

Village Board Meeting –May 11th, 2020

On May 11th, 2020, the Village Board meeting began at 7:00 p.m. at Colfax Rescue Squad, 614C Railroad Ave., Colfax, WI. Members present: Trustees Jenson, Stene, Davis, K. Burcham, Michels, Halpin (via zoom) and Gunnufson. Others Present: Ron Jasperson with Auth Consulting/associates, Nasser Hadidi, Police Chief Anderson (via zoom), Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (via zoom).

Public Comments- none.

Communications from the Village President – President Gunnufson informed the Board members that he has had some inquiries as to whether the Village would allow businesses to open up early with a local order. He has informed those that have contacted him that the Village will be following the Dunn County orders.

Consent Agenda

Regular Board Meeting Minutes –April 27th, 2020 - A motion was made by Trustee Stene and seconded by Trustee Jenson to approve the minutes for the April 27th, 2020. Voting For: Trustees Michels, K. Burcham, Halpin, Davis, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

Training Requests-none.

Facility Rental-none.

Licenses

- **Domesticated Chickens –Stephanie Johnstone- Through June 30, 2020-** A motion was made by Trustee Jenson and seconded by Trustee Davis to approve the chicken license for Johnstone with no waiver of the fee. Voting For: Trustees Michels, K. Burcham, Jenson, Stene, Davis and Gunnufson. Voting Against: Halpin. Motion carried.
- **Transient Merchant – Dennis J Lenz – Ponytail Pizza – Through July 31, 2020** – A motion was made by Trustee K. Burcham and seconded by Trustee Michels to approve the license through the calendar quarter ending June 30, 2020. Voting For: Trustees K. Burcham, Michels, Halpin, Davis, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

Recommendations from the Zoning Board of Appeals, Variance Request for 303 Main Street – decrease setback to street—A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the recommendation from the Zoning Board of Appeals to approve the request to decrease the front yard setback to the street. Voting For: Trustees Jenson, Stene, Davis, K. Burcham, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Certified Survey Map- Request to combine two lots – Fjelstad Addition Lot 7 Block 1 and Fjelstad Addition Lot 6 Block 1 – Jasperson spoke on behalf of Jim Herrick indicating that Herrick wanted to build a garage and by combining the two lots, he will be in compliance with the setbacks. A motion was made by Trustee Davis and seconded by Trustee Michels to approve the Certified Survey Map as presented to combine lots 6 and 7 in Block one of the Fjelstad addition. Voting For: Trustees Michels, K. Burcham, Davis, Stene, Jenson, Halpin and Gunnufson. Voting Against: none. Motion carried.

Hunting Ordinances Review-

Sec. 11-2-1 (b) – Hunting Prohibited – Consider 2020-01 Ordinance Amendment – Allow Bow Hunting with Village Board Approval – A motion was made by Trustee Jenson and seconded by Trustee Davis to approve the amendment of Ordinance 2020-01. Voting For: Trustees Jenson, Stene, Davis, Halpin, K. Burcham, Michels and Gunnufson. Voting Against: none. Motion carried.

Ordinance 2012-27- Sec. 11-2- (1) – Allows Bow Hunting of Deer for game management

Consider 2020-02 Ordinance Amendment – adding Sec. 11-2-1 (ii) – Allowing Bow Hunting of Turkeys – A motion was made by Trustee Stene and seconded by Trustee Halpin to approve Ordinance Amendment

2020-02. Voting For: Trustees Michels, K. Burcham, Halpin, Davis, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

Consider Hunting Request on Village of Colfax Property; Parcel 17111-2-291116-220-0008 – A motion was made by Trustee K. Burcham and seconded by Trustee Stene to approve the request from Carey Davis to hunt Village property. Voting For: Trustees Jenson, Stene, Halpin, K. Burcham, Michels and Gunnufson. Abstained: Trustee Davis. Voting Against: none. Motion carried.

Colfax Evergreen Cemetery – Private Mausoleum Structure – Review Concept/Review Agreement – Hadidi gave a summary of how the Village, State and himself have been corresponding about whether the State needed to approve a private mausoleum. Hadidi would like to construct a private mausoleum for his family name as traditional and cultural beliefs. The process began in July 2019 and the state had some initial correspondences, but the majority of the correspondence with them began in October. Niggemann explained that to keep things moving along, the Village should review what their expectations are if the private mausoleum is approved. Is the construction material adequate, what type of agreement would need to be in place, what terms need to be addressed, maintenance fund, how much money should be in the fund, insurance responsibility, etc. The Board advised Hadidi to have an attorney draft an agreement and the Village Board will review it. In the meantime, Niggemann will draft another email to the state giving them a deadline.

Walking Path between Fifth Avenue and Kyle’s Parking Lot – For the Record, no action necessary- Bremer Bank Quick Claim Deeded the Walking Path to Kyle’s Market - Niggemann and Bates had a request to repair the sign on the walking path. Because it was unclear whether the trail belonged to the Village or not; contact was made with multiple people to clarify ownership. Kyle’s Market is aware that they own the path and care for the trail. The sign is in the process of being repaired.

COVID-19 Review/Updates

Reducing Alcohol Beverage Licensing Fees 2020-2021 Term – The Board had a very good discussion regarding this topic. Ideas that were considered: Implementing the minimum fees allowed, a combination of minimum fees and creating a minimum for the categories with no minimum fees, pro-rate by the number of months out of business or fifty percent capacity. Refunds are not allowed for prior year, the Board can only adjust fees with a resolution going forward.

Board of Review meeting – Set Meeting Date – Monday, June 8th, 2020 5pm to 7 pm or Tuesday, June 9, 2020 from 5:30pm to 7 pm – A motion was made by President Gunnufson and seconded by Trustee Stene to hold the Board of Review meeting on Monday, June 8th, 2020 from 5 pm to 7 pm before the Board meeting at 7pm. Voting For: Trustees Michels, K. Burcham, Halpin, Davis, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

Assigned Fund Balance Review and Possible Approval- A motion was made by Trustee K. Burcham and seconded by Trustee Stene to review the assigned fund balance information at an Audit and Finance Committee meeting on Monday, May 18, 2020 at 7 pm. Voting For: Trustees Jenson, Stene, Davis, Halpin, K. Burcham, Michels and Gunnufson. Voting Against: none. Motion carried.

Budget Transfers-none.

Second Meeting in May date change due to Memorial Day – Tuesday, May 26th, 2020 – A motion was made by Trustee Stene and seconded by Trustee K. Burcham to move the Memorial Day meeting to Tuesday, May 26th, 2020. Voting For: Trustees Michels, K. Burcham, Halpin, Davis, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –April 27th, 2020 to May 10th, 2020 – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the bills for April 26th to May 10th, 2020. Voting For: Trustees Jenson, Stene, Davis, Halpin, K. Burcham, Michels and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Davis to adjourn the meeting at 8:24 p.m. A voice vote was taken, and all members voted in favor to adjourn. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer