

Village Board Meeting – November 14, 2018

On November 14, 2018, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Wolff, M. Burcham and K. Burcham. Excused: Trustee Jenson and Village President Stene. Others Present: Barb Zempel, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Communications from the Village President- none

Consent Agenda

Regular Board Meeting Minutes – October 22nd, 2018 – A motion was made by Trustee Wolff and seconded by Trustee M. Burcham to approve the minutes from the October 22th, 2018 Regular Board meeting. Voting For: Trustees Davis, Wolff, M. Burcham, K. Burcham and Halpin. Voting Against: none. Motion carried.

Training Request – none

Facility Rental – none

Consideration Items

Dunn County Humane Society Agreement- November 26, 2018 – Josh Dalton will attend the November 26th, 2018 meeting to answer any questions that the Village Board has.

Barb Zempel 2019 Contract – Zempel gave an overview of the Assessment process. There is a 5 year recommendation by the state to do a revaluation. The Village will receive a notice from the state in 2019 formalizing that a revaluation is required; in 2020 the State will send a second notice. Zempel recommends that the Village should plan for a revaluation in 2020 which will required additional field work. With that recommendation, the 2019 agreement is a maintenance assessment contract at a new rate of \$850 per month or \$10,200 for 2019. The contract rate has not changed since 2014, so there is a request of \$50 more per month for 2019. A motion was Trustee Davis and seconded by Trustee Wolff to approve the 2019 maintenance assessment agreement with Barb Zempel for the annual cost of \$10,200. Voting For: Trustees K. Burcham, M. Burcham, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

Fred Weber 2019 Contract – Weber Inspections has been the contracted building inspector for properties that are building or remodeling required to follow the Uniform Dwelling codes. The contract is designed that the Village does not incur any costs, fees are paid directly by the homeowner to Fred Weber at the time a building permit is requested according to the provided fee schedule. A motion was made by Trustee Wolff and seconded by Trustee M. Burcham to approve the 2019 contract for Fred Weber DBA Weber Inspections. Voting For: Trustees Davis, Wolff, M. Burcham, K. Burcham and Halpin. Voting Against: none. Motion carried.

Advanced Claim – Ambulance Billing Software – The Board reviewed the information sheet about the ambulance billing software as well as the agreement for 2019 showing that the company was providing 2018 for free and the monthly rate would be \$399. Knutson had provided in a previous meeting that he was able to move budget between lines to account for the additional cost of the software. A motion was made by Trustee M. Burcham and seconded by Trustee Wolff to approve the ambulance software-

Advanced Claim. Voting For: Trustees K. Burcham, M. Burcham, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

Bobcat roll-out with Bobcat Plus – Bobcat Plus will provide documentation with the trade-in cost hopefully by the next meeting.

Flag Pole- Tom Prince Memorial Park Donation \$465 – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to accept the donation of the flag pole from Sally Johnson to be placed at the Tom Prince Memorial Park. Voting For: Trustees Davis, Wolff, M. Burcham, K. Burcham and Halpin. Voting Against: none. Motion carried.

Revised Special Event application – The Board discussed the application and would like to review the rate schedules prior to approving the application.

Revised Facility Use application to include the chair rental - the Board discussed the application and would like to review the rate schedules prior to approving the application.

Xcel Energy Land discussion – Niggemann brought to the Board’s attention a parcel of land owned by Xcel Energy which would be of possible interest to acquire. Village utilities are located in the parcel of land and the land is surrounded on all sides by Village property. Niggemann would like permission to ask Xcel Energy if there is an interest in selling the parcel as they no longer have a hydro plant located in the Village of Colfax. After a brief discussion, the Board has indicated an interest in inquiring on the property in relationship to the cost, timeframe, etc.

Any 2019 Budget discussions – none

Budget Transfers- Niggemann has requested a budget transfer of \$100 to Admin-Supplies-General Small Equipment from Admin-Clerk- Treasurer-Office Supplies to purchase a used Edge –Electronic Voting Machine. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the purchase of the Electronic Voting Machine and approve the budget transfer to Small Equipment from Offices Supplies for \$100. Voting For: Trustees K. Burcham, M. Burcham, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

Review/Approval – Bills –October 23rd, 2018 to November 13th, 2018 - A motion was made by Trustee Wolff and seconded by Trustee Davis to approve the bills for October 23rd, 2018 to November 13th, 2018. Voting For: Trustees K. Burcham, M. Burcham, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee Wolff to adjourn the meeting. A voice vote was taken and all members voted yes. The meeting adjourned at 7:48 p.m.

Mark Halpin, Chair

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer