

## Village Board Meeting – November 28, 2016

On November 28, 2016, the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and President Gunnufson. Others present included Rick Johnson, Chief of Police Anderson, Director of Public Works Bates, and LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

**Public Appearances** –none.

**Minutes- Regular Board Meeting November 14, 2016** - A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the Regular Board meeting minutes from November 14, 2016. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Training Requests – Dunn County Economic Development Corporation Annual Meeting, January 17, 2017 – Scott Gunnufson and Lynn Niggemann** – A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the DCEDC Annual meeting for both Gunnufson and Niggemann on January 17, 2017. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Communications - Village President** – none.

**Dakota Supply Group (DSG) revised quotation – water meters and reading system** – Board reviewed the revised quote which now contained only residential meters, reading hardware and the cost of the software starter kit. Workhorse will not charge the estimated \$1,200 to interface with the reading system. The total cost for the Kamstup reading system would be \$82,075 less \$1,200 plus \$837.06 = \$81,712.06 plus an annual maintenance cost of \$922. The Board would like the revised information to be brought before the committee with the detail of the implementation plan. The Board would most likely be looking at the 7 year financing plan if we moved forward.

**Preliminary Budget Review** – After a closer review of the preliminary budget, the Village Board needs to decrease the 2017 expenses by \$33,705. After extensive discussion, a motion was made by Trustee Schieber and seconded by Trustee Rihn to decrease the following items: Legislative Board-Legal Fees by \$2,000, Street Wages by \$5, Village Hall –Capital Improvements by \$3,000, Police Department- Capital Improvements by \$2,000, Streets Department – Loader by \$10,000, Street Maintenance – Street Projects by \$5,000, Cemetery- Mower by \$2,700, Economic Development – Capital Improvements by \$5,000, Police Department – Wages \$1,500, Street Maintenance – Storm sewer by \$2,000 and Street Maintenance – Curb/Gutter by \$500. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Preliminary Tax Rate Review** – The 2016-2017 tax rate was reviewed by the Board as if the Village would keep the levy at the same levy as 2015-2016 of \$463,088. No action was taken.

**Change Monday, December 26<sup>th</sup> meeting to Tuesday, December 27<sup>th</sup>, 2016** – A motion was made by Trustee Halpin and seconded by Trustee Wolff to change the December 26<sup>th</sup> meeting to Tuesday, December 27<sup>th</sup>, 2016. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval – Bills – November 14, 2016 to November 27, 2016**– A motion was made by Trustee Davis and seconded by Trustee Rihn to approve the November 14 to November 27, 2016 bills for payment. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Closed Session** - A motion was made by Trustee Wolff and seconded by Trustee Halpin to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

- A. Full-time Patrol Officer vacancy discussion
- B. FLSA December 1, 2016 ruling put on hold.

Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Open Session** – A motion was made by Trustee Halpin and seconded by Trustee Rihn to convene into open session to take any action resulting from the closed session at 8:55 p.m. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

The Village Board unanimously agreed that the Village Police Department will post the Full-time Patrol Officer vacancy. Notice was given that the December 1, 2016 FLSA ruling has been put on hold.

**Adjourn:** A motion was made by Trustee Rihn and seconded by Trustee Schieber to adjourn Village Board meeting at 8:56 p.m. A voice vote was taken with all members voting yes. Motion carried.

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Scott Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer