

## Village Board Meeting – October 12<sup>th</sup>, 2020

On October 12<sup>th</sup>, 2020, the Regular Village Board Meeting was called to order at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI 54730. Members present: Trustees Halpin, Stene, Michels, Davis, M. Burcham and Gunnufson. Excused: Trustee Jenson. Other Present: Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph representing the Messenger.

**Public Comments**– none.

**Communications from the Village President** – none.

**Regular Board Meeting Minutes – September 28<sup>th</sup>, 2020** – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the minutes from the September 28<sup>th</sup>, 2020 Regular Board meeting. Voting For: Trustees Halpin, M. Burcham, Stene, Davis, Michels and Gunnufson. Voting Against: none. Motion carried.

**Emergency Board Meeting Minutes – September 30<sup>th</sup>, 2020** – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the Emergency Board Meeting Minutes of September 30, 2020. Voting For: Trustees Davis, Michels, Halpin, M. Burcham, Stene and Gunnufson. Voting Against: none. Motion carried.

**Training Requests** – none.

### Licenses

**Operator’s Licenses – October 12<sup>th</sup>, 2020 to June 30<sup>th</sup>, 2021 – Renee Tuschl – Express Mart** - A motion was made by Trustee Stene and seconded by Trustee Davis to approve Renee Tuschl’s operator’s license. Voting For: Trustees Stene, M. Burcham, Halpin, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

### Consideration Items

**Variance Request- 1004 University Avenue** – Gunnufson explained that the Zoning Board of Appeals met and had made a recommendation to the Village Board to approve the variance request to allow Prince to build the garage up to seventeen feet; the ordinance has a maximum of fifteen feet. A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the variance request for 1004 University Avenue to allow a maximum height for the garage of seventeen feet. Voting For: Trustees Davis, Michels, Halpin, M. Burcham, Stene and Gunnufson. Voting Against: none. Motion carried.

**Election Officials – 2020-2021** – There has been a few requests from village residents to become election officials which is very helpful especially with the Presidential election coming up and COVID-19 being a concern. It will be important that we have a list of candidates to select from in the event someone is sick. The list includes two chief inspectors - Joyce Bates and Diane Hodgson and seven election officials – Katherine Rieder, Ruth Hill, Kathy Dunbar, Carey Davis, Abbie Hartung, Richard Olson and Gary Stene. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the 2020-2021 Election Officials List. Voting For: Trustees M. Burcham, Halpin, Michels and Gunnufson. Abstained: Trustees Davis and Stene. Voting Against: none. Motion carried.

**2021-2022 Dunn County Humane Society Agreement** – Niggemann explained that the 2020 rates for the Dunn County Humane Society were \$1.99 per capita. The 2021 and 2022 contract has the same per capita charge of \$1.99 per capita times our population of 1,095 to equal \$2,179.05. The Dunn County Humane Society did provide the number of intakes and adoptions as displayed in the chart below.

Description	2017	2018	2019	2020
Cats-intake	8	4	12	2
Cats-adopted	-	-	11	2
Dogs-intake	4	2	3	3
Dogs – adopted	-	-	11	2
Dogs-Reclaimed	-	-	1	0

A motion was made by Trustee Davis and seconded by Michels to approve the 2021-2022 Dunn County Humane Society Agreement. Voting For: Trustees Halpin, M. Burcham, Stene, Davis, Michels and Gunnufson. Voting Against: none. Motion carried.

**2020-2021 Dunn County Tax Collection Agreement** - Niggemann explained that the County collects both the first half of the tax installments and the second half. The second half is required by state statute to be collected by the County Treasurer. The contract allows Dunn County to collect both installments for the Village of Colfax. 2019-2020 the rate was \$2.30 per parcel. The 2020-2021 agreement is \$0.05 per parcel more, \$2.35 per parcel. A motion was made by Trustee Davis and seconded by Trustee Stene to approve the 2020-2021 Dunn County Tax agreement. Voting For: Trustees Michels, Davis, Halpin, M. Burcham, Stene and Gunnufson. Voting Against: none. Motion carried.

**Bremer Bank- Collateral Coverage vs. Letter of Credit** – Niggemann explained that collateral is the process that Bremer Bank uses to secure the Village of Colfax’s money has been secured by the letter of credit the last three years. Bremer Bank has opted to go back to the collateral pledges which was the process of securing funds before the letter of credit. If the Board does not need any additional information, a motion to move forward would be appropriate. A motion was made by Trustee Stene and seconded by Trustee Michels to approve the Bremer Bank request to insure the Village of Colfax’s money with collateral pledges. Voting For: Trustees Halpin, M. Burcham, Stene, Davis, Michels and Gunnufson. Voting Against: none. Motion carried.

**Solid Waste & Recycling Items for consideration**

**Ordinance 2020-06 – Responsible Unit Ordinance**- A motion was made by Trustee M. Burcham and seconded by Trustee Halpin approve Ordinance 2020-06 – Responsible Unit Ordinance. Voting For: Trustees Davis, Michels, Stene, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Updates on the ATV-UTV progress** – An update was given about the Dunn County meeting that was held October 14<sup>th</sup>, 2020. The County has put the approval of the County roads on hold because there were a large number of requests. They will review the roads and take action in the November meeting.

**Health Insurance Updates** - Niggemann explained that she is in the process of collecting estimates. Some of the rates require health questionnaire by the employees. We are in the process of completing those electronically. Once complete, we will receive new rates.

**COVID-19 Review/Updates – possible action if needed**- no action needed.

**Review/Approval – Bills –September 28<sup>th</sup> to October 11<sup>th</sup>, 2020**- A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the bills for September 28<sup>th</sup> to October 11<sup>th</sup>, 2020. Voting For: Trustees Stene, M. Burcham, Halpin, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Davis and seconded by Trustee Michels to adjourn the meeting. All members voted in favor to adjourn the meeting at 7:28 p.m. Motion carried.

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Scott Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer