

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, August 10, 2015
Colfax Village Hall
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, July 27, 2015
 - ii. Organizational Meeting Minutes, July 27, 2015
 - b. Training Requests –
 - i. Lance Loftus- EMT Basic Class – Fall 2015
 - ii. Don Knutson – PSOW Conference & PAAW Annual meeting – Sept. 23 to 25, 2015
 - iii. Multiple EMT's – EMT IVT Refresher class – Sept. 24 to Nov. 5, 2015
 - c. Facility Rental – none
 - d. Licenses –
 - i. Operator's License- August 10, 2015 to June 30, 2016 –Jennifer Penny- Bucksnot
 - ii. Temporary Class "B"/"Class B" Retailer's License- Fire Fighters Ball-Sept 12-13, 2015
5. Communications – Village President
6. Consideration Items
 - a. Street Use/Privilege Permit – Colfax Commercial Club – Founder's Day Main Street Celebration-Aug. 15 to 16, 2015
 - b. Dunn County Humane Society Contract – Stray Cats/Dogs
 - c. Municipal Building Basement – Structural Engineer Proposal
7. Committee/Department Reports – (not for discussion or actions)
 - a. *Rescue Squad – July 2015 Report*
 - b. *LWMMI – Insurance Update – MPIC has been awarded its' Certificate of Authority to write property insurance for municipalities.*
 - c. *Parks Committee Minutes- July 23, 2015*
 - d. *Streets Committee Minutes – July 23, 2015*
8. Review/Approval – Bills –July 27, 2015 – August 09, 2015
9. Closed Session – Motion to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.
 - a. Deputy Clerk Annual Performance Evaluation
10. Open Session – Motion to convene into open session to take any action resulting from the closed session.
 - a. Deputy Clerk Annual Performance Evaluation
11. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – July 27, 2015

On July 27, 2015, the Village Board meeting was held at 7:00 p.m. at Village Hall, 613 Main Street. Members present: President Gunnufson, Trustees Halpin, Wolff, Schieber and Klukas. Excused: Trustees Olson and Davis. Others present included Library Director Lisa Ludwig, other Library Board members, members of Colfax Restoration Group, Andy DeMoe, Randy Simpson and Administrator-Clerk-Treasurer- Niggemann.

Public Appearances – none

Minutes- Regular Board Meeting July 13, 2015- A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the Regular Board meeting minutes from July 13, 2015. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training Request – none

Facility Rental – none

Licenses – A motion was made by Trustee Wolff and seconded by Trustee Klukas to approve the 2015-2016 Operator's Licenses for Brittany Rothbauer, Cierra Duke, Peggy Richards and Mark Johnson. Voting For: Trustees Halpin, Wolff, Klukas and Gunnufson. Abstained: Trustee Schieber. Voting Against: none. Motion carried.

A motion was made by Trustee Schieber and seconded by Trustee Klukas to approve the Temporary Class "B"/"Class B" Retailer's License for Colfax Commercial Club, event date August 15 and Colfax Woman's Club for August 14, 2015. Voting For: Trustees Halpin, Wolff, Schieber and Klukas. Abstained: President Gunnufson. Voting Against: none. Motion Carried.

Communications – President Gunnufson gave an update on 4th Ave. The project is considered substantially complete per Lisa Fleming's email. The punch list has been completed except the follow through of whether the reseed will take.

East View Developer's Agreement – Andy's Custom Concrete, Inc. – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the developer's agreement for Andy's Custom Concrete, Inc. application to purchase the residential Lot #6 in the East View development. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried.

Request for cost share for sidewalks on W. River Street – A motion was made by Trustee Wolff and seconded by Schieber to approve the cost share for Rick and Nancy Hainstock, Del & Sharon Gunderson and Josh & Jessica Mikesell at a forty (40) percent Village share of \$1,170. Voting For: Trustees Halpin, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Municipal Building Basement- Water concerns – President Gunnufson talked in reference to the audited figures referencing funds earmarked for municipal building of approximately \$77,912 as of December 31, 2015. The Colfax Restoration Group thought the funds were set aside by the Village when the basement was flooded, \$25,000 on September 1, 1999 and

another \$25,000 on November 17, 1999 to total \$50,000 as well as some donations from private citizens deposited into an interest bearing account at First Bank and Trust, now Dairy State Bank. With the age of the building, the Village might be grand fathered in, but if we do any remodeling, will the Village be required to add an elevator? Joan mentioned that an article in the paper stated that there was another \$165,280 assigned for future building improvements. The water issue has recently become an issue that must be addressed. Lisa Ludwig representing the Library Board feels that phase one should be addressing the water issue. The estimates that the Colfax Restoration Group received in November 2014 were estimated at approximately \$20,000. The problem may be a bigger issue that was thought at that time. We might need to get a structural engineer to the Village to take a look and see if there are any structural concerns. Niggemann will contact an engineering firm for a site visit by a structural engineer regarding the south wall in particular as well as the water issue. An update at minimum will be given at the next board meeting as to the progress.

Cemetery Road - A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the Parks recommendation to move forward with the Cemetery Road construction with Gary Hill and Todd Higbie hauling the materials in and Randy and the crew making the road not to exceed \$1,600. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried.

Hwy ~~170~~ 40 Bridge Washout- A motion was made by Trustee Schieber and seconded by Trustee Wolff to approve the Streets committee recommendation to fix the Hwy 40 washout as quoted by Bobcat Pro, LLC for \$2,525. Voting For: Trustees Halpin, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Hold Harmless Agreement – Event Packet – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the hold harmless agreement with the addition of a notary signature to be completed with event packets. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried.

Event Packet updated- A motion was made by Trustee Halpin and seconded by Wolff to approve the updated event packet to change the insurance section of the packet to include the hold harmless agreement. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against – none. Motion carried.

Noxious Weeds Ordinance- A motion was made by Trustee Schieber and seconded by Trustee Wolff to update Ordinance 2015-06, Section 8-1-4 Destruction of Noxious Weeds list by removing the milkweed. Voting For: Trustees Halpin, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Resolution 2015-04- Dairy State Bank - Close TID #3 Wealth Builder account and open a money market account – A motion was made by Trustee Schieber and seconded by Trustee Halpin to approve the closing of the Wealth Builder account and open a money market account. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried.

Resolution 2015-05- Dairy State Bank Close Public Library Wealth Builder account and open a money market account- A motion was made by Trustee Schieber and seconded by Trustee Wolff to approve the closing of the Public Library Wealth Builder account and open a money

market account. Voting For: Trustees Halpin, Wolff, Schieber, Klukas and Gunnufson. Voting Against. Motion carried.

Review/Approval – Bills – July 13, 2015 – July 26, 2015– A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the July 13 to July 26, 2015 bills for payment. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Wolff to adjourn Village Board meeting at 8:08 p.m. A voice vote was taken with all members voting yes. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Village Board Organizational Meeting – July 27, 2015

On July 27, 2015, the Village Board Organizational meeting was held at 6:30 p.m. at Village Hall, 613 Main Street. Members present: Chair President Gunnufson, Trustees Halpin, Wolff, Schieber and Klukas. Excused: Trustees Olson and Davis. Others present included Jason Johnson, Randy Simpson and Administrator-Clerk-Treasurer- Niggemann.

Public Appearances – none

Committee Appointments- A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve that President Gunnufson take over Susan Olson's appointments on the Public Property committee and chair the Public Works committee until Trustee Olson is able to return to her duties. Voting For: Trustees Klukas, Wolff, Halpin, Gunnufson and Schieber. Voting Against: none. Motion carried.

Zoning Board of Appeals- A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve President Gunnufson's appointments of Rich Bautch and Jason Johnson as members of the Zoning Board of Appeals. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: none. Motion carried

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Klukas to adjourn Village Board meeting at 6:40 p.m. A voice vote was taken with all members voting yes. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Meeting/Continuing Education Travel/Meeting Request Form

Name Lance Loftus Position EMT
 Date 7-31-15 Department CRS
 Date(s) of meeting Fall 2015 Estimated costs 896.35
 Name of requested meeting EMT Basic class Employee is/is not required to attend (circle one)

How will this meeting improve your ability to perform your job.

11289 531 110 801

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.)

How will you share what you have learned with others.

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	<u>796.35</u>		* Are others attending this meeting Yes No (If yes, list names)
Mileage/Airfare			
Lodging			* Would like the Registration Fee Pre- Yes No paid and mailed with your Registration?)
Food			
Miscellaneous	<u>+ 100.00</u>		
TOTAL	<u>896.35</u>		

TIME REQUEST:	REQUESTED	APPROVED
Number of Days Absent From Work Setting		
Vacation		
Paid Conference Time		
Absent Without Pay (own time)		
Other		

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST

Donald R. Hmily
Supervisor

7-31-15
Date

	cardiac arrest, heart attack, and FBAO. This course is ideal for all lay rescuers who have to deal with adult emergencies. This course is suited for those who are expected to respond to emergencies in the workplace. Participants include security guards, firefighters, police, and other lay rescuers or responders. It is specifically designed for lay rescuers who are required to obtain a course completion card-a credential-documenting completion of a CPR course. (There are no pre-requisites.)	
CPR Health Care Provider AHA	The AHA for Health Care Providers Course is designed to teach the skills of CPR for victims of all ages (including ventilation with a barrier device, a bag-mask device, and oxygen), use of an automated external defibrillator (AED), and relief of foreign-body airway obstruction (FBAO). It is intended for participants who provide health care to patients in a wide variety of settings, including in-hospital and out-of-hospital settings. The course is also designed for anyone who is required to take a health care provider course for employment. This 6-8 hour program involves multiple learning activities: a videotaped overview of the Chain of Survival and other cognitive information; an instructor led discussion of the adult signs of heart attack, cardiac arrest, stroke, and choking; videotaped skills demonstration and practice; instructor-led practice scenarios; and peer practice sessions. Two manuals accompany this course. BLS for Health Care Providers should be used by all licensed and certified health care professionals. Fundamentals of BLS for Health Care Providers was developed for non-licensed healthcare providers and others with a minimal healthcare background that are required to take this course for employment. All participants who successfully complete the course, including the written examination and skill demonstrations, will receive a BLS for Health Care Providers Course completion card (credential).	
Emergency Medical Responder	This course is designed to present the student with basic life support skills that may be used at the scene of an accident or illness, until advanced level care and transport can be arranged.	
Emergency Medical Technician	Emergency Medical Technician is an entry-level course and meets requirements for licensure in Wisconsin and certification with the National Registry of Emergency Medical Technicians. The EMT program course follows the U.S. Department of Transportation EMT course curriculum and the 2011 revised Wisconsin curriculum. This class will include the review and revision of the EMT curriculum with inclusion of the National Emergency Medical Services Education Standards. PREREQUISITE: Admission to the program.	<u>Emergency Medical Technician Program</u>
Advanced EMT		<u>Advanced EMT Program</u>

Meeting/Continuing Education Travel/Meeting Request Form

Name Don Knutson Position EMS Director
 Date 7-28-15 Department CRS
 Date(s) of meeting 9/23 - 9/25 Estimated costs _____
 Name of requested meeting PSOW conference & PAAW annual mtg
 Employee is is not required to attend (circle one)

How will this meeting improve your ability to perform your job.

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.)

How will you share what you have learned with others.

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	195.00		* Are others attending this meeting (If yes, list names) <input checked="" type="radio"/> Yes <input type="radio"/> No
Mileage/Airfare			
Lodging	2 @ 82.00		* Would like the Registration Fee Pre-paid and mailed with your Registration? <input checked="" type="radio"/> Yes <input type="radio"/> No
Food	1 - Bfst 1 - Lunch 1 - supper 49.00 (max)		
Miscellaneous			
TOTAL	408.00		

max
 B 10
 L 14
 D 25

TIME REQUEST:	REQUESTED	APPROVED
Number of Days Absent From Work Setting		
Vacation		
Paid Conference Time		
Absent Without Pay (own time)		
Other		

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST

Synn Moggemam
 Supervisor

8-4-2015
 Date

PSOW 28th ANNUAL WORKSHOP
SEPTEMBER 23, 24 & 25, 2015
TUNDRA LODGE HOTEL & CONVENTION CENTER
GREEN BAY, WI

WEDNESDAY, SEPTEMBER 23rd

0800 – 1000	REGISTRATION	BALLROOM LOBBY AREA
1000 – 1005	PRESENTATION OF THE COLORS	EMS HONOR GUARD
1005 – 1020	WELCOME & INTRODUCTIONS	DAN WILLIAMS
1020 – 1200	SERVICE INTRODUCTIONS & INITIATIVES	ALL IN ATTENDANCE
1200 – 1300	LUNCH *	TBA
1300 – 1430	SERVICE INTRO'S – CONTINUED	ALL IN ATTENDANCE
1430 – 1530	FRAUD & MEDICARE COMPLIANCE	THOMAS SHORTER
1530 – 1600	BREAK* (In Vendor area)	BALLROOM B & C
1600 – 1700	VENDOR SHOWCASE	MAIN MEETING ROOM
1700 – 1830	HOSPITALITY WITH VENDORS*	BALLROOM B & C
1830	DINNER ON YOUR OWN	

* Included in registration fee

THURSDAY, SEPTEMBER 24TH

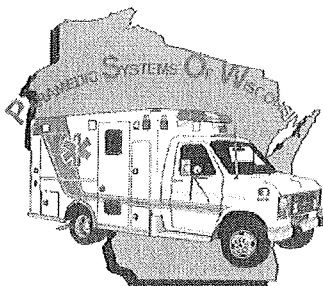
0700 – 0800	BREAKFAST*	CARIBOU ROOM
0730 – 0830	REGISTRATION	LOBBY AREA PSOW STAFF
0800 – 0930	MISSION LIFE LINE	MIC GUNDERSON
9:30 – 11:00	EXCLUSIVE VENDOR HOURS	BALLROOM B & C
11:00 – 12:00	COMMUNITY PARAMEDIC	BUCK McALPIN
1200 – 1300	LUNCH *	TBA
1300 – 1500	COMMUNITY PARAMEDIC & HOT TOPICS	PANEL
1500 – 1530	BREAK*	HALLWAY BALLROOM A
1530 – 1700	CONTROLLED SUBSTANCES	KATHY FEDERICO
1700 – 1800	COCKTAILS	
1800	DINNER BANQUET – PAAW STAR OF LIFE AWARD BANQUET	

FRIDAY, SEPTEMBER 25TH

0700 – 0800	BREAKFAST*	CARIBOU ROOM
0800 – 0900	ASK THE DOC'S	PANEL
0900 – 0930	MEDICAL DIRECTORS REPORT	SUZANNE MARTINS
0930 – 1030	STATE OF THE STATE & QUESTIONS/ANSWERS	TBA
1030 – 1130	CONFERENCE WRAP-UP	PSOW STAFF

CONFERENCE ENDS – THANK YOU!

The 28th ANNUAL PSOW WORKSHOP



TUNDRA LODGE & RESORT - GREEN BAY, WI. SEPTEMBER 23, 24 & 25 2015

I am proud to once again announce that Paramedic Systems of Wisconsin will be hosting the 28th annual conference. The original intent was to provide education for the new Paramedic systems throughout Wisconsin, specifically for Service Directors, Medical Directors and Training Centers. PSOW's Conference format is not limited to EMS providers at the EMT-Paramedic level of licensure, but to all services providing any level of ALS. This conference has once again been recognized as the top conference for EMS Administrative personnel in Wisconsin. Please join us and help us celebrate our 28th year providing this valuable conference.

As you plan to attend this year's conference to renew old friendships and discuss the issues of today we plan to provide you with plenty to talk about. As the primary decision makers and leaders in pre-hospital EMS in the State, you can help craft the path for the future.

We will start at 10:00 AM on Wednesday morning September 23rd for our initial individual and provider introductions. **(Be prepared to discuss your system/service during this time)**. Everyone is requested to provide information about your system/service that may provide help to others in the audience. Thursday and Friday will continue on with excellent presentations that will have everyone talking all year long.

Part of this announcement is the registration form. It is important that you review the information and respond within the deadline timeframes. The State of Wisconsin has just adjusted the State hotel rates. The new rate is **\$82.00 for a single or double**. Contact the Tundra Lodge directly at **1-877-886-3725** or **www.tundralodge.com**. Be sure to mention that you are with Paramedic Systems of WI. The block of rooms will only be held until Friday, **September 11, 2015**, so make your reservations early. Room rates may be honored after that date and may be subject to availability.

ONLINE Registration and Payment options ARE AVAILABLE.

See us at www.PSOW.org

This year's Conference fee is **\$195.00**. This fee includes the meeting rooms, meals and breaks. The registration form with the appropriate fee(s) for all attending should be returned to: **PSOW, 836 S. 16th Court Sturgeon Bay, WI 54235**

OR

Log in to www.PSOW.org to register AND PAY online.

DEADLINE: SEPTEMBER 18, 2015.

If there are any questions or you need more information contact: Dan Williams 920-818-0290 or e-mail, dwilliams55@charter.net.

THE CONFERENCE AGENDA WILL BE AVAILABLE ON THE WEBSITE WITHIN THE NEXT 2 WEEKS.

Please copy or forward this information to anyone you think can benefit from attending this conference.

REGISTRATION FORM

REGISTRATION FEE \$190.00 PER PERSON.

NAME: Don Knutson
ADDRESS: 614C Railroad CITY Colfax ZIP 54736
PHONE: 715-962-3049
E-MAIL: dknutson@colfaxrescue.us
DEPARTMENT NAME/ORGANIZATION: Colfax Rescue
HOW YOU WANT YOUR NAME ON NAME TAG: _____
AMOUNT ENCLOSED _____

RETURN TO: PSOW
836 S. 16th COURT
STURGEON BAY, WI 54235

(PLEASE FEEL FREE TO DUPLICATE THIS FORM AS NEEDED)

See us at www.PSOW.org

Tim Swenson
Travis Bonneson
Jessica Erickson
Richard Hendricks
Scott Johnson

Don Knutson
Roger Knutson
Mark Leary
Rick Mann
Jim Osterman
Dawn Roberts

Tammy Saver
Meeting/Continuing Education
Travel/Meeting Request Form

Name _____ Position EMT - EMT
Date 7-28-15 Department CRS
Estimated costs _____
Date(s) of meeting 7/24/15 - 11/5/15 Employee is not required to attend (circle one)
Name of requested meeting EMT EMT Refresher

How will this meeting improve your ability to perform your job.

Required continuing ed

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.)

CRS

How will you share what you have learned with others.

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	<u>12 @ \$149.52</u>		* Are others attending this meeting Yes No (If yes, list names)
Mileage/Airfare			
Lodging			* Would like the Registration Fee Pre- Yes No paid and mailed with your Registration?
Food			
Miscellaneous			
TOTAL	<u>1794.24</u>		

TIME REQUEST:	REQUESTED	APPROVED
Number of Days Absent From Work Setting		
Vacation		
Paid Conference Time		
Absent Without Pay (own time)		
Other		

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST


Supervisor

7-28-15
Date

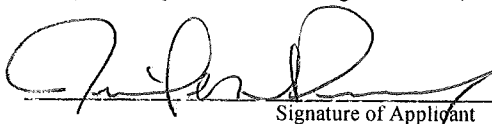
	This class will include the review and revision of the Intermediate Technician (AEMT) curriculum with inclusion of the National Emergency Medical Services Education Standards. It will refresh EMT Intermediate Technician students in the competencies required to maintain their present state license or transition to the Advanced EMT. Components will include preparatory, A & P, advanced assessments and treatments in medical and trauma patients, advanced life support per current AHA guidelines, shock and fluid resuscitation, advanced airway management, special considerations for age-related variables, and EMS operations.	
Emergency Medical Technician - Paramedic		<u>Emergency Medical Technician - Paramedic Program</u>
Paramedic Technician		<u>Paramedic Technician Program</u>
Emergency Medical Service Operations		
First Aid Training Inc Environment	The Heartsaver First Aid Course is designed to teach rescuers the knowledge and psychomotor skills they need to recognize emergencies and to give CPR and first aid until EMS arrives. The goal of the course is to train laypeople in first aid assessments and actions that have been shown to make a difference in mortality and morbidity rates.	
First Responder Transition Refresher	<p>This class will include the review and revision of the Emergency Medical Responder (EMR) curriculum with inclusion of the National Emergency Medical Services Education Standards to allow students to transition. This program is designed to serve as a refresher for the student who has previously attended and completed the EMR course.</p> <p>PREREQUISITE: Certification as a First Responder as evidenced by successful completion of the Department of Transportation (DOT) EMR course</p>	
Medic First Aid	This course will help students gain the knowledge, skills, and confidence necessary to manage a medical emergency using CPR, an automated external defibrillator (AED), and first aid until more advanced help is available. This course will certify a student for two years in CPR/AED/1st Aid.	
Pediatric Advanced Life Support		
Pediatric Medic First Aid	This course will recertify a student in Pediatric Medic First Aid & CPR. Students will renew their skills in CPR, an automated external defibrillator (AED) and first aid for infants and children. Students must have taken the original course, Pediatric Medic First Aid & CPR 42531464 within the last two years. This course will renew a student's certification for 2 years.	

July 1, 2015 - June 30, 2016
Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2015 to June 30, 2016, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 30 years of age.


Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Jennifer L Penny

Address of Applicant 303 Kimball St (P.O. Box 205) Knappp, WI 54749

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

No

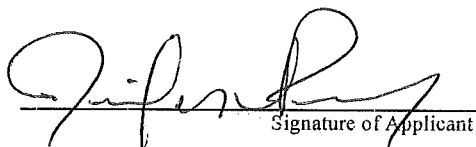
Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

No


Signature of Applicant

STATE OF WISCONSIN,

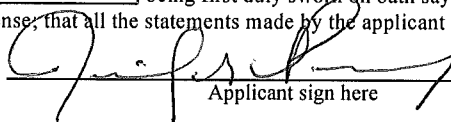
ss.

Dunn County.

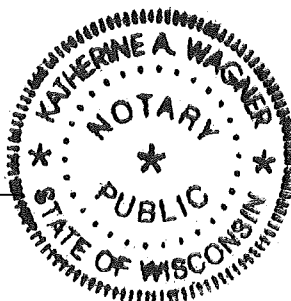
Jennifer L Penny being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license, that all the statements made by the applicant are true.

Subscribed and sworn to before me this 29th

day of July 2015


Applicant sign here

Katherine A. Wagner
Notary Public, Dunn County, Wis.
Comm exp. 4-25-2017



COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental – General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation, fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Jennifer Lynn Penny

Business/Organization Name Buck Short Bar & Grill

Full Prior Names (nicknames, maiden names, etc.) _____

Date of Birth _____ Place of Birth Minneapolis, MN

Sex _____ Race _____ Height _____ Weight _____

Social Security No. _____ Driver's License No. _____

Have you ever been arrested for, or convicted of any laws, including traffic? No

If yes, list offense, date and place occurring. _____

List prior addresses for the past five years 39 Clark St, River Falls, WI 54783
16631 155th Ave NW, Ramsey, MN 55303

List three personal references, not related to you. Include name, address & phone number

- 1) _____
- 2) _____
- 3) _____

Have you ever been a member of the Military Service? No Discharge? _____

Education- include name of High School, location, grade completed and any training beyond high school.

Brooklyn Arts & Tech, Minneapolis, MN

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Jennifer Penny Date 7.28.15

Official Use Only-Below This Line

Date Received 08/03/15 Date Approved 08/04/15 Date Denied _____

Researcher Colfax Police Approving Officer Signature [Signature]

WISCONSIN

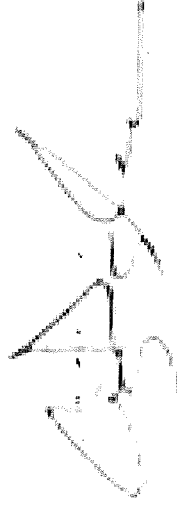
SELLER / SERVER CERTIFICATION

Trainee Name: Jennifer Penny

Date of Completion: 07/27/2015

School Name: 360training.com, Inc.

Certification # WI-26709

I, 

certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-5-15

☐ Town ☒ Village ☐ City of Colfax County of Dunn

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 9-12-15 and ending 9-13-15 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Colfax Firefighters

(b) Address Po Box 368 Colfax Wis. 54730
(Street)

(c) Date organized _____

☐ Town ☒ Village ☐ City

(d) If corporation, give date of incorporation _____

(e) Names and addresses of all officers:

President Don Logglett

Vice President Dean Logglett

Secretary Solomon Pleak

Treasurer _____

(f) Name and address of manager or person in charge of affair: Don Logglett
N10005 Cty rd m Colfax Wis. 54730

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 508

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all of Grounds

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: all of grounds till 8:00pm then just Beer tent

3. NAME OF EVENT

(a) List name of the event Fire Fighters Ball

(b) Dates of event 9-12-15

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Don Logglett 8-5-15
(Signature/date)

Colfax Fire Fighters
(Name of Organization)
Officer Dean Logglett 8-5-15
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 8-5-15

Date Reported to Council or Board 8-10-15

Date Granted by Council _____

License No. _____

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730
Phone 715-962-3311 / Fax 715-962-2221

Scott A. Gunnufson, President
Lynn M. Niggemann, Administrator-Clerk-Treasurer

STREET USE/PRIVILEGE PERMIT RECOMMENDATION AND APPROVAL

Applicant (s)/Responsible Party:

Colfax Commercial Club

Address & Phone Number:

613 Main Street, Colfax, WI 54730 715-962-3311

Date and Duration of Requested Permit:

Aug. 15, 2015 – Aug. 16, 2016 (2 a.m.)

Purpose/Description:

Founder's Day Main Street Celebration

Location/Street

Main Street (Railroad/Main to Hwy 170/Hwy 40)

The undersigned applicant(s) hereby request from the Colfax Village Board, a temporary permit to occupy and use municipal streets for the above stated purpose, and to operate necessary equipment thereon. The applicant(s) will be required to execute and file with the Village Clerk-Treasurer a bond in an amount determined by the Director of Public Works, not exceeding Ten Thousand Dollars (\$10,000.00), conditioned that the applicant indemnify, defend, and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the Village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. Upon request, the Village Board may waive this requirement. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a Certificate of Comprehensive General Liability Insurance with the Village of Colfax. The applicant may be required to furnish a performance bond prior to being granted the permit.

A Street Use Permit for an event in progress may be terminated by the Village President or a law enforcement officer if the health, safety or welfare of the public appears to be endangered by activities generated as a result of the event, or the event is in violation of any of the conditions of the permits or ordinances of the Village of Colfax. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use permit policy or conditions stated in the permit.

Colfax Commercial Club – Mark Johnson

7/31/2015

(Applicant)

(Date)



7/31/2015

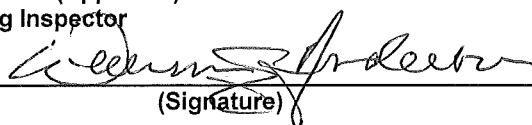
(Applicant)

(Date)

DPW/Police Dept. /Building Inspector

Recommendation:

Rand Bates



(Signature)

08/03/2015

(Date)

Approved By

Village Board President:

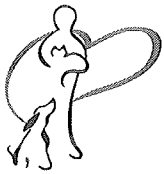
(Signature)

(Date)

Project Name: Founder's Day Main Street Celebration

Parcel #:

Fee: \$5.00 Received on 31st day of July, 2015 BY: Lynn Niggemann



Dunn County Humane Society

♥ promoting the humane treatment of animals ♥

302 Brickyard Road, Menomonie, WI 54751

(715) 232-9790 fax: (715) 232-9795 www.dunncountyhumanesociety.org

Executive Director
Josh Dalton

Kennel Manager
Jamie Wagner

Board of Directors

Jon Kroening
President

Kim Gerth
Vice-President

Stephanie Kazmarek
Treasurer

Jenny Wander
Secretary

Jackie Greene

Katie Larsen

Nancy Dimberio

Kim Craig

October 22, 2014

Jackie Ponto
P.O. Box 417
Colfax, WI 54730

To the Board of the Village of Colfax:

This letter is an invitation to contract for our services concerning stray dogs and cats within your municipality. We recognize that in the past your municipality has not contracted for our services. As a respected municipality in Dunn County, we wanted to extend to you the opportunity for you to utilize our services.

Enclosed you will find a two-year contract for 2015/2016 with the Dunn County Humane Society for your consideration. The computation of the per capita rate was multiplied by the most recent human population count of your municipality as reported by the Wisconsin Department of Administration. The two-year contract has been computed at a rate of \$1.52 per capita for the first year (2015) and \$1.63 per capita for the second year (2016). This amount is based upon a shelter census assessment of expenses versus income.

As an added value to your municipality and as a potential way to offset the cost associated with our services, we now offer pet licensing for your municipality right here at our shelter. We have already piloted this program with the City of Menomonie and it is working very well. If you are interested in the free service as part of your 2015/2016 contract, please contact our Executive Director, Josh Dalton for more details.

Please review the contract and return a signed copy to the Dunn County Humane Society as soon as possible but no later than December 15, 2014, if you agree to the terms. If we do not receive a signed contract back by that date, we will assume that you are choosing not to utilize our services this contract period. If you have any questions or would like a representative to come out to your municipality and speak about our services, please contact us at 715-232-9790.

Sincerely,

Stephanie Kazmarek
DCHS Treasurer

enclosure



Dunn County Humane Society
302 Brickyard Road
Menomonie, WI 54751
715-232-9790

Municipality Contract

Agreement

This agreement, made and entered into this First day of January 2015 by and between the Village of Colfax Municipal corporation hereinafter referred to as the "village/township", and the Dunn County Humane Society, Inc., a nonprofit corporation hereinafter referred to as "the society".

Witnesseth

Whereas, the village/township by its council deem it advisable and for their best interest to turn over and designate the Society the care, sheltering, and placement of dogs and cats surrendered to them by the village/township's designated animal control agent. The Society will be responsible for the management of the shelter and the enforcement of state and local animal laws.

Now, therefore, in consideration of these premises it is mutually agreed between the parties hereto as follows:

I. Responsibilities of the Dunn County Humane Society Inc.

The society is hereby designated, employed, assigned, authorized, delegated and empowered to impound all lost, stray or homeless dogs and cats coming into its control as a result of violations of the animal regulations, and to place or humanely dispose of such animals.

In the furtherance of these obligations, the Society shall:

First: Manage and Operate Animal Shelter

1. The Society will furnish animal shelter facilities located at 302 Brickyard Road in the City of Menomonie, Wisconsin.

2. The Society will maintain proper housing for dogs and cats which come into its custody. The Society will service and impound dogs and cats that are potentially adoptable. The Society will serve as a referral agency if possible, for animals not mentioned above.

3. The Society will maintain suitable office hours at the animal shelter for the purpose of transacting business in connection with the duties under this contract and for the purpose of receiving animals or for accepting applications for the redemption of impounded animals.
4. The Society shall appoint competent and qualified agents for the carrying out of the responsibilities under this contract who shall be responsible to the elected officers of the Society.
5. The Society shall provide proper food, water, shelter and other humane treatment for such animals while they are in the Society's possession and until adopted or otherwise humanely disposed of.
6. The Society will cooperate with the appropriated health department or officers by following procedures required by any ordinance concerning persons or animals bitten by an animal at the Society's shelter.
7. The Society will serve as a centralized animal "lost and found" facility for persons within Dunn County.
8. The Society shall retain all fees for animals reclaimed by their owners during impoundment and shall retain all fees for animals adopted by patrons. This includes, but is not limited to, all fees provided for in Chapter 174 Wisconsin Statutes.

Second: Medical Attention

1. The Society shall provide an animal with immediate veterinary medical attention if necessary. Each animals is vet checked as soon as possible, vaccinated, tested for common diseases, dewormed and spayed or neutered if age appropriate. If the animal's owner is able to be identified all expenses incurred for daily boarding and veterinary medical care shall be the responsibility of the pet owner.

Third: Rabies Quarantine

1. The Society will not accept animals requiring quarantine. All animals requiring quarantine shall be referred to an appropriate veterinary clinic.
2. The Society will cooperate with the Health Department by following procedures required by any ordinance concerning persons or animals bitten by an animals in the village/township".

Fourth: Collection of Fees; Record-keeping

1. The Society will collect all impoundment, boarding and adoption fees and shall keep proper financial records to account for same. The Society will permit the village/township, at all reasonable times, to inspect and audit such records and shall make such reports of monies available when requested in writing.
2. The Society shall keep full and accurate records of all animals taken into custody and impoundment, showing the date, place, reason, and manner whereby animals were brought into custody with a description of the animal and a record of its final disposition.

Fifth: Assume Responsibility for Owner and Agent's Acts

1. The Society shall at its own cost and expense, carry insurance for the benefit of and to protect itself against all claims, demands, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same. The Society shall, at its own cost and expense, cause to be bonded, all its agents, who in the exercise of their duties, collect and have custody of public monies. The Society shall fully inform all persons using or being upon the said premises of the non-liability of the village/township for any act or neglect of the Society.

Sixth: contract Not Assignable

1. The Society shall not have the right, authority, or power to sell, mortgage, or assign this contract or the powers granted to it without the prior consent of the village/township.

II Responsibilities of the Village/ Township

In compliance with the terms conditions of this contract, the village/township shall:

First: Supply all Licenses

1. The village/township shall purchase and supply to the public all such pet licenses, certificates, numbered (metallic) tags, and receipt forms as shall be required by the state or county in carrying out of its responsibility under law.

Second: Animal Control and Rescue of Animals

1. The village/township is responsible for animal control training and services within their boundaries as specified in Chapter 174 Wisconsin Statutes. The village/township shall be responsible for the search and rescue of any covered injured animal or any covered animal which is trapped or is otherwise unnaturally restrained. The village/township shall be responsible for transporting such animals to the Society's shelter in a humane manner.

2. Any seizure of animals in excess of quantity of 10 shall be construed as a large scale influx, and shall not be the sole responsibility of the shelter. The village/township will be required to assist in the care and placement of the animals.

Third: Issuance of Fines

1. The village/township is responsible for the issuance of fines within their jurisdiction and the collection thereof.

Fourth: Method of Payment - How Computed

1. The two-year contract payment shall be computed on a per capita rate based on the human population estimated in the municipality to be served. For purpose of this computation, the preliminary estimated as reported by the Wisconsin Department of Administration as of August 2014 shall be used with an adjustment made upon receipt of their figures available in October 2014.

2. The two-year contract shall be computed at a rate of \$1.52 per capita for the first year (2015) and \$1.63 per capita for the second year (2016).

3. It is understood and agreed that the contract sum shall be paid annually or quarterly with payments due upon receipt of the Society's statement.

Estimated 2015 cost to village/township:

Contract rate of \$1.52 per capita of 1,127 (per 2014 preliminary estimates from The Wisconsin Department of Administration)= \$1,713.04, with adjustments being made after the Wisconsin Department of Administration's final estimate of census figures are available in October of 2014. The adjusted figures will be reflected on the January 2015 statement.

PRORATION: August 11, 2015 through December 31, 2015 \$952.74

Estimated 2016 cost to village/township:

Contract rate of \$1.63 per capita of 1,127 (per 2014 preliminary estimates from The Wisconsin Department of Administration)= \$1,837.01, with adjustment being made after the Wisconsin Department of Administration's final estimate of census figures are available in October of 2015. The adjusted figures will be reflected on the January 2016 statement.

III. Contract Length

It is mutually understood and agreed by the parties hereto that this agreement shall continue in effect for two years from the date hereof. However, it is fully agreed that during the contract period, this contract may be terminated by either party upon 90 days written notice to the other of an intention to terminate this agreement or enter into a new agreement.

It is mutually understood and agreed to by the parties hereto that the village/township will defend this contract with all due and proper diligence should it be challenged by any action in law.

In witness whereof, the parties hereto have signed these presents and affixed their seals the day and year first above written.

Village of Colfax Representative

Date

Treasurer, Dunn County Humane Society, Inc.

Date

Between:	Ericksen, Roed and Associates, Inc. (ERA) 2550 University Avenue West Suite 201-S St. Paul, MN 55114	Lynn Niggemann Administrator-Clerk-Treasurer Village of Colfax & 613 Main Street Colfax, WI 54730-0417 Ph 715-962-3311
Date:	August 5, 2015	
Project Name:	City of Colfax Municipal Building Basement Review	
Project Location:	Colfax, Wisconsin	
ERA Project Number:	2015350-00	
ERA Project Manager:	Terry Nuesse	
Project Description:	<p>Provided structural observation in conjunction with a foundation wall showing signs of distress. ERA will provide a follow up letter giving recommendations for remedial action if required. The site observation will be a limited visual non-destructive type review. No detail measurements or survey will be performed.</p> <p>The site visit is proposed for August 12th, 2015</p>	
Basic Services:	<p>ERA shall provide the following Basic Services for this project:</p> <p>1. The Basic Services shall include one (1) site visit.*</p> <p>ERA can provide these optional services upon request:</p> <p>Structural documents for specialty systems such as exterior cladding, light gage components, precast concrete documents, and stair systems are typically the work of others. Providing BIM services related to existing structures outside ERA's scope of work is not part of the Basic Services. However, we can provide services for these items if requested.</p> <p><small>*Site visits are to verify that the work is proceeding in general conformance to the Intent of the contract documents and are not meant to fulfill the requirements for Special Inspections as set forth in the IBC Section 1701. (Any additional site trips will be handled as Additional Services).</small></p>	
Compensation:	For Basic Services rendered ERA shall be compensated a lump sum fee of \$750.00 inclusive of reimbursables.	
Additional Services:	Any Additional Services beyond the Basic Services outlined above will be performed upon your instruction and will be billed on an hourly basis or at a mutually agreed upon lump sum fee.	
Reimbursable Expenses:	Reimbursable Expenses are in addition to compensation for Basic Services and Additional Services and shall include: mileage, reproduction (internal use and design coordination), CAD plots, travel expenses to and from the site, messenger services, and postage.	
Other Terms:	ERA is Colfax's independent professional consultant for this part of the project. ERA is responsible for the methods and means used in performing ERA's services under this Agreement. Colfax shall be the general administrator of the professional services for the project, and shall facilitate the exchange of information among the consultants retained by Colfax for the project in a timely manner.	

The standard of care for all professional engineering and related services performed or furnished by ERA under this Agreement will be the care and skill ordinarily used by structural engineers practicing in a similar location under similar circumstances. ERA makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with any services performed or furnished by ERA. Recommendations are based on a limited number of observations and data. It is possible that conditions could vary between or beyond the data evaluated.


ERA shall be paid within 30 days from the date of invoice. For invoices unpaid after 30 days for the date of invoice, ERA shall receive interest at the rate of 1.5% per month.

ERA reserves the right to use project information, renderings and/or photos from this project for our marketing purposes.

This Agreement is the entire Agreement between Colfax and ERA and it supersedes all prior written or oral agreements. It may be amended only by a written agreement.

Submitted by:

Accepted by:


Michael A DeSutter, P.E.
President

Name:
Title:

Please sign and return to ERA, and retain a copy for your records.

Colfax Rescue July 2015 Report

Municipalities Responded to:

Village of Colfax (5=CHR)	14
Town of Otter Creek	5
Town of Tainter	4
Town of Colfax	3
Town of Elk Mound	3
Village of Elk Mound	2
Town of sand Creek	2
Village of Wheeler	1
<u>City of Menomonie</u>	<u>1</u>

Total 35

Receiving Facilities:

Mayo Clinic Health Systems Eau Claire	12
Mayo Clinic Health System Menomonie	7
Cancelled, Refused, Standby, etc.	7
Sacred Heart	6
Mayo Clinic Health system Bloomer	2
<u>Lake View Medical Center Rice Lake</u>	<u>1</u>

Total 35

Types of Calls

Pain	3
Altered	4

Respiratory Problems 5

Cardiac Arrest 1

Fall 3

Medical alarm 4

Other 4

Overdose 1

Standby 3

MVC 1

Trauma 1

Cardiac 6

Total 35

Runs:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8	5	6	4	3	4	5

0000-0200	3
0200-0400	3
0400-0600	0
0600-0800	4
0800-1000	1
1000-1200	3
1200-1400	2
1400-1600	6
1600-1800	2
1800-2000	5
2000-2200	3
2200-0000	3

Service Before Self

Vehicles:

Medic 8 Maintenance and Mileage Log	
Total Mileage:	4,847.70
Yearly Fuel Total Gallons:	524.34
Average MPG:	9.25
Total yearly Fuel Cost:	\$ 1,458.18
Total Maintenance Cost:	\$ 162.77
fuel discount savings	\$ 15.72

Medic 7 Maintenance and Mileage Log	
Total Mileage:	5,018.60
Yearly Fuel Total Gallons:	482.07
Average MPG:	10.41
Total yearly Fuel Cost:	\$1,336.17
Total Maintenance Cost:	\$ 178.24
Fuel discount savings	\$ 14.46

Notes:

- Medic 8 had a clutch fan replaced under warranty.
- M7 is scheduled for an oil change August 12
- Tammy Sauer has resigned her 30 hour position, but will remain on the volunteer employee roll.
- Richard Henrich's was hired to fill Tammy's position from our eligibility list.
- Lance Loftus has submitted his request to be sponsored for the EMT- Basic class in Eau Claire this fall. The description of the class is: 5-credit certificate consist of 180 hours of course work and adheres to the national and state guidelines. Classes are held two evenings a week for a semester. Graduates of the course are eligible to participate in the National Registry examination

to become licensed as Emergency Medical technicians in the state of Wisconsin. Total tuition and fees without books and without the registry exam is \$728.90.

- The advanced EMT refresher is a required course the Advanced EMT's must take every two years to maintain their license. This class reviews the AEMT curriculum, refreshes the competencies required to maintain licensure. Components include: A&P, advanced patient assessments, treatment of medical and trauma patients, AHA advanced life support guidelines, shock and fluid resuscitation, advanced airway management, caring for the elderly and pediatrics, EMS operations.
- In January EMT Basics will have their refresher.
- Don has requested to attend the PSOW (Paramedic System of Wisconsin) conference in Green Bay in September. Topics to be discussed: fraud & Medicare compliance, service initiatives, Mission Lifeline, Community EMT & community paramedicine, Hot Topics, Controlled substances, State Medical Director's presentation, Question and Answers from the State EMS office. Piggybacking this conference is the PAAW (Professional Ambulance Association of Wisconsin) annual meeting. **CRS is a member of PAAW and Don is on the Board of Directors. **
- This fall Boyceville is trying to host an Advanced EMT class I have a few Interested EMT's who may want to upgrade their training depending on the dates.
- Don will be getting a work cell phone instead of using his personal one this is being done to avoid conflict with the freedom of information act.
- Annual meeting is planned for Thursday August 20, at 7 p.m.
- Mayo One helicopter service sent a representative to our July meeting to discuss helicopter safety such as emergency shut down procedures, Extrication from a helicopter, landing zone safety, and letting us know that they have begun to upgrade their fleet to a bigger helicopter.
- We were represented at Sand Creeks 150 celebration. Which appeared to be a huge success.
- The storm siren was accidentally set off by Dunn County as they have been upgrading their communication system.
- Colfax Rescue was awarded a grant for 3 portables and a mobile with a 75/25 split I am in the process of getting an estimate.

LWMMI

League of Wisconsin Municipalities Mutual Insurance

Directors

David Benforado

Village Trustee
Village of Shorewood Hills

David De Angelis

Village Manager
Village of Elm Grove

Ronald Hayward

Village President
Village of West Milwaukee

Kathleen Morse

Clerk/Treasurer
City of Rice Lake

Mark Rohloff

City Manager
City of Oshkosh

Zachary Vruwink

Mayor
City of Wisconsin Rapids

Jerry Deschane

Executive Director
League of Wisconsin
Municipalities

Officer**Dennis Tweedale**

Chief Executive Officer
League of Wisconsin
Municipalities
Mutual Insurance

402 Gammon Place
Suite 225
Madison, WI 53719

608.833.9595 p
608.833.8088 f
dennis@lwmmi.org
www.lwmmi.org



DATE: July 31, 2015

TO: LWMMI Policyholders

FROM: LWMMI and the **MPIC** Board of Directors

RE: Municipal Property Insurance Company (MPIC) – UPDATE #5

It is official! The Office of the Commissioner of Insurance awarded its' Certificate of Authority to **MPIC** to write property insurance for municipalities.

On May 28th, 2015, Wisconsin Insurance Commissioner, Ted Nickel, approved the incorporation of **MPIC** and on July 29th, 2015 we received our Certificate of Authority. The company is jointly owned by CVMIC (Cities and Villages Mutual Insurance Company), LWMMI (League of Wisconsin Municipalities Mutual Insurance Company) and WMMIC (Wisconsin Municipal Mutual Insurance Company). The Directors of the company are:

- Jerry Deschane, Executive Director LWM and LWMMI Director
- Dennis Tweedale, CEO LWMMI
- Mike DeMoss, Executive Director CVMIC
- Ken Horner, Director of Operations CVMIC
- Dean Boes, Executive Director WMMIC
- Danielle Rogacki, Operations Manager WMMIC

MPIC has been created in response to the issues surrounding the Local Government Property Insurance Fund (LGPIF). **MPIC** will not just provide property insurance to CVMIC, LWMMI and WMMIC members but will be available to all Wisconsin public entities.

Moving from LGPIF to **MPIC** in the first year of operation will be a very seamless process and will only require a very simple application. Your LWMMI agent will be right there with you to help you through the transition and answer any questions. **MPIC** has finalized a contract with The ASU Group to provide policy administration and claims adjusting services. Having ASU as the administrator and claims adjustors will ensure a seamless transition. The ASU Group will have dedicated **MPIC** staff to ensure quality claims reporting processes and policy administration.

LWMMI

League of Wisconsin Municipalities Mutual Insurance

Directors

David Benforado
Village Trustee
Village of Shorewood Hills

David De Angelis

Village Manager
Village of Elm Grove

Ronald Hayward

Village President
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Clerk/Treasurer
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Mayor
City of Wisconsin Rapids

Jerry Deschane

Executive Director
League of Wisconsin
Municipalities

Officer

Dennis Tweedale

Chief Executive Officer
League of Wisconsin
Municipalities
Mutual Insurance

402 Gammon Place
Suite 225
Madison, WI 53719

608.833.9595 p
608.833.8088 f
dennis@lwmmi.org
www.lwmmi.org

We will soon announce the new CEO for **MPIC** who will be actively involved in policyholder relations.

MPIC has carefully analyzed the property insurance market for strengths and weaknesses to ensure we are providing a quality product to Wisconsin municipalities. These will include improved systems, support staff and adding professionals with significant municipal insurance experience.

MPIC Facts

- **MPIC** is an independent stock insurance company.
- You do not have to be a member of CVMIC, LWMMI or WMMIC to get property insurance from **MPIC**.
- By partnering we will achieve the economies of scale necessary to develop a long term solution to meet your property insurance needs.

Your Municipality will be serviced by your current LWMMI agent. The first agent / **MPIC** meeting will take place on August 6th to review the renewal process, forms and procedures. Your agent will contact you within a week to ten days following the meeting to let you know about the process and timing in getting a renewal proposal to you.

This is an exciting time and an opportunity for municipalities to support a Wisconsin Company created for you, licensed in Wisconsin, approved by the Office of the Commissioner of Insurance and owned by three Wisconsin Municipal Mutual Insurance Companies cooperating for the good of all.

Sincerely,



Dennis Tweedale
CEO of LWMMI
President of **MPIC**

Parks Committee Meeting
July 23, 2015
6:00 p.m.

The Village of Colfax Parks Committee met on Thursday, July 23, 2015 at the Village Hall. Members present: Chair Davis, Trustee Halpin and President Gunnufson. Also present: Public Works Director Bates, Anne Schieber, and Administrator-Clerk-Treasurer Niggemann.

Cemetery Road –Hauling Costs– Todd Higbie and Gary Hill have estimated that they would haul approximately 400 yards from the Lagoon to the Cemetery for a total cost of \$1,600. A motion was made by President Gunnufson and seconded by Trustee Halpin to approve the hauling cost bid at a total cost of \$1,600. A motion was made by President Gunnufson and seconded by Trustee Halpin to retract the motion. A modified motion was made by President Gunnufson and seconded by Trustee Halpin to make a recommendation to the Village Board to accept the \$1,600 bid between the two contractors Todd Higbie and Gary Hill of the 400 yards of base course. Voting For: President Gunnufson, Trustees Halpin and Davis. Voting Against: none. Motion carried.

Emergency Communication Systems, Inc. – A summary chart was presented with the options that had been brought to the table in previous meetings. The chart was presented to see a cost comparison between purchasing poles or donated poles. No action was taken.

Power to Light Poles – Wiring – Trenching – Rand mentioned that there are two poles that will be removed by Matt Klukas's house. Depending on the height, these used poles might be an option for light poles also. No action was taken.

Tom Prince Memorial Park Bathrooms- Rand needs to repair the men's urinal. There is a lot of iron in the water which seems to clog up the screens. The suggestion of a water softener was brought up to take care of the iron issue. The holding tank fills quickly when the water continues to run. No action was taken.

Fairgrounds – Painting Bathrooms - A motion was made by President Gunnufson and seconded by Trustee Halpin to have the Parks Department purchase paint to repaint the fairground bathrooms. Voting For: President Gunnufson, Trustee Halpin and Davis. Voting Against: none. Motion carried.

A motion was made by Trustee Halpin and seconded by President to adjourn the meeting at 6:40 p.m.

Carey Davis, Trustee

Street Committee Meeting

July 23, 2015

7:00 p.m.

The Village of Colfax Street Committee met on July 23, 2015, at the Village Hall. Members present were Trustees Schieber, Davis and Klukas. Also present were President Gunnufson, Trustee Halpin, Director of Public Works Bates and Administrator-Clerk-Treasurer Niggemann.

Fourth Ave. Discussion – The committee reviewed the punch list that was emailed by Lisa Fleming. Discussion of the complaints that board members and departments were receiving regarding the project. Items to look at are the grass reseeding and the sign heights. Schlosser's will install the poles and the Public Works department will put the signs up. The Next Street Committee meeting will attempt to bring the Engineering firm, contractor and the Street Committee together to negotiate the final payment recommendation to the Village Board.

Washout by Hwy ~~170~~ 40 Bridge – A motion was made by Trustee Davis and seconded by Trustee Klukas to recommend to the Village Board to approve the Bobcat Pro LLC proposal to repair the Hwy 40 Bridge washout. Voting For: Trustees Davis, Klukas and Schieber. Voting Against: none. Motion carried.

Salt Shed- The committee reviewed the photos of the building. The north wall and the east wall have deteriorated terribly. What are our options? A new salt shed could be built as quoted in 2014 at approximately \$24,000 and the location near the DPW building or at the shop. The building has become a risk and the Village needs to decide what to do with the salt. The Village should get estimates to demolish the salt shed. Schieber feels that the block with 1903 imprinted should be sold through a silent auction. The next steps will be to get estimates to take the building down and get estimates to build a new salt shed.

Sidewalk Special Assessment Policy- The committee discussed a method of addressing the condition of sidewalks throughout the Village. The assessment policy indicates that residents can request that the Village pay 40% of the cost to repair the sidewalks in need of repair. The three streets that need the most attention are Pine Street, Cedar Street and Maple Street. The goal would be to have a contractor come in and do the entire street at one time to help keep the price down. The boulevard trees will be removed through this process to eliminate future issues with sidewalks. Scott will check with at least two vendors regarding pricing the sidewalk projects, Andy's concrete and A-1. Once we have the schedule, we will make up a flyer that would notify the property owners of the schedule and the expected special assessment. Trustees Halpin and Schieber will grade the sidewalks from a scale of one to five with one needing immediate attention.

Streets – Capital Improvements Projects list- The CIP list for the streets last revised on 9/18/2013 will need to be updated. Since the East View Development project, the schedule of the streets might be extended out one year. The list will identify the order of streets to be

addressed rather than identify the year. Another possibility would be re-surfacing to extend the life of the street.

The next Streets committee meeting is tentatively scheduled for Monday August 17, 2015.

A motion was made by Trustee Davis and seconded by Trustee Klukas to adjourn the Streets Committee meeting at 8:26 p.m.

Anne Schieber, Trustee

8/07/2015 10:12 AM

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 7/27/2015 From Account:
Thru: 8/09/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	7/30/2015	XCEL ENERGY	4,984.68
72214	7/31/2015	24-7 TELCOM	19.95
72215	7/31/2015	ARAMARK UNIFORM SERVICE, INC	180.97
72216	7/31/2015	AYRES ASSOCIATES	955.89
72217	7/31/2015	CARDMEMBER SERVICE	149.63
72218	7/31/2015	CARDMEMBER SERVICE	43.64
72219	7/31/2015	CEDAR CORPORATION	50.00
72220	7/31/2015	CENTURY LINK	45.01
72221	7/31/2015	COLFAX YOUTH BALL	148.39
72222	7/31/2015	CREATIVE COUNTRY	216.00
72223	7/31/2015	DENNY'S APPLIANCE	99.95
72224	7/31/2015	DONS SWEEPER SERVICE/DON LOGSLETT	1,800.00
72225	7/31/2015	DUNN CO HIGHWAY DEPT	192.27
72226	7/31/2015	DUNN COUNTY RECYCLING	1,362.40
72227	7/31/2015	EAU CLAIRE PARKS & REC	17.46
72228	7/31/2015	FRIENDS OF MENOMONIE RECREATION FOUNDATION	46.93
72229	7/31/2015	GRAINGER	122.98
72230	7/31/2015	HAWKINS, INC.	1,673.52
72231	7/31/2015	HD SUPPLY WATERWORKS	5,264.37
72232	7/31/2015	HENRY SCHEIN	510.58
72234	7/31/2015	HILL TRUCKING	450.00
72234	7/31/2015	*** Test Check ***	0.00
72235	7/31/2015	HUMANADENTAL INS CO	902.72
72236	7/31/2015	HYDROCORP	235.00
72237	7/31/2015	JYMIE MEDLOCK	200.00
72238	7/31/2015	LISA LUDWIG	81.93
72239	7/31/2015	MEDICA INS.	8,087.97
72240	7/31/2015	MEDPRO MIDWEST GROUP	24.00
72241	7/31/2015	MENARDS-EAU CLAIRE	227.80
72242	7/31/2015	MENOMONIE FIRE & SAFETY LLC	107.30
72243	7/31/2015	MISSISSIPPI WELDERS SUPPLY CO.	124.50
72244	7/31/2015	QUILL CORP.	72.95
72245	7/31/2015	R & R WASTE SYSTEMS CLEANING	5,847.00

8/07/2015 10:12 AM

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 7/27/2015 From Account:
Thru: 8/09/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
72246	7/31/2015	RACOM CORPORATION	47.50
72247	7/31/2015	SHERWIN WILLIAMS	845.53
72248	7/31/2015	SUNDSTROMS PIT PUMPING	125.00
72249	7/31/2015	VALUE IMPLEMENT	59.68
72250	7/31/2015	VERIZON WIRELESS	52.82
72251	7/31/2015	VILLAGE OF ELK MOUND	16.36
72252	7/31/2015	WAL MART COMMUNITY/GEGRB	85.59
72253	7/31/2015	WOODS RUN FOREST PRODUCTS	115.46
72254	7/31/2015	ZEMPEL APPRAISAL SERVICE	800.00
72255	7/31/2015	ZEP SALES & SERVICE	105.90
AFLAC	7/30/2015	AFLAC	294.57
EFTPS	7/30/2015	EFTPS-FEDERAL-SS-MEDICARE	4,883.26
WIDOR	7/30/2015	WI DEPARTMENT OF REVENUE	744.63
WIETF	8/04/2015	WI DEPT OF EMPLOYEE TRUST FUNDS	6,823.07
CHARTER	7/28/2015	CHARTER COMMUNICATIONS	517.60
WIDCOMP	7/30/2015	WISCONSIN DEFERRED COMPENSATION	30.00
VERIWIRE	7/27/2015	VERIZON WIRELESS	149.13
Grand Total			49,941.89