

Regular Meeting – January 13, 2014

The January 13, 2014 Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Johnson, Schauer, Schieber, Olson, and Buchner. Also present were Randy Simpson, LeAnn Ralph, Rescue Squad Director Knutson, Ronald Jaspersen, Paul Gont, and Administrator-Clerk-Treasurer Ponto.

Public Appearances – none.

Minutes – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the minutes of the December 2, 2013 budget hearing, the December 9, 2013 regular meeting, and the December 18, 2013 joint/board personnel meeting.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Training Requests – A motion was made by Trustee Olson and seconded by Trustee Schieber to approve the training request of Administrator-Clerk-Treasurer Ponto to attend a workshop for local planning and zoning on February 21, 2014.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Facility Rental – none.

Licenses – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the mobile home license application to Donald & Marcia Henderson for the time period of January 1, 2014 through December 31, 2014.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

A motion was made by Trustee Schauer and seconded by Trustee Schieber to approve the operator's license applications to Chantel Moss and Bobbie Jo Smith for the time period of January 13, 2014 through June 30, 2014.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

A motion was made by Trustee Schieber and seconded by Trustee Olson to approve the Temporary "Class B" Wine License application to the Colfax Women's Club for January 25, 2014 at the Colfax Health and Rehabilitation Center, 110 Park Drive.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Communications – Village President – President Gunnufson stated that there were a few goals for the upcoming year that he would like to see in place. The first was the quarterly budget review, the second was to expand on a five year growth plan for the Village instead of the just having one for the Streets, and the last item is a Village Profile pack that would allow the Village to "show off" the assets and availabilities of the Village. One last item that President Gunnufson pointed out was the painting of the street light poles as a priority with the sesquicentennial celebration this summer.

Colfax Health & Rehabilitation Center, CSM – A motion was made by Trustee Schauer and seconded by Trustee Halpin to approve the Certified Survey Map for Colfax Health and Rehabilitation Center prepared by Cedar Corporation. The map was prepared in conjunction with developer's agreement signed by the Village and Colfax Health and Rehabilitation Center.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Cemetery Plat Addition – A motion was made by Trustee Halpin and seconded by Trustee Olson to approve the new plat for the Evergreen Cemetery Addition prepared by Cedar Corporation. The new plat will not be filed with the register of deeds until the cemetery land has been annexed into the Village.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

WPDES Wastewater Permit – An overview of the new Wastewater Permit and the changes were reviewed with the Board by S.E.H Representative, Paul Gont. Some of the changes represented were the gradual decrease in phosphorous by using chemical addition. After meeting with the DNR, there was a consensus that power should be brought to the lagoon for a controlled addition of chemical and a controlled agitation. During the summer of 2013, chemical was added, but many issues occurred making the results inconsistent. It is believed that with a controlled atmosphere, the Village can decrease its phosphorous level to (or close to) the limit specified by the DNR. If the Village is unable to meet its level after the time period specified, pollutant trading may be an option for the remaining levels.

Rescue Squad Building Overhang – A motion was made by Trustee Schauer and seconded by Trustee Halpin to approve the bid submitted by MDL Construction Services to build an overhang over the door and an overhang over the generator for \$4,950.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Colfax Landfill Monitoring Contract Renewal – A motion was made by Trustee Halpin and seconded by Trustee Buchner to approve the Environmental Monitoring at the transfer station/landfill for 2014 and 2015 for \$6,000.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Ordinance 2014-01 Ordinance Amendment – Regarding the Establishment of Through Highway Status of Various Streets and Establishment of Stop Signs at Various Intersections – A motion was made by Trustee Schieber and seconded by Trustee Olson to postpone this item for corrections.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

Possible Annexation of Evergreen Cemetery – Discussion/Possible Ordinance Introduction/Referral to Plan Commission – A motion was made by Trustee Olson and seconded by Trustee Schauer to refer the annexation of Evergreen Cemetery to the Plan Commission.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

PILOT Agreement – Colfax Health & Rehabilitation Center – Discussion/Approval – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the payment in lieu of taxes (PILOT) agreement between the Village of Colfax and the Colfax Health & Rehabilitation Center. This agreement covers the new construction and not the old building.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Halpin, and Gunnufson.

Voting Against: Trustee Johnson.

Motion carried.

Ballot Placement for Spring 2014 Election – LeAnn Ralph drew names for ballot placement on the 2014 Spring Election. The names were drawn and will be placed on the ballot in this order: Mark S. Halpin, Jeremy J. Klukas, George W. Richards, Carey K. Davis, and Richard A. Johnson.

Committee/Department Reports (items not for discussion or action)

- a. *December 2013 Budget Comparison*
- b. *2013 Year End Rescue Report*
- c. *December 2013 Police Department Report*
- d. *Zoning Board of Appeals Hearing Request Notification*

Review/Approval – Bills—A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the bills from December 1st – 31st, 2013.

Voting For: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Adjourn: A motion was made by Trustee Halpin and seconded by Trustee Schauer to adjourn the regular Board meeting at 8:34 p.m. All voted yes.

Meeting adjourned.

Scott Gunnufson, Village President

Attest: Jackie L. Ponto
Administrator-Clerk-Treasurer