

Village Board Meeting – July 23rd, 2018

On July 23rd, 2018, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Village President Gary Stene, Trustees Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham. Others Present: Eric Turner - Dunn County Economic Development Group and the Dunn County CR&T, William Sakalaucks - Chairman of the Colfax Railroad Museum, Herbert Sakalaucks – Secretary/Treasurer of the Colfax Railroad Museum, Lisa Bragg-Hurlburt- Library Director, Troy Knutson – Colfax Municipal Building Restoration Group, Nancy Baumgartner – Colfax Library Board Member, Marge Hernandez - Colfax Municipal Building Restoration Group, Mona Thorson - Colfax Municipal Building Restoration Group, Jennifer Homeyer - Bauman Associates, Ltd., Jim Zons – Dunn County CR&T and Director of Colfax Railroad Museum, Gary Swartz - Colfax Municipal Building Restoration Group, Jordan Teele, Sarah Teele, Sue Hill - Colfax Municipal Building Restoration Group, Rick Johnson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Appearances – Hurlburt and Knutson wanted to communicate to the Village Board of the Library and the Colfax Municipal Building Restoration Group’s ideas regarding the Village Hall. Both groups are working together in requesting funds that would help remodel the basement and allow the space to be used again for programs, meetings, etc. as well as an addition to allow for an elevator and new bathrooms. In requesting funds, it has been realized that there is a level of expectations from granting agencies when considering funding of any project requests. It is expected that there is a design that has been drawn up and expected costs derived from a qualified engineer. Currently, the Library has a grant proposal that has been put on hold until there are more formal plans and expected project costs. To get to the level of expectation, the Library and the Colfax Municipal Building Restoration Group will be hiring Cedar Corporation to draw the concept for grant submittals.

Turner spoke on behalf of the Dunn County CR&T’s support in working with the Colfax Railroad Museum.

Regular Board Meeting Minutes – July 9th, 2018 – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the minutes from the July 9th, 2018 Regular Board meeting. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin, and Stene. Voting Against: none. Motion carried.

Training Request – Sheila Riemer – Regional Utility Management – August 16, 2018- Spooner, WI – Niggemann explained that the Spooner training was cancelled and the next closest training will be held in Plover, WI on August 27th, 2018. A motion was made by Trustee Davis and seconded by Trustee Halpin to approve the training for Sheila Riemer in Plover, WI on August 27, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

Facility Rental – None.

Licenses

July 23, 2018 to June 30, 2019 – Operator’s License

Katherine Walters- American Legion Post 131 - A motion was made by Trustee Jenson and seconded by Trustee Halpin to approve the operator’s license for Katherine Walters for July 23, 2018 to June 30, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Thomas Dunbar – American Legion Post 131 - A motion was made by Trustee Wolff and seconded by Trustee M. Burcham to approve the 2018- 2019 operators’ licenses for Thomas Dunbar. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

Leslie Burcham – Colfax Health and Rehabilitation – A motion was made by Trustee Davis and seconded by Trustee Wolff to approve the 2018-2019 operators’ license for Leslie Burcham. Voting For: Halpin, Davis, Wolff, Jenson and Stene. Abstained: M. Burcham and K. Burcham. Voting Against: none. Motion carried.

Temporary Picnic License- Colfax Health and Rehabilitation Pig Roast – Colfax Women’s Club – August 3, 2018 – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the temporary picnic license for the Colfax Health and Rehabilitation’s Pig Roast. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Consideration Items

Sarah Teele- Sewer line repair request & tree removal – Teele’s provided a copy of the estimate they received from H & H Plumbing to repair the sewer lateral that has tree roots growing into it. This is the second time it has occurred in approximately 7 years. Teele’s feel that the gift of trees located within the boulevard by the Village after the storm of 1958 was generous, however, the location of the trees were poorly placed resulting in problems with the sewer lateral and potentially the Village’s water main. The discussion pointed out that if we accommodate with this occurrence, the Board may be approached with multiple requests in the future. There are ordinances in place to allow the Board to apply the same rules to all people. The Teele’s feel this may be different from other requests in that the Village planted the trees rather than the property owner.

A motion was made by Trustee Halpin and seconded by Trustee Wolff to not follow the ordinance until further investigation has occurred. Voting For: Trustees Halpin and Wolff. Voting Against: Trustee Davis, Jenson, M. Burcham, K. Burcham and Stene. Motion denied.

The Teele’s will provide three estimates for consideration at a future meeting.

Request for Reconsideration of Soo Park Land – Herb Sakalaucks – There were several people that spoke in favor of the Railroad Museum’s purchase of the Soo Park Land. Sue Hill and Mark Johnson wanted to note that they see business being generated from individuals and groups that visit the Railroad Museum. Bill Sakalaucks mentioned that the train ride which would be placed on the Soo Park land would potentially bring an addition 2,000 people to Colfax. Herb stated that the plan is to pave the parking area as well as a section of Park Drive which will need paving to join the road and the parking area. The project is expected to be completed in one year. The long range goal is to add a pavilion for events, such as the heritage festival, Spanish American War. The main concern is that the project gets completed in the next two years and that the property is taken care of and looks nice as well as safety of patrons when visiting the museum and then the train ride which will be located across the railroad tracks.

A motion was made by Trustee Davis and seconded by Trustee Halpin to accept the offer of \$3,500 for the Soo Park land excluding Outlot 1 with the following contingencies that the Village has the first right of refusal, one hundred percent of the land transfer cost is paid by the Railroad Museum, Park Drive extension will be asphalted according to the Village’s current road standards to connect Park Drive to

the Depot's parking lot at the cost of the Colfax Railroad Museum and the project needs to be complete in the next two years. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

2017 Audit –Jennifer Homeyer – Homeyer reviewed the 2017 financials and answered questions. No action.

Request for funds – Fair Board – Due to miscommunication, the original request for donation for the port-a-potties should have been \$420 rather than \$210. A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the additional payment of \$210 to the Fair Board towards the port-a-potties. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Building Permit Fee for Razing of a Building – The Village ordinance indicates that the Building inspector needs to issue a building permit, but a fee does not appear to be established. The proposed fees are \$25.00 – razing of residential, commercial or accessory building without village utilities (water/sewer) and \$100 – razing of residential, commercial or accessory building with village utilities (water/sewer).

A motion was made by Trustee Jenson and seconded by Trustee Wolff to approve the building permit fees of \$25 to raze a building without utilities (water/sewer) and \$100 to raze a building with utilities (water/sewer). Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

Ordinance 2018-4 –Ordinance Sec. 9-2-11 update to incorporate previous Board action – The ordinance documentation was not updated in the past when the rates changed. The \$10 should be \$12.50.

A motion was made by Trustee Halpin and seconded by Trustee K. Burcham to update the Ordinance Sec. 9-2-11 –Sewer Regulations and Rates. Voting For: Trustees Jenson, Wolff, Davis, Halpin, Stene, K. Burcham and M. Burcham. Voting Against: none. Motion carried.

Review/Approval – Bills –July 9, 2018 to July 22, 2018 – A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the bills for July 9, 2018 to July 22, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

Closed Session

a. Convene into closed session per Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of public works employees over which the governmental body has jurisdiction or exercises responsibility.

b. Convene into closed session per Wis. Stat. § 19.85(1)(f) to consider medical and personal histories and data of a Village employee which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the person referred to in such histories and data.

A motion was made by Trustee Jenson and seconded by Trustee Wolff to convene into closed session at 9:18 p.m. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

Open Session - Motion to convene into open session to take any action, if any resulting from the closed session per Wis. Stat. § 19.85(1)(c) and Wis. Stat. § 19.85(1)(f).

- a. To consider employment, promotion, compensation or performance evaluation data of public works employees over which the governmental body has jurisdiction or exercises responsibility.
- b. To consider medical and personal histories and data of a Village employee which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the person referred to in such histories and data.

There was not action from closed session.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to adjourn the meeting at 9:45 p.m. All members voted yes.

Gary Stene, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer