

Village Board Meeting – September 14th, 2020

On September 14th, 2020, the Regular Village Board Meeting was called to order at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Trustees Halpin, Davis, Michels, M. Burcham, Jenson, Stene and Gunnufson. Other Present: Jim Scheffler, Brady and Deanna Arntson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger online.

Public Comments– none.

Communications from the Village President – Gunnufson just wanted to let the Board members know that Dunn County did a press release to the public regarding the dump sites closing. The message was very vague and has caused a lot of questions of the public. So please communicate that the Colfax site will resume the Wednesday/Saturday hours and the services will continue as uninterrupted as possible.

Regular Board Meeting Minutes – August 24th, 2020 – A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the minutes from the August 24th, 2020 Regular Board meeting. Voting For: Trustees Stene, Jenson, M. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Emergency Board Meeting Minutes – September 2nd, 2020 – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the Emergency Board meeting minutes for September 2nd, 2020. Voting For: Trustees Halpin, Davis, Michels, M. Burcham, Jenson, Stene and Gunnufson. Voting Against: none. Motion carried.

Licenses

Operator's Licenses – September 14th, 2020 to June 30th, 2021 – Nancy Taylor – Kyle's Market, Davina Brenden – Outhouse and Holden Rudiger-Kyle's Market - A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve all the licenses listed. Voting For: Trustees Stene, Jenson, M. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

Certified Survey Map – Subdivide Lot 2 of CSM 4639 – Jim Scheffler – Scheffler explained that he currently has a buyer lined up for the lot on University Avenue if the subdivision is approved by the Board. The plan with the University Avenue lot would be to put up a complex larger than a duplex, depending on the Village requirements. The two lots on High Street are planned to have a duplex on each lot.

A motion was made by Trustee Stene and seconded by Trustee Michels to approve the subdivision as presented. Voting For: Trustees Halpin, Davis, Michels, M. Burcham, Jenson, Stene and Gunnufson. Voting Against: none. Motion carried.

Ayres Associates Inc. – Riverview Surveying and Mapping Agreement – which option Riverview or Combined Cost for Riverview, High and Oak– Gunnufson reminded the Board that Ayres Associates was at the August 24th, 2020 meeting to explain the surveying agreement. Based on the information in the agreement, the Village could survey Riverview for \$4,000, High Street for \$3,100, Oak Street for \$2,825 or all three streets for \$6,500; a cost savings of \$3,425. A motion was made by Trustee Jenson and seconded by Trustee Stene to approve the surveying agreement for all three streets, \$6,500. Voting For: Trustees Stene, Jenson, M. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Ordinance 2020-04 – All-Terrain Vehicles – Discussion and possible action. – B. and D. Arntson explained that the surrounding municipalities have been adopting ordinances since the last Village of Colfax Board meeting attended by the ATV/UTV groups. The majority of the municipalities are implementing the twenty-four (24) hour, seven (7) days a week, three-hundred sixty-five (365) days per year. Some of the reasons include the Sheriff's Department preference for ease of enforcement between municipalities. The group ATV/UTV groups are also working with

the Dunn County Highway Commission regarding opening County Road M south of the Village, County Road BB and Caryville Bridge. A motion was made by Trustee Stene and seconded by Trustee Jenson to modify the ordinance to allow ATV/UTV use of the Village roads once the signs are posted twenty-four hours a day, seven days a week and three-hundred sixty-five days per year. Voting For: Trustees Halpin, Davis, Michels, M. Burcham, Jenson, Stene and Gunnufson. Voting Against: none. Motion carried.

Ordinance 2020-05 – Rezone 1005 University Avenue – From B2 to R1 – The Zoning Board has recommended to the Board to approve Ordinance 2020-05 – Rezoning of 1005 University Avenue to Single Family Zoning. A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve Ordinance 2020-05 to rezone 1005 University Avenue from Commercial to Single Family Residential. Voting For: Trustees Halpin, Davis, Michels, M. Burcham, Jenson, Stene and Gunnufson. Voting Against: none. Motion carried.

Potential Development Planning – Engineer Review Plan Costs – Discussion and possible action – Niggemann explained that there has been a lot of interest in the Village of Colfax in regards to housing. Some of the projects are larger than duplexes. In searching for some documentation, Niggemann found that the Village has hired engineers to oversee the site plan review. However, at this time, I was not able to secure any pricing. A motion was made by Trustee Halpin and seconded by M. Burcham to put this item on hold until additional information is received. Voting For: Trustees Halpin, Davis, Michels, M. Burcham, Jenson, Stene and Gunnufson. Voting Against: none. Motion carried.

Presidential Memorandum – Payroll –Tax Deferral – Discussion and possible action- Niggemann explained that the Presidential Memorandum allows for 6.2%, the social security withholding to be deferred on employee paychecks from September 1, 2020 to December 31, 2020. This means that the employee will see larger paychecks during that period. From January 1, 2021 to April 30, 2021, the employees would be required to pay back the deferred taxes plus the regular withholding. This would cause the employees checks to be less during this period of time than a typical paycheck. The information available was indicating that there was a possibility that the deferred social security tax may be forgiven in 2021. Then what happens with the employees/employers that opted out of participating? It has not been indicated that if employers opted out of changing the deductions, the employees would be given a tax credit or the amount would be forgiven. All of the full-time staff preferred to keep their paychecks the same rather than guessing what might happen in 2021.

A motion was made by Trustee Stene and seconded by Trustee Davis to leave the social security deduction, make no changes. Voting For: Trustees Stene, Jenson, M. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

COVID-19 Review/Updates – possible action if needed- none.

Review/Approval – Bills – August 24th, 2020 to September 13th, 2020 – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the bills for August 24th, 2020 to September 13th, 2020. Voting For: Trustees Stene, Jenson, M. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to adjourn the meeting. All members voted in favor to adjourn the meeting at 7:48 p.m. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer