

## **Village Board Meeting – December 10, 2018**

On December 10, 2018, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham and Stene. Others Present: Gareth Shambeau with Ayres Associates, Police Chief Anderson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Comments** – none

**Communications from the Village President-** Village President Stene mentioned that the handout is for review for the January 10, 2019 Board meeting.

### **Consent Agenda**

**Regular Board Meeting Minutes – November 26<sup>th</sup>, 2018** – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the minutes from the November 26<sup>th</sup>, 2018 Regular Board meeting. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Special Budget Public Hearing Minutes – December 3<sup>rd</sup>, 2018** – A motion was made by Trustee Davis and seconded by Trustee Halpin to approve the December 3<sup>rd</sup>, 2018 Special Budget Public Hearing minutes. Voting For: Trustees Jenson, M. Burcham, Wolff, K. Burcham, Davis, Stene and Halpin. Voting Against: none. Motion carried.

**Training Request - William Anderson –Law Enforcement Management Conference – January 14-17, 2019** – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the Law Enforcement Management Conference for Police Chief Anderson January 14 to 17, 2019. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**Facility Rental** – none

**Licenses – Operator’s License December 10<sup>th</sup>, 2018 to June 30<sup>th</sup>, 2019 – Dolores Ashley Springer – A Little Slice of Italy** – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the operator license for Dolores Springer, December 10<sup>th</sup>, 2018 to June 30, 2019. Voting For: Trustees Halpin, Davis, Wolff, M. Burcham, K. Burcham and Stene. Abstained: Trustee Jenson. Voting Against: none. Motion Carried.

### **Consideration Items**

**Ayres Associates Agreement** – Shambeau explained that the Village of Colfax has a master agreement with Ayres that dates back to 2005. Ayres Associates like to have the master agreement updated every three to five years. There are two options; one is to have the master agreement with addendums for each project or two is to issue a new contract with each project that the Village hires Ayres for. A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to go with the new master agreement with addendums for each project. Voting For: Trustees Stene, Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham. Voting Against: none. Motion carried.

**Police software- Zuercher/Tri-Tech-**Chief Anderson explained that Dunn County is changing their software vendor and has provided estimates for other municipalities to come onto the same software. This cost option is available with the initial setup. By being on the same system as the county and other municipalities, the police have access to the database showing contact with individuals throughout the county rather than only Colfax contacts with individuals. From a police and public safety view, this is very helpful. A motion was made by Trustee Davis and seconded by Trustee Wolff to approve the agreements to be part of the Dunn County Zuercher/Tri-Tech software in 2019 with payment from the Police Capital Improvement dollars in the assigned fund balance. Voting For: Trustees Stene, K. Burcham, M. Burcham, Jenson, Halpin, Davis and Wolff. Voting against: none. Motion carried.

**Bobcat Compact Track Loader Government Roll Out Quote** – Bates explained the quote from Bobcat. The government rollout program allowed municipalities to trade the slightly used equipment annually with a large discount based on the number of hours on the equipment. The value of the discount is less in 2018-2019, so the rollout cost is \$4,900 rather than \$2,500 as it was in the past. A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the trade-in of the Bobcat Compact Track Loader and use the Street Equipment assigned fund balance for any shortages. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**Dunn County Humane Society Agreement** – The Village Board referred to the Police Chief to answer questions regarding what the Village uses for a facility to house lost or stray animals. Chief Anderson explained that there is a facility to house dogs most of the year. However the facility would not be suitable for winter care or for cat or kitten care. There would need to be modifications to the facility. When the Village has cared for dogs in the past, Chief Anderson would spend at least two times a day walking and caring for them.

A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to enter into the 2019-2020 agreement with the Dunn County Humane Society. Voting For: Trustees Jenson, M. Burcham, Halpin, K. Burcham, Wolff, Davis and Stene. Voting Against: none. Motion carried.

## **2019 Fees**

**General Fees** – The Board reviewed the fees and discussed the camping fees. After discussion and corrections to the fee schedule to reflect previous changes of the street opening to actual cost and the transient merchant fee is a \$10 application fee and a \$45 quarterly fee; no changes were suggested. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the fee schedule with the corrections mentioned regarding previous Board action. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham. Voting Against: Village President Stene. Motion carried.

**Sewer Fees** – Niggemann provided a chart to be reviewed by the Board. The chart shows an estimate of what the changes would be to a water/sewer bill based on 3, 5, 10, 15, 20 and 25 percent rate change. Niggemann also reminded the Board that when Ehlers shared the financial position of the Sewer Utility, they recommended at least a 15% rate increase to cover the possible new debt for the Lagoon streambank project. After a lot of discussion, the board reluctantly came up with a motion.

A motion was made by Trustee K. Burcham and seconded by Trustee Halpin to increase the sewer volume rate by ten percent, to \$5.10 per 1,000 gallons of water and revisit the rate as needed in 2019. Voting Against: Trustee Jenson. Voting For: Trustees Wolff, Davis, Halpin, M. Burcham, K. Burcham and Stene. Motion carried.

**Rescue Squad Fees** –Knutson presented the new Rescue rates at a Public Safety Committee meeting in August and the fees were reviewed by the Village Board at the budget meeting. The Board needs to formally approve the rates.

A motion was made by Trustee M. Burcham and seconded by Trustee Wolff to approve the rates as presented. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Special Event Application and Facility Use application to include the Chair Rental** – A motion was made by M. Burcham and seconded by Halpin to approve both the Special Event Application and the Facility Use Application as presented. Voting: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Review meeting dates** - Niggemann explained that there are a couple items that were not in prior to the December 10<sup>th</sup>, 2018 meeting date that should be approved before the end of the year. It would be helpful to have a second Board meeting on December 17<sup>th</sup>, 2018.

A motion was made by Trustee Wolff and seconded by Trustee Halpin to approve a Board meeting on Monday, December 17<sup>th</sup>, 2018 at 7 p.m. Voting For: Trustees Halpin, Wolff, M. Burcham, K. Burcham and Stene. Voting Against: Trustees Jenson and Davis. Motion carried.

**Budget Transfers** –none.

**Review/Approval – Bills –November 26<sup>th</sup>, 2018 to December 9<sup>th</sup>, 2018** - A motion was made by Trustee Davis and seconded by Trustee Jenson to approve the bills for November 26<sup>th</sup>, 2018 to December 9<sup>th</sup>, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**Adjourn** – All business was concluded and the meeting adjourned at 8:28 p.m.

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

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Gary Stene, Village President