

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, September 28, 2015
Colfax Village Hall
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
 - a.
4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, September 14, 2015
 - b. Training Requests – Michael Madrid – October 5 to October 9, 2015- Field Training Officer
 - c. Facility Rental – Fairgrounds/Beer Tent – Secraw Event Date –August 13, 2016
 - d. Licenses –none
5. Communications – Village President
6. Consideration Items
 - a. Recommendation from Public Property Committee - Municipal Basement
 - b. Bob Cat Track Loader- Trade Option consideration
 - c. Holden Church Stand
 - d. Chippewa Valley Lock & Key LLC estimates
 - e. Trustee discussion
7. Committee/Department Reports – (not for discussion or actions)
 - a. *Dunn County Public Works Memo*
 - b. *WI Department of Administration Memo*
 - c. *Public Property Committee minutes – September 22, 2015*
8. Review/Approval – Bills –September 14, 2015 – September 27, 2015
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – September 14, 2015

On September 14, 2015, the Village Board meeting was held at 7:00 p.m. at Village Hall, 613 Main Street. Members present: President Gunnufson, Trustees Davis, Wolff and Schieber. Excused: Trustees Olson, Klukas and Halpin. Others present included Kathy Dunbar, Randy Simpson from the Messenger, Police Chief- Bill Anderson and Administrator-Clerk-Treasurer - Niggemann.

Public Appearances – Kathy Dunbar expressed her concern of the village residents that walk their dogs and do not clean up after them. She suggested that signs be made and posted at local business and handout copies of the ordinance with citation amounts each year when licenses are purchased. Kathy also wanted to thank the Police Department and the Public Works Department for their immediate attention to the washout on Railroad Ave.

Minutes- Regular Board Meeting –August 24, 2015 - A motion was made by Trustee Schieber and seconded by Trustee Davis to approve the Regular Board meeting minutes from August 24, 2015. Voting For: Trustees Schieber, Wolff, Davis and Gunnufson. Voting Against: none. Motion carried.

Training Request – none

Facility Rental – none

Licenses –none

Communications – President Gunnufson that the Fireman’s Ball went well. We had many attendees from outside the Village. The Public Works Department did an excellent job mowing the critical areas prior to events.

Credit Card Payments for Utilities and Rescue Billing – A motion was made by Trustee Davis and seconded by Trustee Wolff to approve credit card payment processing with GovPayNet for the utility and rescue payments. Voting For: Trustees Davis, Wolff, Schieber and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills – August 24, 2015 –September 14, 2015– A motion was made by Trustee Wolff and seconded by Trustee Schieber to approve the August 24 to September 14, 2015 bills for payment. Voting For: Trustees Schieber, Wolff, Davis and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Davis to adjourn Village Board meeting at 7:20 p.m. A voice vote was taken with all members voting yes. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Meeting / Continuing Education Travel / Meeting Request Form

Name MICHAEL MADRID
Date 09/22/2015

Position POLICE OFFICER
Department POLICE DEPARTMENT

Date(s) of meeting 10/05/15 TO 10/09/15

Estimated Costs _____
Employee is / NOT required to attend (circle one)

Name of Requested meeting FIELD TRAINING OFFICER

How will this improve your ability to perform your job?

IT WILL ENABLE HIM TO PROPERLY TRAIN NEW HIRES FOR THE COLFAX POLICE DEPARTMENT

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.)

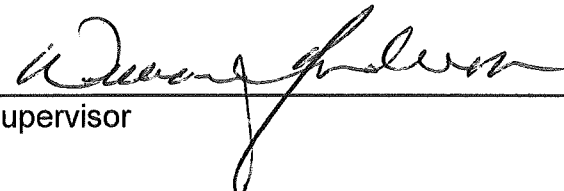
How will you share what you have learned with others?

THE INFORMATION AND MANUALS WILL ASSIST THE DEPARTMENT

Please include any additional comments on the back of this form

Expense Estimate: \$850.00	Requested	Approved
Tuition / Registration \$350.00	*Are others attending this meeting	YES / <u>NO</u>
Mileage / Airfare 123 MILES		(If yes, list names)
Lodging \$410.00		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration YES / NO		
Total \$850.00		
Time Request: 0900	Requested	Approved
Number of days absent:		
From Work Setting 5		
Vacation		
<u>Paid Conference Time</u>		
Absent Without Pay (own time)		
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA
MUST BE ATTACHED TO THIS REQUEST**


Supervisor

09/22/15
Date

ADDITIONAL INFO ON BACK

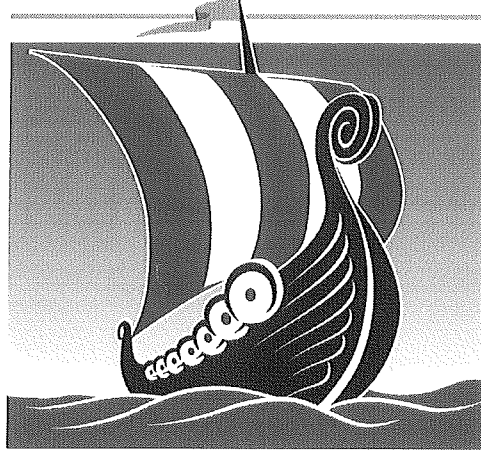
I MADE CONTACT WITH Nicolet college (THEY ARE HOSTING THIS TRAINING) AND I WAS TOLD THEY WERE LOOKING INTO GOVERNMENT GRANTS TO COVER THE TUITION/COST OF THIS TRAINING. IF IT GOES THROUGH, THE \$350.00 WILL BE REFUNDED.

Ray Ziefel

VILLAGE OF COLFAX

SPECIAL EVENTS PACKET

THE VILLAGE



OF COLFAX

SPECIAL EVENTS/
BEER TENT RENTAL

07.27.2015

Village of Colfax

613 Main Street, Colfax WI 54730

(Phone: 715-962-3311; Fax: 715-962-2221; E-mail: colfaxclerk@charter.net)

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the Village Clerk-Treasurer's office at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Organization's Name:	Sophia Secraw		
Organization's Address:	E9315 1010TH AVE Colfax, WI 54730		
Organization's Phone:	715-565-3682		(E-mail) sacsecraw@hotmail.com
Purpose of Event:	Wedding		Type of Event:

Event Organizer's Name:			
Event Organizer's Address:			
Event Organizer's Phone:	(home)	(work)	(E-mail)

Name of Event: Wedding		Type of Event: Wedding	
Location of Event: Colfax Fair Grounds		Date of Event: 8-13-2016	Rain date:
Time of Event:	Start: 9:00AM	Finish: 12:00	
Time on Site:	Start: 8/17/16	Finish: 8/14/16 (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 350	Village of Colfax Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from Village of Colfax)	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary. *Parking will be at the Fairgrounds around the beer tent.*

What provisions are being made for crowd control and security? Attach additional sheets if necessary. *No additional services needed.*

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.) *local services; No additional services needed*

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.) *None Needed*

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage/recycling receptacles or dumpsters are shown on your site plan.) *Planner will remove all garbage/recycling. Garbage/recycling will be provided and set up by bride/groom.*

Are vendors, information tables, or volunteer groups a part of your event? ☒ No ☐ Yes If yes, please explain.

Hold Harmless Agreement Completed and Attached? ? ☒ No ☒ Yes If no, please explain.

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

Check all that apply:

VILLAGE CLERK-TREASURER PERMITS 715-962-3311	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	FIRE DEPARTMENT PERMITS 715-962-9184
<input checked="" type="checkbox"/> Temporary Beer/Wine	<input checked="" type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Fireworks/Pyrotechnics

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the Village of Colfax to provide Village services, equipment or personnel in support of the event.

Signature:

Sophia Secraw

Print Name:

Sophia Secraw

Affiliation with Applicant (if applicable):

Date:

9/23/15

HOLD HARMLESS AGREEMENT

This Hold Harmless and Indemnification Agreement ("Agreement") is entered into by and between the Village of Colfax, hereinafter "Promisee", and John Stamper & Sophia Secraw hereinafter "Promisor", on this 13 day of August, 20 16, in Colfax, WI.

The intent of this Agreement is to indemnify Promisee from any claims arising from and related to the event scheduled on Village property.

Event Date: 8/13/2016 Event Location: Colfax, Fair Grounds - Beer Tent

FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, Promisor and Promisee agree as follows:

Promisor will indemnify and hold harmless promisee from any and all claims, actions, and judgements, including all costs of defense and attorney's fees incurred in defending against same, arising from and related to the above listed event. Promisor's actions include the acts of Promisor's guests, agents and employees.

In the event any claim or suit is brought against Promisee within the scope of this Agreement, Promisor shall pay for legal counsel chosen by Promisee to defend against the same.

This Agreement shall encompass claims resulting from the scheduled event listed above against the Promisee.

In the event either party files suit in a court of law to interpret or to enforce the terms of this Agreement, the party prevailing in such action shall be entitled, in addition to any legal fees incurred in defending against any third party claim, to its reasonable legal fees and costs incurred in such action to interpret or to enforce the terms of this agreement.

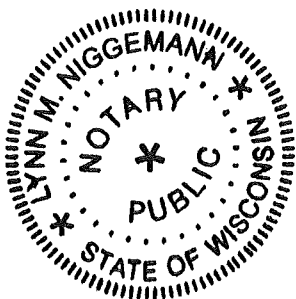
This agreement shall be interpreted under the laws of the State of Wisconsin.

Sophia Secraw
Promisor Signature

Lynn M. Niggemann
Promisee Signature – Village of Colfax
Lynn M. Niggemann, Administrator-Clerk-Treasurer

STATE OF WISCONSIN)
)ss.
COUNTY OF DUNN)

Promisor, Sophia Secraw, came before me this 23rd day of September, 2015, as the known person responsible for the event named above and the promisor is fully aware that the promisee, Village of Colfax, will be held harmless for any and all claims, actions and judgements arising from and related to the named event.



Lynn M. Niggemann
Notary Public, State of Wisconsin

My Commission Expires: 04-19-2019

September 5, 2015

Lynn Niggemann
Village of Colfax Clerk/Treasurer/Administrator
613 Main St
Colfax, WI 54730

Re: Potential for mold in Village Hall

Dear Lynn,

As per our discussions last week to present a thorough and complete report to the Village Trustees I scheduled a walk-through of the basement of the Village of Colfax Municipal Building on the afternoon of Friday September 4th with yourself and Keith Bergeson (Dunn County Health Dept.). Enclosed you will find our findings, suggested immediate actions and suggested long term actions. I have also included a document from the CDC website with information from the National Center of Environmental Health.

First I would like to say there are many types of mold found both indoors and outdoors. The problem with mold is with the people with allergies to mold or those with suppressed immune systems (chemo patients, young, old, etc.) who will be more susceptible to the mold spores regardless of the type of mold. Though not deadly these people could have asthma attacks which could be severe. Also long term exposure could create allergies resulting in cold like symptoms. So with that in mind this being a public building if the right person came in they may have a reaction to the building. I am not saying the building cannot be occupied, but I am saying there are risks in occupying the building that you should be aware of them.

Findings:

- 3 Dehumidifiers running as well as fans. Dehumidifiers were indicating humidity levels ranging from 74-85.
- Moisture behind the lath-plaster wall and the sandstone.
- Wet/moist saturated drywall on the ceiling.
- Doors open to the first floor.
- Windows open.
- Moist concrete floor.
- Furnace (not running) potential source of moving contaminated air upstairs.
- Very Musty Mildew smell.

Mold's need a cellulose type of material to grow (wood, drywall, ceiling tiles etc.) and a moist environment to grow (humidity over 50%). Which is present in the basement of the Municipal Building.

Short term recommendations:

- Stop water infiltration from the outside of the building. Accomplished by outside barrier, drain tile, and landscaping.
- Remove all cellulose material from the basement (anything wood, drywall, paneling, etc.) including non-load bearing studs, lath/plaster walls, drywall on ceilings, tables, book shelves anything stored in the basement. Basically strip everything on the walls and ceilings.
- Limit air flow up stairs.
- Reduce Humidity to below 50% with more dehumidifiers or larger ones.
- Limit air flow from the basement to other floors of the building.

Long Term recommendations:

- If water infiltration is stopped through the walls from the outside, drain tile installed and from below (water possibly wicking up from floor as well. Then seal interior sandstone walls with closed cell sprayed in foam insulation. Mold resistant walls can then be reinstalled.
- Some form of moisture control devices would have to be installed with humidistats to prevent humidity from rising above 50%.
- Recommended flooring be of a material that is non cellulose in nature that is mold resistant.

Lynn if you have any question please contact Keith Bergeson or myself, Thank You.

Sincerely;

Donald R. Knutson

Village of Colfax Health Officer



Your Project Solutions Start Here

9/21/15

Re: COLFA 15001 – Village Hall / H2O Intrusion

Lynn Niggemann, Administrator
Village of Colfax
613 Main Street
PO Box 417
Colfax, WI 54730-0417

Dear Ms. Niggemann,

Sheryl and I would like to thank you for the opportunity to meet with you last week. We found the tour you gave us to be informative as well. As your prior reports highlight, I did a study on this building in 1999 while employed at another firm. I am familiar with the building and site.

As mentioned to you and Rand, we did review the copy of the report from Erickson Roed & Associates (Structural Engineers) regarding the water intrusion into the basement of the Village Hall. Further, we also visited with a contractor that the Village has had conversations with. After reading the reports and meeting with Tony from A-Breeze Construction, we concur with some of the recommendations. However, we would also suggest several other items that would also serve to keep water away from the building. These items would include, but may not be limited to:

- 1) Regrade the green space on the south side of the building.
- 2) Incorporate / install several area drains, including one nearer the building to capture water.
- 3) Regrade and pave in the parking area in the rear of the Village Hall.
- 4) Remove the north window wells, backfill and regrade the north side just slightly higher than currently graded.

It should be noted that there would be other specific items that we may recommend if the Village decides to keep their Village offices and / or library at this site.

We would be happy to work with the Village and any Contractors they may choose. We do believe that A-Breeze Construction has a good grasp on a work scope that could achieve significant reductions in moisture infiltration. If budgetary concerns are significant, then it may be best to implement the work scope proposed by A-Breeze as the Village would be only expending approximately 30% +/- of the dollars identified by Erickson Roed Associates.

770 Technology Way
Chippewa Falls, WI
54729

info@cbssquaredinc.com

cbssquaredinc.com

cbs²



Your Project Solutions Start Here

Should you have any further questions or comments, please feel free to contact us.

Sincerely,

Bob Sworski, AIA/ NCARB

Vice President / Senior Project Manager

CBS Squared, Inc.

Sheryl Claflin, PE

President / Senior Project Manager

CBS Squared, Inc.

770 Technology Way
Chippewa Falls, WI
54729

info@cbssquaredinc.com

cbssquaredinc.com



Site Grading • Hydro-Seeding • Trucking • Top Soil
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 Dog Watch Hidden Fence Installer • Cellular Tower Sites
 Straw Blowing • Roadside Restoration
 9646 Olson Dr. • Eau Claire, WI 54703 • (715) 831-8577
 Fax: (715) 352-8578 • Cell: (715) 839-0739
 abreeze@aboglobal.net • www.dogwatch.com

No. _____
 Date 9.22.15
 Sheet No. _____



ATTN: LYNN

1 of 3

Name VILLAGE OF COLEAT
 Street _____
 City _____ State _____
 Phone 962 3311
 Fax 2221

POLICE / LIBRARY
 Street _____
 City _____ State _____
 Date of Plans _____ Architect _____

SCOPE OF WORK TO INCLUDE:

- 1.) IN APPROX 300 LINEAR FT AREA AROUND FOOTPRINT OF BUILDING REMOVE ASPHALT IN REAR & SODDY MATERIAL TO NORTH SIDE, REMOVE APPROX. 50 LF EXISTING CONCRETE. REPLACE WITH APPROX 1300 SQ. FT NEW CONCRETE. PINNED INTO FOUNDATION WHERE REQUIRED. FILL IN WINDOW WELLS ON NORTH SIDE AND POUR CONCRETE AS WELL. CAULK ALL.
- 2.) IN APPROX 200 LF AREA COMPACT MECHANICALLY, RE-GRADE FOR BEST POSS. DRAINAGE, INSTALL RUBBER MEMBRANE, UP TO 200 LF PREMIUM BLACK JACK EDGING & UP TO 30 YDS 3/4x1 1/2 RIVER ROCK (BALLAST),

Does not include any watering, maintenance, aftercare, acts of God & Mother Nature are not warranted, or any deviation from scope of work unless prior written addendum to above authorized work. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in substantial workman like manner for the sum of _____ Dollars (\$ _____)

with payments to be made as follows: _____

This contract takes precedent over all other.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by A BREEZE CONSTRUCTION, LLC.

Respectfully submitted _____

Per _____

Note:

This proposal may be withdrawn by us if not accepted within 10 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any unpaid balance per payment agreement described will incur interest at the maximum rate of Wisconsin Law. A BREEZE is a construction company, not a lender.

Signature _____

Signature _____

Date _____



Site Grading • Hydro-Seeding • Trucking • Top Soil
 Basements • Driveways • Water & Electrical Laterals
 Dog Watch Hidden Fence Installer • Cellular Tower Sites
 Straw Blowing • Roadside Restoration
 9646 Olson Dr. • Eau Claire, WI 54703 • (715) 831-8577
 Fax: (715) 552-8578 • Cell: (715) 829-0739
 abreeze@aboglobal.net • www.dogwatch.com

No. _____
 Date 9.22.15
 Sheet No. _____



2 of 3

Name VILLAGE OF COLFAX
 Street _____
 City _____ State _____
 Phone _____

Street _____
 City _____ State _____
 Date of Plans _____ Architect _____

SCOPE OF WORK TO INCLUDE:

3.) IN AREA OF GREEN SPACE ON SOUTH SIDE REGRADE APPROX 2000 SQ. FT AREA FOR BETTER DRAINAGE SEED FERT. INSTALL CLASS / TYPE B EROSION MAT. CREATE DIVERSION BERM IN SAME SAND AREA (SWALE) FORMING SURFACE WATER TO PARKING LOT.

4.) INSTALL CATCH BASIN IN PARKING LOT. RUN SCHEDULE 40 PIPE FROM ROOF DOWN SPOUTS TO CATCH BASIN AND PIPE TO DAY LIGHT ON RIVERSIDE.

5.) TEAR OUT EXISTING ASPHALT PARKING LOT. REPLACE BASE COURSE 8" COMPACTED. INSTALL NEW 2 1/2" ASPHALT PARKING LOT. APPROX 5200 SQ. FT.

Does not include any watering, maintenance, aftercare, acts of God & Mother Nature are not warranted, or any deviation from scope of work unless prior written addendum to above authorized work. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in substantial workman like manner for the sum of

with payments to be made as follows: _____ Dollars [\$]

This contract takes precedent over all other.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by A BREEZE CONSTRUCTION, LLC.

Respectfully submitted _____

Per _____

Note:

This proposal may be withdrawn by us if not accepted within 10 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any unpaid balance per payment agreement described will incur interest at the maximum rate of Wisconsin Law. A BREEZE is a construction company, not a lender.

Date _____

Signature _____

Signature _____



Site Grading • Hydro-Seeding • Trucking • Top Soil
 Basements • Driveways • Water & Electrical Laterals
 Dog Watch Hidden Fence Installer • Cellular Tower Sites
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 abreeze@stoglobal.net • www.dogwatch.com

No. _____
 Date 9-22-15
 Sheet No. _____



3 of 3

3 of 3

Name VILLAGE OF COLETON
 Street _____
 City _____ State _____
 Phone _____

Street _____
 City _____ State _____
 Date of Plans _____ Architect _____

SCOPE OF WORK TO INCLUDE:

5.) IN AREA OF NEIGHBOR TO THE NORTH INSTALL UP TO 15 YDS 3/4" TO MINUS COMPACTED GRANITE.
ANY AREAS DISTURBED TURF WISE RESTORED BY HYDRO-SEED METHOD OR EROSION MAT INCLUDED.

FINISH DATE 10-15-15

\$54,371.40

PENDING WEATHER PERMISSABLE.

OWNER RESPONSIBLE FOR: REMOVING 2 LIGHT POLES FOR GRADING PURPOSES + GAZEBO. STRIPING OF PARKING LOT NOT INCLUDED. NOT WARRANTIED FOR WATER PROOFING, INTERIOR WORK BY OTHERS.

Does not include any watering, maintenance, aftercare, acts of God & Mother Nature are not warranted, or any deviation from scope of work unless prior written addendum to above authorized work. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in substantial workman like manner for the sum of

with payments to be made as follows: 1/2 ON SIGNED WORK ORDER Dollars (\$) 1
+ BALANCE NET 10 DAYS UPON AGREED CONST FINISH.

This contract takes precedent over all other.
 Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by A BREEZE CONSTRUCTION, LLC.

Respectfully submitted

Per

Note:

This proposal may be withdrawn by us if not accepted within 10 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any unpaid balance per payment agreement described will incur interest at the maximum rate of Wisconsin Law. A BREEZE is a construction company, not a lender.

Signature _____

Signature _____

Date _____



T&R Recycling, LLC.
13744 County Hwy OO
Chippewa Falls, WI 54729
715-720-9311 Cell: 715-828-7272
Fax: 715-720-1912 www.trrecycling.com

BID PROPOSAL

DATE: September 20, 2015

SUBMITTED TO:

Village of Colfax
PO Box 417
Colfax, WI 54703

WORK TO BE PERFORMED AT:

Colfax City Hall
Colfax, Wisconsin

WORK TO BE PERFORMED:

Project Name: N/A

Date of Plans: N/A

Removal of two boilers and miscellaneous pipe in boiler room.

***All scrap metal resulting from work as noted above becomes property of T&R Recycling, LLC.

***Owner is responsible for all hazardous materials, drain down, electrical, refrigerant and gas disconnections.

We propose to furnish material and labor – complete in accordance with above specifications for the sum of:
\$900.00 (nine hundred dollars)

Payment to be made as follows:

Net Due Upon T&R Recycling, LLC's Completion of Project

All material and labor is guaranteed to be as specified. The above work is to be completed in accordance with the drawings and specifications submitted and completed in a substantial workmanlike manner. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the original proposal amount. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance. If T&R Recycling, LLC. commences legal action to enforce its rights, pursuant to this agreement, the other party in said legal action shall pay for any attorney fees and costs of litigation relating to said legal action.

Company Authorized Signature: _____ Travis Rowan

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature: _____

Date of Acceptance: _____

Air MD Restoration & Recommendations
 Inc
 439 Komro Court
 Mondovi, WI 54755

Estimate

Date	Estimate #
9/19/2015	175

Name / Address
Village Of Colfax PO Box 417 613 Main Street Colfax WI 54730-0417

Project

Description	Qty	Rate	Total
Remove the Lath and Plaster walls in the Community room.	16	90.00	1,440.00
Remove the ceiling in the community room.	18	90.00	1,620.00
Remove the lath and plaster walls in the kitchen and storage room.	14	90.00	1,260.00
Remove the ceiling in the kitchen and storage room.	12	90.00	1,080.00
Remove all building materials in the bathrooms and hallway. ceiling lath and plaster.	10	90.00	900.00
20 yd roll-off	2	800.00	1,600.00
		Total	\$7,900.00

RANDY BATES

From: Dave Kadlec <dkadlec@bobcatplus.com>
Sent: Wednesday, July 01, 2015 12:46 PM
To: Mike Boyd
Cc: Jim Schultz
Subject: Municipal rollout program
Attachments: Dave Kadlec.vcf

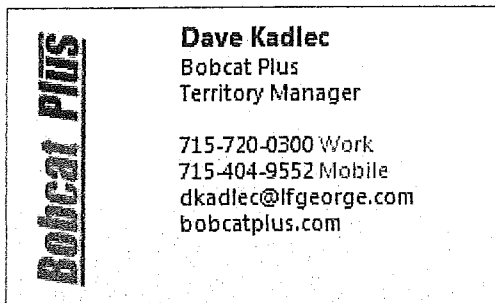
Rand

We are finalizing our offering for a municipal rollout program. I don't yet have the document drafted outlining the parameters but I wanted to get you an email anyway because I know your one year warranty has just recently expired. The program for midsize machines like the Village of Colfax has can be rolled out annually for \$15/hr on the meter. So for example if your machine has 160hrs we can roll it out for $160 \times 15 = \$2400$. There will be other stipulations like any damage done to the machine or excessive track wear would cause a surcharge. The T590 that you guys have is in perfect condition and would not trigger any extra charges. So....if the Village is interested in taking advantage of our new municipal rollout program we can roll you guys into a brand new T590 equipped exactly the same as the one you have complete with strobe light for \$2400. You keep your bucket. This will keep you guys up to date with the latest and greatest equipment but more importantly always keep you under warranty.

Let me know if you have any questions.

Thanks

Dave



- BobCat Track Loader
- Purchased August 2014
\$ 52,250.00
- Trade-in / Roll out
Cost estimate at 170 hrs =
\$ 2,550.
- Bobcat Plus will switch the wiring for the grader to work with the new equipment. The grader was purchased from another vendor.

CHIPPEWA VALLEY LOCK & KEY LLC &
 706 E GRAND AVE
 CHIPPEWA FALLS, WI 54729
 715-726-0687

Estimate

Date	Estimate #
9/1/2015	E15-0134

Name / Address
COLFAX PUBLIC WORKS 614 E RAILROAD AVE COLFAX, WI 54730

E-mail
cvlockandkey@hotmail.com

P.O. No.	Terms

Qty	Description	Rate	Total
	~~~ESTIMATE FOR MX/RX MEDIUM RESTRICTED~~~		
1	TRIP CHARGE - 23 Miles (see Estimate E15-0127)	0.00	0.00
2	GRADE 2 ENTRANCE LEVERSET WITH 1" FACE AND WITH MX/RX CYLINDERS; KEYED ALIKE TO NEW KEY	132.00	264.00
2	MX/RX CYLINDERS FOR EXISTING LEVERS; KEYED ALIKE TO NEW KEY ABOVE	37.00	74.00
1	SET OF SPACERS FOR LESS THAN 1-3/4" THICK DOOR	12.95	12.95
2	REMOVAL & REPLACE	20.00	40.00
2	REMOVAL & REPLACE WITH DRILLING	25.00	50.00
20	MX/RX KEYS	4.00	80.00
	SUBTOTAL OF ABOVE		520.95
	<p><b>**NOTE**</b> This is an estimate only and is CONTINGENT upon application, and hardware compatibility. This estimate does not include any hardware, software, supplies or services not listed above.</p> <p>Estimate void after October 31, 2015</p> <p>Estimate Accepted: _____ Date _____</p>		

Thank you for considering our company for your security needs. We look forward to hearing from you.

**Subtotal** \$520.95

**Sales Tax (0.0%)** \$0.00

**Total** \$520.95

Avail Budget 100-00-53311-405-000  
 \$2755.22 RB

CHIPPEWA VALLEY LOCK & KEY LLC &  
 706 E GRAND AVE  
 CHIPPEWA FALLS, WI 54729  
 715-726-0687

# Estimate

Date	Estimate #
9/1/2015	E15-0131

Name / Address
COLFAX VILLAGE BALL FIELD - CONCESSION 613 MAIN ST COLFAX, WI 54730

E-mail
cvlockandkey@hotmail.com

P.O. No.	Terms
CHIEF BILL ANDERSON	

Qty	Description	Rate	Total
	~~~ESTIMATE FOR MX/RX MEDIUM RESTRICTED~~~		
1	TRIP CHARGE - 23 Miles (see Estimate E15-0127)	0.00	0.00
1	SINGLE CYLINDER DEADBOLT B560P-626 WITH MX/RX CYLINDER; KEYED TO NEW KEY	103.00	103.00
1	ASA DEADBOLT STRIKE PLATE TO REPLACE EXISTING THAT NEEDS REPLACING	6.50	6.50
1	GRADE 1 ENTRANCE LEVER WITH MX/RX CYLINDER; KEYED ALIKE TO NEW KEY ABOVE	217.00	217.00
2	REMOVAL & REPLACE	20.00	40.00
1	PULL HANDLE	11.00	11.00
1	INSTALL PULL HANDLE ON DOOR WITH DEADBOLT, AND APPLY HINGE DR TO TRY TO RELIEVE PRESSURE SO DOOR WILL OPEN EASIER	30.00	30.00
20	DUPLICATE MX/RX KEYS	4.00	80.00
	SUBTOTAL OF ABOVE		487.50
	<p>**NOTE** This is an estimate only and is CONTINGENT upon application, and hardware compatibility. This estimate does not include any hardware, software, supplies or services not listed above.</p> <p>Estimate void after October 31, 2015</p> <p>Estimate Accepted: _____ Date _____</p>		

Thank you for considering our company for your security needs. We look forward to hearing from you.	Subtotal	\$487.50
	Sales Tax (0.0%)	\$0.00
	Total	\$487.50

Budget Avail.
 \$1275.00

100-00-55200-600-000

RB

CHIPPEWA VALLEY LOCK & KEY LLC &
 706 E GRAND AVE
 CHIPPEWA FALLS, WI 54729
 715-726-0687

Estimate

Date	Estimate #
9/1/2015	E15-0127

Name / Address
COLFAX POLICE DEPT 613 MAIN ST COLFAX, WI 54730

E-mail
cvlockandkey@hotmail.com

P.O. No.	Terms
CHIEF BILL ANDERSON	Due on receipt

Qty	Description	Rate	Total
	~~~ESTIMATE FOR MX/RX MEDIUM RESTRICTED~~~		
1	TRIP CHARGE 23 Miles - (this would be one charge for all 3 locations)	96.00	96.00
1	DOUBLE CYLINDER DEADBOLT B562P-626 WITH MX/RX CYLINDERS; KEYED ALIKE TO NEW KEY FOR FRONT DOOR	162.00	162.00
1	MX/RX MORTISE CYLINDER FOR LORI STYLE DEADBOLT; KEYED ALIKE TO NEW KEY ABOVE FOR BACK DOOR	37.00	37.00
1	MX/RX CYLINDER FOR LEVER; KEYED ALIKE TO NEW KEY ABOVE FOR FRONT DOOR	37.00	37.00
10	DUPLICATE MX/RX KEYS	4.00	40.00
1	PASSAGE LEVERSET FOR BACK DOOR (regular \$80.00)	72.00	72.00
3	REMOVAL & REPLACE	20.00	60.00
1	REMOVAL & REPLACE WITH DRILLING	25.00	25.00
	SUBTOTAL OF ABOVE		529.00
	<p><b>**NOTE**</b> This is an estimate only and is CONTINGENT upon application, and hardware compatibility. This estimate does not include any hardware, software, supplies or services not listed above.</p> <p>Estimate void after October 31, 2015</p> <p>Estimate Accepted: _____ Date _____</p>		

Thank you for considering our company for your security needs. We look forward to hearing from you.	<b>Subtotal</b>	\$529.00
	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$529.00

Avail. Budget 100-00-52100-405-000  
 \$ 1169.23


10/1/15

COUNTY OF DUNN



**Public Works Department**  
**FACILITIES & PARKS — HIGHWAY**  
3303 US Highway 12 East  
Menomonie, Wisconsin 54751  
Phone (715) 232-2181  
Fax (715) 232-3888

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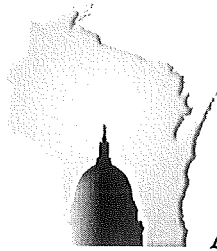
To: Dunn County Local Officials  
From: Jesse T. Rintala   
Cc: Melissa Gilgenbach  
Date: September 16, 2015  
Re: Car Kill Deer Removal/Disposal on Local Roads

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This is a reminder that due to the 2015-2017 State of Wisconsin budget that was passed, the Department of Natural Resources (DNR) will no longer be contracting to pick up car killed deer (CKD) along local roads (county, town, village etc. roads/streets). The budget funded the DNR to continue to contract for this service on the State and Federal roads, but this is now the responsibility of each local unit of government on roads under their jurisdiction effective September 1, 2015.

The appropriate local official will be contacted by the Dunn County Communications Center for any car killed deer reported from the public or Sheriff's Department on local roads under their jurisdiction. Dunn County will be responsible for the car killed deer on the County Trunk Highway system.

If you have any questions in regard to this matter, please feel free to contact me at 715-232-2181.



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**SCOTT WALKER**  
GOVERNOR

**SCOTT A. NEITZEL**  
SECRETARY

Division of Intergovernmental Relations  
Post Office Box 8944  
Madison, WI 53708-8944  
Voice (608) 266-0288  
Fax (608) 267-6917

0464  
LYNN NIGGEMANN  
CLERK, VILLAGE OF COLFAX  
PO BOX 417  
COLFAX WI 54730-0417

August 10, 2015

**PRELIMINARY ESTIMATE OF JANUARY 1, 2015 POPULATION**

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2015 population for the Village of Colfax in Dunn County is 1,126. This represents a change of -32 persons (-2.76%) since the 2010 Census.

Wisconsin's total population is estimated at 5,753,250 which is a change of 66,264 persons and 1.17%.

Following is a summary of the data we used in estimating your population:

	2010 Census Count	2015 Preliminary Estimate
2010 U.S. Census Count	1,158	
January 1, 2015 Estimate		1,126
Motor vehicles registered	2,659	2,523
Percent of vehicles in State	0.050%	0.049%
Income tax filers	601	608
Percent of filers in State	0.017%	0.018%
Filers plus dependents	848	834
Percent of filers plus dependents in State	0.017%	0.018%
Income tax returns	424	442
Percent of income tax returns in State	0.017%	0.018%
Institutional Population	64	37

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of -1 housing units for calendar year 2014. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 862 of the estimated population for the Village of Colfax are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.



**Public Property Committee Meeting**  
**September 22, 2015**  
**4:00 p.m.**

The Village of Colfax Public Property Committee met on Tuesday, September 22, 2015 at 6:00 p.m. at the Rescue Squad meeting Room. Members present were Trustees Halpin, Schieber and President Gunnufson. Also present were David Wolff, Bob Sworski-CBS², Director of Public Works Bates, Director of Rescue Squad/Colfax Health Inspector Knutson, Mona Thorson, Marge Hernandez, Marge Seehaver, Diane Loew, Mary Lee Knutson, LeAnn Ralph and Administrator-Clerk-Treasurer Niggemann.

**Municipal Building Basement**

**Health Department Report** – Knutson summarized the written report he generated after the site visit of the Municipal basement with the Dunn County Health Department, Keith Bergeson. The following components were identified as controllable items to minimize mildew/mold growth conditions. One being to decrease the moisture by stopping the infiltration from the outside and increasing the dehumidifier size or the number of them located in the basement area. A second component, remove all cellulose materials which are a food source for mildew and/or mold by removing all the wood studs, ceiling coverings, plaster wall coverings and the wood framework and doors. A few other items to consider are to close the doors to the basement and reconsider the location of the furnace as there is a potential of moving contaminated air upstairs.

**CBS² Engineering** – Bob Sworski concurred with all the items that Knutson summarized regarding the mildew/mold and the basement's current conditions being optimal habitat. Sworski provided a written report and summarized the following suggestions:

- 1) Regrade the green space on the south side of the building.
- 2) Incorporate/install several area drains, including one closer to the building to capture water.
- 3) Regrade and pave the parking area on the west side of Village Hall.
- 4) Remove the north window wells, backfill and regrade the north side just slightly higher than currently graded.

Besides the immediate concerns with the water situation, Sworski gave some suggestions for price savings if the Village decided to move forward with restoration of the Village Hall building in reference to ADA compliance. Recently he has gotten some estimates for elevators and for a three stop elevator, component and material costs were approximately \$65,000 plus installation bringing the total cost of an elevator to about \$170,000. Another option which Sworski feels would be the best fit for the Village Hall's purpose is a Limited Use, Limited Access elevator (LULA). This is a space that is big enough for a wheelchair and one additional person. The estimate cost of components and materials is \$ 35,000 plus installation bringing the total cost to \$110,000. Ralph noted that Norton Church recently installed this type of elevator.

**A Breeze Construction** – Provided a bid to excavate the exterior landscape of the municipal building on the south, west and north sides of the building. At the foundation of the building, identified areas will be mechanically compacted, filled in, rubber membrane installed, edging installed, concrete poured

and regrading to assist in re-routing the water drainage to catch basins and pipes. The estimate cost is \$54,371.40 with a proposed completion date of October 15, 2015 due to material availability.

**T & R Recycling, LLC-** Travis from T & R Recycling provided an estimate to remove the two boiler systems in the furnace room to accommodate space to fix a concrete separation. Travis will remove the both boilers and miscellaneous pipe for \$900. It appears that any asbestos materials have already been removed. In the event there would be asbestos in the base of the large boiler, there would be hazardous material removal charge.

**Air MD Restoration Inc.** - Chuck from Air MD Restoration is the vendor that was at Village Hall in 2013 and performed the removal of the lower four feet of the wall coverings, trim and door from bathrooms, cabinets from kitchen and cleaned all surfaces with germicide. The current quote is to remove the rest of the wall coverings, all studs and lathe, and the ceiling coverings. The estimate is \$7,900. Chuck says that the materials that remain in the basement do not appear to have any asbestos.

President Gunnufson stated that first and foremost we need to address any items as they pertain to possible health concerns and second the usability of the basement space as a community room.

A motion was made by President Gunnufson and seconded by Trustee Schieber to recommend to the Village Board approval of the three quotes totaling \$63,171.40.

1) A Breeze Construction \$54,371.40

2) T & R Recycling LLC \$900.00

3) Air MD Restoration Inc. \$7,900.00

Voting For: Trustees Schieber, President Gunnufson and Trustee Halpin. Voting Against: none. Motion carried.

**Brainstorm Building Options/Locations/etc.-** A motion was made by President Gunnufson and seconded by Trustee Schieber to have Administration continue getting estimates to bring the basement to fully functional space. That would include the following list of costs: elevator, bathrooms, electrical, finishing, and plumbing, HVAC, floor finish, beam issue, and any additional items that might come up. Voting For: Trustee Schieber, President Gunnufson and Trustee Halpin. Voting Against: none. Motion carried.

Trustee Halpin suggested that we have a fall clean-up day to get all the items out of the basement. That date will be identified along with a list of items which will be emailed to possible owners of the items.

A motion was made by President Gunnufson and seconded by Trustee Halpin to adjourn the Public Property Committee Meeting at 5:42 p.m. A voice vote showed all present voting yes. Meeting adjourned.

---

Mark Halpin, Chairperson

9/25/2015 10:03 AM

Reprint Check Register - Quick Report - ALL

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ACCT

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 9/14/2015 From Account:  
Thru: 9/27/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
72333	9/15/2015	ARAMARK UNIFORM SERVICE, INC	244.88
72334	9/15/2015	BAKER & TAYLOR	325.86
72335	9/15/2015	BOBCAT PRO	3,315.00
72336	9/15/2015	BOUND TREE MEDICAL, LLC	93.89
72337	9/15/2015	CEDAR COUNTRY CO-OP	1,157.65
72338	9/15/2015	CHARTER COMMUNICATIONS	177.23
72339	9/15/2015	CHARTER COMMUNICATIONS, INC.	1,983.17
72340	9/15/2015	CITY OF EAU CLAIRE	251.28
72341	9/15/2015	CLIA LABORATORY PROGRAM	150.00
72342	9/15/2015	COLFAX COMMUNITY FIRE DEPT	5,677.95
72343	9/15/2015	COLFAX MESSENGER	378.07
72344	9/15/2015	COMMERCIAL TESTING LAB	483.50
72345	9/15/2015	CRAMER CONSULTING, LLC	210.00
72346	9/15/2015	DNR	45.00
72347	9/15/2015	DUNN ENERGY COOPERATIVE	96.00
72348	9/15/2015	ERA	750.00
72349	9/15/2015	FABICK RENTS	546.50
72350	9/15/2015	FARRELL EQUIPMENT & SUPPLY CO.	221.91
72351	9/15/2015	GEORGE ENTZMINGER	100.00
72352	9/15/2015	GROUNDSWELL EDUCATIONAL FILMS	125.00
72353	9/15/2015	HAWKINS, INC.	1,916.00
72354	9/15/2015	HENRY SCHEIN	783.27
72355	9/15/2015	HYDROCORP	235.00
72356	9/15/2015	J & B MEDICAL SUPPLY	188.06
72357	9/15/2015	MENARDS-EAU CLAIRE	133.00
72358	9/15/2015	MICRO MARKETING LLC	145.95
72359	9/15/2015	OFFICE DEPOT	95.05
72360	9/15/2015	PENWORTHY COMPANY	316.03
72361	9/15/2015	PERFECTION PAVING COMPANY	5,179.94
72362	9/15/2015	QUILL CORP.	173.11
72363	9/15/2015	ROGER'S REPAIR	10.00
72364	9/15/2015	SCHOFIELD, HIGLEY & MAYER	275.00
72365	9/15/2015	TECH SALES CO.	600.00

9/25/2015 10:03 AM

Reprint Check Register - Quick Report - ALL

Page: 2  
ACCT

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 9/14/2015 From Account:  
Thru: 9/27/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
72366	9/15/2015	VIKING DISPOSAL	120.00
72367	9/15/2015	WATER CARE SERVICES	31.50
72368	9/15/2015	WEX BANK	816.96
72369	9/15/2015	ZEP SALES & SERVICE	172.86
EFTPS	9/24/2015	EFTPS-FEDERAL-SS-MEDICARE	5,143.45
WIDOR	9/24/2015	WI DEPARTMENT OF REVENUE	787.42
AMAZON	9/25/2015	AMAZON.COM	248.86
WIDCOMP	9/24/2015	WISCONSIN DEFERRED COMPENSATION	30.00
VERIWIRE	9/16/2015	VERIZON WIRELESS	771.82
Grand Total			34,506.17