

**Village of Colfax  
Village Board  
Regular Meeting Agenda  
Monday, March 12, 2018  
Colfax Village Hall  
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Communications from the Village President
5. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes – February 26, 2018
  - b. Training Request – none
  - c. Facility Rental - none
  - d. Licenses - none
6. Consideration Items
  - a. Street Committee Recommendations
  - b. Review the updated ordinance 10-3-8 Snowmobile Routes and Trails Designated- Formally adopt
  - c. Resolution 2018-01 – Designation of Snowmobiles Route or Trails
7. Review/Approval – Bills – February 26, 2018 to March 11, 2018
8. Committee/Department Reports – (no action)
  - a. Plan Commission Minutes, February 26, 2018
  - b. Village Administrator-Clerk-Treasurer Report
  - c. 2018 Street Sweeping Bid Notice to Messenger
  - d. 2004 Chevy Silverado White 8' Pickup Bed with Rack and Tool Boxes Bid Notice to Messenger
  - e. 2006 Chevy Impala – Former Police Vehicle Bid Notice to the Messenger
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## **Village Board Meeting – February 26<sup>th</sup>, 2018**

On February 26<sup>th</sup>, 2018, the Village Board meeting was held at 7:00 p.m. at Village Hall, 613 Main Street. Members present: Trustees Halpin, Wolff, Burcham, Davis and Stene. Absent: Trustees Jensen and Rihn. Other Present: Gareth Shambeau with Ayres Associates, Rick Johnson, the Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Appearances** – no comments.

**Communications from the President** – none.

**Minutes - Regular Board Meeting –February 12, 2018** - A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the Regular Board meeting minutes from February 12, 2018. Voting For: Trustees Halpin, Davis, Wolff, Burcham and Stene. Voting Against: none. Motion carried.

### **Training Request**

**WRWA 30<sup>th</sup> Annual Technical Conference – LaCrosse, WI – March 26, 2018 to March 29, 2018.**

**Rand Bates, Don Logslett and Tim Rundle** - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the training for all three of the Public Works Department employees for the WRWA training in LaCrosse, WI, March 26, 2018 to March 29, 2018. Voting For: Trustees Halpin, Davis, Wolf, Burcham and Stene. Voting Against: none. Motion carried.

**Facility Rental** – none

### **Licenses**

**Caleb Korevaar – Operator’s License – February 26, 2018 to June 30, 2018 – Kyle’s Market**– A motion was made by Trustee Davis and seconded by Trustee Wolff to approve the operator’s license for Caleb Korevaar, February 26, 2018 to June 30, 2018. Voting For: Trustees Halpin, Davis, Wolff, Burcham, and Stene. Voting Against: none. Motion carried.

**Multiple Dogs (Kennel) Licenses – Andrea Sarauer – January 1, 2018 to December 31, 2018** – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the Multiple Dogs (Kennel) License for Andrea Sarauer for 2018. Voting For: Trustees Burcham, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

### **Consideration Items**

**Review/Approval – Bills – February 12, 2018 – February 25, 2018** - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the February 12 to February 25, 2018 bills. Voting For: Trustees Wolff, Davis, Burcham, Halpin and Stene. Voting Against: none. Motion carried.

**Closed Session** – The Board members that are also part of the Plan Commission, felt that the Village Board did not need to go into closed session.

**East View Land Purchase Discussion** – A motion was made by Trustee Wolff and seconded by Trustee Davis to approve the recommendation of the Planning Commission to not move forward with the land purchase for East View Development. Voting For: Trustees Halpin, Davis, Wolff, Burcham and Stene. Voting Against: none. Motion carried.

**East View Development Criteria for Multi-Family Developer's Agreement** – Niggemann and Bates will work with the Developer to update the Developer's Agreement to accommodate Multi-Family home values and language. The Planning Commission will review once the agreement is to that point. No action taken.

**Adjourn** – All business was conducted and the meeting adjourned at 7:20 p.m.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

Village of Colfax  
Streets Committee Meeting  
Monday, March 12, 2018  
5:30 p.m. at Village Hall  
613 Main Street, Colfax, WI

## Agenda

1. Call to Order
2. Roll Call
3. Cedar Street – Legion Dr. to Third Ave.
4. Chip Seal Plan
  - First Avenue
  - Railroad Avenue - partial
5. Roosevelt Street
6. Streets Improvement List
7. Sidewalk Improvement List
8. Adjourn

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**\*\*\*\*It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information- no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.\*\*\*\***

**2018-2 ORDINANCE AMENDMENT – SEC. 10-3-8**

**AN ORDINANCE REGARDING SNOWMOBILES ROUTES AND TRAILS DESIGNATED.**

The Village Board of the Village of Colfax, Wisconsin, do ordain as follows:

SECTION 1. Section 10-3-8 of the Code of Ordinances of the Village of Colfax, Wisconsin, is hereby retracted and repealed as follows:

**Sec 10-3-28 SNOWMOBILE ROUTES AND TRAILS DESIGNATED.**

**(a) Operation Areas Designated.**

(1) Generally. Except as provided in Secs. 350.02 and 350.03, Wis. States., no person shall operate a snowmobile upon any public right-of-way, in any public park, golf course or on any other public property in the Village except on designated routes or trails, designated by the Village Board by Resolution annually.

(2) Operation on Private Premises Restricted. No person shall operate a snowmobile on any private property not owned or controlled by him/her within the Village of Colfax without the express consent or permission of the owner of said property.

(3) No Operation in Village Park. No person shall operate a snowmobile in the Village Parks in the Village of Colfax.

(4) Operation on Sidewalks and Malls Prohibited. No person shall operate a snowmobile on any sidewalk, pedestrian way or mall within the Village of Colfax.

**(b) Trail Markers.** The Colfax Sno-Drifters snowmobile club is directed and authorized to procure, erect and maintain appropriated snowmobile route, trail or limit markers.

**(c) Rules of Operation.** Snowmobiles operated on designated snowmobile routs over public highways shall observe the rules of the road for motor vehicles set forth in Chapter 346, Wis. Stats., and Title 10 of this Code of Ordinances, which is hereby adopted by reference and made part of this Chapter as if fully set forth herein. Any act required to be performed or prohibited by such laws is required or prohibited by this Section.

**(d) Declaring Trails Closed.** Due to weather conditions or emergency, the Chief of Police may declare snowmobile trails closed within the Village.

Cross Reference: Section 10-4-2.

SECTION 2. This ordinance shall take effect upon passage and publication as required by law.

Adopted: 03/12/2018

Published: 03/21/2018

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

**Resolution 2018-01**  
**Designation of Snowmobile Route or Trails**

**WHEREAS**, the Village of Colfax Board of Trustees, is designated to identify the routes and trails with the Village of Colfax limits.

**WHEREAS**, the Village of Colfax will meet with the Colfax Sno-Drifters annually to discuss the intended route(s).

**WHEREAS**, the Colfax Sno-Drifters will procure, erect and maintain the trail markers.

**WHEREAS**, the Village of Colfax will publish to the Messenger the approved route(s).

**WHEREAS**, the Village of Colfax has named the 2018-2019 trail routes.

**THEREFORE, BE IT RESOLVED** the Village of Colfax Board of Trustees, has designated the Village of Colfax snowmobile trails as follows:

- East side of Dunn Street to Railroad Avenue, east to County Road M, north to Highway 40.
- East side of Dunn Street to Railroad Avenue, east towards the east driveway of the Fairgrounds, to the footbridge, cross Highway 40 to Johnson-Olson Road, west on High Street to the High School.
- East side of Dunn Street to Railroad Avenue, west to Synergy Cooperative.
- Synergy Cooperative parking lot is designated parking if you need to visit any businesses on Highway 40.
- 

Adopted this 12<sup>th</sup> day of March 2018.

\_\_\_\_\_  
Gary Stene, President

Attest: \_\_\_\_\_  
Lynn M. Niggemann  
Administrator-Clerk-Treasurer

3/12/2018

8:26 AM

Reprint Check Register - Quick Report - ALL

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ACCT

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 2/26/2018 From Account:  
Thru: 3/11/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	3/02/2018	XCEL ENERGY	10,425.06
74501	2/26/2018	REGISTRATION FEE TRUST	70.50
74502	2/28/2018	24-7 TELCOM	44.90
74503	2/28/2018	ANYTIME FITNESS	32.95
74504	2/28/2018	ARROW INTERNATIONAL, INC	489.37
74505	2/28/2018	BATTERIES PLUS BULBS	167.40
74506	2/28/2018	CENTURY LINK	103.88
74507	2/28/2018	DEMCO INC	176.05
74508	2/28/2018	DIANE HODGSON	140.00
74509	2/28/2018	DUNN COUNTY RECYCLING	4,807.05
74510	2/28/2018	DUNN COUNTY SOLID WASTE DIVISION	5,844.58
74511	2/28/2018	ENERGENECS	116.03
74512	2/28/2018	EXPERT TREE SERVICE & SCIENCE LLC	375.00
74513	2/28/2018	HENRY SCHEIN	1,376.90
74514	2/28/2018	HUEBSCH	131.38
74515	2/28/2018	INDIANHEAD FEDERATED LIBRARY SYSTEM	4,242.28
74516	2/28/2018	JOYCE BATES	123.25
74517	2/28/2018	KATHLEEN MITCHELL	24.00
74518	2/28/2018	KATHY DUNBAR	136.00
74519	2/28/2018	L.W. ALLEN, LLC	324.96
74520	2/28/2018	MIDAMERICA BOOKS	323.10
74521	2/28/2018	MYRON CORP.	192.11
74522	2/28/2018	PEACHTREE PUBLISHERS	333.29
74523	2/28/2018	PENWORTHY COMPANY	190.33
74524	2/28/2018	PURCHASE POWER	129.96
74525	2/28/2018	RUTH HILL	12.00
74526	2/28/2018	TAINTER MACHINE	850.00
74527	2/28/2018	TIM RUNDLE	40.03
74528	2/28/2018	WAL MART COMMUNITY/GEGRB	219.72
74529	2/28/2018	WELD RILEY	241.00
74530	2/28/2018	WI SCTF	17.57
74531	3/05/2018	WRWA	600.00
74532	3/08/2018	WI SCTF	63.62

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 2/26/2018 From Account:  
Thru: 3/11/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
AFLAC	2/26/2018	AFLAC	421.02
EFTPS	3/08/2018	EFTPS-FEDERAL-SS-MEDICARE	5,933.06
WIDOR	3/08/2018	WI DEPARTMENT OF REVENUE	1,099.81
WIETF	2/27/2018	WI DEPT OF EMPLOYEE TRUST FUNDS	5,064.12
BREMER	3/10/2018	CARDMEMBER SERVICE	1,268.86
CHARTER	2/28/2018	CHARTER COMMUNICATIONS	549.91
WIDCOMP	3/08/2018	WISCONSIN DEFERRED COMPENSATION	255.00
		Grand Total	46,956.05



## Plan Commission Minutes, February 26, 2018

On February 26, 2018, the Plan Commission meeting was called to order at 5:30 p.m. at Village Hall, 613 Main Street, Colfax, WI. In attendance: Nancy Hainstock, Jason Johnson, David Wolff, Dave Hovre and Gary Stene. Excused: Mike Buchner. There is one vacancy. Others Present: Rick Johnson, Public Works Director Rand Bates and Administrator-Clerk-Treasurer Lynn Niggemann.

**Public Appearances** – Rick Johnson stated that he attended the last Village Board meeting and made a statement and now he would like to present it to the Planning Commission. “I, as a resident tax payer, appreciate the opportunity for open discussions at public hearings before the Village Board commits to investing large amounts of public funds for the purchase of property or land for developments. After a closed session on that date, the issue of East View Development was referred back to this commission for further discussion. Today we sit here looking at more closed session related to land purchases. Basic order, I cannot go into further detail because it is not on the agenda.”

**Closed Session** – A motion was made by Wolff and seconded by Johnson to convene into closed session pursuant to WI Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 5:37 p.m. Voting For: Hainstock, Johnson, Hovre, Wolff, and Stene. Voting Against: none. Motion carried.

- a. East View Development Land Purchase Discussion

**Open Session** – A motion was made by Hovre and seconded by Wolff to convene into open session to take any action resulting from the closed session at 5:55 p.m. A voice vote was taken and all members voted aye.

- a. East View Land Purchase Discussion

A motion was made by Hovre and seconded by Hainstock to make a recommendation to the Village Board to not move forward with the land purchase for East View Development. Voting For: Stene, Hainstock, Johnson, Hovre and Wolff. Voting Against: none. Motion carried

**East View Development riteria for Multi-Family Developer’s Agreement** – The committee suggest that Niggemann and Bates continue discussion ideas with the Developer and present the agreement for review at that time.

**Adjourn:** The meeting adjourned at 6:10 p.m.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

**Administrator-Clerk-Treasurer**  
**March 9th, 2018**

**Police Vehicles**

\* The truck should be delivered to Sand Creek on Monday, March 19, 2018. At that time a few items will be added to the vehicle such as the side-step and spotlight.

**Auditors** – I continue to work with the auditors.

**Election** – The April 3<sup>rd</sup>, 2018 election is just around the corner. I will be working on scheduling the nursing home voting, public test of the equipment and election worker training, getting notices to the paper by the deadlines, etc.

**Committee Chairs** – Reminder – stop in or give me a call if you would like to get a meeting scheduled and topics that you would like to have discussed, etc.

March 22, 2018, Rand and I will be meeting with CBS Squared to get moving on the Streambank Erosion issue.

**Employee Handbook**- I will email an electronic copy of the employee handbook to Board members soon. If you would like a paper copy, please let me know.

**Village of Colfax  
Advertisement for Bids  
2018 Street Sweeping**

Sealed bids labeled "Street Sweeping" shall be received at the Village Clerk-Treasurer's Office, 613 Main Street, PO Box 417, Colfax WI 54730 until Wednesday, March 21, 2018 at 10:00 a.m. CST, at which time the bids shall be publicly opened and read.

Bid specifications and required form are available at the Village Clerk-Treasurer's Office, 613 Main Street, Colfax WI and at [www.villageofcolfaxwi.org](http://www.villageofcolfaxwi.org). The Village of Colfax reserves the right to accept or reject any or all bids, to waive any informality and to accept the bid deemed most advantageous to the Village. No bid may be withdrawn for a period of sixty (60) days after the bid opening.

Lynn M. Niggemann  
Administrator-Clerk-Treasurer

**Village of Colfax**  
**Advertisement for Closed Bid**  
**2004 Chevy Silverado White 8' Pickup Truck Bed with Rack and Tool Boxes**

Sealed bids labeled "Pickup Truck Bed" will be accepted at Village Hall, Clerk's Office, 613 Main Street, PO Box 417, Colfax WI 54730 through Wednesday, March 21, 2018 at 10:00 a.m. CST, at which time the bids will be publicly opened and read.

The 2004 Chevy Silverado White 8' Pickup Truck Bed with Rack and Tool Boxes is located at 614 Railroad Avenue, Colfax, WI 54730. To schedule an appointment to view it in person, Monday through Friday between 7:30 a.m. and 4:00 p.m. or by appointment, please call 715-308-0861. Photos are posted on the Village of Colfax website, [www.villageofcolfaxwi.org](http://www.villageofcolfaxwi.org) under the News/Events tab. *(Items being stored on the bed are not part of the sale.)*

The bid form is located on the website or can be picked up at Village Hall.

The Village of Colfax reserves the right to accept or reject any or all bids, to waive any informality and to accept the bid deemed most advantageous to the Village. The truck bed with rack and tool boxes is being sold "as is".

Lynn M. Niggemann  
Administrator-Clerk-Treasurer

**Village of Colfax**  
**Advertisement for Closed Bid**  
**2006 Chevy Impala – Former Police Vehicle – Approx. 123,000 miles**

Sealed bids labeled "2006 Chevy Impala" will be accepted at Village Hall, Clerk's Office, 613 Main Street, PO Box 417, Colfax WI 54730 through Wednesday, March 21, 2018 at 10:00 a.m. CST, at which time the bids will be publicly opened and read.

The 2006 Chevy Impala car is located at 614 Railroad Avenue, Colfax, WI 54730. To schedule an appointment to view it in person, Monday through Friday between 8:00 a.m. and 4:00 p.m. or by appointment, please call 715-556-0370. Photos are posted on the Village of Colfax website, [www.villageofcolfaxwi.org](http://www.villageofcolfaxwi.org) under the News/Events tab.

The bid form is located on the website or can be picked up at Village Hall. The vehicle is being sold "as is".

The Village of Colfax reserves the right to accept or reject any or all bids, to waive any informality and to accept the bid deemed most advantageous to the Village.

Lynn M. Niggemann  
Administrator-Clerk-Treasurer