

Regular Meeting – June 23, 2014

The June 23, 2014, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Davis, Schauer, Schieber, and Klukas. Others present included LeAnn Ralph, Dennis Smith, Lisa Fleming, Andy Heimerl, Director of Public Works Bates, Rescue Squad Director Knutson, Police Chief Anderson, Librarian, Lisa Ludwig, and Administrator-Clerk-Treasurer Ponto. Trustee Olson was excused.

Public Appearances – Librarian, Lisa Ludwig, was present to inform the Board that Dairy State Bank had gifted the Library the vacant piece of land that adjoins their bank to build a new library. Ludwig gave several examples of why she feels the community is in need of a new library, such as the space issue, the bathrooms do not meet handicapped accessibility requirements, and the library itself does not meet requirements.

Dennis Smith, Dunn County Sheriff, also addressed the Board with his intention to run for Sheriff again.

Minutes – A motion was made by Trustee Schauer and seconded by Trustee Davis to approve the minutes from the June 9, 2014, regular meeting, June 10, 2014, board of review postponement, and the June 12, 2014, board of review.

Voting For: Trustees Klukas, Schieber, Schauer, Davis, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Training Requests – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the training request submitted by Police Chief Anderson to attend, “Complying with WI Public Records Law” on July 15, 2014.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Facility Rental – none.

Licenses – Operators Licenses – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the operator’s license applications to Kandee Burton and Bethany Ferry for the time period of July 1, 2014 – June 30, 2015.

Voting For: Trustees Halpin, Davis, Schauer, Klukas, and Gunnufson.

Voting Against: none.

Abstained: Trustee Schieber.

Motion carried.

Temporary Class “B” License – A motion was made by Trustee Davis and seconded by Trustee Schauer to approve Temporary Class “B” Fermented Malt Beverage licenses to the Colfax Softball Association for events on July 11 – 13, 2014, August 1 – 3, 2014, and August 22 – 24, 2014.

Voting For: Trustees Klukas, Schieber, Schauer, Davis, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Communications – Village President – President Gunnufson asked the Board and the community to come forward if they would like to help shape the future of the Village in recodifying the ordinances. Those interested should contact either President Gunnufson or Administrator-Clerk-Treasurer Ponto.

Agenda – A motion was made by Trustee Halpin and seconded by Trustee Klukas to move item L – Truck Traffic on Cedar Street to item A. A voice vote showed all members voting yes.
Motion carried.

Truck Traffic on Cedar Street – A motion was made by Trustee Davis and seconded by Trustee Klukas to order signs that will direct traffic better. At the moment trucks are turning down Cedar Street when leaving Woods Run Forest Products and their route should be to stay on Legion Drive. Director of Public Works Bates will be ordering new street signs and also a sign that says, “All trucks must stay left.”

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

2014 Street and Utility Improvement Bid Award – A motion was made by Trustee Halpin and seconded by Trustee Schauer to award the bid to RM Schlosser for the 4th Avenue/2014 Street and Utility Improvement Bid Award for \$336,676.85.

Voting For: Trustees Klukas, Schieber, Schauer, Davis, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Refreshment Stand Bid Opening/Acceptance – A motion was made by Trustee Halpin and seconded by Trustee Schauer to award the bid for the replacement of the refreshment stand to Allen Johnson Construction for \$15,752.70. There were four bids received: Allen Johnson Construction - \$15,752.70, Plank Construction - \$24,080.00, Richard Jenson/Larry Jenson - \$28,680.00, Pember Companies, Inc. - \$19,590.00.

Voting For: Klukas, Schauer, Halpin, and Gunnufson.

Voting Against: none.

Abstained: Trustees Schieber and Davis.

Motion carried.

Networking of Police Department – A motion was made by Trustee Davis and seconded by Trustee Klukas to hire Coffman & Associates to upgrade and network the police department computers for \$1,226.86.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Sesquicentennial Donation – A motion was made by Trustee Halpin and seconded by Trustee Davis to donate \$7,500 toward the Sesquicentennial Celebration and also have a loan amount of \$7,500 if needed.

Voting For: Trustees Klukas, Schieber, Davis, Halpin, and Gunnufson.

Voting Against: Trustee Schauer.

Motion carried.

EMS Medical Director Appointment – A motion was made by Trustee Schieber and seconded by Trustee Schauer to approve the contract with Infinity Healthcare for a medical director for the rescue squad.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Eau Claire Fire and Rescue Advanced Life Support Agreement – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the agreement for advanced life support with Eau Claire Fire and Rescue for the year 2014 as a self-renewing contract.

Voting For: Trustees Klukas, Schieber, Schauer, Davis, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Ambulance Repair/Purchase – A motion was made by Trustee Halpin and seconded by Trustee Schieber to purchase a 2014 Dodge, Osage ambulance using the monies from the designated fund balances. This ambulance will be replacing the 2005 Ford that is leaking fluids and is expected to cost over \$5,000 for repairs. It was in the budget for 2015 to replace the 2005 ambulance, so the Village is opting to purchase early and save the money towards a new ambulance versus fixing the old.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Iverson Road Repair – A motion was made by Trustee Schauer and seconded by Trustee Halpin to approve the repair of the water pipes and storm sewer on Iverson Road after obtaining the proper easements from the landowners and the possible permits from the DNR.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Grinding of Materials for Basecourse – A motion was made by Trustee Schauer and seconded by Trustee Davis to hire Antczak Construction to come in and grind the materials at the lagoon for basecourse for \$4.00 per cubic yard.

Voting For: Trustees Klukas, Schieber, Schauer, Davis, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Pools/Pool Ordinance in Village – After some discussion on the Village's current pool ordinance, Administrator-Clerk-Treasurer Ponto will seek advice from the Attorney on the

Village's liability with the ordinance and no enforcement versus no ordinance. This item will be placed on the next agenda for review.

Set Date for Review of Employee Handbook – A motion was made by Trustee Halpin and seconded by Trustee Klukas to set a date of July 14, 2014 at 5:30 p.m. to review the employee handbook.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Committee/Department Reports (items not for discussion or action)

- a. *Joint Review Board Minutes – May 28, 2014*
- b. *Public Works Committee Minutes – April 28, 2014*
- c. *Joint Review Board Agenda – June 26, 2014*
- d. *CHRC – Sesquicentennial Events Poster*

Review/Approval – Bills – A motion was made by Trustee Schauer and seconded by Trustee Halpin to approve the bills from June 1st – 15th, 2014 for payment.

Voting For: Trustees Klukas, Schieber, Schauer, Davis, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

Closed Session – A motion was made by Trustee Halpin and seconded by Trustee Schauer to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

- a. Administrator-Clerk-Treasurer Yearly Performance Evaluation

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Open Session – A motion was made by Trustee Schieber and seconded by Trustee Halpin to reconvene into open session to take any action resulting from the closed session. No press or public in attendance.

- a. Administrator-Clerk-Treasurer Yearly Performance Evaluation

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Administrator-Clerk-Treasurer Review – A motion was made by Trustee Schauer and seconded by Trustee Schieber to increase Administrator-Clerk-Treasurer Ponto’s wage by 1%, with the addition of 1 week of vacation.

Voting For: Trustees Halpin, Davis, Schauer, Schieber, Klukas, and Gunnufson.

Voting Against: none.

Motion carried.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Klukas to adjourn the regular board meeting at 9:27 p.m. A voice vote showed all present voting yes. Meeting adjourned.

Scott Gunnufson, Village President

Attest: Jackie L. Ponto
Administrator-Clerk-Treasurer