

**Village of Colfax  
Village Board  
Regular Meeting Agenda  
Monday, May 22, 2017  
Village Hall, 613 Main Street  
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Communications – Village President
5. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes, May 8, 2017
  - b. Training Requests - none
  - c. Facility Rental – none
  - d. Licenses
    - i. Temporary Class "B"/"Class B" Retailer's License - Russell-Toycen Post #131 - American Legion – Colfax Fair – June 22, 2017 to June 26, 2017
    - ii. Operator's License- May 22, 2017 to June 30, 2017 – Christopher Larson – American Legion
    - iii. Operator's License- May 22, 2017 to June 30, 2017 – Katherine A. Walters –American Legion
    - iv. Fu Hua Lu, China King Inc.- Transient Merchant License
      - May 22, 2017 to June 30, 2017
      - July 1, 2017 to September 31, 2017
6. Consideration Items
  - a. Salt Shed – 1903 Block
  - b. Maple Street Tree – Struck by Lightning
  - c. South Cedar Street Bid Award
  - d. Recommendation from the Parks Committee – Concession Stand Roof
  - e. Recommendation from the Parks Committee – Warming Shed
  - f. Review/Discuss the Spreading Garden Design
  - g. Recommendation from the Public Safety Committee - Emergency Operation Plan (online under the Village Board tab/Emergency Operations Plan)
7. Review/Approval – Bills –May 8, 2017 – May 21, 2017
8. Committee/Department Reports – (NO ACTION)
  - a. Administrator-Clerk-Treasurer Update
  - b. Colfax League Schedules – Monday & Thursday
  - c. Public Safety Minutes, May 1, 2017
  - d. Public Safety Minutes, May 15, 2017
  - e. Parks Minutes, May 17, 2017
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## **Regular Village Board Meeting – May 8, 2017**

On May 8, 2017, the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: President Stene, Trustees Halpin, Wolff, Schieber, Rihn and Burcham. Excused: Trustee Davis. Others present included Debbie and Ed Huebsch, Public Works Director Bates, Police Chief Anderson, Administrator-Clerk-Treasurer Niggemann and Leann Ralph with the Messenger.

**Public Appearances** – Debbie and Ed Huebsch expressed their interest in possibly purchasing a part of the parcel next to them in which the salt shed was once located.

**Communications – Village President** – President Stene informed the Board that we will use roll call voting for the consent and consideration items.

**Minutes- Regular Board Meeting Minutes, April 24, 2017** - A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the April 24, 2017 Regular Board minutes. Voting For: Trustee Burcham, Rihn, Schieber, Wolff, Halpin and Stene. Voting Against: none. Motion carried.

### **Training Request**

**Timothy Rundle- New employee safety training – Bloodborne Pathogens, Hazard Communication and Control of Hazardous Training – May 10, 2017** - A motion was made by Trustee Rihn and seconded by Trustee Wolff to approve the May 10, 2017 training for Tim Rundle. Voting For: Trustees Halpin, Wolff, Schieber, Rihn, Burcham and Stene. Voting Against: none. Motion carried.

**Megan Schleusner – EMT Basic class – June 12, 2017 to July 13, 2017** - A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the EMT Basic Training class for Megan Schleusner. Voting For: Trustees Burcham, Halpin, Wolff, Schieber, Rihn and Stene. Voting Against: none. Motion carried.

**Facility Rental** – none.

### **Licenses**

**Operator's License –May 8, 2017 to June 30, 2017 – Bryce Kragness – Cedar Country Co-op** – A motion was made by Trustee Wolff and seconded by Trustee Schieber to approve the Operator's License for Bryce Kragness. Voting For: Trustees Halpin, Wolff, Schieber, Rihn, Burcham and Stene. Voting Against: none. Motion carried.

### **Consideration Items**

**Set Open Book Date – Tuesday, May 23, 2017, 4 p.m. to 6 p.m.** – A motion was made by Trustee Rihn and seconded by Trustee Wolff to approve the open book date for May 23, 2017 from 4 p.m. to 6 p.m. Voting For: Trustees Halpin, Wolff, Schieber, Rihn, Burcham and Stene. Voting Against: none. Motion carried.

**Set Board of Review Date – Tuesday, May 30, 2017, 5 p.m. to 7 p.m.** – A motion was made by Trustee Schieber and seconded by Trustee Halpin to set the Board of Review Date to May 30, 2017. Voting For: Trustees Stene, Burcham, Rihn, Schieber, Wolff and Halpin. Voting Against: none. Motion carried.

**Review/Discuss Request for Proposal for Attorney Services** – A motion was made by Trustee Wolff and seconded by Trustee Halpin to approve the Municipal Attorney RFP and proceed with the advertising. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Halpin and Stene. Voting Against: none. Motion carried.

**Salt Shed – 1903 Block** – A motion was made by Trustee Halpin and seconded by Trustee Schieber to table this until the Historical Group has a change to inform the Village of how they might plan to display the block. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Halpin and Stene. Voting Against: none. Motion carried.

**Review/Approval – Bills –April 21, 2017 to May 7, 2017**– A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the bills for April 21 to May 7, 2017. Voting For: Trustees Halpin, Wolff, Schieber, Rihn, Burcham and Stene. Voting Against: none. Motion carried.

**Adjourn:** A motion was made by Trustee Halpin and seconded by Trustee Rihn to adjourn the Village Board meeting at 7:37 p.m. Voting For: Trustees Halpin, Wolff, Schieber, Rihn, Burcham and Stene. Voting Against: none. Motion carried.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4-20-17

☐ Town ☒ Village ☐ City of COLFAX County of DUNN

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning JUNE 22, 2017 and ending JUNE 24, 2017 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. ORGANIZATION (check appropriate box) ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☒ Veteran's Organization ☐ Fair Association

(a) Name RUSSELL-TOYEN POST #131 AMERICAN LEGION

(b) Address E 8538 HWY 170, COLFAX, WI 54730  
(Street)

(c) Date organized - ☐ Town ☐ Village ☐ City

(d) If corporation, give date of incorporation -

(e) Names and addresses of all officers:

President CHRIS LARSON, COMMANDER

Vice-President GARY SMITH, ADJUTANT

Secretary -

Treasurer -

(f) Name and address of manager or person in charge of affair: CHRIS LARSON

## 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number EAST RAILROAD AVE.

(b) Lot 1-2 A Block ASSESSMENT PLAT PT OF NW 1/4, NW 1/4

(c) Do premises occupy all or part of building? ONE STORY POLI TYPE W/FENCED IN AREA.

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: -

## 3. NAME OF EVENT

(a) List name of the event COLFAX FREE FAIR

(b) Dates of event JUNE 22, 2017 THRU JUNE 25, 2017

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer -  
(Signature/date)

Officer -  
(Signature/date)

Officer Chris Larson  
(Signature/date)

Officer Gary Smith  
(Signature/date)

Date Filed with Clerk 4-27-17

Date Reported to Council or Board 05-22-2017

Date Granted by Council -

License No. -

4-27-17

July 1, 2016 - June 30, 2017  
Application for License to Serve Fermented Malt Beverages  
and Intoxicating Liquors Fee - \$10.00

To the Clerk of the Village of Colfax Wisconsin:

I hereby apply for a License to serve, from July 1, 2016 to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 51 years of age.

*[Signature]*

Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Christopher J. Larson

Address of Applicant E 8538 17th Rd Colfax WI 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

No

Date of such conviction

Name of Court

Nature of offense

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

No

*[Signature]*

Signature of Applicant

STATE OF WISCONSIN,

ss.

Dunn County.

Christopher Larson

being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 27th

day of April 2017

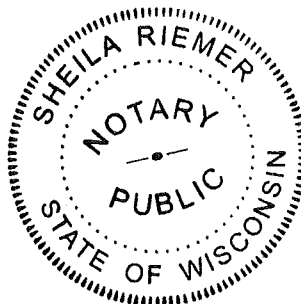
*[Signature]*

Applicant sign here

*[Signature]*

Notary Public, Dunn County, Wis.

my comm. expires  
8-27-18



July 1, 2016 - June 30, 2017  
 Application for License to Serve Fermented Malt Beverages  
 and Intoxicating Liquors Fee - \$10.00

To the \_\_\_\_\_ Clerk \_\_\_\_\_ of the Village \_\_\_\_\_ of \_\_\_\_\_ Colfax \_\_\_\_\_ Wisconsin:

I hereby apply for a License to serve, from July 1, 2016 to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 64 years of age.

Katherine Walters  
 Signature of Applicant

**Answer the following questions fully and completely:**

Name of Applicant Katherine A. Walters

Address of Applicant N9544 640<sup>th</sup> St. Colfax, WI 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

NO

Date of such conviction N/A

Name of Court N/A

Nature of offense N/A

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

NO

Katherine Walters  
 Signature of Applicant

STATE OF WISCONSIN,

ss.

Dunn

County.

Katherine A Walters

\_\_\_\_\_ being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this April

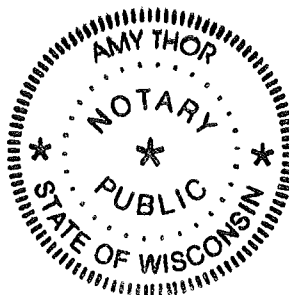
Katherine Walters  
 Applicant sign here

day of 12, 2017

Amy Thor

expired: 04/06/2018

Notary Public, Dunn County, Wis.



# COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730  
Supplemental - General License Application

**Instructions:** Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

**NOTE:** If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Katherine Ann Walters

Business/Organization Name American Legion Post 131

Full Prior Names (nicknames, maiden names, etc.) nee: Faber

Date of Birth 1/1/1974 Place of Birth Milwaukee WI

Sex F Race W Height 5'6" Weight 125

Social Security No. 123-45-6789 Driver's License No. WI 123456789

Have you ever been arrested for, or convicted of any laws, including traffic? No

If yes, list offense, date and place occurring. N/A

List prior addresses for the past five years N9544 640th St, Colfax, WI 54730 9/13 to present,  
17177 State Hwy 24 NW, Clearwater, MN 55320 9/87 to 8/13

List three personal references, not related to you. Include name, address & phone number

1) Linda Townsend, 3415 E. Silverwood Dr. Phoenix AZ 85048

2) Steve Albeck, 11320 85th Ave SE, Clear Lake, MN 55319

3) Tom Dunbar, P.O. Bx 155, Colfax, WI 54730

Have you ever been a member of the Military Service? Yes Discharge? Honorable

Education- include name of High School, location, grade completed and any training beyond high school.

High School - Custer High School - graduated 1970

College - Univ. of WI - Milwaukee - B.S. Criminal Justice grad. 1974

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Katherine G. Walters Date 4/12/2017

## Official Use Only-Below This Line

Date Received 4/28/2017 Date Approved 4/28/2017 Date Denied

Researcher Clerk of Police Approving Officer Signature [Signature]

# WISCONSIN

## SELLER / SERVER CERTIFICATION

**Trainee Name:** Katherine Walters

**Date of Completion:** 04/10/2017

**School Name:** 360training.com, Inc.

**Certification #** WI-56215

I, 

certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters  
13801 Burnet Rd., Suite 100  
Austin, Texas 78727  
P: 800-442-1149



# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

Gary Stene, President  
Lynn M. Niggemann, Administrator-Clerk-Treasurer

## APPLICATION FOR TRANSIENT MERCHANT

Date: 5/18/2017  
Name: Fu Hua Lu  
Address: 15990 N. 2nd St. Hayward, WI 54843  
Phone: 715-338-1019  
Date of Birth: 01/17/64 Seller's Permit No: \_\_\_\_\_  
Name of Employer: China Taste Description of Merchandise: Chinese Food  
Address of Employer: 15990 N 2nd St Hayward  
Vehicle: Make Work Horse Model Work Horse Color White  
Year 2002 License# DG75964 State of Issuance WI 54843  
Dates Business will be conducted: Mondays  
Method of Delivery: \_\_\_\_\_  
References in the Area (at least 2): Chetek, Cumberland  
Last municipality Business Conducted: 10-15-16  
Location of area you intend to cover: Colfax - Kyle's Market parking lot.

\*\*\* Have you ever been convicted of a felony? Yes \_\_\_\_\_ No X

This permit is good only for the date approved by the office of the Village Clerk-Treasurer.

APPLICATION FEE: \$10.00 plus  
NONREFUNDABLE FEE: \$45.00 Quarterly Fee through 6-30-17

RECEIPT # 16029

J L L  
Applicant's Signature

Police Chief Notification: [Signature]

China King Inc.  
Panda Garden Work Truck

State of WI Dept. of Health  
ID# KREN-864RXW

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

Gary Stene, President  
Lynn M. Niggemann, Administrator-Clerk-Treasurer

## APPLICATION FOR TRANSIENT MERCHANT

Date: 5/15/17

Name: Fu Hua Hu

Address: 15990 N. 2nd St. Hayward, WI 54843

Phone: 715-338-1019

Date of Birth: 01-17-64 Seller's Permit No: \_\_\_\_\_

Name of Employer: China Taste Description of Merchandise: Chinese Food

Address of Employer: 15990 N 2nd St

Vehicle: Make Work Horse Model Work Horse Color White Hayward  
Year 2002 License# D675964 State of Issuance WI 54843

Dates Business will be conducted: Mondays

Method of Delivery: \_\_\_\_\_

References in the Area (at least 2): Chetek, Cumberland

Last municipality Business Conducted: 10-15-16

Location of area you intend to cover: Colfax - Kyle's Market parking lot

\*\*\* Have you ever been convicted of a felony? Yes \_\_\_\_\_ No X

This permit is good only for the date approved by the office of the Village Clerk-Treasurer.

APPLICATION FEE: \$10.00 plus  
NONREFUNDABLE FEE: \$45.00 Quarterly Fee through 9-30-17

RECEIPT # 16029

I I I  
Applicant's Signature

Police Chief Notification: [Signature]

China King Inc.  
Panda Garden Work Truck

State of WI - Dept. of Health  
ID# KBEN-866RXW

**SEC. 6-4-6 ASSESSMENT OF COSTS OF ABATEMENT.**

- (a) **Public Premises.** The entire cost of abating any public nuisance or spraying any elm tree, or part thereof, when done at the direction of the Forester shall be borne by the Village as to any growth, tree or shrub located upon property owned by the Village. The abating of a public nuisance or spraying elm trees or elm wood located upon a terraced strip between the lot line and the curb shall be considered private property.
- (b) **Private Premises.** The cost of abating a public nuisance or spraying diseased trees located on private premises when done at the direction and under the supervision of the Forester shall be assessed to the property on which such nuisance, tree or wood is located as follows:
  - (1) The Forester shall keep a strict account of the cost of such work or spraying and the amount chargeable to each lot or parcel and shall report such work, charges, description of lands to which charged and names and addresses of the owners of such lands to the Village Board on or before October 15 of each year.
  - (2) Upon receiving the Forester's report, the Village Board, or a designated standing committee thereof, shall hold a public hearing on such proposed charges, giving at least fourteen (14) days' advance notice of the time, place and purpose of such hearing to interested persons by publication in a newspaper of general circulation in the municipality and by mail to the owner of each property proposed to be charged. Each property owner shall be notified of the amount proposed to be assessed against his premises and the work for which such charge is being made.
  - (3) After such hearing, the Village Board, or a designated standing committee thereof, shall affirm, modify and affirm or disapprove such assessments by resolution and shall cause a copy thereof to be published. Upon adoption and publication of such resolution, assessments made thereby shall be deemed final.
  - (4) The Village Clerk-Treasurer shall mail notice of the amount of such final assessment to each owner of property assessed at his last-known address, stating that, unless paid within thirty (30) days of the date of the notice, such assessment will be entered on the tax roll as a tax against the property, and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such assessment.
  - (5) The Village hereby declares that, in making assessments under this Section, it is acting under its police power, and no damages shall be awarded to any owner for the destruction of any diseased or infested tree or wood or part thereof.

**SEC. 6-4-7 PLANTING OF TREES AND SHRUBS.**

- (a) **Purpose.** The Village Board hereby states its determination that the planting, care and protection of the trees within the Village is desirable for the purposes of beauty, shade, comfort, noise abatement and economic betterment, and hereby encourages all persons to assist in a program of tree planting, care and protection.
- (b) **Tree Planting Program.** The Village Forester shall recommend to the Village Board a program for tree planting, care and protection for public parks. The Board shall also encourage the planting, care and protection of trees and shrubs on private premises within the Village.

Rihn Construction  
505 Blasam St  
Colfax WI 54730



Village of Colfax  
Lynn Niggemann  
613 Main st  
PO Box 417  
Colfax WI 54730

Estimate # 29  
Estimate Date October 11, 2016  
**Estimate Total (USD) \$3,680.00**

## Concessions

| Item               | Description  | Unit Cost | Quantity | Line Total |
|--------------------|--|-----------|----------|------------|
| Building Materials | Install exposed faster steel roof system directly over the existing shingle roof of concession stand building at the ball fields   | 3,680.00  | 1        | 3,680.00   |
| Labor              | Labor for install. ( Rihn Construction and Plank Construction have agreed to exchange the labor portion of the total for advertising with the Colfax Softball Association. The value on the exchange must meet or exceed \$1,900.00) | 0.00      | 1        | 0.00       |

**Estimate Total (USD)**

**\$3,680.00**

### Terms

Thank you for your business!

- All work is guaranteed to be completed in a workmanlike manner and in accordance with the Uniform Building Code. Any work needed above and beyond the scope of the work described will be billed as an additional charge, but only completed upon written approval.
- Down payment required is 60% of total. Remaining balance is due upon completion.
- Outstanding balances are assessed a \$75 late fee after 15 days of non payment, and a 1% late fee every 30 days thereafter. Rihn Construction reserves the right place liens and proceed with collections on unpaid balances.
- It is understood by both parties that an accepted estimate, followed by the making and accepting of a down payment, is sufficient to be a legal binding contract.
- To agree to the amount and terms of this estimate, please click the accept button on the top of the screen.

Rihn Construction  
505 Blasam St  
Colfax WI 54730



Village of Colfax  
Lynn Niggemann  
613 Main st  
PO Box 417  
Colfax WI 54730

Estimate # 32  
Estimate Date October 12, 2016  
Estimate Total (USD) \$2,445.00

Warming Shed



| Item                 | Description   | Unit Cost | Quantity | Line Total |
|----------------------|---|-----------|----------|------------|
| Informational        | Costs below pertain to the village warming shed for the ice skating area  | 0.00      | 1        | 0.00       |
| Materials and Labor  | Exposed fastener steel roof system installed directly on existing shingles. Includes eave trim to cap bottom of shingles. If eave trim is not wanted, \$120 can be dropped from total | 920.00    | 1        | 920.00     |
| Materials and Labor  | Installation of exposed fastener steel on the walls. J trim around door, window, and top of sheets. Corner trim to cap corners.   | 1,100.00  | 1        | 1,100.00   |
| Materials and Labor  | Install aluminum soffit and fascia to completely cap exterior of building   | 425.00    | 1        | 425.00     |
| Rustic Look          |   |           |          |            |
| Estimate Total (USD) |   |           |          | \$2,445.00 |

#### Terms

Thank you for your business!

- All work is guaranteed to be completed in a workmanlike manner and in accordance with the Uniform Building Code. Any work needed above and beyond the scope of the work described will be billed as an additional charge, but only completed upon written approval.
- Down payment required is 60% of total. Remaining balance is due upon completion.
- Outstanding balances are assessed a \$75 late fee after 15 days of non payment, and a 1% late fee every 30 days thereafter. Rihn Construction reserves the right place liens and proceed with collections on unpaid balances.
- It is understood by both parties that an accepted estimate, followed by the making and accepting of a down payment, is sufficient to be a legal binding contract.
- To agree to the amount and terms of this estimate, please click the accept button on the top of the screen.

**VILLAGE OF COLFAX**  
**DUNN COUNTY**  
Request for Street Improvement Bid

The Village of Colfax will be accepting bids for road work on South Cedar Street from Third Avenue to Legion Street approximately 312 feet by 26 feet plus 8 feet by 40 feet section to equal approximately 8,432 sq. ft. The bid should include the cost to pulverize existing roadway, saw cut intersections, add 4 inches of base course, finish shape and grade roadway. Please use watering and compaction if needed. Required materials are WIS/DOT Type E-1 Hot Mix Asphalt surface for dimensions listed above and (3) three inches thick applied in two layers. Shape roadway to allow proper drainage.

Additional items to include in the bid are as follows:

- \* Unit price per ton of base course if needed for 8" compacted.
- \* Unit price to remove any poor soils and replace with sand.

Please provide a certificate of insurance with your bid.

Notice is hereby given that sealed bids will be accepted by the Village of Colfax, 613 Main Street, Colfax, WI until 10:00 a.m., Friday, May 19, 2017 at which time the bids will be publicly opened.

The Village reserves the right to reject any and all bids, to waive irregularities and informalities therein and to award the contract in our best interests.

Payment for project shall be made upon satisfactory completion and approval of the Village Board. Board meetings are the second and fourth Monday of each month with approved payments issued on the next payment date of the 15<sup>th</sup> or the last day of the month.

If you have any questions regarding the content of this bid request, please contact the Public Works Director at 715-308-0861.

Thank you.

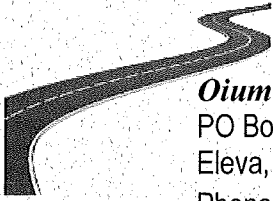
Lynn M. Niggemann  
Administrator-Clerk-Treasurer

Colfax Bid Comparison  
 May 19, 2017  
 South Cedar Street

Present: Rand Bates  
 Lynn Niggemann  
 A representative from each of the companies  
 listed below.

|  | Oium Asphalt Paving Inc. | Monarch Paving Co. | Senn Blacktop, Inc. |
|--|--------------------------|--------------------|---------------------|
| Pulverize, saw cut intersections,<br>add 4" base course, finish shape<br>and grade roadway | \$19,861.00              | \$17,490.20        | \$16,430.27         |
| Additional 8" Base if Required   | \$12.00 ton *            | \$16.35            | \$13.55 ton         |
| Remove poor soils and replace<br>with sand   | \$17.00 ton              | \$35.65 ton        | \$15.00 ton         |
|  |                          |                    | Lowest Bid          |

\* The price when Village material is used. Add'l cost would apply if they brought materials in.



**Oium Asphalt Paving Inc.,**

PO Box 415

Eleva, WI 54738

Phone (715) 287-4678

Fax (715) 695-2746

**Proposal**

Date: May 17, 2017

Village of Colfax

613 Main St.

P.O. Box 417

Colfax, WI 54730

*Road Pulverizing & Paving*

**Scope of Work:**

**South Cedar St. from**

Pulverize existing roadway, knock down behind pulverizer, saw cut at intersections, furnish and install 4" of additional base course, finish shape and grade roadway and compact roll, water as needed, furnish and install 3" of asphaltic hot mix paving in two lifts with tack coat, kick out 2' for all driveways or match concrete. Mix type E-1 with PG58-28 oil

**3" Paving Bid Price: (9,279 Sq. Ft.) ..... \$ 19,861.00**

Unit Price for installing 8" base course **\$ 12.00/Ton** a base course supplied by Village of Colfax

Unit Price for sub-grade **\$ 17.00/Ton**

NOTE: S. Cedar St. does not drain, the road will be crown and water will run to grass areas along asphalt.

Payments are due within 30 days of invoice date. Amounts over 30 days are subject to a FINANCE CHARGE AT 1 - 1/2% PER MONTH (18% PER ANNUM) on the unpaid balance from date of invoice. SEE BACK OF SHEET FOR BID CONDITIONS AND LIEN RIGHTS WHICH ARE PART OF THIS PROPOSAL.

Authorized Signature: Tim Huebner Tim Huebner

Note: This proposal may be withdrawn by us if not accepted within 30 Days

**ACCEPTANCE OF PROPOSAL**

The above specifications and conditions are satisfactory and are here accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If payment is not made as outlined above or satisfactory arrangement made in writing with our office, the undersigned agrees to pay all legal expenses, including reasonable attorney's fees resulting from further legal proceedings.

Accepted:

Date \_\_\_\_\_

Signature: \_\_\_\_\_

Contact Numbers

Kris Oium PH: 715-797-2688

Bill Berger PH: 715-533-2265

Tim Huebner PH: 715-271-2829

Dan Benish PH: 715-579-5881

Tom Benning PH: 715-533-2618





GRADE • BASE • ASPHALT PAVING

# Senn Blacktop, Inc.

5/18/2017

12154 40th Avenue • Chippewa Falls, Wisconsin 54729 • [www.sennblacktop.com](http://www.sennblacktop.com)  
(715) 723-8527 • (800) 310-3300 • Fax: (715) 723-7928 • [email@sennblacktop.com](mailto:email@sennblacktop.com)

**Project #:** 20171079

**Project Location:** ,

Village of Colfax  
P.O. Box 417  
Colfax, WI 54730

**Specs:**

See Attached & Sign

Total: \$16,430.27

Thank You,  
Dean Hause

We propose to furnish material and labor - complete in accordance with above specifications, for the sum of:

SIXTEEN THOUSAND FOUR HUNDRED THIRTY AND 27/100 DOLLARS

ANY ADDED WORK ADDS COST AND BECOMES PART OF THIS CONTRACT AND MUST BE PAID IN FULL WITHIN 15 DAYS. NOTICE REGARDING ACCOUNT BALANCES 15 DAYS PAST DUE. A service charge of 1 % per month will be added to accounts over 15 days past due. This is an annual percentage rate of 12%. Senn Blacktop is a Construction Company - NOT a Lending Co.

This contract is not subject to cancellation.

Prices quoted are subject to acceptance within 30 days from date

Senn Blacktop

I hereby acknowledge receipt and accept order with all its specifications and lien notice.

Owner \_\_\_\_\_  
and/or representative of owner and/or general contractor.

Date \_\_\_\_\_

**- SEE BACK FOR FULL CONTRACT TERMS AND CONDITIONS -**



GRADE • BASE • ASPHALT PAVING

# Senn Blacktop, Inc.

12154 40th Avenue • Chippewa Falls, Wisconsin 54729

www.sennblacktop.com

Project # 20171079

May 18, 2017

Village of Colfax Dunn County  
613 Main Street  
Colfax, WI. 54730

**Project Site:** South Cedar Street from Third Ave. to Legion Street.

Deliver & Install 4" compacted base coarse over existing roadway  
145 cubic yds. @ \$20.31/ cubic yd.

\$2,944.95

Pulverize 4" base coarse & existing roadway  
937 sq. yds. @ 1.37/ sq. yd.

\$1,283.69

Rough grade & compact pulverized material to balance road  
937 sq. yd. @ \$1.19/ sq. yd.

\$1,115.03

Finish grade, water & compact entire roadway  
Deliver & Install 3" compacted hot mix in two lifts (1 ½" each)

Type E-1 12 ½" mm Hot Mix Asphalt  
163 Ton @ \$66.20/Ton

\$10,790.60

Saw cut existing blacktop at beginning & end of project  
to allow for flush joint match

\$296.00  
\$16,430.27

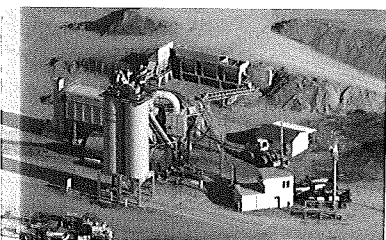
**Additional Bid Item**

8" compacted base coarse (if needed)  
Excavate poor soil & replace with sand

\$13.55/Ton Delivered installed  
\$10.00/sq. yd. ~~\$15.00~~ /Ton

Thank You,

Dean Hause  
Senn Blacktop, Inc.



# MONARCH PAVING COMPANY

DIVISION OF MATHY CONSTRUCTION  
PROPOSAL/CONTRACT

768 US HIGHWAY 8  
AMERY, WI 54001  
PHONE (715) - 268 - 2687  
FAX (715) - 268 - 6465

|  |                      |              |
|--|----------------------|--------------|
| Village of Colfax<br>613 Main Street<br>Colfax WI. 54730 | Date                 | 5/17/2017    |
|  | Attention            | Public Works |
|  | Phone Number         | 715-308-0861 |
|  | Fax Number           |              |
|  | Daytime Phone Number |              |

|                                      |              |              |
|--------------------------------------|--------------|--------------|
| Job/Owner (s) Name:                  | Job Address: |              |
| Village of Colfax South Cedar Street | Cedar Street |              |
| Job Location                         | County       | Plant Number |
| Colfax                               | Dunn         | PLANT 26     |

( WRITE IT DOWN - VERBAL OR WRITTEN TERMS AND CONDITIONS NOT CONTAINED HEREIN ARE NOT BINDING )

Monarch Paving Company (" CONTRACTOR ") proposes as follows:

| Item # | Description                                      | Unit | Quantity | Unit Price   | Amount              |
|--------|--|------|----------|--------------|---------------------|
| One    | 4" Base Course and Pulverizing Existing Pavement | SY   | 937      | \$ 6.52      | \$ 6,109.24         |
| Two    | Finish Grading and 3" HMA Pavement in Two Lifts  | Ton  | 166      | \$ 68.56     | \$ 11,380.96        |
|        |  |      |          | <b>TOTAL</b> | <b>\$ 17,490.20</b> |
| Three  | Additional Base Course Install as Needed         | Ton  | 1        | \$ 16.35     | \$ 16.35            |
| Four   | Remove any poor soil and install sand fill       | Ton  | 1        | \$ 35.65     | \$ 35.65            |

Circle and initial option(s) that apply, If applicable.

## SPECIAL CONDITIONS :


Add 4" Base Course and pulverize the existing asphalt pavement.  
Crushed aggregate base shall be installed to +/- .10 ft of finished base elevation prior to finish grading.  
Finish grading by Monarch Paving Company.  
Temporary Traffic Control and Signage provided while our crews are on site working.  
Lawn restoration not included.  
Not responsible for damage to any concrete that equipment is required to cross to access work area.  
Final price for asphalt to be determined from weight tickets of material delivered to site at above unit price.  
Final price for Base Course or Sand Fill will be determined by Unit(s) Used X Unit Price(s) above.  
Minimum of 1% drainage required. (2+% Desirable)

**Note:** Payment for staged construction shall be due upon completion of each stage of work.

The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of See Above and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion, payment for staged construction shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted. Acceptance of this Proposal includes acceptance of all the terms and conditions on the reverse side including PURCHASER's responsibilities.

Acceptance of this Proposal includes acceptance of all the terms and conditions on page 2.

CONTRACTOR:  
Monarch Paving Company

By:   
Todd Thune Cell (715) 577-6775

Date: May 17, 2017

PURCHASER:

I have read and understand the terms and conditions of this contract, both on the front and reverse sides of the contract. Purchaser hereby acknowledges receipt of the Wisconsin Department of Commerce Right to Cure Law brochure, if applicable.

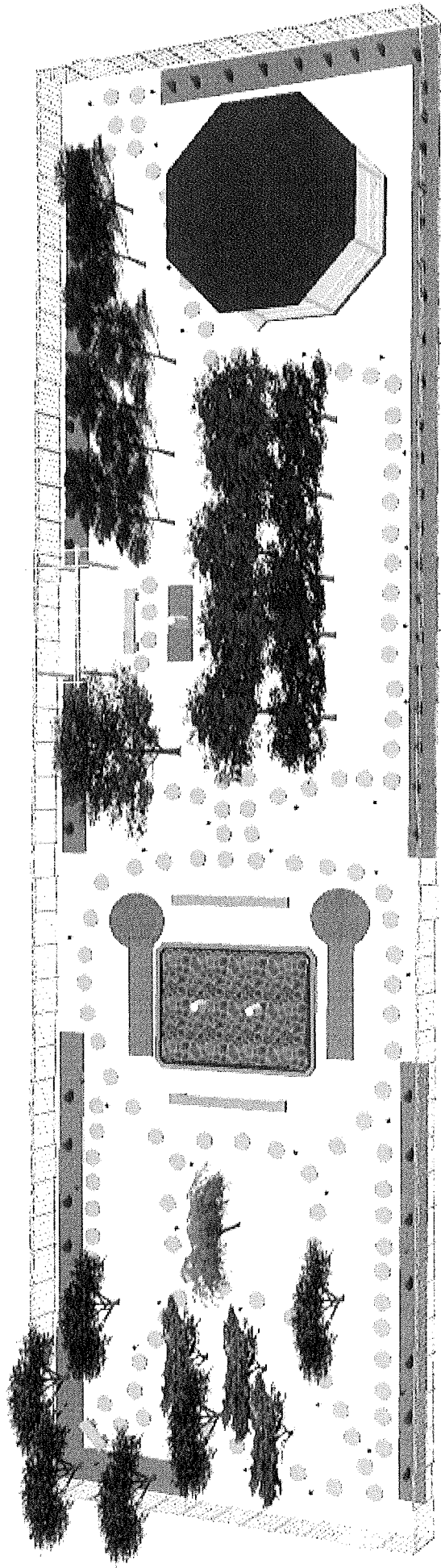
Signed By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

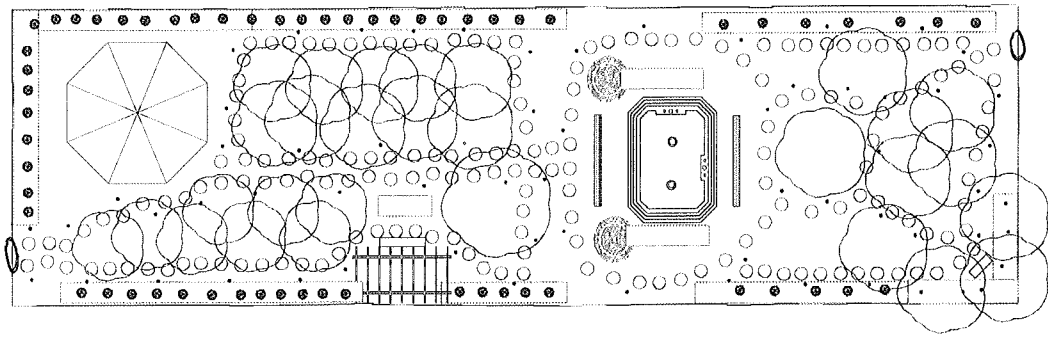
Note: This proposal may be withdrawn by CONTRACTOR if not accepted within 28 days of the date above and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment. By my signature herein I authorize Contractor to review personal or business Credit Reports to evaluate financial readiness to pay amounts set forth in this Proposal/Contract.

**AFTER SIGNING, PLEASE RETAIN ONE COPY AND FORWARD A COPY TO OUR OFFICE ON OR BEFORE THE CANCELLATION DATE**

EEO/AA Employer



S



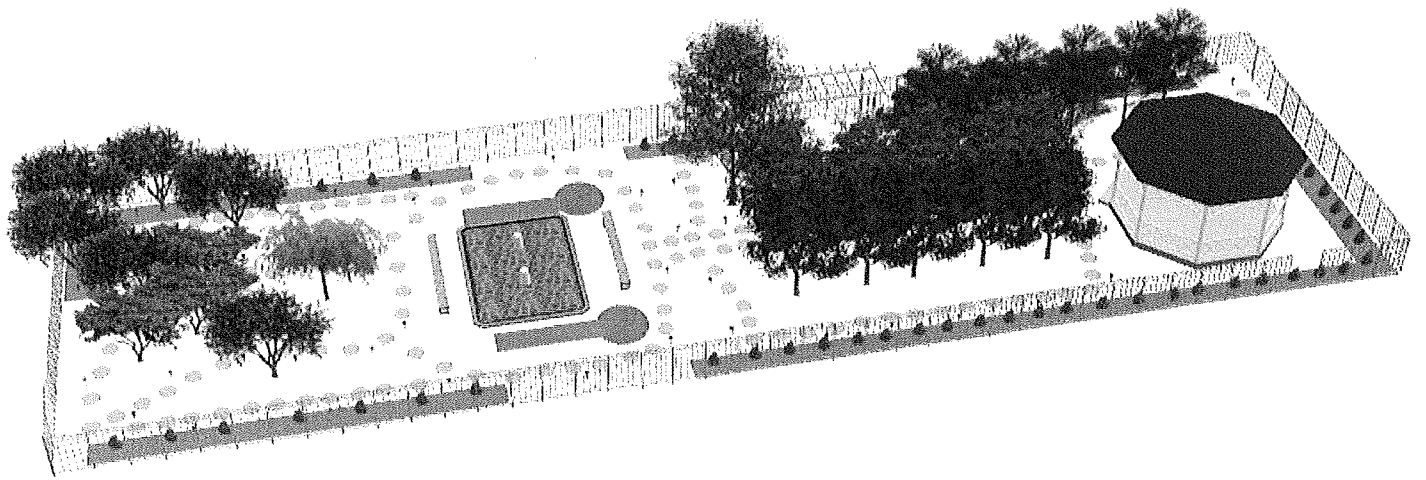
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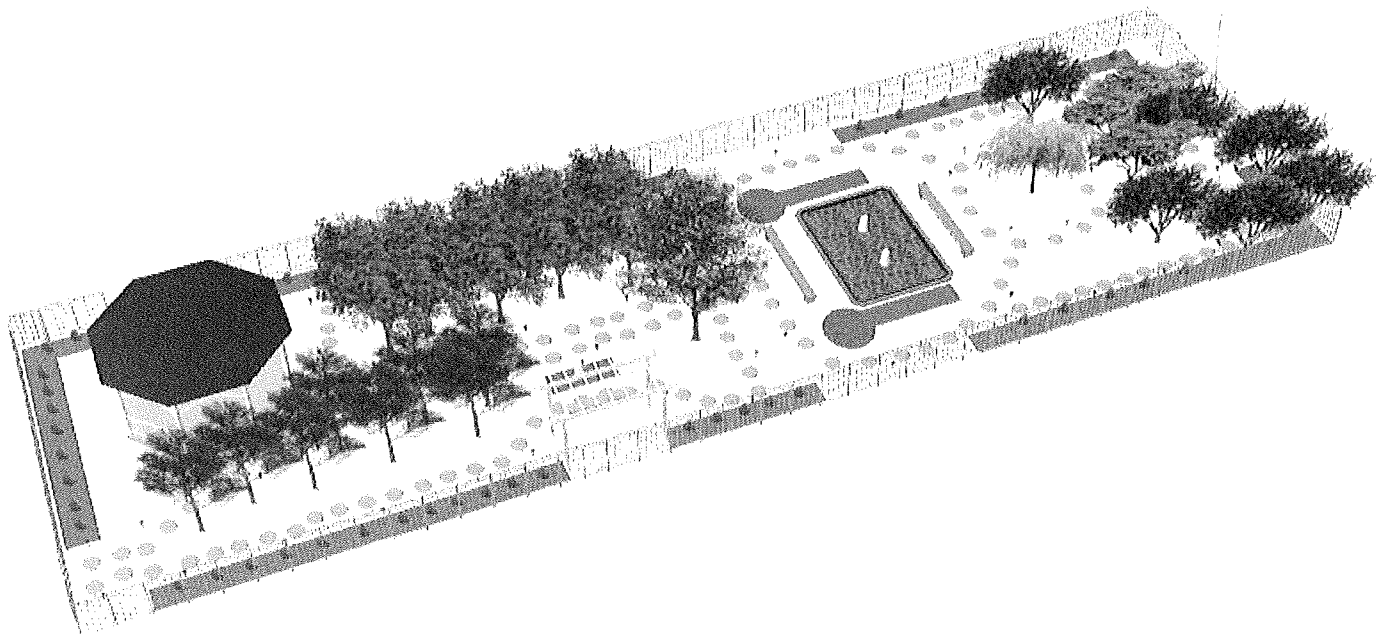
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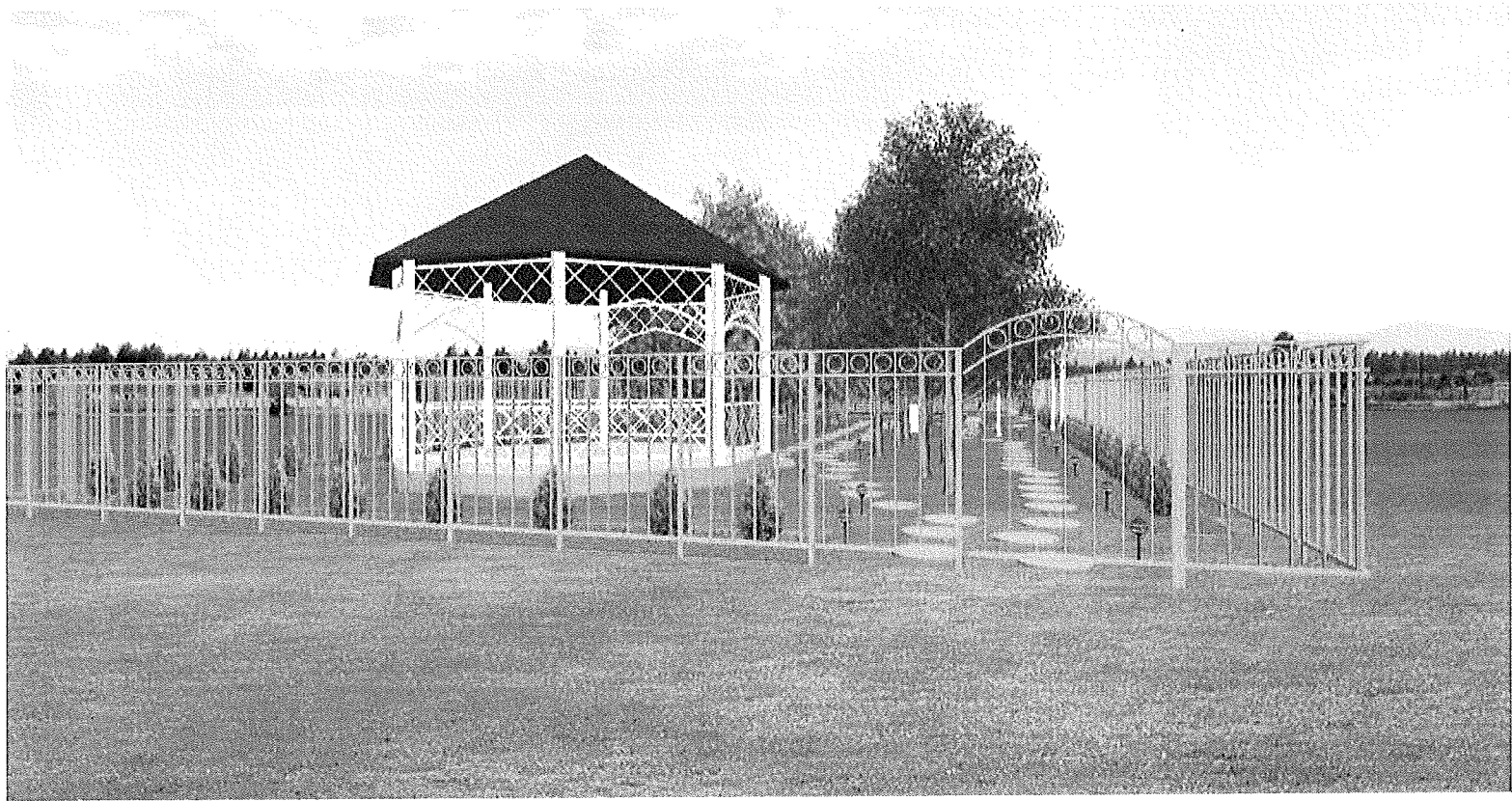


By: Bryana Buchanan

IV





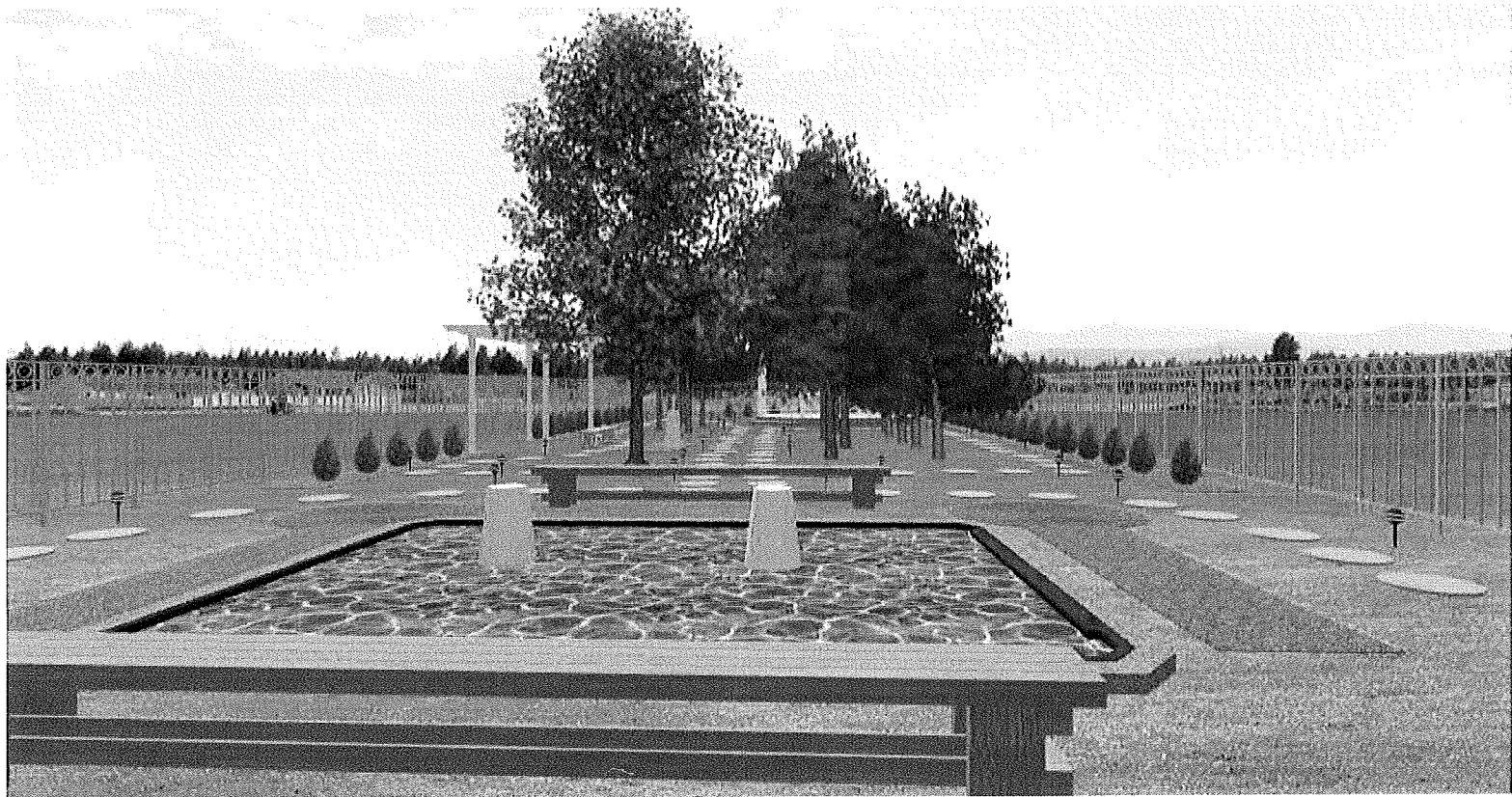
















## Administrator-Clerk-Treasurer Report May 18, 2017

**Spreading Garden** – Bryanna has completed a design. The Parks Committee reviewed the design on Wednesday, May 17, 2017. It has been recommended for plant and/tree types that we reach out to Lynn Nyring.

### **Municipal Attorney RFP's –**

- \* The League of the Municipalities posted on their electronic site.
- \* A letter and an RFP requested was sent to our current attorney.
- \* Other RFP's were sent to Roy E. O'Sullivan, Wild, Riley, Bakke Norman, Autumn Linquist, Timothy Scott and Klinner, Kramer, Shull LLP.
- \* Published in the Messenger and the Glenwood City papers.

**504 Balsam Street.** Home has been demolished after the December fire. Clean up is still in progress.

Tree on Maple was struck by lightning – only the tree was damaged.

Tim Rundle passed the Water Operator Certification and Ground Water Distribution Certification tests. He will be requesting the Wasterwater Operator Certification and Ponds, Lagoons and Natural Systems classes this fall when they become available.

FYI - Courtney Ottinger's family is moving due to work so you will not see Ms. Ottinger's Operator's permit come back before the Board for approval.

# 2017 Monday Night Men's

ALL TEAMS LISTED FIRST WILL BE THE HOME TEAM

| <u>MAY 1</u>            |                              | <u>May 8</u>                |                              | <u>MAY 15</u>               |          |
|-------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|----------|
| <u>TEAM 7 HAS A BYE</u> |                              | <u>TEAM 5 HAS A BYE</u>     |                              | <u>TEAM 4 HAS A BYE</u>     |          |
| <u>7:30</u>             | 5-2                          |                             | 1-7                          |                             | 2-7      |
| <u>8:30</u>             | 3-6                          |                             | 3-4                          |                             | 1-5      |
| <u>9:30</u>             | 4-1                          |                             | 2-6                          |                             | 3-6      |
| 1-7GAME MADE UP ON 7/17 |                              | 2-5GAME WILL BE PLAYED 7/24 |                              | 4-3GAME WILL BE PLAYED 7/31 |          |
| <u>MAY 22</u>           |                              | <u>JUNE 5</u>               |                              | <u>JUNE 12</u>              |          |
| <u>TEAM 6 HAS A BYE</u> |                              | <u>TEAM 2 HAS A BYE</u>     |                              |                             |          |
| <u>7:30</u>             | 4-7                          |                             | 3-4                          |                             | 2-5      |
| <u>8:30</u>             | 2-1                          |                             | 7-5                          |                             | 6-7      |
| <u>9:30</u>             | 5-3                          |                             | 6-1                          |                             | 6-3      |
| <u>8:30</u>             | 6-4GAME WILL BE MADE UP 6/26 |                             | 5-2GAME WILL BE MADE UP 7/10 |                             | 1-4      |
| <u>JUNE 19</u>          |                              | <u>JUNE 26</u>              |                              | <u>JULY 10</u>              |          |
| <u>7:30</u>             | 5-4                          |                             | 3-7                          |                             | 4-7      |
| <u>8:30</u>             | 3-6                          |                             | 1-2                          |                             | 4-2      |
| <u>9:30</u>             | 7-2                          |                             | 6-1                          |                             | 5-6      |
| <u>8:30</u>             | 7-1                          |                             | 5-4                          |                             | 3-1      |
| <u>7:30</u>             |                              |                             | 6-4                          |                             | 5-2      |
| <u>JULY 17</u>          |                              | <u>JULY 24</u>              |                              | <u>JULY 31</u>              |          |
| <u>7:30</u>             | 3-6                          |                             | 7-6                          |                             | 6-1      |
| <u>8:30</u>             | 5-2                          |                             | 1-5                          |                             | 7-3      |
| <u>9:30</u>             | 7-5                          |                             | 6-4                          |                             | 2-7      |
| <u>8:30</u>             | 1-4                          |                             | 3-2                          |                             | 4-5      |
| <u>7:30</u>             | 1-7                          |                             | 2-5                          |                             | 4-3      |
| <u>AUG 7</u>            |                              | <u>AUG 14</u>               |                              | <u>AUG 21</u>               |          |
| <u>7:30</u>             | 4-2                          |                             | 5-1                          |                             | PLAYOFFS |
| <u>8:30</u>             | 1-3                          |                             | 2-7                          |                             |          |
| <u>9:30</u>             | 7-3                          |                             | 2-6                          |                             |          |
| <u>8:30</u>             | 6-5                          |                             | 4-3                          |                             |          |

1: CLUB 40 Noah Logslett 715-308-4707  
2: TWO ACRES SUPPER CLUB Tony Cook  
715-933-1648  
3: BUCKSNORT Jeff Prince 715-556-3471

4: VIKING BOWL/PIC-A-PET Keinn Steffe  
715-308-6831  
5: J & J MASONARY Jeff Rolland 715-704-9586  
6: LYNDAS LAKE SHORE Sam Elliot  
715-651-9506  
7: ARSENAL Clint Baldwin 715-308-7405

#### RULES

- The highlighted games will be played at 8:30 on Whitetail Organic Field.
- DUE TO THE FIELD MAINTENCE THERE WILL 5 WEEKS WHERE THERE WILL BE A TEAM WITH A BYE BUT THEY WILL BE MADE UP AT 730 ON WHITE TAIL FIELD SO EVERY TEAM WILL STILL GET 16 GAMES. CAPTAINS WILL BE NOTIFIED OF THE CHANGES IN WEEK ONE AND ARE RESPONSIBLE TO INFORM THERE TEAM.
- 6-12 arc limit.
- There will be one double header game a night and will be played on the same field they will not switch.
- **BE SURE TO CHECK THE SCHDULE TO SEE WHEN YOUR DOUBLE HEADERS ARE, YOU ARE RESPONSIBLE IF YOU MISS IT!!**
- If you are on base when there is a home run hit, the runners on base must advance at least one base before going back the dugout and the batter must touch at least first.
- Plays at the plate will be as following, the catcher has the plate and runner has matt. Play at the plate must be emanate otherwise the runner can touch either the plate or matt.
- The highlighted games will be played at 8:30 on Whitetail Organic Field.
- The games will be moved up a half hour to 7,8,9 once little league is finished.
- Corey Yolitz and Noah Logslett are the league reps and will have the power to rule on decisions or controversy if Jeff Prince is not there to do so.
- If there is a rain delay you can contact Bucksnot at 715 962 4281 or out house at 715 962 3339.
- A team may only pick up subs up to 9 players. If you have 9 of your own players to start, you may not pick up a sub to be your 10th. Once a sub plays for a team, they are considered to be on that team and may not be allowed to play on any other team unless it is approved by the opposing team. If approved, that sub will only be allowed to play catcher or right field.
- There will be no picking up players in the playoffs.
- A player must play at least 2 games to be considered a player for that team and to be able to play in playoffs.
- There will be 3 home runs plus one up. Which means if both teams hit 3 homeruns, you may "one up" the other team by hitting a homerun but then the other team may hit one as well. If the batter hits any more then 1 up before the other team hits there third is used they will be out. Any questions ask the ump to clarify.
- There will be a 10-run rule after 5 innings and 20 runs after 3 innings. The run rule will not apply in the play offs.
- Homeruns and four base error is at the umpire's discretion.
- If you hit a double or triple you not receive a runner unless you are injured.
- After each game, you are responsible to clean out your dug out.
- Any questions contact Noah Logslett 7153084707 or Corey yolitz 7155593388.



# 2017 Thursday Coed Softball League

|  |               |          |
|--|---------------|----------|
| 1. Pic-A-Pet/Colfax Animal Hospital/Paw Prints | Sophia Secraw | 505-3682 |
| 2. Rock Lake Resort & Campground               | Corey Poirer  | 933-0761 |
| 3. Bushwacker                                  | Peggy Wallace | 651-3137 |
| 4. Balls Deep                                  | Brooke Powell | 651-2507 |
| 5. Whitetail Organics                          | Jason Tuschl  | 505-0301 |
| 6. Buck Snort                                  | Jeff Roland   | 704-9586 |
| 7. ABI   | Bryce Smetana | 828-0418 |

**Team listed second is home team**

| Date              | 7:30 Whitetail Org Field       | 8:30 Whitetail Org Field | 9:30 Whitetail Org Field |                   |
|-------------------|--------------------------------|--------------------------|--------------------------|-------------------|
| May 11            | 2-7                            | 4-5                      | 1-6                      | <b>Bye: 3</b>     |
| May 18            | 4-7                            | 3-2                      | 5-6                      | <b>Bye: 1</b>     |
| May 25            | 1-2                            | 4-6                      | 3-7                      | <b>Bye: 5</b>     |
| Date              | 7:30 Whitetail Org Field       | 8:30 Whitetail Org Field | 7:30 Bremer Field        | 8:30 Bremer Field |
| June 1            | 5-7                            | 2-4#                     | 3-6                      | 3-1               |
| June 8            | 6-2                            | 5-3                      | 7-1                      | 1-4               |
| June 15           | 5-1                            | 6-7                      | 4-2                      | 3-4               |
| <b>June 16-18</b> | <b>League Tourney</b>          |                          |                          |                   |
| <b>June 22</b>    | <b>No games – Country Fest</b> |                          |                          |                   |
| June 29           | 7-4                            | 1-3                      | 5-2                      | 2-6               |
| July 6            | 2-4                            | 7-3                      | 6-5                      | 1-5               |
| July 13           | 2-3                            | 6-4                      | 1-7                      | 7-5               |
| July 20           | 5-4                            | 2-1                      | 6-3                      | 7-6               |
| July 27           | 6-1                            | 7-2                      | 3-5                      | 4-3               |
| Aug 3             | 6-3#                           | 2-5                      | 4-1                      | 1-7#              |
| <b>Aug 10</b>     | <b>Make-up Games</b>           |                          |                          |                   |
| <b>Aug 17</b>     | <b>League Playoffs</b>         |                          |                          |                   |
| <b>Aug 25-27</b>  | <b>Bushwacker Tournament</b>   |                          |                          |                   |

#: Doesn't count towards league play for either team

**Bold numbers denote double headers**

Please contact one of the following places for rain cancellations:

(All games cancelled by 5:30)

Bucksnort -- 962-4281

Outhouse -- 962-3339

## League Officials

|                                     |          |
|-------------------------------------|----------|
| Jeff Prince – President             | 556-3471 |
| Peggy Wallace – Vice President      | 651-3137 |
| Tammy Briggs – Secretary/Treasurer  | 894-0454 |
| Jeff Roland – League Representative | 704-9586 |

## Information Sheet

\*League dues (\$350) are due the 2nd week of league-**May 18th**

\*If you need to cancel your scheduled game, please call Tammy so she can let the umpire know. Team captains are responsible to set a time to make up the game.

\*If you have trouble finding an umpire for a makeup game, please call Tammy.

\*We will have payouts to League Champions this year and plaques for the sponsors:

- 1st Place: \$250

- 2nd Place: \$100

### **League Tourney (June 16th-18th):**

- Tourney will be open to non league teams

- League teams playing in the tourney will be expected to work concessions and ump (possibly).

  - \*Your team will receive \$50 of your entry fee back if you work.

  - \*Four players from each team should be sufficient.

  - \*There will be 2 teams scheduled for each time slot.

- Entry fee will be \$150 (remember you get \$50 back for working).

- Fee is due by June 4th. \*We need to know number of teams playing so we have time to order enough food and beverages!

5/19/2017 9:51 AM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 5/08/2017 From Account:  
Thru: 5/21/2017 Thru Account:

| Check Nbr | Check Date | Payee                                | Amount    |
|-----------|------------|--------------------------------------|-----------|
| 73845     | 5/15/2017  | A BREEZE CONSTRUCTION, LLC           | 1,150.00  |
| 73846     | 5/15/2017  | ASPEN MILLS                          | 94.61     |
| 73847     | 5/15/2017  | BAUMAN ASSOCIATES                    | 13,895.00 |
| 73848     | 5/15/2017  | BOBCAT PRO                           | 425.00    |
| 73849     | 5/15/2017  | BOUND TREE MEDICAL, LLC              | 509.83    |
| 73850     | 5/15/2017  | CHARTER COMMUNICATIONS               | 195.41    |
| 73851     | 5/15/2017  | CITY OF EAU CLAIRE                   | 195.05    |
| 73852     | 5/15/2017  | COLFAX MESSENGER                     | 439.50    |
| 73853     | 5/15/2017  | COMMERCIAL TESTING LAB               | 138.00    |
| 73854     | 5/15/2017  | DUNN CO HIGHWAY DEPT                 | 57.44     |
| 73855     | 5/15/2017  | DUNN COUNTY NEWS                     | 71.50     |
| 73856     | 5/15/2017  | DUNN COUNTY TREASURER                | 1,352.25  |
| 73857     | 5/15/2017  | DUNN ENERGY COOPERATIVE              | 38.00     |
| 73858     | 5/15/2017  | EXPRESS MART                         | 533.43    |
| 73859     | 5/15/2017  | GEORGE ENTZMINGER                    | 100.00    |
| 73860     | 5/15/2017  | GREEN OASIS-EAU CLAIRE               | 350.00    |
| 73861     | 5/15/2017  | HAWKINS, INC.                        | 1,172.00  |
| 73862     | 5/15/2017  | HENRY SCHEIN                         | 379.99    |
| 73863     | 5/15/2017  | HUEBSCH                              | 211.38    |
| 73864     | 5/15/2017  | HYDROCORP                            | 496.00    |
| 73865     | 5/15/2017  | MARILYN HUBBARD                      | 46.01     |
| 73866     | 5/15/2017  | MICRO MARKETING LLC                  | 113.11    |
| 73867     | 5/15/2017  | MUNICIPAL PROPERTY INSURANCE COMPANY | 10,413.00 |
| 73868     | 5/15/2017  | NEVINS FLOORING                      | 1,161.42  |
| 73869     | 5/15/2017  | OFFICE DEPOT                         | 15.00     |
| 73870     | 5/15/2017  | QUILL CORP.                          | 184.04    |
| 73871     | 5/15/2017  | RACOM CORPORATION                    | 285.00    |
| 73872     | 5/15/2017  | SCHILLING SUPPLY                     | 103.21    |
| 73873     | 5/15/2017  | TECH SALES CO.                       | 532.00    |
| 73874     | 5/15/2017  | VIKING DISPOSAL, INC                 | 120.00    |
| 73875     | 5/15/2017  | WATER CARE SERVICES                  | 31.50     |
| 73876     | 5/15/2017  | WEA INSURANCE TRUST                  | 8,905.76  |
| 73877     | 5/15/2017  | ZEMPEL APPRAISAL SERVICE             | 800.00    |

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 5/08/2017 From Account:  
Thru: 5/21/2017 Thru Account:

| Check Nbr   | Check Date | Payee                           | Amount    |
|-------------|------------|---------------------------------|-----------|
| 73878       | 5/18/2017  | WI SCTF                         | 63.62     |
| EFTPS       | 5/18/2017  | EFTPS-FEDERAL-SS-MEDICARE       | 5,529.30  |
| WIDOR       | 5/18/2017  | WI DEPARTMENT OF REVENUE        | 876.13    |
| BREMER      | 5/17/2017  | CARDMEMBER SERVICE              | 1,661.09  |
| DELUXE      | 5/09/2017  | DELUXE BUSINESS SYSTEMS         | 538.70    |
| WIDCOMP     | 5/18/2017  | WISCONSIN DEFERRED COMPENSATION | 255.00    |
| VERIWIRE    | 5/16/2017  | VERIZON WIRELESS                | 279.40    |
| WEENERGIES  | 5/15/2017  | WE ENERGIES                     | 276.21    |
| WEENERGIES  | 5/15/2017  | WE ENERGIES                     | 157.04    |
| Grand Total |            |                                 | 54,150.93 |

## **Public Safety Committee Meeting**

**May 1, 2017**

**5:30 p.m.**

The Village of Colfax Public Safety Committee met on May 1, 2017 at 5:25 p.m. at the Colfax Rescue Squad building. Members present were Trustees Schieber, Halpin and Burcham. Also present were Rescue Director Knutson, LeAnn Ralph and Administrator-Clerk-Treasurer Niggemann.

**Review/discuss the Emergency Operation Procedure Handbook** – The committee went through the Emergency Operation Procedure handbook and updated changes on the document immediately.

The committee would like to see if the Village can get additional mutual aid agreements in place for disaster situations with other Municipalities, Schools, Churches, etc. Knutson has been making contacts in regards to these items.

**Set possible date for next meeting** – A motion was made by Trustee Burcham and seconded by Trustee Schieber to set the next meeting for May 15, 2017 at 5:30 p.m. A voice vote was taken, all members voting yes. Motion carried.

**Adjournment** - A motion was made by Trustee Rihn and seconded by Trustee Schieber to adjourn the Public Safety Committee meeting at 7:21 p.m. All members voted yes. Meeting adjourned.

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Keith Burcham, Chairperson

## **Public Safety Committee Meeting**

**May 15, 2017**

**5:30 p.m.**

The Village of Colfax Public Safety Committee met on May 15, 2017 at 5:35 p.m. at the Colfax Rescue Squad building. Members present were Trustees Schieber, Halpin and Burcham. Also present were Rescue Director Knutson, Public Works Director Bates, Police Chief Anderson and Administrator-Clerk-Treasurer Niggemann.

**Review/discuss the Emergency Operation Procedure Handbook** – The committee reviewed and discussed the Emergency Operation Procedure handbook once again. Some additional corrections were made immediately to the document. A motion was made by Trustee Rihn and seconded by Trustee Schieber to recommend the Emergency Operation Procedure Handbook to the Village Board for approval. Voting For: Schieber, Rihn and Burcham. Voting Against: none. Motion carried.

Some continued items to work on are:

- Contact churches, nursing home, Town Halls regarding possible storm shelters or evacuation plans currently established.
- Check with Fred Weber to see if he would be on board to assist the Village in a disaster event in creating damage reports for the County or State.
- Templates should be transferred to Village letterhead so that they are ready to implement in an emergency.

**Discuss/Analyze Emergency Scenarios** – The committee and other present discussed different scenarios as the handbook was being reviewed.

**Adjournment** – All business r to adjourn the Public Safety Committee meeting at 7:21 p.m. All members voted yes. Meeting adjourned.

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Keith Burcham, Chairperson

## **Parks Committee Meeting**

**May 17, 2017**

**5:30 p.m.**

The Village of Colfax Parks Committee met May 17, 2017 at 5:30 p.m. at the Village Hall. Members present: Chair Halpin and Trustee Davis. Excused: President Stene. Also present: Jeff Prince, Mark Mosey, Lisa Neuberg, Public Works Director Bates and Administrator-Clerk-Treasurer Niggemann.

### **Cemetery**

#### **Spreading Garden Design –Presented by Lisa Neuberg and Mark Mosey for Bryana Buchanan**

Neuberg showed the design on the computer program which Buchanan used. Discussion regarding other possible options took place such as a trellis rather than a gazebo or paved walking path rather than stepping stones. Neuberg also mentioned the Lynn Nyring is very familiar with tree, plants and shrubs. She would be a great resource in searching for low maintenance, economical landscaping ideas. The Parks committee extended their appreciation to the Miss Neuberg and Miss Buchanan for allowing the Village project is part of the school project. We look forward to completing the project hopefully this summer. Mr. Mosey also offered that if there is any labor hours needed, the NHS group has a community service component to complete. The school would be interested in assisting with anything that needs additional help to complete the project.

**Any additional ideas on fees/regulations** – Niggemann updated the committee with information provided by Dan Duffenbach regarding cost of paver stones and the cost to have them engraved. He also provided some documentation that may be used in creating an agreement for spreading cremation remains into spreading gardens. The fees and regulations are still in progress and will be addressed at a later time.

### **Tom Prince Memorial Park**

**Concession Stand Roof Maintenance & Warming Shed Maintenance** – A motion was made by Trustee Davis and seconded by Trustee Halpin to recommend to the Board approval to buy the supplies for the concession stand building roof totaling \$3,680.00 and \$800 for the warming shed to install exposed faster steel roof system directly over the existing shingle roof. A voice vote was taken with all members voting yes. Motion carried.

### **Any other Parks business** – Prince informed of the following:

- The other scoreboard net has been ordered
- The Softball Association will need additional paint in order to finishing painting the bleachers.
- Whitetail Organics Field
  - \* When all the lights are on, the pole in the right field trips the breaker.
  - \* Pole down third base facing left field, the lights doesn't always come on.
  - \* There is broken light by third base.
- There is a broken light at the concession open part of the shelter.
- Foul poles look great! Thank you Anderson Bridges.

- Softball Association would like to build bleacher with a roof covering in the future. This is something they will be requesting possible donations or looking into grant opportunities.
- Concessions will be open this year. They have hired someone to work for league games and little league games. 4-H will serve on four different dates as a fund raiser for their organization also.
- The Bremer Bank Field will be used for the first time at the June tournament since the grass was planted. The sprinklers may have to be turned down for the tournament.

**Adjourn:** A motion was made by Davis and seconded by Halpin to adjourn the Parks Committee meeting at 6:29 p.m. A voice vote was taken with all members voting yes. Motion carried.

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Mark Halpin, Trustee