

## **Regular Village Board Meeting – March 13, 2017**

On March 13, 2017, the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Burcham, Rihn, Schieber, Wolff, Davis and Halpin. Excused: President Gunnufson. Trustee Halpin will chair the meeting. Others present included Gareth Shambeau and Lisa Flemming from Ayres & Associates, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Appearances** –none.

**Minutes- Regular Board Meeting Minutes, February 27, 2017** - A motion was made by Trustee Rihn and seconded by Trustee Davis to approve both the February 27, 2017 Regular Board minutes. Voting For: Trustees Davis, Wolff, Schieber, Rihn, Burcham and Halpin. Voting Against: none. Motion carried.

**Training Request** – none.

**Facility Rental – John Nelson, Northern WI Show Pig Circuit – Youth Swine Show – June 1-3, 2017 – Request for fee to be waived.** A motion was made by trustee Schieber and seconded by Rihn to approve the use of the fairgrounds and waive the fee for the Northern WI Show Pig Circuit in June. Voting For: Trustee Burcham, Rihn, Schieber, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

**License – Kennel License- March 13, 2017 – December 31, 2017 – JoAnn Mayfield, 204 Viking Dr.** A motion was made by Trustee Davis and seconded by Trustee Wolff to approve the kennel license for Mayfield for 2017. Voting For: Trustee Davis, Wolff, Schieber, Rihn, Burcham and Halpin. Voting Against: none. Motion carried.

**Communications – Village President** – none.

**Third Ave. Project – Change Order** – Shambeau explained the change order which included an additional \$1,375.53 for the additional stamped concrete that needed to be removed and additional \$2,623.15 for the Village request to increase driveway aprons to 8” of concrete. Total change order is \$3,998.68. A motion was made by Trustee Rihn and seconded by Trustee Wolff to approve the \$3,998.68 change order. Voting For: Trustee Burcham, Rihn, Schieber, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

**Third Ave. Project – Pay Request #3** – Shambeau explained that the contractor and the engineers have agreed on the quantities to be billed out. The unpaid balance is \$85,289.24; the retainer will be \$5,000 which will be held until the landscaping can be approved in the spring. A motion was made Trustee Rihn and seconded by Trustee Wolff to pay request number 3 to Haas Sons, Inc. in the amount of \$80,289.24. Voting For: Trustees Davis, Wolff, Schieber, Rihn, Burcham and Halpin. Voting Against: none. Motion carried.

**Dunn County Highway – 2017 PASER Agreement – Possible Approval**– Every two years the Wisconsin Department of Transportation requires municipalities to report a grade for each of

the streets in their municipality. This is a process that requires certification and must be submitted to the state. The Village has utilized the Dunn County Highway Department for this service in the past which includes submitting the information to the state. Administration recommends that we hire Dunn County Highway Department for this service for the 2017 term. A motion was made by Trustee Davis and seconded by Trustee Rihn to approve the 2017 contract with the Dunn County Highway Department. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

**Parks Committee Recommendations- Possible Action** – The 2016 softball field projects had a total cost of \$26,370.93. In 2016 it was agreed that the Village would loan the Softball Association funds to complete the project over and above the \$8,500 that was budgeted for the lights project. The Softball Association also wanted to get the scoreboards purchased and installed in 2016. So the following criteria play a part in establishing the loan amount. The Village received payments of \$1,867.97 as a reimbursement for the original cost of the ballast for the lights and a \$2,500 contribution from Softball Association, \$1,500 from the Youth program as a contribution, the Village contribution of \$8,500. The project balance after the contributions are deducted is \$11,993.96. A motion was made by Trustee Wolff and seconded by Trustee Rihn to approve the Softball Association loan agreement in the amount of \$11,993.96 with a \$1,000 due on April 1<sup>st</sup> and another \$1,000 due on September 1<sup>st</sup>. The loan term will be six years beginning in 2017 with the last payment being September 1, 2022. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

Other comments: Donations to the project include: Whitetail Organics – Trimming of tree lines and other miscellaneous work on the scoreboards, Anderson Bridges, poles for the scoreboards and the foul poles, Timber Technologies – poles for the netting. Advertising purchase from Kyle’s Market and Wood Run, Field naming rights – Bremer Bank with annual payments of \$1,000. Bremer Bank also contributed \$756 from the customer appreciation donation box. Prince did not have the formal list, so this list may not be inclusive.

**Review/Approval – Bills – February 27, 2017 – March 12, 2017** – A motion was made by Trustee Rihn and seconded by Trustee Schieber to approve the bills for February 27 to March 12, 2017. Voting For: Trustees Davis, Wolff, Schieber, Rihn, Burcham and Halpin. Voting Against: none. Motion carried.

**Adjourn:** A motion was made by Trustee Wolff and seconded by Trustee Rihn to adjourn the Village Board meeting at 7:29 p.m. A voice vote was taken with all members voting yes. Motion carried.

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Mark Halpin, Chair - Trustee

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer