

Village Board Meeting – September 12, 2016

On September 12, 2016, the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Burcham, Rihn, Wolff, Davis, Halpin and President Gunnufson. Excused: Trustee Schieber. Others present included Eric Davidson with Bauman Associates, Sheryl Claflin with CBS Squared, Public Works Director Bates, and LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

Public Appearances – none.

Minutes- Regular Board Meeting August 22, 2016 - A motion was made by Trustee Rihn and seconded by Trustee Halpin to approve the Regular Board meeting minutes from August 22, 2016. Voting For: Trustees Burcham, Rihn, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training Requests- Lynn Niggemann

- **Spectrum Insurance Group – OSHA and Fair Labor Standards Act Changes –September 27, 2016 in Eau Claire, WI**
- **League of Wisconsin Municipalities Annual Conference – October 19 to 21, 2016 in Stevens Point, WI**

A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve both trainings for Lynn Niggemann. Voting For: Trustees Halpin, Davis, Wolff, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

Licenses – Operator’s Licenses – September 12, 2016 to June 30, 2017

- Whitney Rae Halasz – The Buck Snort
- Thomas J Dunbar – Colfax American Legion
- Angela N Radomski – A Little Slice of Italy

A motion was made by Trustee Rihn and seconded by Trustee Wolff to approve all three operator’s licenses. Voting For: Trustees Burcham, Rihn, Wolff, Davis, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

Communications - Village President – Reminder to spread the word about the hazardous materials clean-up at the fairgrounds on Wednesday, September 14, 2016 from 4 p.m. to 6 p.m.

2015 Financial Statements – Eric Davidson – Davidson explained the letter to the trustees which explained the audit findings. A second letter addressed to the Village Board and Management discussed the process, internal controls and how any of these items of concern are being addressed or how some controls are difficult to accomplish due to the number of staff at the Village Administration. Davidson also briefly went through the financial statements which can be obtained from the Village Hall via paper or electronic format.

A motion was made by Trustee Halpin seconded by Trustee Wolff to approve the 2015 financial statements as presented. Voting For: Trustees Burcham, Rihn, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Wastewater Treatment Phosphorus Analysis proposal – CBS Squared Inc. – Randy Bates reached out to Sheryl Claflin from CBS Squared to assist the Village in analyzing the long term cost of continuing to pump wastewater into the Red Cedar by adding Alum to bring the phosphorus levels down vs. pumping the waters to the nearby farmer’s fields. Claflin explained the proposal and who they are. Claflin explained that they will work with the DNR to compile the requirements of a chemical facility, water requirements, holding tank, etc. needed if the Village continues the use of chemicals at the site. Once the costs of both options are estimated, CBS Squared will submit for funding which has an October 31 deadline.

A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the Wastewater Treatment Phosphorus Analysis proposal with CBS Squared not to exceed \$4,400. Voting For: Trustees: Halpin, Davis, Wolff, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

Red Cedar Sounds Request for Donation – A motion was made by Trustee Davis and seconded by Trustee Halpin to approve a \$50 donation to Red Cedar Sounds. Voting For: Trustees Burcham, Rihn, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Recommendation from the Public Property Committee – Salt Shed – The Public Property Committee toured the salt shed and has recommended that due to the condition of the exterior walls, there is a high risk of liability and safety of employees and any children that might enter into the facility. A motion was made by Trustee Rihn and seconded by Trustee Halpin to approve the T & R Recycling, LLC estimate to take down the salt shed for \$3,300 and move approximately \$4,000 from Street Repairs to Streets Buildings/Grounds. Voting For: Trustee Burcham, Rihn, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Recommendation from President Gunnufson – new Committee Members for the Colfax Development Block Grant – Jeremy Klukas and Beverly Schauer – A motion was made by Trustee Wolff and seconded by Trustee Rihn to approve Jeremy Klukas and Beverly Schauer as new members of the Colfax Development Block Grant replacing Lloyd Hainstock and Richard Hovland. Voting For: Trustees Halpin, Davis, Wolff, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills – August 22, 2016 to September 11, 2016– A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the August 2 to September 12, 2016 bills for payment. Voting For: Trustees Burcham, Rihn, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Wolff and seconded by Trustee Rihn to adjourn Village Board meeting at 8:24 p.m. A voice vote was taken with all members voting yes. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer