, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: Trustees Halpin, Johnson, Schauer, Schieber, Olson, and Buchner. Also present: Lisa Fleming, Ayres Associates, Dan Carlson, Bauman Associates, LeAnn Ralph, Public Works Director Bates, and Administrator-Clerk-Treasurer Ponto. President Gunnufson was absent. Trustee Halpin will serve as Chairperson for meeting.

**Public Appearances** – Lisa Fleming, Ayres Associates, updated the Board on the cul-de-sac on Park Drive. The initial packet contained a cul-de-sac, but the final draft of the developer’s agreement did not include it. Fleming will look into alternatives and estimates for a cul-de-sac so that the Village can look into it before the end of the year. Fleming also reported that the water tower painting has been completed and will be filled tonight and drained for sanitation purposes. The tower can then be refilled; the water will be tested before transitioning live to the Village. The tower should not need repainting for 15 – 20 years.

**Minutes –** A motion was made by Trustee Schauer and seconded by Trustee Buchner to approve the minutes of the July 8, 2013 regular Meeting.

Voting For: Trustees Johnson, Schauer, Schieber, Olson, Buchner, and Halpin.

Voting Against: none.

Motion carried.

**Licenses –** A motion was made by Trustee Olson and seconded by Trustee Buchner to approve the “Class A” liquor and Class “A” beer license to Lynn’s Brewed Awakenings for 603 Main Street.

Voting For: Trustees Johnson, Schauer, Schieber, Olson, Buchner, and Halpin.

Voting Against: none.

Motion carried.

**Communications – Village President** – Trustee Halpin mentioned that the Colfax Health and Rehabilitation Center is holding an open house is on Saturday, July 27, 2013 and that the resident’s will be moving to their new location on August 1st. Trustee Halpin also encouraged Village residents to look at the weeds growing; the Village ordinance is published yearly and posted in several locations.

**Municipal Basement Update/Action** – A motion was made by Trustee Johnson and seconded by Trustee Olson to hire Servpro to clean the basement. Discussion took place about what steps should be taken first and what could potentially be done. Trustee Schauer mentioned that the project could be overwhelmingly expensive without actually fixing the problem. Both companies had a different opinion on what should be done to help remedy the problem, but both companies also recommended that the air quality testing be done before to actually have a plan for remediation.

Voting For: none.

Voting Against: Trustees Buchner, Olson, Schieber, Schauer, Johnson, and Halpin.

Motion failed.

A motion was made by Trustee Olson and seconded by Trustee Schieber to hire Chuck Daul, Air MD, to perform air quality testing and write up a remediation plan for the municipal hall basement.

Voting For: Trustees Johnson, Schieber, Olson, Buchner, and Halpin.

Voting Against: Trustee Schauer.

Motion carried.

**Sesquicentennial Celebration Update** – Mark Johnson reported that fund raising has begun and the Club was able to make the down payment for the Dweebs. The Commercial Club will be holding a “Town” meeting on August 6th at 7:00 p.m. in the auditorium. It will be put on next agenda to waive the fee for renting the auditorium. Johnson asked the Board if they would like to have a Board member on the Committee as a spokesperson and the Board felt that the updates were great. The last item was to ask the Board if they would consider donating money to the celebration efforts, this item will be placed on the next agenda for consideration.

**December 31, 2012 Audit Update/Approval** – Dan Carlson, Bauman Associates, went over the financial statements and letter of audit findings. Many of the suggested items from last year were still in the letter, but many will come off with the transition of the Workhorse software as far as journal entries to reconcile the year end accounts. A motion was made by Trustee Schauer and seconded by Trustee Olson to approve the December 31, 2012 audit of the financial statements.

Voting For: Trustees Johnson, Schauer, Schieber, Olson, Buchner, and Halpin.

Voting Against: none.

Motion carried.

**Cemetery Land Donation Acceptance** – A motion was made by Trustee Olson and seconded by Trustee Schieber to formally accept the donation of lot 1, CSM 4008, from the Colfax School District for the purpose of a cemetery.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, and Halpin.

Voting Against: none.

Motion carried.

**Committee/Department Reports** (items not for discussion or action)

* 1. *Colfax Rescue Monthly Report*
  2. *Colfax Rescue Quarterly Report*
  3. *July 2, 2013 Plan Commission Meeting Minutes*
  4. *Annual Water Supply Inspection Report – FY 2013*
  5. *2013 LWMMI Mini Policy Holder Conference*

**Review/Approval – Bills** – A motion was made by Trustee Schauer and seconded by Trustee Buchner to approve the payment of bills from July 1st – 15th, 2013. Trustee Buchner questioned the double payment on the Aflac account, Administrator-Clerk-Treasurer Ponto will check into the payment.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, and Halpin.

Voting Against: none.

Motion carried.

**Adjourn** – A motion was made by Trustee Buchner and seconded by Trustee Olson to adjourn the July 22, 2013 regular meeting at 8:21 p.m.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, and Halpin.

Voting Against: none.

Motion carried.

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Mark Halpin, Trustee

Attest: Jackie L. Ponto

Administrator-Clerk-Treasurer