

Village Board Meeting – December 14th, 2020

On December 14th, 2020, the Regular Village Board Meeting was called to order at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI 54730. Members present: Trustees Halpin (online), Michels (online), Stene, M. Burcham (online), Davis and Gunnufson. Excused: Trustees Jenson. Others Present: Gareth Shambeau with Ayres Associates (7:25 pm), Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments—none.

Communications from the Village President – Gunnufson reported the updated Dunn County Public Health numbers for COVID.

Regular Board Meeting Minutes –November 23rd, 2020 – A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the minutes from the November 23rd, 2020 Regular Board meeting. Voting For: Trustees Davis, Halpin, M. Burcham, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

Special Budget Public Hearing Minutes- December 3rd, 2020 – A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the Special Budget Public Hearing Minutes from December 3, 2020. Voting For: Trustees Michels, M. Burcham, Davis, Stene, Gunnufson and Halpin. Voting Against: none. Motion carried.

Training Requests – none.

Facility Rental – Fire Department – Fairgrounds space – December 19th, 2020 4 pm to 5:30 pm – Colfantastic Christmas Event – Music – A motion was made by Trustee Davis and seconded by Trustee Stene to approve the use of the fairgrounds space and waive the fee for December 19th, 2020 for the Colfantastic Christmas Event. Voting For: Trustees Stene, Davis, M. Burcham, Halpin, Michels and Gunnufson. Voting Against: none. Motion carried.

Licenses

Secondhand Jewelry Dealer – Twice Blessed Treasurers – January 1, 2021 to December 31, 2021 - A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the Secondhand Jewelry Dealer license for Twice Blessed Treasurers for 2021. Voting For: Davis, M. Burcham, Halpin, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

Resolution 2020-05- Adopt the Tax Levy by Resolution approved at the Public Hearing on December 3rd, 2020 - A motion was made by Trustee Davis and seconded by Trustee Michels to approve Resolution 2020-05 Adopt the Tax Levy for 2021. Voting For: Trustees Stene, Michels, Halpin, M. Burcham, Davis and Gunnufson. Voting Against: none. Motion carried.

ATV-UTV Invoice for the cost of the posts and the poste and sign installation – Consider Payment – A motion was made by Trustee Halpin and seconded by Trustee Michels to request the ATV-UTV Club to pay for the invoice. Voting For: Trustees Davis, M. Burcham, Halpin, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

2021 Weber Inspection Contract – A motion was made by M. Burcham and seconded by Trustee Stene to approve the 2021 Weber Inspection Contract. Voting For: Trustees Stene, M. Burcham, Halpin, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

WE Energies Public Works Utilities Permit Request – 304 Dunn Street – A motion was made by Trustee Stene and seconded by Trustee Davis to approve the WE Energies permit for 304 Dunn Street between January 6, 2021 and

June 5, 2021. Voting For: Trustees Davis, M. Burcham, Halpin, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to move item f. - 2020 Election Equipment authorization for the 2021 Purchase of Equipment to item d. Voting For: Trustees Stene, M. Burcham, Halpin, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

2020 Election Equipment Authorization for 2021 Purchase of Equipment – Niggemann explained that the Board has approved \$9,000 of the capital budget in 2020 and 2021 to be set aside for the County wide election equipment purchase. A motion to approve the purchase of two electronic voting machines would allow the Count to move forward and receive a discount bringing the cost down approximate \$1,000 per machine. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the purchase of the two electronic election machines in 2021. Voting For: Trustees Stene, M. Burcham, Halpin, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

Ayres Associates

Agreement for Riverview Avenue and High Street – Construction Phase

Dunn Street Estimate – East View Development

Consider bidding out both projects at the same time to eliminate some duplicate costs

Shambeau explained that the survey has been completed for Riverview and High Street. The next step would be to get the documents ready to have the project bid out. While considering the Riverview/High Street project it would make sense to design the bid document to include Dunn Street either as a separate project or as a two part project. Once the bids are received and the costs are known, the Village Board could finalize which projects they wanted to move forward with. The current estimated numbers for the projects include Riverview from High Street to Viking Street, High Street from Riverview to Oak Street for the Design and Bidding Phase \$25,300 and the Construction Phase \$22,100. The estimated cost of construction is \$291,000 for Riverview, \$148,000 for High Street and Dunn Street construction is estimated to be \$90,000. The design and bid cost and the construction engineering costs will be included in an amendment.

A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to bid out the Riverview/High Street and Dunn Street projects together and the Dunn Street Project will be added as an amendment to the Riverview/High Street project document. Voting For: Trustees Davis, M. Burcham, Halpin, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

JWR Request for Payment – Reimbursement from Colfax Responsible Unit – A motion was made by Trustee M. Burcham and seconded by Trustee Stene to authorize the \$4,000 payment to JWR for the 4 used Nedland Compactors with reimbursement from the Colfax RU. Voting For: Trustees Davis, Halpin, M. Burcham, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

Solid Waste & Recycling Agreements- Approval – The Responsible Unit agreement is in near final stage. The current agreement will need a correction regarding how the equipment cost was agreed to be handled, as a six way equal split for the Colfax group and a three-way split for the Elk Mound Group versus the per capita as indicated in this agreement attached. The attorney prefers that this agreement get signed as is and in January the Municipal Boards can approve the amendment to the agreement changing that item. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the Responsible Unit agreement. Voting For: Trustees M. Burcham, Michels, Halpin, Davis, Stene and Gunnufson. Voting Against: none. Motion carried.

Collection Site Employees – Authorization to Hire as Village of Colfax Employees with the cost being billed back to the Colfax Responsible Unit – Gunnufson explained that the cost to use a staffing agency to pay the employees \$13.50 and \$14.50 per hour would be \$22 and \$23 dollars per hour. After talking with the employees that are

interested in returning, we believe that there is enough interest to staff both sites and have a couple people on standby or use as fill-ins. The other issue that we were running across is that the staffing agencies require the employees to be monitored while working either by a Village staff or a security system. The County has dissolved their contract with the staffing agency and was paying the staff \$15 and \$16 per hour. The employees agreed to work for the Village of Colfax at the two sites if the rates were equal to what the County was paying them currently. A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the collection site workers as Village of Colfax employees. Voting For: Trustees Stene, Halpin, M. Burcham, Michels, Davis and Gunnufson. Voting Against: none. Motion Carried.

Review/Approval – Bills –November 23rd, 2020 to December 13th, 2020- A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the bills for November 23rd, 2020 to December 13th, 2020. Voting For: Trustees Davis, M. Burcham, Michels, Halpin, Stene Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Trustee Michels to adjourn the meeting. All members voted in favor to adjourn the meeting at 8:16 p.m. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer