

Village Board Meeting – June 14th, 2021

On June 14th, 2021 the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Village President Albricht, Trustees Stene, Rud, M. Burcham, Davis, Halpin and Prince. Others present included Duane Jenson, Richard Jenson, Mark Mouledoux, Nancy Mouledoux, Claire Braaten, Barbara Black, Logan Michels, Barb Zempel with Zempel Appraisals, Gareth Shambeau with Ayres Associates, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments – Public will talk when the Constitutional Rights Protection Resolution section is up for discussion.

Communications from the Village President – None.

Consent Agenda

Regular Board Meeting Minutes May 24th, 2021- A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the Regular Board meeting minutes of May 24th, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

Training Request – none.

Facility Rental – Colfax Municipal Building Elevator Commission – FFA Building at the Fairgrounds – 8/16/21 to 8/21/21 – Thrift Sales – Request to waive fee for non-profit organization – A motion was Trustee M. Burcham and seconded by Trustee Halpin to approve the use of the FFA building at the Fairgrounds at no fee for the facility or the chair rental for 8/16/21 to 8/21/21 for the thrift sale. A voice vote was taken with all Trustees voting in favor. Motion carried.

Licenses

Six Month Class “B”/”Class B” Retailer’s License – CMBRG July 1st, 2021 to December 31st, 2021- A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the Six Month Class “B”/”Class B” Retailer’s License to Colfax Municipal Building Restoration Group for the term July 1st, 2021 to December 31, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

Operator’s Licenses – July 1, 2021 to June 30, 2022

A motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve Jeff Prince and Tiffany Prince for operator’s license for July 1, 2021 to June 30, 2022. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve Carey Davis for operator’s license July 1, 2021 to June 30, 2022. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve Gary Stene for operator’s license July 1, 2021 to June 30, 2022. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve all other operator’s licenses listed, Roger Knutson, Tarris Turner, Evia Gehrman, Vicki Christenson, Leah Scheffler, Michael Buchner, Tamara Whinnery, Deborah Peterson, Katherine Walters, Davina Brenden, Christopher Larson, Thomas Dunbar, Mary Roehl, Tammy Simon, Amanda Lynn, Elizabeth DeMoe, Noah Heidorn, Abby DeMoe, Hannah DeMoe, Cody Sault, Julie Eiseth, Nicole Gotlibson, Jalene Amick, Holden Rudiger, Sydney Herrick, Nancy Taylor, Kyle Krall, Elizabeth Dachel, Mikki McCutcheon, Mary Muza, Jeffrey Rene, Tammy Briggs, Jessica Checkalski, Peggy Wallace, Joni Koehler, Bryana Buchanan, Edith McKee, Morgan Jensen, Drew Gibson, Joshua Larson, Mary Durand, Bridgette Lenz, Rachael Gunnufson, Renee Tuschl, Timothy Kettner, Brenda Kettner, Chris Lunn, Elizabeth Harshman, Tammy Dalhoe, Jozie Buchanan, Suzanne Hagen, Kayla Brown, Robin Sarauer. A voice vote was taken with all members voting in favor. Motion carried.

Liquor License – July 1st, 2021 to June 30, 2022

Outhouse Bar, Mark Nelson & Lisa Johnson, Agents – Class “B” Beer and Class “B” Liquor – 413 Main Street, 5/12/2021

Young Active Ventures LLC/Viking Bowl & Lounge, Alicia Young, Agent, Class “B” Beer and Class “B” Liquor – 108 Main Street, 5/27/2021

J&S Sales of Chippewa Falls, LLC/Express Mart, Rondi DeMoe, Agent-Class “A” Beer – 616 Main Street, 5/10/2021

Kyle’s Market Inc., Kyle Kressin, Agent-Class “A” Beer and Class “A” Liquor, 115 Main Street, 5/10/2021

Synergy Community Cooperative, Charles Brown, Agent- Class “A”-401 E Railroad Avenue, 5/27/2021

Mom’s Restaurant & Pub LLC, Mark Barstad, Agent-Class “B” Beer and Class “B” Liquor – 225 Bremer Avenue, Suite 101, 5/5/2021

The Blind Tiger LLC, Nicholas Anderson, Agent-Class “B” Beer and Class “B” Liquor-512 Main Street, 5/19/2021

A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the Liquor Licenses for all seven requests for the term July 1st, 2021 to June 30, 2022; Outhouse Bar, Viking Bowl & Lounge, Express Mart, Kyle’s Market, Synergy Community Cooperative, Mom’s Restaurant & Pub LLC and The Blind Tiger. A voice vote was taken with all members voting in favor. Motion carried.

Tobacco License – July 1st, 2021 to June 30, 2022

The Blind Tiger LLC – 512 Main Street

Dolgencorp, LLC/Dollar General – 402 Fifth Avenue

J&S Sales of Chippewa Falls, LLC/ Express Mart- 616 Main Street

Outhouse Bar- 413 Main Street

Kyle’s Market Inc. – 115 Main Street

Synergy Community Cooperative – 401 E Railroad Avenue

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the Tobacco Licenses, July 1st, 2021 to June 30th, 2022 for all requests; The Blind Tiger, Dollar General, Express Mart, Outhouse Bar, Kyle’s Market and Synergy. A voice vote was taken with all members voting in favor. Motion carried.

Chicken License – July 1, 2021 to June 30, 2022

Stephanie Johnstone – 604 University Avenue

Pamela Moen – 705 University Avenue

A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve both Chicken Licenses for July 1st, 2021 to June 30th, 2022 for Stephanie Johnstone, 604 University Avenue and Pamela Moen, 705 University Avenue. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Resolution 2021-15-Constitutional Rights Protection Resolution- Michels read the drafted resolution to the Board.

Jenson mentioned that the WI Assembly had passed a resolution supporting the Constitutional Rights Protection.

General discussions involved a few areas of the drafted amendment needing to be updated because the Village of Colfax does not allow hunting in Village limits. Some of the areas of concern mentioned by both the Village attorney and the County Attorney should be considered if the resolution is adopted. Jenson stated that the main purpose is to allow the Village of Colfax residents to be able to keep arms in the Village of Colfax limits.

A motion was made by Trustee Stene and seconded by M. Burcham to refer the resolution for discussion and/or updating to the Public Safety Committee. A voice vote was taken with all members voting in favor. Motion carried.

Assessment Revaluation – Barb Zempel - Zempel explained the assessment process in regards to how the revaluation works. Municipalities are required to be at full value once every five years. The Village of Colfax has not had a revaluation for 10 years and this is the final year to become compliant. Zempel expects to have the notices of value changes sent out in the mail no later than the end of August which would mean that the Board of Review meeting would

get scheduled for the end of September. Zempel will provide the list of assessment values around the same time that the notices are mailed out. Albricht has offered to do the Board of Review training for 2021.

Street Project –Riverview/High/Dunn – Gareth Shambeau – Shambeau informed the Village Board that the 2021 Street Project for Riverview, High and Dunn Street is expected to be underway Monday, June 24th, 2021. Ayres will be on-site the week of June 14th to do the preliminary work.

TID 5 Creation Discussions/Possible Action- Dunn Street/Project Design

Since the last Board meeting, Niggemann has been working with Shambeau with Ayres and Lowe with Ehlers to get the timeline together for creation of a TID and decide timelines of projects based on the funding needs. In previous meetings we talked about the current portion of Dunn Street being completed with the current project and then the possibility of completing the rest of Phase Two utilities on Dunn Street. In talking with Shambeau, in reference to the TID being created and the ability to fund the costs associated with the Phase Two utilities to the new TID 5, the bidding process would not be able to start until mid-July at the earliest. Requesting bids this late in the season makes it difficult to get competitive bids. Niggemann feels that if we try to get all these things completed once the TID is created we will be rushing things along which could be more costly in the end. So if the Board is in agreement that we should not rush things along, we would hold off a little while before we have Ayres start the surveying and design process until the Spring of 2022. The Board has authorized the creation of TID 5 and the Phase Two Utilities with no timeline attached to it, so no additional action is needed.

Rescue Squad Building – Air Cooling Unit Repair Estimates – Knutson provided a memo indicating that Colfax Heating and Cooling provided a temporary fix of replenishing the coolant in the unit to see how bad the leaks might be. The memo indicates that the permanent fix would be to replace the A coil condenser not the whole unit. Quotes received were from Colfax Heating and Cooling \$1,500 with a 5 year warranty, Cedar Falls Heating and Cooling - \$1,329 with a 1 year warranty, Countryside Cooperative Company (installed the original unit) - \$1,922.50 no warranty listed, The Plumber provided a cost for a whole unit of \$4,204 due to the 14 soldered joints in the refrigerant lines, he does not recommend replacement of the coil only. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to request replacement pricing from the other vendors and authorize Niggemann and Bates to go with the best pricing on the unit as a replacement with the funding from the unassigned fund balance. Voting For: Trustees Stene, Prince, Rud, Halpin, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

2021 Myers Septic Service LLC - Fair Estimate – Niggemann wanted to update the Board regarding the estimated price for the port-a-potties for the 2021 fair since the estimate is \$745 plus possible emergency fees since the vote was decided on with 2019 pricing of \$490. The motion from May 10th, 2021 approved the cost of the port-a-potties plus and addition \$250 cash donation. No action is needed if the Board is fine with the estimate. No action was taken so the Village Board is authorizing the \$745 payment to Myers Septic plus any additional fees that may develop due to use during the fair.

Lexipol Proposal – Police Department Memo

Lexipol is a company that reviews the policy manual for police, fire and ems. The Village has their insurance through the League of Municipalities and they have offered a \$2,500 grant towards the purchase of the service. The estimate provided by Lexipol is based on full-time staff in the department; \$3,189.60 is the initial fee. Anderson would like to move forward with this proposal. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to move forward with the initial cost of policy update with Lexipol for \$3,189.60 and the reimbursement of \$2,500 from the League of Municipalities Insurance. Voting For: Trustees M. Burcham, Rud, Davis, Halpin, Stene, Prince and Albricht. Voting Against: None. Motion carried.

Resolution 2021-14- Wastewater Compliance Maintenance Resolution - Bates is required to complete an annual report on Wastewater annually. The report is attached to the resolution which states that the report has gone before the Board and it has been reviewed. Any questions the Board had were directed to Bates and answered. A motion was

made by Trustee M. Burcham and seconded by Trustee Halpin to approve Resolution 2021-14- Wastewater Compliance Maintenance Resolution. Voting For: Trustees Prince, Halpin, Davis, M. Burcham, Rud, Stene and Albricht. Voting Against: none. Motion carried.

Review/Approval – Bills –May 23rd, 2021 to June 13th, 2021 – A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the bills as presented for May 23rd, 2021 to June 13th, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

Closed Session – A motion was made by Trustee Davis and seconded by Trustee Stene to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises regarding Public Works at 8:39 p.m. A voice vote was taken with all trustees voting in favor. Motion carried.

Open Session – A motion was made by Trustee Halpin and seconded by Trustee Prince to convene into open session to take any action resulting from the closed session – Public Works. Albricht announced that the Board of Trustees unanimously voted to increase the part-time Public Works employee wages to \$14 per hour and to post for the full-time Public Works position with a pay range of \$18 per hour to \$20 per hour depending on qualifications.

Adjourn – A motion was made by Trustee Prince and seconded by Trustee M. Burcham to adjourn the meeting at 8:56 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer