

Parks Committee Meeting
March 13, 2017
5:30 p.m.

The Village of Colfax Parks Committee met on March 13, 2017 at 5:30 p.m. at the Village Hall. Members present: Chair Halpin and Trustee Davis. Excused: President Gunnufson. Also present: Anne Schieber, Keith Burcham, Jeff Prince-Softball Association, LeAnn Ralph, Public Works Director Bates and Administrator-Clerk-Treasurer Niggemann.

Tom Prince Memorial Park

Hydro-Seed softball Fields – There is a four to five foot stripe that needs to be seeded. The Public Works stripped the mound of dirt last fall to prep for black dirt and seed as soon as possible this spring. ABreeze Construction has estimated the cost to Hydro-Seed to be \$850.

Roof of the Concession Stand/Warming Building – Jeff Prince asked Casey Rihn and Solomon Plank last fall if they would be interested in donating their labor to redo the roof of the concession stand and warming shed in return for advertising on the fields. They did express interest. Jeff will touch base with them to see if they are still interested in this opportunity. The estimates from the fall of 2016 for the installation of exposed faster steel roof system directly over the existing shingle roof of concession stand building and eave trim were from Glen Schindler Construction at \$5,400 and Rihn Construction at \$5,580. This item will be tabled until Prince gets back in touch with Rihn & Plank.

Concession Stand Use/Sales – Prince will reach back out to the 4-H group. They expressed interest in doing concessions for the youth baseball. The Softball Association is interested in having concessions during the League games, but they do not have a plan or any interest confirmed at this time. They will continue to work on this.

Fence around the light pole – The July 2016 estimate from Hayworth was \$627 for an estimated 20 feet around the pole and 4 feet high. Prince will get an updated fence at least 6 feet high.

Netting for the scoreboards – Prince explained that in August of 2016, the Softball Association realized that they should install netting in front of the scoreboards to protect them from damage by the softballs and baseballs. To get something up before the tournament, the poles and nets were installed without concrete. This spring the Softball Association and Village employees will re-do the poles and nets to make them more secure. Timber Technologies has donated the poles for the portion of the project. The Softball Association will also be checking prices on a 60' x 80' sun shade. They would be interested in the siren pole if the Village finds a crane to take it down for a reasonable cost to be one of the supporting beams. They want to make sure that the sun shade looks professional.

Bleaches/Dugouts – The 4-H group has the seat planks and hand-rails about ninety percent complete. The final step is to paint them to match the rest of the bleachers. The Softball Association would like to build dugouts in the future that would consist of possibly a four foot high half cement wall.

Key Agreements – The key agreements will work the same as they did in 2016. April 1st check out can begin and October 1st is the return date. The Village would like to get a list of acceptable people to receive keys so that we are not giving keys to unauthorized personnel. This list should include the Youth baseball, the Softball Association, field keepers and any organizations authorized for the concession stands.

Building Rental – Prince explained that the Softball Association rents out the Baseball fields for tournaments at a cost of \$175 for the weekend. Graduation parties are generally \$25 to \$50. Benefits usually get the fee waived. Prince also explained that the Village had given the Tom Prince Memorial Park scheduling to them due to the fact that any event that sells alcohol will need to have a license under an organized club. With the Softball Association scheduling, the issues that pertain to the alcohol licensing are minimal. The committee just reminded the Softball Association that they should get an application process for scheduling at concessions and keep in mind the Village fee schedules.

Any Other Business – Six month license can be discussed at the next Parks Committee meeting. The service box at the Tom Prince Memorial Park is in need of repair. This is something that LBR Electric has looked at and the cost would be minimal.

Softball Association Loan for the Lights and Scoreboards – The total cost of the project was \$26,370.93. Payments that were already deducted from the total include \$1,867.97 reimbursement from Softball Association, \$2,500 project contribution, \$1,500 Youth program contribution, Village contribution \$8,500. The project balance is \$11,993.96 which would be the loan balance. A motion was made by Halpin and seconded by Davis to recommend the Softball Association loan agreement with changes to include the payment due date should get changed from July to September and add the option to make additional payments at any time. Voting For: Davis and Halpin. Motion carried.

Other comments: Donations to the project include: Whitetail Organics – Trimming of tree lines and other miscellaneous work on the scoreboards, Anderson Bridges, poles for the scoreboards and the foul poles, Timber Technologies – poles for the netting. Advertising purchase from Kyle's Market and Wood Run, Field naming writes – Bremer Bank with annual payments of \$1,000. Bremer Bank also contributed \$756 from the customer appreciation donation box. Prince did not have the formal list, so this list may not be inclusive.

Parks

Playgrounds/weeds – Halpin had a request to have signs posted when/if the Public Works will be spraying any chemicals on the weeds at the parks. Bates explained that they will use a vinegar solution to kill weeds and then they use a tiller to pull the weeds out. The Public Works Department plans to stay on top of the weeds this year. In 2016 the seasonal staff took another job on July 2 which caused the weeding at the parks to get behind.

Processes/Schedules for cleanup – The garbage and bathrooms will be checked daily.

Cemetery

Spreading Garden – A map of the space was included in the packet. The current vision looks something like a blue granite type of path through the middle with two stone benches placed in the middle of each of the two halves. The space would be fenced in and include landscaping that would be low maintenance. There could also be a possible display which would allow for the names and date of birth and date of death to be displayed for anyone spread in the garden. The Committee wondered if the design and planting of landscaping items could be done by someone from Mark Mosey's class. Niggemann will be in contact with Mosey.

Other discussions included: Should there be limit of 2 tablespoons to be spread in the garden? Should there be a permit process? Fees charged? \$50 to \$100 to cover the cost of having a 2" x 3" plate created, etc. These items will be discussed more at a future meeting due to time.

Adjourn: A motion was made by Davis and seconded by Halpin to adjourn the Parks Committee meeting at 6:57 p.m. A voice vote was taken with all members voting yes. Motion carried.

Mark Halpin, Trustee