

Village Board Meeting – April 13th, 2020

On April 13th, 2020, the Village Board meeting began at 7:00 p.m. at Colfax Rescue Squad, 614C Railroad Ave., Colfax, WI. Members present: Trustees Jenson, K. Burcham, M. Burcham, Davis, Michels, Halpin(via zoom) and Gunnufson. Others Present: Jeff Prince, Tom Niska (via zoom), Amanda Webb with Kado & Associates (via zoom), Director of Rescue Squad Knutson, Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (via zoom).

Public Comments– none.

Communications from the Village President – Gunnufson was presented with the results of the election. He shared that there were three write-in votes, then Margaret Burcham with 150, Gary Stene with 161, Carey Davis with 180 and Mark S. Halpin with 211 votes.

Consent Agenda

Regular Board Meeting Minutes –March 23rd, 2020 – A motion was made by Trustee Halpin and seconded by Trustee Michels to approve the minutes for the March 23rd, 2020 meeting. Voting For: Trustees Halpin, K. Burcham, Jenson, Michels, M. Burcham, Davis and Gunnufson. Voting Against: none. Motion carried.

Training-EMT Required State Training – Derek Bates, Tony Bell, Travis Borreson, Michelle Briggs, Carrie Demuth, Margaret Hafemann, Michael Hafemann, Peter Jain, Katrina Johnsen, Donald Knutson, Mary Krall, Jerry Loftus, Makayla Mattson, James Osterman, Gary Reither, Waylon Froeba, Megan Schleusner, Dustin Tollner and Dawn Roberts – Knutson explained that due to the COVID-19 pandemic, training courses are not being offered. One solution that he has come up with is online training provided by Foamfrat. This vendor offers accredit courses online for \$49.99 per registrant for a one year term. This will allow the EMT's to get their required state training without any concerns with registering for the course once the stay-at-home is lifted.

A motion was made by Trustee Jenson and seconded by Trustee Davis to approve the online state training for the EMT's with Foamfrat. Voting For: Trustee Halpin, Jenson, Michels, M. Burcham, Davis, Gunnufson. Abstained: Trustee K. Burcham. Voting Against: none. Motion carried.

Facility Rental - none.

Licenses – Operator's Licenses-April 13th, 2020 to June 30th, 2020-Timothy Kettner-Express Mart, Terri Weichelt-Blind Tiger, Jazmyne Peterson-Kyle's Market, Jozie Buchanan-Synergy Cooperative-Subway, Nathaniel Lee-Kyle's Market – A motion was made by Trustee K. Burcham and seconded by Trustee Michels to approve the operator's licenses as a group. Voting For Trustees Davis, M. Burcham, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

A motion was made by Trustee Davis and seconded by Trustee Michels to move item f. Dental/Life/Vision Renewal 05.01.2020 quotes to item a. Voting For: Trustees Davis, M. Burcham, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Dental/Life/Vision Renewal 05.01.2020 quotes – Webb reviewed the different estimates. The best price was Principal followed by Metlife who has a three year premium price lock. Gunnufson asked if the different lines of insurance could be purchased through different providers to get the best bang for the buck? Webb replied that the prices provided represent bundle pricing. She would have to provide some different pricing to give a fair representation of what that would look like. Niggemann was not able to reach out to all the employees regarding who they use for dental and vision to see if the providers are covered by each company. The Board will review this information at the next meeting with the additional options provided.

Timber Technologies Street Use/Privilege Permit for 2020- Niggemann explained that the Village has required an annual permit for Timber Technologies to use Cedar Street from Legion Drive to Third Avenue as their loading/unloading of semis. The permit allows the semis to use Third Avenue and Cedar Street even though they are not a truck route. Niska explained that they had been using pop-up cones, but they were not currently using them mostly because they were not sure as an afterthought, who are the signs providing the warning to and what was the warning. Niska would be more than happy to get new signage if he understood who and what the signs were for. Halpin mentioned that signage could be posted in his yard; Niska warned him that the construction type signs are approximately 4' by 4' in size. There was also discussion regarding the semi speed and stopping at the stop signs. Niska will remind semi drivers to obey the speed limit and the stop signs. In summary, the Board decided that the signs would not be that helpful, but additional enforcement will be requested.

A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the street use/privilege permit for 2020 allowing Timber Technologies use of Cedar Street for loading and unloading of the materials that need to be transported to their facility. Voting For: Trustees Davis, M. Burcham, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Steel Towne Quote to install stainless steel on walls at Well Houses- Bates explained that the stainless steel will be installed by his department, onto the walls of the well house #1 and #2. This will help minimize the damage to the walls when there are leaks. A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the purchase of the stainless steel sheets from Steel Towne for the well houses. Voting For: Trustees Davis, M. Burcham, Michels, Jesnon, K. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

Tom Prince Memorial Park

Field Light Poles & Lighting Estimates- Bates is waiting for an estimate from one of the vendors that we requested a price on one pole, but realized we should have requested the quotes on both poles. The quotes that have been received are: NEI Electric for both poles and Metall Hallide Sport Complex flood lights \$8,600 and \$5,300; Bear Valley for the second pole \$4,950.

A motion was made by Trustee Gunnufson and seconded by Trustee Davis to accept Bear Valley for the hollowed out pole and if Bear Valley comes in less than \$8,600 for the pole with the light fixtures, to award the quotes to the lesser priced quote. Voting For: Trustees Halpin, K. Burcham, Jenson, Michels, Davis, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

Replace service panel for ballfield lights- Bates received three quotes: NEI Electric - \$4,130, LBR Electric - \$4,500 and Bear Valley- \$3,250. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to accept the Bear Valley quotes for the service panel for the ballfield lights. Voting For: Trustees Michels, Jenson, Burcham, Halpin, M. Burcham, Davis and Gunnufson. Voting Against: none. Motion carried.

Lift Station – Exterior Disconnect for the Lift Station – Bear Valley replaced the generator in 2019. At that time it was mentioned that the exterior disconnect should be changed out and upgraded; \$2,570 plus \$900 fee that will be paid to Xcel to bury a feed wire. A motion was made by Trustee Davis and seconded M. Burcham to approve the quote from Bear Valley to change out the exterior disconnect for \$2,570 plus the \$900 fee for Xcel. Voting For: Trustees Halpin, K. Burcham, Jenson, Michels, Davis, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

Well House One and Village Hall Generator Quote – Bear Valley Electric – For discussion and possible planning purposes, Bates requested an estimated cost for a generator that would be able to run both the well house one and Village Hall in the event of a power outage. The cost is much higher than expected, \$46,410. Bates originally was concerned about the well house one being the control panel and no back up power source. After further discussion, Bates will mostly need a power source from the well house to connect to the portable generator in the event of a power failure. The Board recommended that Bates get a cost for the power source and the possibility of solar power.

Organizational Meeting – Set Date for Tuesday, April 21, 2020 or Monday, May 11, 2020- A motion was made by Trustee Davis and seconded by Trustee Halpin to hold the organizational meeting on Tuesday, April 21, 2020. Voting For: Trustees K. Burcham, Jenson, Michels, M. Burcham, Davis, Gunnufson and Halpin. Voting Against: none. Motion carried.

COVID-19 Review/Updates- Currently the Safer-at-Home order goes through April 24, 2020. The Public Works will continue the alternate work schedule through that date. Niggemann reminded the Board that they planned to review how Village Hall should do business after the election was over. The Board did not feel that it was necessary to change anything. Niggemann also inquired about possible flextime with the home schooling. A motion was made by Trustee Michels and seconded by Trustee M. Burcham to allow the Clerk’s office to flex schedules as needed during the Safer-at-Home order. Voting For: Trustees M. Burcham, Davis, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –March 23rd, 2020 to April 12th, 2020 – A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to approve the bills for March 23rd, 2020 to April 12th, 2020. Voting For: Trustees Michels, Jenson, K. Burcham, Halpin, Davis, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to adjourn the meeting at 7:25 p.m. A voice vote was taken, and all members voted in favor to adjourn. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer