Village of Colfax Village Board Regular Meeting Agenda Monday, August 22, 2016 Village Hall, 613 Main Street 7:00 p.m.

- 1. Call to Order
- 2. Roll Call
- 3. Public Appearances
- 4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, August 8, 2016
 - b. Training Requests none
 - c. Facility Rental none
 - d. Licenses -
 - Temporary Class "B"/"Class B" Retailer's License- Colfax Fire Fighters September 10-11, 2016 –Firefighters Ball
- 5. Communications Village President
- 6. Consideration Items
 - a. Colfax Kiwanis 2016 Twister Run request for donation
- 7. Committee/Department Reports (NO ACTION)
 - a. Rescue Squad July 2016 Report
 - b. Street Committee minutes -August 8, 2016
 - c. Public Safety Committee minutes August 17, 2016
 - d. Rescue Squad Annual meeting agenda August 23, 2016
 - e. Firefighter's Parade WI DOT permit approval
 - f. Administrator-Clerk-Treasurer Update
- 8. Review/Approval Bills August 8, 2016 August 21, 2016
- 9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – August 8, 2016

On August 8, 2016, the Village Board meeting was held at 7:00 p.m. Colfax Rescue Squad, 614C Railroad Ave. Members present: Trustees Schieber, Davis, Rihn, Halpin, Wolff, Burcham and President Gunnufson. Others present included Boy Scouts member Trenton, Sheila Riemer, Public Works Director Bates, LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

Public Appearances – none.

Minutes- Regular Board Meeting July 25, 2016 - A motion was made by Trustee Schieber and seconded by Trustee Halpin to approve the Regular Board meeting minutes from July 25, 2016. Voting For: Trustees Burcham, Wolff, Halpin, Rihn, Davis, Schieber and Gunnufson. Voting Against: none. Motion carried.

Training Request- Emergency Medical Technician Basic Course – Justin Kongshaug - A motion was made by Trustee Wolff and seconded by Trustee Rihn to approve the Emergency Medical Technical Basic Course for Fall 2016 with the work agreement in place. Voting For: Trustees Schieber, Davis, Rihn, Halpin, Wolff, Burcham and Gunnufson. Voting Against: none. Motion carried.

Facility Rental- Fairgrounds-covered area –beer garden – Jordan & Melissa Sundstrom – August 20, 2016 – A motion was mad by Trustee Davis and seconded by Trustee Rihn to approve the rental of the covered area at the beer garden for Jordan & Melissa Sundstrom on August 20, 2016. Voting For: Trustees Burcham, Wolff, Halpin, Rihn, Davis, Schieber and Gunnufson. Voting Against: none. Motion carried.

Licenses

Temporary Class "B"/"Class B" Retailer's Licenses- Colfax Softball Association – Bushwacker Tournament-August 26-28, 2016 and League Tourney – September 2-4, 2016 - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the picnic licenses for both the Bushwacker Tournament, August 26-28 and the League Tourney, September 2-4, 2016. Voting For: Trustees Schieber, Davis, Rihn, Halpin, Wolff, Burcham and Gunnufson. Voting Against: none. Motion carried.

Domestic Chicken License- August 8, 2016 to June 30, 2017 – Jered & Katie Webb – A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the Chicken License for Jered and Katie Webb ending June 30, 2017. Voting For: Trustees Burcham, Wolff, Halpin, Rihn, Davis, Schieber and Gunnufson. Voting Against: none. Motion carried.

Communications - Village President - President Gunnufson said that Founder's Day went well.

Pine and Maple Street Bid Award – A motion was made by Trustee Rihn to approve the Street Committee's recommendation for Pine and Maple Street to go with the low bid, Oium Asphalt Paving Inc. with a confirmed proposal of \$45,489 plus curb cost of \$4.50 per linear foot @ 1,784

feet to equal \$7,938, a total of \$53,452. Voting For: Trustees Schieber, Davis, Rihn, Halpin, Wolf, Burcham and Gunnufson. Voting Against: none. Motion carried.

The other bids received include Senn Blacktop Inc. with a bid of \$53,608 plus curb \$4 per linear foot, \$7,056 for a total project of \$60,664. Monarch Paving Company with a bid of \$54,485, the total project cost. Dave Michels Grading and Trucking did not have any cost included in his bid for asphalt so this bid was not included in the evaluation process.

Iverson Road Update – Trustee Davis, chair of the Street Committee, updated the Board regarding the easement response from Ed Schneider. Schneider gave the Village two options at this point. The options are \$4,000 for an easement or an option to purchase a section of the land to include the land necessary for the easement at a cost of \$14,000. The Street Committee has asked Niggemann to bring some negotiation items back before Schneider. No action was taken.

Review/Approval – Bills – July 24, 2016 to August 7, 2016 – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the July 24 to August 7, 2016 bills for payment. Voting For: Trustees Schieber, Davis, Halpin, Wolff, Burcham and Gunnufson. Abstained: Trustee Rihn. Voting Against: none. Motion carried.

Closed Session - A motion was made by Trustee Halpin and seconded to Trustee Davis to convene into closed session pursuant to WI Statutes 19.85 (1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises. Deputy Clerk-Treasurer Yearly Performance Evaluation goes into closed session at 7:18 p.m. Voting For: Trustees Burcham, Wolff, Halpin, Rihn, Davis, Schieber and Gunnufson. Voting Against: none. Motion carried.

Open Session- A motion was made by Trustee Halpin and seconded by Trustee Davis to reconvene into open session at 8:14 p.m.

The Deputy Clerk-Treasurer was granted a 14.3 percent raise to bring her wage to \$16.00 to be more consistent with the market. It will be expected that some market advancement classes be taken and completed by January 2018.

Adjourn: A motion was made by Trustee Rihn and seconded by Trustee Schieber to adjourn Village Board meeting at 8:15 p.m. A voice vote was taken with all members voting yes. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann

Administrator-Clerk-Treasurer

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions. Application Date: 8-216 City of COIFRA County of Donn Town The named organization applies for: (check appropriate box(es).) 🖊 A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis, Stats. A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat. at the premises described below during a special event beginning $\frac{9-10-16-1}{2}$ and ending $\frac{9-11-16}{2}$ and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted. 1. ORGANIZATION (check appropriate box) 🔏 Bona fide Club 🗌 Church 📗 Lodge/Society 📗 Veteran's Organization 📗 Fair Association (a) Name Colfat Fire Fightons
(b) Address Po Bot 368 Colfat wife frago
(Street) Town R Village City (c) Date organized (d) If corporation, give date of incorporation (e) Names and addresses of all officers: President Harvy Flesberg

Vice President Dean Logslett

Secretary Soloman Plante

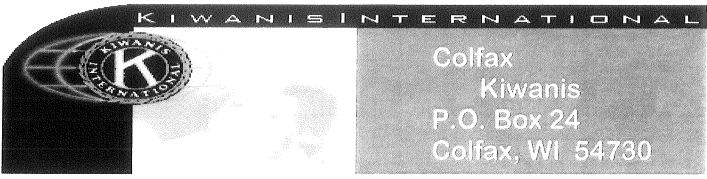
Treasurer Soloman Plante (f) Name and address of manager or person in charge of affair: Harvey Flesherg

N 8/42 5+4+ Rd 40 ColFa+ Wis 54730 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD: (a) Street number 508 Park faifveiw (c) Do premises occupy all or part of building? all of Grounds (d) If part of building, describe fully all premises covered under this application, which floor or floors, or rooms, license is to cover: all of Grounds +111 8 PM +NCH Just Brektent 3. NAME OF EVENT (a) List name of the event fire fighters Br//(b) Dates of event 9-10-16**DECLARATION** The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief. Colfat fire fighters

(Name of Organization) Officer (Signature/date)

Officer (Signature/date) Officer Date Filed with Clerk 8-2-14 Date Reported to Council or Board _____ Date Granted by Council License No. AT-315 (R. 4-09)

Wisconsin Department of Revenue



COLFAX KIWANIS

2016 Fall Festival - Wednesday - September 14th "At Colfax High School"

The Colfax Kiwanis will be sponsoring a "Fall Festival" this year at the High School in Colfax. The emphasis this year will again be on the Colfax High School teams and coach introductions, pep rally, music, food booth and soft beverages. We are asking for community involvement, volunteers and cash donations to help with the festival. The Colfax Kiwanis will be sponsoring the food and soft beverage concession. The Colfax Kiwanis use our funds to provide support for various school and community projects and for scholarships for Colfax School District graduating seniors. Everything will be held at the football field or in the high school gymnasium in case of rain.

Some of the costs for the festival include: the costs of the food, advertising, and other incidental expenses.

We ask for your support and donations to help defray the costs of this community event. We also need volunteers to help with set-up, concessions, and clean-up. This is a community project so make your business visible by helping as a volunteer. Any and all help is welcome.

2016 TWISTER RUN - Saturday - September 10th

The Colfax Kiwanis will again be sponsoring a 5K, and 1 mile Run/Walk event in conjunction with the annual Firemen's Ball weekend. We ask for everyone's help in this special community event.

> \$50 or "in value" donations Name Listed on Back of T-Shirt (Includes T-Shirt – specify size)

If you didn't receive your T-Shirt or Invoice for last year please contact Pete Klug.

(Any and all donations are appreciated)

Contact Kyle Kressin @ 715-962-3585 or Pete Klug @ 715-962-3121 with any questions.

Make checks payable to:

Colfax Kiwanis

Send checks to:

PO Box 24

Colfax, WI 54730

Be a part of the community and join in the fun!

Colfax Rescue

July 2016 Report

Municipalities Responded to:

Village of Colfax	14
Town of Elk Mound	7
Town of Colfax	7
Village of Elk Mound	6
Village of Wheeler	5
Menomonie Mutual Aid	2
Town of Grant	1
Town of Otter Creek	3
Town of Sand Creek	1
Town of Tainter	<u>1</u>
Total	17

Receiving Facilities:

Mayo Clinic Health Systems Eau	Claire	19
Sacred Heart		9
Mayo clinic Health System Menomonie		8
Helicopter, DOA, Refused, Cancelled, Standby		11
Total		47

Financials:

July billed out: \$28,361.53

July collected: \$14,391.14

CRS Notes:

M-8 had warranty work on front pinion seals that had started to leak.

- ➤ M-7 had an oil change.
- We have had two drownings in our district this year I can not stress how important water safety is.
- Working on scheduling the football games.
- We have prepaid for our winters supply of propane.
- ➤ Justin Kongshaug has requested that we sponsor him for the EMT class this fall. Justin lives in Wheeler with his wife and child. He is employed at the ethanol plant in Wheeler. Justin comes to us very highly recommended by another one of our EMT's Peter Jain who works with Justin at the Ethanol Plant.
- ➤ We received a donation of a fifty-inch smart tv from Wal-Mart/ Dunn County Chiefs Association for the New page to text program I Am Responding which should go live next week. We will be showing this off at our annual meeting on August 23, 2016.
- > You may have noticed a few more blue house numbers around town as our door knocking program has gotten some attention.

Street Committee Meeting August 8, 2016 5:30 p.m.

The Village of Colfax Street Committee met on August 8, 2016 at 5:30 p.m., at Rescue Squad, 614C Railroad Ave. Members present were Chair Davis, Trustees Halpin and Schieber. Also present were President Gunnufson, Director of Public Works Bates, LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

Review the Maple and Pine Street Bids – recommendation to the Board – The committee discussed the bid submissions. The bids received were from Senn Blacktop, Inc., Oium Asphalt Paving, Inc., Monarch Paving Company and Dave Michels Grading and Trucking. Some of these bids were recalculated to include the 1,784 linear feet of curb and gutter to get a more accurate bottom dollar comparison. The bid tabulation is Oium Asphalt Paving, Inc. - \$53,452, Monarch Paving Company - \$54,504.50, Senn Blacktop, Inc. - \$60,664 and Dave Michels Grading & Trucking was eliminated due to incomplete bid.

A motion was made by Trustee Schieber and seconded by Trustee Halpin to recommend to the Board that the bid be awarded to Oium Asphalt Paving, Inc. at \$53,452 with the curb & gutter added into the final bid calculation. Voting For: Trustees Schieber, Halpin and Davis. Voting Against: none. Motion carried.

Update on Iverson Road – Ed Schneider has responded to the Village request for an easement across his property to allow for a drain pipe from Iverson Road to the creek. Schneider gave two options. The first option would grant the Village an easement for a fee of \$4,000 and any associated costs would be Village expenses. The second option would allow the Village to purchase a small piece of land for \$14,000. This option would not provide any additional benefits to the Village. Through discussion, the committee requested that Niggemann ask for some other terms:

- Change the easement fee from \$4,000 to \$1,000 or have the Village mow the property in question for a period of x number of years.
- The purchase cost of \$14,000 for the small section of vacant land adjacent to the creek and Mike Boyd's property would not be of much value to the Village other than we would not need the easement. Would Schneider be willing to give the Village a price for the entire parcel 1711122911161200025. This piece of land would be more valuable to the Village since there is an easement in place already for the sewer line that runs through that parcel.
- The Village would have additional fees for a survey of approximately \$2,000 and legal fees to finalize two easements and have them recorded of approximately \$500.

No action will be recommended to the Board until we get more information from Schneider and a possible estimate from Haas and Sons, Inc.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Davis to adjourn Streets Committee meeting at 6:25 p.m. A voice vote was taken with all members voting yes. Motion carried.

Carey Davis, Trustee

Public Safety Committee Meeting August 17, 2016 5:30 p.m. Rescue Squad Building

The Village of Colfax Public Safety Committee met on Wednesday, August 17, 2016 at the Rescue Squad building. Members present: Chair Burcham and Trustee Rihn. Excused: Trustee Schieber. Also present: Rescue Director-Knutson, LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann

Review 2017 Preliminary Budget – Rescue Squad – The committee discussed the worksheet that Don Knutson prepared with the 2017 preliminary budget having estimated revenues of \$457,336 and the expected expenses of \$467,180. These are very similar figures to the prior years. If the Rescue Squad ended up expensing more than the revenues, there is a positive fund balance to assist with a deficit. Don will make a couple corrections to the worksheet and the proposed budget that will be presented at Colfax Rescue Annual Meeting on August 23, 2016. The budget will be brought before the Village Board at budget time for approval.

A motion was made by Trustee Rihn and seconded by Chair Burcham to adjourn the Public Safety committee meeting at 6:42 p.m. All members voted yes. Meeting adjourned.

	Keith	Burchar	n, T	ruste	e

Colfax Rescue Annual Meeting

Tuesday, August 23, 2016

7:00 p.m.

614C Railroad Ave., Colfax WI 54730

Agenda

- 1. Call to Order.
- 2. Roll Call and Introductions.
- 3. Review ten-year plan.
- 4. Directors Report/Fleet Report/Grants/Training Report.
- 5. Staffing Report.
- 6. Rates.
- 7. Statistics.
- 8. Proposed Budget.
- 9. Per Capita Proposed.
- 10.Summary.
- 11. Comments from the Audience.
- 12.Adjourn.

Respectfully Submitted Donald R. Knutson Director.

APPLICATION BY MUNICIPALITY FOR PERMISSION TO DETOUR STATE TRUNK HIGHWAY TRAFFIC DT1479 6/2007 (Replaces ET604) s.84.07(4) Wis. Stats.

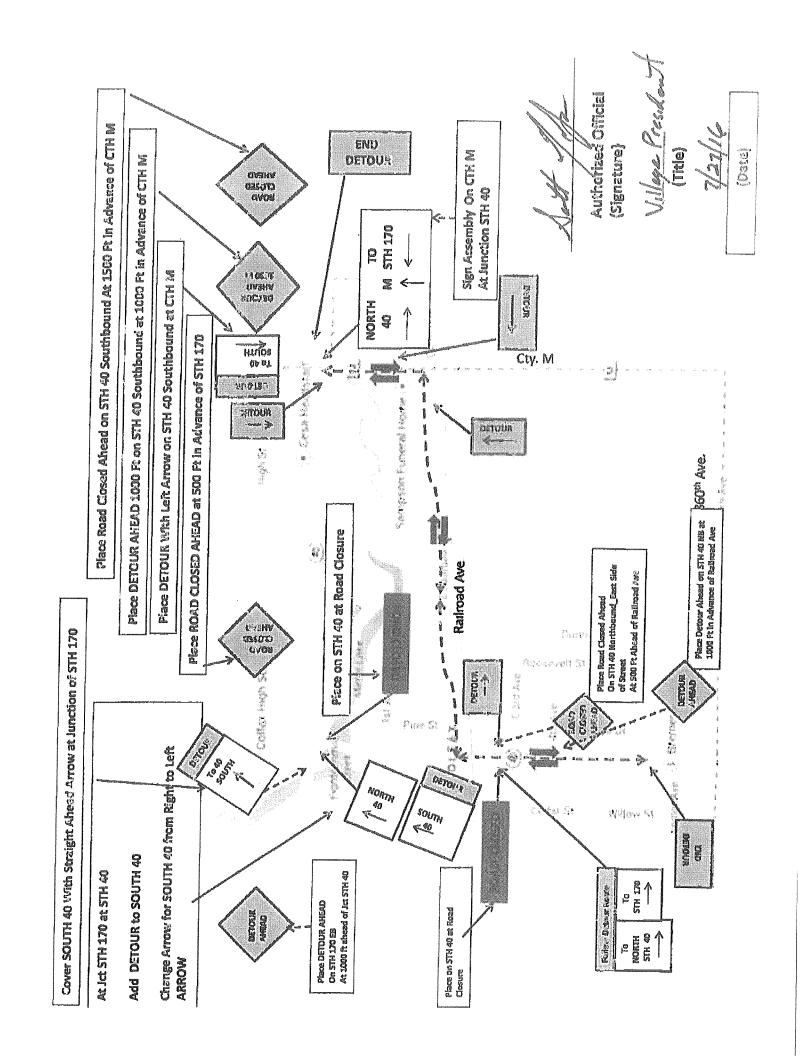
Wisconsin Department of Transportation

(Permit Number)

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	Code – Telephone Number		E-Mall Add				
	-828-7761			design@yah			
	e of Street(s) to be Closed			osed Between (
$\boxtimes S$	STH 40			Railroad Ave	3.		
	JSH		TO: No	rth STH 40			
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commenced to	MAP ATTACHED	Date and Duration of Detour	11700010		to Hambaa	ANDIOOIL	1 40 00
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	and Address to Whom Perm	t will be Deturned					
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2.	The municipality shall provided for in (3), or u	furnish, erect and remove signs nless directed by officers for sho	and mark ort routes a	ers at the so and short time	ole expense eframe (les	of the must than 3 da	nicipality, unless ys).
3.	A Detour and Traffic C Drawing 15C2-4C.	Control Plan shall be submitted	to the Re	gion for app	roval. An e	example is	Standard Detail
4.	The municipality shall assembly and dispersa	agree to minimize, as much as il of parades in areas removed fr	s practicab om the sta	ile, the durat ite highway r	tion of clos oute.	ure, includi	ing providing for
5.	The municipality shall a detour.	accept full responsibility for any	damage to	local roads	and streets	resulting f	rom closure and
6.	The requester shall arr documentation of enfor	range for adequate traffic contro cement coordination.	I from eithe	er WisDOT	or the appr	opriate cou	nty, and provide
7.	The requester shall not	ify all media, emergency service	s and scho	ools, five (5)	days prior to	o the detou	r.
8.		Thru Traffic signs will be given : ∐ No	for locals to	o navigate to	gas statio	ns and res	Idences
	Naith of him		7/24	16			7/26/16
	(Authorized/Official Signature) (Title) (Date)						
4.5	-			-		, -	
Permi	ission is granted to temp	porarily close the designated seg	ment of st	ate trunk hig	hway and t	o provide a	detour, subject
	stated conditions.						-

(Approved By)

(Date)



Administrator-Clerk-Treasurer Report August 22, 2016

Partisan Primary Election

The Village of Colfax had a 17.2% voter turn-out for the election, which is above the average of 13%.

Election Equipment

The electronic voting machine had given me trouble the week prior to the election. We had to use a loaner voting machine. We now have our machine back. I will be looking into the cost to possibly have a second electronic voting machine for the November election.

Iverson Road

Waiting for a response from Mr. Schneider regarding the additional options that I requested.

Public Buildings Committee meeting (Committee Members- David (chair), Scott and Anne) Monday, August 22, 2016 @ 5:00 p.m. – This meeting will be a tour of the Village Buildings. Lisa Bragg-Hurlburt and Laurie Halpin will also join us for the tour. There is room for a total of 12 people to ride in the bus so if there are any other Board members that are interested in attending, there will be room for 5 others. Meet at the Public Works building at 5 p.m.

I would like to have a follow up meeting on Wednesday, August 24, 2016 to discuss the tour of the buildings and try to develop a Capital Improvements priority list and some brainstorming of ideas and options.

Rescue Squad Annual Meeting – August 23, 2016 at 7:00 p.m. at the Rescue Squad meeting room.

Colfax School District – **Financial Simulation** – Thursday, August 25, 2016, 8 a.m. to 11:30 a.m. The school is requesting community involvement from businesses in town. I have agreed to be one of their volunteers.

8/17/2016 3:21 PM Reprint Check Register - Quick Report - ALL Page: 1 ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/08/2016 From Account:
Thru: 8/21/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
72926	8/09/2016	CAFE II COFFEE SHOP & BAKERY	29.50
73182	8/09/2016	A LITTLE SLICE OF ITALY	25.00
73183	8/15/2016	ARAMARK UNIFORM SERVICE, INC	235.11
73184	8/15/2016	ARROW INTERNATIONAL, INC	322.34
73185	8/15/2016	BOUND TREE MEDICAL, LLC	658.05
73186	8/15/2016	CEDAR COUNTRY CO-OP	1,067.23
73187	8/15/2016	CEDAR COUNTRY CO-OP	2,230.50
73188	8/15/2016	CEDAR COUNTRY CO-OP	2,326.00
73189	8/15/2016	CHARTER COMMUNICATIONS	186.38
73190	8/15/2016	CITY OF EAU CLAIRE	233.24
73191	8/15/2016	COLFAX MESSENGER	532.81
73192	8/15/2016	COMMERCIAL TESTING LAB	319.00
73193	8/15/2016	DUNN ENERGY COOPERATIVE	97.00
73194	8/15/2016	DYNAMITETECH	20.00
73195	8/15/2016	EXPRESS MART	669.98
73196	8/15/2016	GENERAL COMMUNICATIONS	385.00
73197	8/15/2016	GEORGE ENTZMINGER	100.00
73198	8/15/2016	GOLDEN WEST INDUSTRIAL SUPPLY	239.13
73199	8/15/2016	GRAINGER	47.77
73200	8/15/2016	GREEN OASIS-EAU CLAIRE	1,073.72
73201	8/15/2016	H & H PLUMBING	9.50
73202	8/15/2016	HUMANA HEALTH CARE PLANS	14.67
73203	8/15/2016	HYDROCORP	562.00
73204	8/15/2016	JOLENE ALBRICHT	21.12
73205	8/15/2016	KYLES MARKET	68.70
73206	8/15/2016	LAWSON PRODUCTS	11.51
73207	8/15/2016	MISSISSIPPI WELDERS SUPPLY CO.	67.50
73208	8/15/2016	OFFICE DEPOT	51.64
73209	8/15/2016	QUILL CORP.	185.88
73210	8/15/2016	SCHOFIELD, PARENT, MAYER & HUFF, S.C	62.50
73211	8/15/2016	STREICHER'S INC	145.99
73212	8/15/2016	VIKING DISPOSAL	154.00
73213	8/15/2016	WATER CARE SERVICES	92.70

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From:

8/08/2016

From Account:

Thru:

8/21/2016

Thru Account:

Check Nbr	Check Date	Payee		Amount
73214	8/15/2016	WI SCTF		63.62
73215	8/15/2016	WOODS RUN FOREST PRODUCTS		98.97
73216	8/15/2016	ZEMPEL APPRAISAL SERVICE		800.00
73217	8/17/2016	DUNN COUNTY HUMANE SOCIETY		764.74
EFTPS	8/11/2016	EFTPS-FEDERAL-SS-MEDICARE		5,057.83
WIDOR	8/11/2016	WI DEPARTMENT OF REVENUE		779.48
BREMER	8/08/2016	CARDMEMBER SERVICE		1,291.73
WIDCOMP	8/11/2016	WISCONSIN DEFERRED COMPENSATION		155.00
WEENERGIES	8/13/2016	WE ENERGIES		10.43
WEENERGIES	8/13/2016	WE ENERGIES		27.32
			Grand Total	21,294.59