

Joint Village Board/Personnel Committee Meeting – November 4th, 2019

On November 4th, 2019, the Village Board/Personnel Committee meeting was held at 6:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham, Gunnufson and Chair Halpin. Others present included Administrator-Clerk-Treasurer Niggemann and Director of Rescue Squad Knutson at 6:50 p.m. No media was present.

Closed Session – A motion was made by President Gunnufson and seconded by Trustee M. Burcham to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises at 6:02 p.m. regarding:

- a. Police Chief Yearly Performance Evaluation
- b. Public Works Employee Yearly Performance Evaluation
- c. Public Works Director Yearly Performance Evaluation
- d. Three 30-Hour EMT Yearly Performance Evaluation
- e. Rescue Director Yearly Performance Evaluation
- f. Deputy Clerk-Treasurer Yearly Performance Evaluation
- g. Administrator-Clerk-Treasurer Yearly Performance Evaluation
- h. Discuss/consider wages/salaries of Village employees.

Voting For: President Gunnufson, Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis and Halpin.

Voting Against: none. Motion carried.

Open Session – A motion to convene into open session to take any action resulting from the closed session at 8:48 p.m. The Village Board majority votes determined the following raises for each position.

- a. Police Chief Yearly Performance Evaluation – Two percent.
- b. Public Works Employee Yearly Performance Evaluation - Two percent
- c. Public Works Director Yearly Performance Evaluation –2020 raise determined on March 18, 2019 to be three percent.
- d. Three 30-Hour EMT Yearly Performance Evaluation - Starting with the most senior – Two percent, no change and two percent.
- e. Rescue Director Yearly Performance Evaluation – Three percent.
- f. Deputy Clerk-Treasurer Yearly Performance Evaluation – Review in six months.
- g. Administrator-Clerk-Treasurer Yearly Performance Evaluation – Three percent.
- h. Discuss/consider wages/salaries of Village employees - No other action.

Adjourn: A motion was made by President Gunnufson and seconded by Trustee Jenson to adjourn the meeting at 8:50 p.m. Voting for a voice vote was taken and the meeting was adjourned.

Mark Halpin, Chair

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer