

## Village Board Meeting – July 8th, 2019

On July 8<sup>th</sup>, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and President Gunnufson. Excused: Trustee Halpin. Others Present: Logan Michels, Kathy Halpin, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

### Call to Order

#### Pledge of Allegiance

**Public Comments** –none

**Communications from the Village President**- none

### Consent Agenda

**Regular Board Meeting Minutes – June 24th, 2019** - A motion was made by Trustee Davis and seconded by Trustee K. Burcham to approve the Regular Board meeting minutes of June 24<sup>th</sup>, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**Training Request** –none.

**Facility Rentals** – none.

### Licenses

**Transient Merchant License – July 8<sup>th</sup>, 2019 to September 30, 2019 –Darian Prince** – A motion was made by Trustee Davis and seconded by Trustee Jenson to approve the transient Merchant License for Darian Prince through September 30, 2019. Voting For: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

### Consideration Items

**Appointment to Planning Commission and CDBG Committee** – Logan Michels sent in a letter of interest for the Planning Commission and the CDBG Committee. President Gunnufson appointed Michels to the two committees. A motion was made by President Gunnufson and seconded by Trustee M. Burcham to approve the appointment of Michels to the Planning Commission and the CDBG Committee. Voting For: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

**505 West Street –discussion/possible action** – Niggemann informed the Board that the only way to get the actual property lines is to get a title search or survey completed on the parcel of land. There are fees associated with both processes. It was mentioned that this topic had been brought before the Board years ago and the Board had voted that the property owners needed to repair their own property and the Village did not have any responsibility. The County has not provided updated site plans or updated costs.

A motion was made by President Gunnufson and seconded by M. Burcham to not take any action unless the property owner is able to confirm 505 West Street's property lines. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**Emergency Operations Plan Revision review and possible adoption** – The Public Safety Committee met to review the Emergency Operations Plan. President Gunnufson, Trustee Berge, Public Works Director Bates, Rescue Squad Director Knutson, Police Chief Anderson, Fire Chief Logslett and Administrator-Clerk-Treasurer Niggemann reviewed the changes as well as went over each department’s responsibilities. Gunnufson prefers to just answer any questions that the Board might have versus going page by page through the document. A brief summary was given indication that some of the new material included Village only data and that will not be available to the public to assist with keeping Village staff safe with certain emergency procedures.

A motion was made by Trustee Davis and seconded by Trustee Jenson to adopt the 2019 revised Emergency Operations Plan as submitted. Voting For: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Roosevelt Street Update** – Bates stated that the curb and gutter has been replaced, the asphalt had to be saw cut. The asphalt is expected to be completed in the next week or so depending on the weather.

**Cedar Street Stormwater Drainage Evaluation** – Bates addressed the concern that the street is higher after the overlay was complete. Bates explained that the street was very crushed out and also had some severe cracks and a lot of broken asphalt near the stop sign. Because of the condition of the road, a lot of the water was seeping through the road rather than running off the sides as a normal drainage for a street. With the overlay, the street was brought back up to the original street height; not the street height at the time of the repair. One of the indicators is the manhole cover height.

In the past the Village has researched several options to address the new drainage concerns brought to the Street Committee and the Board after the street was resurfaced. Some of the scenarios include:

- A site drain for the stormwater from Cedar Street through the parking lot of the Outhouse Bar to Highway 40 – Property owners were not interested in giving the Village an easement.
- Easement to the alley then to Third Ave. or into the right of way. Both property owners agreed, however one of the property owners was requesting additional paperwork to be completed.
- Asphalt could get taken out and the street could get resurfaced again. Estimated to cost approximately \$22,000.
- Wait until Third Avenue stormwater project is planned. Estimated \$300,000 for the entire street project.
- French drains on the property. Estimated \$5,000.
- Do nothing.

Some of the other points brought up include, what did the property look like prior to the tree being cut down, would landscaping help minimize the drainage issue or the water seepage into the basement or the garage, would property owner be fine with French drain in the yard, etc.

A motion was made by President Gunnufson and seconded by Trustee Berge to table the Cedar Street discussion until we have photos from as early as we can get from the property owner, get the costs of the French drain, find past elevations from the street project from approximately 25 years ago and ask Shambeau from Ayres Associates how successful French drains are. Voting For: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Land Lease Renewal 7/1/2020 to 7/1/2030 – Dunn County and the Village of Colfax – Solid Waste Collection System** – This land lease is the property in which the dump is located. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the renewal of the land lease for 7/1/2020 to 7/1/2030 for the Solid Waste Collection site. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**CDBG RLF Program Funds – Move funds to the State or keep them local?** – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to keep the CDBG Housing Funds local. Voting For: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval - Bills – June 24<sup>th</sup>, 2019 to July 7<sup>th</sup>, 2019** – A motion was made by Trustee M. Burcham and seconded by Trustee Davis to approve the bills for June 24, 2019 to July 7<sup>th</sup>, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Davis and seconded by Berge to adjourn the meeting at 8:00 p.m. A voice vote was taken and members voting to adjourn the meeting.

---

Scott A. Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer