

## **Regular Meeting – September 23, 2013**

The September 23, 2013, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Johnson, Schauer, Schieber, and Buchner. Also present was Mona Thorson, LeAnn Ralph, Public Works Director Bates, and Administrator-Clerk-Treasurer Ponto. Trustee Olson was absent.

**Public Appearances** – none.

**Minutes** – A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the minutes of the September 9, 2013 regular meeting.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Training Requests** – none.

**Facility Rental** – none.

**Licenses** – A motion was made by Trustee Schauer and seconded by Trustee Halpin to approve an operator's license to Ethin Kiekhafer for the period of September 23, 2013 – June 30, 2014.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Communications – Village President** – President Gunnufson had no communications at this time.

**Main Street Banner Purchase – Colfax Women's Club** – Mona Thorson representing the Women's Club was present to inform the Board that the Women's Club is willing to put \$500 towards the purchase of new banners for the light poles. The proposal was for ½ vinyl and ½ canvas banners with the 11 sesquicentennial banners being vinyl. After discussing the fabric and durability, the Board would like to see all banners ordered as canvas. A motion was made by Trustee Halpin and seconded by Trustee Schieber to allow the Women's Club to purchase 22 new canvas banners. The Village's monetary portion will be \$2,503.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Ordinance 2013-05 – An Ordinance amending Ordinance 2013-04 Annexing Territory to the Village of Colfax and Establishing a Zoning Classification** – A motion was made by Trustee Johnson and seconded by Trustee Schauer to approve ordinance 2013-05 – An Ordinance amending Ordinance 2013-04 Annexing Territory to the Village of Colfax and Establishing a Zoning Classification. This ordinance amended 2013-04 which was missing a directional marker in the legal description.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Park Drive Pay Application #3 - Final** – A motion was made by Trustee Schauer and seconded by Trustee Buchner to approve the final pay application to A-1 Excavating for the Park Drive extension.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Five Year Capital Improvement Plan** – A motion was made by Trustee Schauer and seconded by Trustee Buchner to approve the five year capital improvement plan and to also have the surveying completed for the first few projects on the plan. The surveying should be completed ahead of time in order to plan for spring construction and anticipation of upcoming grants.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Medical Director Contract Renewal 10/2013 – 10/2014** – A motion was made by Trustee Halpin and seconded by Trustee Buchner to approve the renewal of the Medical Director, James Fenno, M.D., for the upcoming year.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Village Hall Step Addition on Handicap Ramp** – A motion was made by Trustee Buchner and seconded by Trustee Schieber to approve the addition of steps on the back side of the handicapped ramp by Reimer Construction for \$675.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Committee/Department Reports** (items not for discussion or action)

- a. *Colfax Rescue Squad Report 8/25/13 – 9/19/13*
- b. *Public Works Committee Meeting Minutes 8.12.13*
- c. *Public Safety Committee Meeting Minutes 8.21.13*
- d. *Street Committee Meeting Minutes 9.9.13*
- e. *Plan Commission Meeting Minutes 9.10.13*

**Review/Approval – Bills** – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the bills from September 1<sup>st</sup> – 15<sup>th</sup>, 2013.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Adjourn:** A motion was made by Trustee Schauer and seconded by Trustee Halpin to adjourn the meeting. All voted yes.

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Scott Gunnufson, Village President

Attest: Jackie L. Ponto  
Administrator-Clerk-Treasurer