

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, March 28, 2016
Colfax Village Hall
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
 - a. Minutes
 - i. Joint Board/Personnel Committee Meeting Minutes, March 14, 2016
 - ii. Regular Board Meeting Minutes, March 14, 2016
 - b. Training - none
 - c. Facility Rentals
 - i. Colfax Commercial Club- Auditorium – April 24, 2016
 - d. Licenses
 - i. Operator's License – Tana McKnight- March 28, 2016 to June 30, 2016 – Express Mart
 - ii. Temporary Class "B"/"Class B" Retailer's License – Colfax Commercial Club – April 24, 2016
5. Communications – Village President
6. Consideration Items –
 - a. Award of Sweeping Bid
 - b. Tom Prince Memorial Park – Softball Association Park Maintenance Request
 - c. Health Insurance Update and possible action
 - d. Dental, Vision and Life Insurance – Recommendation from Audit & Finance Committee
7. Committee/Department Reports (items not for discussion or action)
 - a. Audit and Finance Committee Minutes – March 23, 2016
8. Review/Approval – Bills – March 14, 2016 to March 27, 2016
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962.3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Joint Village Board/Personnel Committee Meeting –March 14, 2016

The March 14, 2016 Village of Colfax Regular Board meeting was held at 6:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Davis, Schieber, Klukas and Burcham. Excused: Trustee Wolff. Other Present: Police Chief Anderson, Administrator-Clerk-Treasurer Niggemann.

Public Appearances – none.

Closed Session –A motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises for Police Department Employee Yearly Performance Evaluation was made by Trustee Halpin and seconded by Trustee Klukas. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Open Session - A motion was made by Trustee Halpin and seconded by Trustee Klukas to convene into open session at 6:17 p.m. to take action resulting from the closed session regarding Police Department Employee Yearly Performance Evaluation. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

A unanimous vote approved a fifty cent raise for the Police Department Employee based on the performance evaluation. New pay rate will be \$19.50 per hour which changes the night differential to \$20.00 per hour.

Adjourn: A motion was made by Trustee Halpin and seconded by Trustee Schieber to adjourn the meeting at 6:18 p.m. All voted yes.

Meeting adjourned.

Scott Gunnufson, Chair

Attest: Lynn M. Niggemann
Administrator-Clerk-Treasurer

Regular Board Meeting –March 14, 2016

The March 14, 2016 Village of Colfax Regular Board meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Davis, Schieber, Klukas and Burcham. Excused: Trustee Wolff. Others Present: Director of Public Works –Bates, John Nelson and Steve Ackerman-FFA Alumni, Mike Boyd, David Frogner, Jeff Prince, Police Chief Anderson, Administrator-Clerk-Treasurer Niggemann and Randy Simpson.

Public Appearances – none.

Regular Board Meeting Minutes, February 22, 2016 –A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the Regular Board Minutes from February 22, 2016. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Annual Refresher Training – Lynn Niggemann- March 16, 2016 – Durand, WI - A motion was made by Trustee Davis and seconded by Trustee Schieber to approve the Annual Refresher Training for Blood Borne Pathogens. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Rural Water Annual Technical Conference –Don Logslett & Rand Bates- March 29 to April 1, 2016 – Green Bay, WI - A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the training request for Don Logslett and Randy Bates on March 29 to April 1, 2016. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Operator's License March 7 to June 30, 2016 for Kari Pauley- Buck Snort and Serena Wieser-Kyles IGA- A motion was made by Trustee Schieber and seconded by Trustee Halpin to approve both Kari Pauley and Serena Wieser operator's licenses. Voting For: Trustees Burcham, Klukas, Schieber, Halpin and Gunnufson. Abstained: Trustee Davis. Voting Against: none. Motion carried.

Communications – Village President- President Gunnufson reminded the Board that Daddy's Home will be playing on March 26, 2016 in the auditorium and Kyle's IGA is sponsoring the Easter Egg drop of approximately 4,000 eggs the same day.

A Breeze Construction – Request for Funds – Mr. Eaton has started the preliminary work such as having the leads designed and he has ordered the rubber membrane. He would like to have a 25% payment since he has started the project. Once he is on site, the balance of 25% to total 50% at the start of the project will be paid out. The estimated start date still remains to be April 1, 2016. A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve 25% payment of \$13,367.85 to A Breeze Construction. Voting For: Trustees Halpin, Schieber, Burcham and Gunnufson. Voting Against: Trustees Davis and Klukas. Motion carried.

FFA Food Stand Remodel- A motion was made by Trustee Schieber and seconded by Trustee Davis to approve the recommendation from the Parks Committee to allow the FFA Alumni to move forward with the food stand remodel. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

FFA Livestock Building Loan Proposal- A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the recommendation of the Parks Committee to allow the FFA Alumni to proceed with the original proposal to install an addition and reside/roof the three sides facing the south. The Board would like to hold off on the north side due to other projects for Parks this year. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Iverson Road Water Drainage recommendation from the Streets Committee to have Bates get updated costs on the project as it was designed in the past- Bates provided an updated cost estimate which totaled \$5,500.

Through discussion some of the other thoughts were as follows:

- Reshape Iverson Road to allow the water to run towards a catch basin and the drain pipe would run along the two property owners.
- Get final costs to include asphalt to refinish the road.
- Two easements would be needed.
- Trees would have to be removed to allow for 15" pipe.
- Estimate cost for new 6" pipes from the curve in Iverson to the turn-around in the event there would be future issues with the old infrastructure. Due to the shallow water line, set line deeper from hydrant to the corner.
- Get an estimate to directional bore to allow a 15" pipe to the creek.

Bates will get additional costs for Iverson Road as mentioned above for an April meeting.

Tom Prince Memorial Park – Recommendation from the Parks Committee to move forward with the lighting and scoreboard project as a whole and the Softball will provide an update on tournaments and fund raising options. Prince explained that the Softball Association has approved that there will be a player fee for the 2016 season. They plan on having four tournaments for fund raising. The current funding is as follows: Sponsorship of \$500, Field Name \$1,000, Bremer Bank Customer Appreciation donations of \$756, Grant possibility \$3,000, Softball contribution of \$2,500, Youth Baseball contribution \$1,500, Village contribution of \$8,500 with a remaining balance of \$5,951.93. Other funding opportunities are Otto Bremer Foundation grant, Operation Round-up Grant and Timber Technology grant. A motion was made by Trustee Schieber and seconded by Trustee Klukas to approve the Parks Committee recommendation to move forward with the project as a whole with the change to six 55' poles and to approve a four year loan with the first payment being due on January 31, 2017. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Key Agreement Form approval – recommendation from the Parks Committee- A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the recommendation of the Parks Committee to accept the key agreement form with the cell phone number added. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Bauman Associates – TIF financial statements authorization- A motion was made by Trustee Schieber and seconded by Trustee Klukas to approve the engagement letter for Bauman Associates to process the TIF financial statements. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Board of Review Training- A motion was made by Trustee Davis and seconded by Trustee Halpin to appoint Trustee Burcham to be the 2016 trainee for the Board of Review training. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills- February 8, 2016 to February 21, 2016 – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the bills for February 8, 2016 to February 21, 2016. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Klukas to adjourn the meeting at 8:28 p.m. All voted yes.

Meeting adjourned.

Scott Gunnufson, Village President

Attest: Lynn M. Niggemann
Administrator-Clerk-Treasurer

APPLICATION FOR COMMUNITY USE OF VILLAGE FACILITIES

Any person or organization intending to rent the fairground buildings or other park grounds must submit their rental agreement and payments at least fifteen (15) days prior to using the facilities. This will be handled the same as the Class B Picnic License, requiring approval by the Village Board.

Name of Renter or Organization: Colfax Commercial Club
Activity: Colfax Musician Reunion
Date of Use 04/24/16 Circle ALL Days: FRI. SAT. (SUN) MON. TUES. WED. THURS.
Time of Use: From 1pm AM/PM To 6pm AM/PM
Facility to be Used: FAIRGROUNDS and/or BUILDINGS, (MUNICIPAL BLDG), PARKS
Type of Event: Thrift Sale Ball Game Wedding Reunion (Concert)
Non-Profit: Civic Church Charity Other: _____
Brief Description of activity: Reunion of Local Musicians

THE RENTER OR ORGANIZATION AGREES TO THE FOLLOWING RULES:

- 1.) The individual listed as renter must be a minimum of 21 years of age and will be responsible for the rules, supervision and proper conduct of all persons using the facility.
- 2.) The renter shall be responsible for damage, loss, and/or breakage of Village property.
- 3.) All property belonging to the activity must be removed at the close of the event, **including garbage.**
- 4.) Any property belonging to the Village shall not be removed from the premises.
- 5.) Where permitted by law, the applicant shall agree to indemnify, save and hold free and harmless, the Village of Colfax, their officers, agents, and employees, from and against all claims, demands, loss, liability, cost or expense of any kind or nature whatsoever which the Village of Colfax, their officers, agents or employees, or any of them may sustain or incur, or that may be imposed upon any of them, or injury to, or death of, persons or damages to property arising out of, connected with, or attributable to the rental, use and occupancy of the Village Facilities as provided herein.

Individual responsible Mark A Johnson
Date 3-24-16
Address 603 Main St Colfax WI
Phone number 715-704-6086
Phone Number for Weekend Contact 715-651-5869
Form of Identification ---
Village Clerk or Deputy Clerk Lynn Reggeman
Date 3-24-16

The Colfax Village Board reserves the right to wave any of the guidelines in this document.

THE COLFAX VILLAGE BOARD

P.O. Box 417

Colfax, WI 54730-0417

715-962-3311

Name of Renter or Organization: Colfax Commercial Club

Date of Use 4/24/16

Lower Portion To Be Completed by Village of Colfax

DATE KEYS RETURNED: / /

Date Inspection Completed _____ **Satisfactory** **YES** **NO**

 / / Police: _____ ☐ ☐

 / / Parks Chair: _____ ☐ ☐

Please explain any "NO" answer below. Thank you.

Deposit Refunded / /

Deposit Retained / /

USE OF VILLAGE FACILITIES

Municipal Building
Fairgrounds and/or Buildings
Ball fields and other Parks

General Policy

Village Facilities belong to the residents of Colfax and we encourage the use of these facilities. Nonprofit organizations connected with the Village may use these facilities without charge. The \$100.00 Security Deposit is still applicable and will be refunded upon satisfactory inspection of the premises. We appreciate the contributions made to the Village by these nonprofit groups.

When a youth activity is scheduled, the reservation must be made in the name of an adult at least 21 years of age. Please provide the Village with the names and telephone numbers of those adults over the age of 21 who will act as chaperones.

INDIVIDUALS MAY NOT BORROW VILLAGE PROPERTY.

Fees:

The following fee schedule will be used:

Fairgrounds/Other Park Grounds-\$30.00 per day payable with application plus a \$100.00 security deposit (separate check due when pick up key).
Fairground buildings-\$30.00 per day payable with application plus a \$100.00 security deposit (separate check due when pick up key).
Camping-\$5.00 per unit per night payable with application.

Security deposits will be returned after satisfactory inspection of the premises.
The facilities must be "broom clean"; bring your own brooms, they are not provided.

Fees and deposits are paid at the Village Clerk's office a minimum of fifteen (15) days prior to using the facilities. One form of picture identification and telephone number are required. Payment is to be made with the reservations, any deposit is to be paid when the key to the facility is obtained from the Village Hall. A 24-hour cancellation notice prior to the event is required in order to assure the return of any monies paid.

Conditions of Use:

The individual listed as the renter must be 21-years of age and will be held responsible for the adherence to the rules and proper conduct of all persons using the facility. The renter will be billed for any missing items and/or any damage to village property. Prior to the reservation, the renter will be made aware of the condition of the building and contents.

All property belonging to the renter must be removed at the close of the activity, **including garbage.**

If decorations are used, they must be temporary and must be installed and removed during the rental period.

With the exception of the Colfax Free Fair and the Colfax Firemen's Ball, all live music must end at 12:00 midnight.

The Village may require the renter to provide a Certificate of Insurance which will name the Village of Colfax as an additional insured, and shall provide adequate liability and property damage coverage for the event.

The Village shall not be responsible for the loss, theft, removal, or damage to personal property, nor for personal injury resulting from the conduct of any activities.

Portable toilet facilities are the financial responsibility of the group requiring the use of such toilet facilities.

If alcoholic beverages are served, sold, given away, paid for by ticket sales, cost of meal, donations, etc., a Class B Picnic License is required. The application, submitted by a legally formed organization, must be filed with the Colfax Village Clerk's office no less than 15-days prior to consideration for granting by the Colfax Village Board. The regular meetings are held on the second and fourth Mondays of the month. There will be no provision for a special meeting to consider the application.

Not Permitted

Nudity
Drugs
Violence
Animal Sports
Alcohol w/o permit
Fireworks w/o permit
Open Fire w/o permit

Camping

Overnight camping is not allowed without prior consent and fee payment. Fees may be paid and permission granted by the Village Clerk's office during regular business hours or from the Colfax Police Department personnel at other times. This includes camping at Stewart Park.

Fairgrounds

All barns and buildings must be left free of manure and other debris.

We reserve the right to refuse rental of village facilities, if in the opinion of the Village Board, the rental is not in the best interest of the Village of Colfax.

Return of Security Deposit

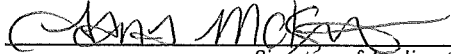
Upon satisfactory inspection after each renter or organization's use of the facilities, the \$100.00 security deposit check will be returned. If Village personnel are required for additional cleanup or trash removal for the individual, group, or organization, the security deposit will be maintained by the Village Board.

July 1, 2015 - June 30, 2016
Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2015 to June 30, 2016, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 30 years of age.



Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Tana McKnight

Address of Applicant 508 Pine St Colfax WI

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

NO

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

NO




Signature of Applicant

STATE OF WISCONSIN,

Dunn County, ss.


Tana McKnight being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 15th



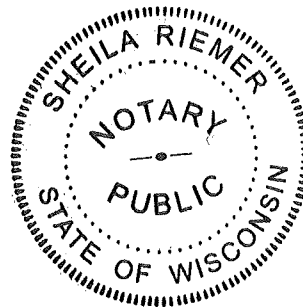
Applicant sign here

day of March 2016



Notary Public, Dunn County, Wis.

my comm. expires
8-27-18



COLFAX POLICE DEPARTMENT
Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental - General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Tara Leigh McKnight

Business/Organization Name Express Mart

Full Prior Names (nicknames, maiden names, etc.) _____

Date of Birth _____ Place of Birth Kentucky

Sex _____ Race _____ Height _____ Weight _____

Social Security No. _____ Driver's License No. _____

Have you ever been arrested for, or convicted of any laws, including traffic? yes
If yes, list offense, date and place occurring. Shoplifting - misdemeanor

List prior addresses for the past five years _____

List three personal references, not related to you. Include name, address & phone number

- 1) Jymie Medlock Colfax WI
- 2) Clinton Harshman Colfax WI
- 3) Nancy Baumgartner Colfax WI
Nicole

Have you ever been a member of the Military Service? no Discharge? _____

Education- include name of High School, location, grade completed and any training beyond high school. Elk Mound High, Elk Mound WI Senior (12)
2004

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.
Signature Tara McKnight Date 3-15-16

Official Use Only-Below This Line

Date Received 3/15/2016 Date Approved 3/15/2016 Date Denied _____

Researcher Chief of Police Approving Officer Signature [Signature]

Certificate of Completion

This is to certify that



Tana McKnight

has completed

Tobacco Seller

Completion Date 03/11/2016

Course Duration 2.0


 **360training.com™**

360training.com ♦ 13801 Burnet Rd., Suite 100 ♦ Austin, TX 78727 ♦ 800-442-1149 ♦ www.360trainingsupport.com

WISCONSIN

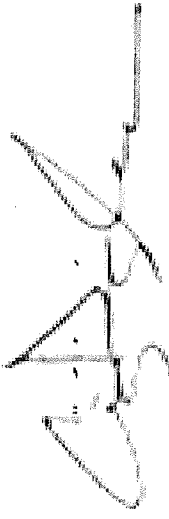
SELLER / SERVER CERTIFICATION

Trainee Name: Tana McKnight

Date of Completion: 03/14/2016

School Name: 360training.com, Inc.

Certification # WI-36420



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 16.00

Application Date: 3-22-16

☐ Town ☒ Village ☐ City of Colfax County of Dunn

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 4-24-16 and ending 4-24-16 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Colfax Commercial Club

(b) Address 613 Main St P.O. Box 417 Colfax W. 54730
(Street)

(c) Date organized 6/2013

☐ Town ☐ Village ☐ City

(d) If corporation, give date of incorporation 11/2013

(e) Names and addresses of all officers:

President Scott Gunnufson

804 University Ave Colfax

Vice President Mark Johnson

603 Main St Colfax

Secretary LeAnn Ralph

E6689 970th Ave Colfax

Treasurer

(f) Name and address of manager or person in charge of affair: Above listed officers

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 613 Main St Auditorium

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: 2 Floor Auditorium

3. NAME OF EVENT

(a) List name of the event Musiciens Reunion

(b) Dates of event 4-24-16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Mark Johnson
(Signature/date)

Officer LeAnn Ralph
(Signature/date)

Colfax Commercial Club
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Bid Form
Village of Colfax, Wisconsin
Specifications for 2016 Street Sweeping

Proposal of Street Sweeping (hereinafter
called "BIDDER"), organized and existing under the laws of the State of Wisconsin
doing business as Don's Sweeper Service to the Village of
Colfax, Wisconsin (hereinafter called "Village").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all 2016 streets sweeping in accordance with the specifications within the time set forth therein, and at the prices stated in the attached proposal forms. By submission of this BID, each BIDDER certifies as to its own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER agrees to perform all work described in the Specification Documents for the following bid(s):

Lump Sum Bid

2016 Street Sweeping Services Lump Sum Bid

\$ 6250.⁰⁰

Option 1 – Village provides dumping site (deduct)

\$ -0-

Total Bid – Lump Sum

\$ 6250.⁰⁰

Hourly Rate for Additional Services

\$ 90.⁰⁰

In submitting this bid, it is understood that all work must be completed in accordance with the time schedule set forth in this proposal form. The Village of Colfax reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village of Colfax. It is agreed that this bid will not be withdrawn for sixty (60) days. Upon the acceptance of this proposal, the successful Bidder shall be the Contractor and all references in the proposal to the Bidder shall apply to the Contractor for the year bid.

Contractor Don's Sweeper Service

By Don Logslatt Don Apple

Title owner

Address 716 Sletten Street

Phone Number 715-505-2224

Email dlogslatt@centurytel.net

Date 3-21-15

**Village of Colfax
Advertisement for Bids
2016 Street Sweeping**

Sealed bids labeled "Street Sweeping" shall be received at the Village Clerk-Treasurer's Office, 613 Main Street, PO Box 417, Colfax WI 54730 until Wednesday, March 23, 2016 at 2:00 p.m. CST, at which time the bids shall be publicly opened and read.

Bid specifications and required form are available at the Village Clerk-Treasurer's Office, 613 Main Street, Colfax WI and at www.villageofcolfaxwi.org. The Village of Colfax reserves the right to accept or reject any or all bids, to waive any informality and to accept the bid deemed most advantageous to the Village. No bid may be withdrawn for a period of sixty (60) days after the bid opening.

Lynn M. Niggemann
Administrator-Clerk-Treasurer

**Village of Colfax, Wisconsin
Specifications for 2016 Street Sweeping**

The Village of Colfax is accepting sealed bids labeled "2016 Street Sweeping" for street sweeping services as follows:

1. 2016 schedule:
 - a. Streets shall be swept of dirt and debris three (3) times per calendar year per the schedule below:
 - i. Spring (late April or early May)
 - ii. Summer (Week of July 10th – 16th)
 - iii. Fall (late October or early November)
2. Streets to be swept:
 - a. All Village streets
3. Additional Services
 - a. Additional service hours may only be performed with pre-authorization by the Administrator-Clerk-Treasurer or pursuant Village Board action.
4. Invoices
 - a. Progress invoices shall include service dates, hours and street listing.
5. Insurance
 - a. Contractor shall maintain and keep in force a general liability insurance policy covering Contractor as insured and naming Village as additional insured for One Million and 00/100 Dollars (\$1,000,000.00) bodily injury, death and property damage in the aggregate, covering its activities. A certificate of insurance shall be provided to Village at least 15 days before sweeping services are provided.
6. Village shall provide at the Village's expense:
 - a. Water
7. Village may provide:
 - a. Dumping site (see Option 1 on bid form)
8. Assignment and Subcontract
 - a. No assignment of the contract or any right occurring under contract shall be made in whole or part without the express written consent of the Village.
9. Indemnity and Hold Harmless
 - a. Contractor shall be liable and agrees to indemnify, defend and hold harmless Village, its employees, agents and officers, whether appointed, hired or elected, from and against any and all judgments, damages, loss, costs, claims, expenses, suits, demands, actions or causes of action of any kind or of any nature which may be sustained by reason of damage to any property or loss of use thereof, or damages or injury to any person or persons, or death to any person or persons, or by reason of any liability imposed by law arising from, in connection with, caused or resulting from Contractor's activities under this Agreement or as a result of or due to the existence of this Agreement, except those caused by or materially contributed to by Village, its employees, agents or officers; and specifically included within this indemnity and hold harmless and attorney's fees and other costs of defense and liability costs which may be sustained or occasioned by Village or its employees, agents, or officers, whether appointed, hired or elected.
10. Contractor shall conduct operations in compliance with all applicable laws and ordinances.
11. Village reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village.

**Bid Form
Village of Colfax, Wisconsin
Specifications for 2016 Street Sweeping**

Proposal of 2016 Street Sweeping Services (hereinafter

called "BIDDER"), organized and existing under the laws of the State of Wisconsin

doing business as Precision Sealcoating Inc to the Village of

Colfax, Wisconsin (hereinafter called "Village").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all 2016 streets sweeping in accordance with the specifications within the time set forth therein, and at the prices stated in the attached proposal forms. By submission of this BID, each BIDDER certifies as to its own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER agrees to perform all work described in the Specification Documents for the following bid(s):

Lump Sum Bid

2016 Street Sweeping Services Lump Sum Bid

\$ 6399.99

~~Option 4~~ - Village provides dumping site (deduct)

~~\$~~ Village provides dumping site
for debris

Total Bid - Lump Sum

\$ 6399.99

Hourly Rate for Additional Services - 6 hour minimum @ → \$ 99.99

In submitting this bid, it is understood that all work must be completed in accordance with the time schedule set forth in this proposal form. The Village of Colfax reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village of Colfax. It is agreed that this bid will not be withdrawn for sixty (60) days. Upon the acceptance of this proposal, the successful Bidder shall be the Contractor and all references in the proposal to the Bidder shall apply to the Contractor for the year bid.

Contractor Precision Sealcoating Inc

By Bob Wedde (owner)

Title owner

Address P.O. Box 24 N6450 River Rd.

Princeton, WI 54968

Phone Number 1-920-229-3306

Email weddejim@yahoo.com

Date 3-21-16

PRECISION SEALCOATING INC.

Jim Wedde
Sweeping Operations



N6450 River Road
Princeton, WI 54968
Email: weddejim@yahoo.com

Phone: (920) 229-3306
Fax: (920) 295-6709
Cell: (920) 229-7817

Precision Sealcoating Inc.
N6450 River Road
Princeton, WI. 54968

Sweeping Reference's

1. Town Of Greenville, WI.

Contact: Dean Schiller (Public Works Supervisor)

Sweeping Streets and Parking Lots

Phone: 1-920-757-7276

Fax: 1-920-757-6342

2. Town Of Hull, WI.

Contact: Pete Kaminski (Road Foreman)

Sweeping of Streets, Bike Paths and Parking Lots

Phone: 1-715-344-8280

Fax: 1-715-344-0717

3. Town Of Grand Chute, WI.

Contact: Thomas Marquardt (Director Public Works)
Todd Pahl (Street Supervisor)

Sweeping of Streets and Parking Lots

Phone: 1-920-832-1581

Fax: 1-920-832-6036

4. County Of Portage, WI.

Contact: Stephen Schlice (Assistant Commissioner)

Sweeping of County Roads and Drain Cleaning

Phone: 1-715-345-5230

Fax: 1-715-345-5356

**Village of Colfax
Advertisement for Bids
2016 Street Sweeping**

Sealed bids labeled "Street Sweeping" shall be received at the Village Clerk-Treasurer's Office, 613 Main Street, PO Box 417, Colfax WI 54730 until Wednesday, March 23, 2016 at 2:00 p.m. CST, at which time the bids shall be publicly opened and read.

Bid specifications and required form are available at the Village Clerk-Treasurer's Office, 613 Main Street, Colfax WI and at www.villageofcolfaxwi.org. The Village of Colfax reserves the right to accept or reject any or all bids, to waive any informality and to accept the bid deemed most advantageous to the Village. No bid may be withdrawn for a period of sixty (60) days after the bid opening.

Lynn M. Niggemann
Administrator-Clerk-Treasurer

**Village of Colfax, Wisconsin
Specifications for 2016 Street Sweeping**

The Village of Colfax is accepting sealed bids labeled "2016 Street Sweeping" for street sweeping services as follows:

1. 2016 schedule:
 - a. Streets shall be swept of dirt and debris three (3) times per calendar year per the schedule below:
 - i. Spring (late April or early May)
 - ii. Summer (Week of July 10th – 16th)
 - iii. Fall (late October or early November)
2. Streets to be swept:
 - a. All Village streets
3. Additional Services
 - a. Additional service hours may only be performed with pre-authorization by the Administrator-Clerk-Treasurer or pursuant Village Board action.
4. Invoices
 - a. Progress invoices shall include service dates, hours and street listing.
5. Insurance
 - a. Contractor shall maintain and keep in force a general liability insurance policy covering Contractor as insured and naming Village as additional insured for One Million and 00/100 Dollars (\$1,000,000.00) bodily injury, death and property damage in the aggregate, covering its activities. A certificate of insurance shall be provided to Village at least 15 days before sweeping services are provided.
6. Village shall provide at the Village's expense:
 - a. Water
7. Village may provide:
 - a. Dumping site (see Option 1 on bid form)
8. Assignment and Subcontract
 - a. No assignment of the contract or any right occurring under contract shall be made in whole or part without the express written consent of the Village.
9. Indemnity and Hold Harmless
 - a. Contractor shall be liable and agrees to indemnify, defend and hold harmless Village, its employees, agents and officers, whether appointed, hired or elected, from and against any and all judgments, damages, loss, costs, claims, expenses, suits, demands, actions or causes of action of any kind or of any nature which may be sustained by reason of damage to any property or loss of use thereof, or damages or injury to any person or persons, or death to any person or persons, or by reason of any liability imposed by law arising from, in connection with, caused or resulting from Contractor's activities under this Agreement or as a result of or due to the existence of this Agreement, except those caused by or materially contributed to by Village, its employees, agents or officers; and specifically included within this indemnity and hold harmless and attorney's fees and other costs of defense and liability costs which may be sustained or occasioned by Village or its employees, agents, or officers, whether appointed, hired or elected.
10. Contractor shall conduct operations in compliance with all applicable laws and ordinances.
11. Village reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village.



Village of Colfax

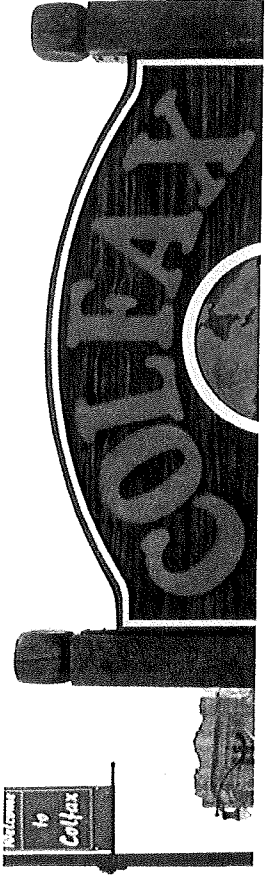
Insurer	Deductibles in/out of network	Co-ins	Max Out of Pocket	Monthly Cost
<u>Medica Renewal</u> non-embedded deductible	Single- \$1,750/\$5,000 Fam- \$3,000/\$10,000	20%/50% 20%/50%	Single- \$6,350/\$11,000 Fam- \$12,700/\$22,000	\$10,414.54 19.9% increase
<u>Medica- Alternate 1</u> non-embedded deductible	Single- \$2,500/\$6,000 Fam- \$4,400/\$13,000	20%/50% 20%/50%	Single- \$6,200/\$11,000 Fam- \$12,400/\$22,000	\$9,834.04 13.2% increase
<u>Medica- Alternate 2</u> embedded deductible	Single- \$3,000/\$6,500 Fam- \$6,000/\$13,000	20%/50% 20%/50%	Single- \$4,500/\$12,000 Fam- \$9,000/\$24,000	\$10,154.43 16.9% increase
<u>Health Tradition</u> HDHP 90 POS (emb)	Single- \$3,000/\$5,000 Fam- \$6,000/\$10,000	10%/30% 10%/30%	Single- \$4,400/\$8,800 Fam- \$8,800/\$17,600	\$8,571.04 1.29% decrease
<u>Health Tradition</u> HDHP 50 POS (emb)	Single- \$3,500/\$5,000 Fam- \$7,000/\$10,000	50%/50% 50%/50%	Single- \$6,450/\$12,900 Fam- \$12,900/\$25,800	\$6,985.90 19.5% decrease
<u>Health Tradition</u> Silver 1500/70 w/ copay \$75 PCP/\$125 Spec copays, RX copays: \$30/\$70/\$150/20%, ER \$100/Urgent Care \$75 copays	Single- \$1,500/\$3,000 Fam- \$3,000/\$6,000	30%/40% 30%/40%	Single- \$4,500/\$9,000 Fam- \$9,000/\$18,000	\$9,220.52 6.2% increase
<u>Security Health</u> POS HDHP 3k 10% (emb)	Single- \$3,000/\$4,500 Fam- \$6,000/\$9,000	10%/20% 10%/20%	Single- \$5,000/\$10,000 Fam- \$10,000/\$20,000	\$8,571.48 1.29% decrease
<u>POS HDHP 3k 0% embedded deductible</u>	Single- \$3,000/\$4,500 Fam- \$6,000/\$9,000	0%/20% 0%/20%	Single- \$4,000/\$9,000 Fam- \$8,000/\$18,000	\$9,222.29 6.2% increase

plan comparison- 7 enrolled

2015 Medica monthly prem: \$8,683.52

4.2% decrease with HMO Opt

3.2% increase with HMO Opt



Village of Colfax

Humana Renewal

5% increase			7.6% increase			18% increase					
	empl	Dental Renewal	UHC 2371	empl	Vision Renewal	UHC 1043	empl	Life Renewal (\$15k)	UHC (\$15k)	\$25,000.00	
Empl							8				
Empl + Spouse	3	\$91.24	72.43	2	\$15.52	10.1					
Empl + Child(ren)											
Family	4	\$129.89	112.67	3	\$23.18	16.63					
Total:	7	\$793.28	\$667.97	5	\$100.58	\$70.09	8	\$67.35	\$41.16	\$55.00	
Savings with United Healthcare:			-19%				-43%				-22%
											-63%

Audit & Finance Committee Meeting

March 23, 2016

6:00 p.m.

The Village of Colfax Audit and Finance Committee met on March 23, 2016 at 6:00 p.m. at Village Hall. Members present were Chair Klukas, Trustees Burcham, Schieber, Wolff, Davis, Halpin and Gunnufson. Other present Amanda Webb-Kado & Associates and Administrator-Clerk-Treasurer Niggemann.

Review Health Insurance Plan Options – review and possible action

A motion was made by President Gunnufson and seconded by Trustee Halpin to check Group Health Cooperative rates and/or change our plan to Medica with deductibles of \$2,500 for single and \$5,000 for family as a benchmark and see if the Village qualifies for the Shop Exchange. Voting For: Trustees Schieber, Wolff, Davis, Halpin, Gunnufson, Burcham and Klukas. Voting Against: none. Motion carried.

A motion was made by President Gunnufson and seconded by Trustee Schieber to change the Dental, Vision and Life Insurance with the increased benefit to \$25,000 through United Health Care based on the estimates presented. Voting For: Schieber, Wolff, Davis, Halpin, Gunnufson, Burcham and Klukas. Voting Against: none. Motion carried.

A motion was made by President Gunnufson and seconded by Halpin to adjourn the Audit and Finance Committee Meeting at 7:07 p.m. A voice vote showed all present voting yes. Meeting adjourned.

Jeremy Klukas, Chairperson

3/24/2016 4:36 PM

Reprint Check Register - Quick Report - ALL

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 3/14/2016 From Account:
Thru: 3/27/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
72809	3/15/2016	ABREEZE CONSTRUCTION, LLC	13,367.85
72810	3/15/2016	BAKER & TAYLOR	134.52
72811	3/15/2016	BALDWIN PUBLIC LIBRARY	40.65
72812	3/15/2016	BAUMAN ASSOCIATES	11,580.00
72813	3/15/2016	CEDAR COUNTRY CO-OP	1,466.43
72814	3/15/2016	CHARIS COLLINS	100.00
72815	3/15/2016	CHARTER COMMUNICATIONS	181.43
72816	3/15/2016	COLFAX MESSENGER	400.88
72817	3/15/2016	COMMERCIAL TESTING LAB	154.50
72818	3/15/2016	DUNN ENERGY COOPERATIVE	72.00
72819	3/15/2016	DYNAMITETECH	20.00
72820	3/15/2016	E.O. JOHNSON	117.00
72821	3/15/2016	FIRST SUPPLY LLC-EAU CLAIRE	39.21
72822	3/15/2016	GEORGE ENTZMINGER	100.00
72823	3/15/2016	HALRON LUBRICANTS INC	173.06
72824	3/15/2016	HAWKINS, INC.	1,174.88
72825	3/15/2016	HENRY SCHEIN	1,173.63
72826	3/15/2016	HYDROCORP	562.00
72827	3/15/2016	JEFFERSON FIRE & SAFETY	469.64
72828	3/15/2016	JOSH SHIPMAN	33.90
72829	3/15/2016	KEVIN PONTUTI	100.00
72830	3/15/2016	KYLES MARKET	122.88
72831	3/15/2016	LISA BRAGG-HURLBURT	21.00
72832	3/15/2016	MEDPRO MIDWEST GROUP	128.00
72833	3/15/2016	MENARDS-EAU CLAIRE	99.00
72834	3/15/2016	PITNEY BOWES INC	71.37
72835	3/15/2016	PREVEA HEALTH	429.66
72836	3/15/2016	ROLAND MACHINERY	741.70
72837	3/15/2016	SCHOFIELD, PARENT, MAYER & HUFF, S.C.	237.50
72838	3/15/2016	VIKING DISPOSAL	120.00
72839	3/15/2016	WATER CARE SERVICES	31.50
72840	3/15/2016	WEX BANK	290.04
72841	3/15/2016	WI SCTF	63.62

3/24/2016 4:36 PM

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ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 3/14/2016 From Account:
Thru: 3/27/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
72842	3/15/2016	WOODS RUN FOREST PRODUCTS	15.36
72843	3/15/2016	ZEMPEL APPRAISAL SERVICE	800.00
72844	3/16/2016	WRWA	340.00
EFTPS	3/24/2016	EFTPS-FEDERAL-SS-MEDICARE	4,905.23
WIDOR	3/24/2016	WI DEPARTMENT OF REVENUE	747.82
AMAZON	3/23/2016	AMAZON.COM	894.00
WIDCOMP	3/24/2016	WISCONSIN DEFERRED COMPENSATION	30.00
WEENERGIES	3/14/2016	WE ENERGIES	731.92
WEENERGIES	3/14/2016	WE ENERGIES	471.18
Grand Total			42,753.36