

Village Board Meeting – December 23, 2019

On December 23, 2019, the Village Board meeting began at 7:00 p.m. at Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Halpin, K. Burcham, Michels, M. Burcham and Gunnufson.

Excused: Trustees Davis and Jenson. Others Present: Gareth Shambeau with Ayres Associates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments– Shambeau wanted to thank the Village for their continued business with Ayres Associates.

Regular Board Meeting Minutes –December 9th, 2019 – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the minutes for the December 9th, 2019 meeting. Voting For: Trustees K. Burcham, M. Burcham, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training

Police Chief Anderson – 1/13/2020 to 1/16/2020-Law Enforcement Management Conference, Barker’s Island – A motion was made by Trustee Halpin and seconded by Trustee K. Burcham to approve the Law Enforcement Management Conference for Chief Anderson January 13th to 16th, 2020 at Barker’s Island. Voting For: Trustees Halpin, Michels, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Facility Rental - none.

Licenses - none.

Consideration Items

Timber Technologies Agreement - Niggemann explained that the attorney and the Financial Advisor both feel that the agreement is final; however we were waiting on clarification on whether a payment to Timber Technologies could occur in 2026 and how the value of \$700,000 was going to be referenced in the document. A motion was made by Trustee K. Burcham to approve the Developer’s agreement between the Village of Colfax and Timber Technologies; Tax Increment District Incentive. The incentive will allow reimbursement of the tax payment directly related to the 2019 expansion. The payment is not to exceed \$17,216.81 based on a \$700,000 value estimated for the expansion. First payment would be expected in 2021 and last payment in 2026; not to exceed \$100,000 by the year 2026. The Village will pay Timber Technologies after each tax bill has been paid in full. The payment would be expected by September 1st each year. Voting For: Trustees Halpin, Michels, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Bauman Engagement Letters: Village of Colfax Audit and Tax Increment #3 and #4 Audits – A motion was made by Trustee Halpin and seconded by Trustee K. Burcham to approve both engagement letters for the Village audit and the TIF audits. Voting For: Trustees K. Burcham, M. Burcham, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Emergency Communications Systems – 2020 Maintenance Contract (or multiple year contract) – A motion was made by President Gunnufson and seconded by M. Burcham to approve the Emergency Communication Systems contract for 5 years at the listed price of \$395 plus \$18 for replacement of the desiccant bag and rust inhibitor siren kit annually. Voting For: Trustees Halpin, Michels, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Election Official List January 1, 2020 to December 31, 2021 – A motion was made to approve the 2020-2021 Election Official List with Joyce Bates as Chief Inspector, Diane Hodgson will train to be Chief Inspector, Officials Katherine Rieder, Ruth Hill, Kathy Dunbar, Carey Davis, Barbara Black, Marlene Wik and Kathy Halpin. Voting For: Trustees K. Burcham, M. Burcham, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills – December 9th, 2019 to December 22nd, 2019 – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the bills for December 9th, 2019 to December 22nd, 2019. Voting For: Trustees Halpin, Michels, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to adjourn the meeting at 7:36 p.m. A voice vote was taken, and all members voted in favor to adjourn. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer