

**Village of Colfax
Regular Board Meeting
Monday, July 12th, 2021
7:00 p.m.**

Village of Colfax, 613 Main Street, Colfax, WI

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Training Request- none
 - b. Facility Rental-none
 - c. Licenses
 - i. Operator's License – July 1, 2021 to June 30, 2022
 - Hailey Prince-Colfax Softball Association
 - Bailey Hagle-Score-Express Mart
 - Kendra Dennis-Outhouse Bar
7. Consideration Items
 - a. Possible recommendation from Public Safety Committee
 - Emergency Operations Plan Updates
8. Review/Approval – Bills – June 28th, 2021 to July 11th, 2021
9. Committee/Department Reports (no action)
 - a. Building Permits-June 2021
 - b. Zoning Board of Appeals Minutes-July 6, 2021
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: pd C. Carl

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 20 21 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Hailey Brianne Prince
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number (715) 577-4219 Email Address hailey.prince100@gmail.com

Current Address 1004 University Ave Colfax 54730 20
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(City) (Zip Code)

Date of Birth _____ Age 20

Place of Employment Softball fields

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny W. Dunne 06/28/2021
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

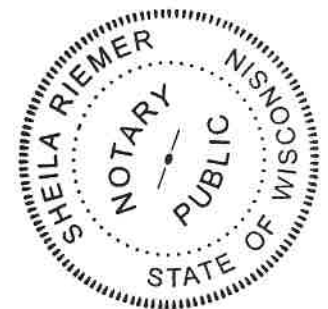
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Hailey Prince
Signature of Applicant

Subscribed and sworn before me this 25 day of June, 20 21.

Sheila Riemer 7-17-22
(Signature of Notary Public) (Commission Expires)

Date Received: 4-25-21 Date to the Board: 7-12-21 Approved or Denied



Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 -- Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 20.00

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2022, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Bailey Jo Haugle-Score
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-931-7514 Email Address bailey_lyric_trau@

Current Address E5406 1170th Ave lot #1 Wheeler WI 54772 hotmail.com
(Street) (City) (Zip Code) (yrs. at address)

Previous Address 523 Main St. Apt. 1 Colfax WI 54730
(City) (Zip Code)

Date of Birth [REDACTED] Age 28

Place of Employment Express Mart

POLICE DEPT APPLICABLE OFFENSE CRITERIA

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Recommendation Approve Deny [Signature] 6/23/2021
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

Bailey Haugle-Score
Signature of Applicant

Subscribed and sworn before me this 23rd day of June, 2021.

Lynn M. Niggemann 05-07-2023
(Signature of Notary Public) (Commission Expires)

Date Received: 6-23-2021 Date to the Board: 07-12-2021 Approved or Denied



Serving Alcohol

is proud to present this certificate to

Bailey Haugle-Score

for successful completion of the online course

Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.



Verify online at
servingalcohol.com

Verification Code
3HvDpjyFRI

Date Issued
Jun 23rd, 2021

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: Bailey Haugle-Score

Certification Date: Jun 23rd, 2021

Certificate Code: 3HvDpjyFRI

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

1230

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 20.00

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2021, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Kendra Benee Dennis
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715 505-7891 Email Address Kendra.dennis50@gmail.com

Current Address 523 main st Colfax WI 54730
(Street) (City) (Zip Code) (yrs. at address)

Previous Address 4398 130th ave Colfax WI 54730
(City) (Zip Code)

Date of Birth [REDACTED] Age 23

Place of Employment outhouse bar

POLICE DEPT APPLICABLE OFFENSE CRITERIA
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny [Signature] 06/23/2021
(Chief of Police or designated staff Signature) (Date)

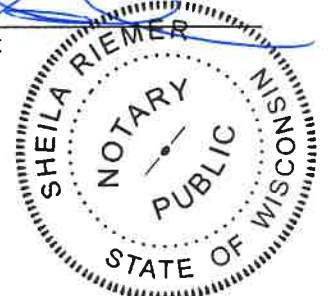
STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X [Signature]
Signature of Applicant

Subscribed and sworn before me this 16th day of June, 20 21

[Signature] 7-17-22
(Signature of Notary Public) (Commission Expires)



Date Received: 6-16-2021 Date to the Board: 7-12-21 Approved or Denied

Wisconsin Responsible Beverage Seller/Server Training

KENDRA DENNIS

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL151599

Date of Completion: 06/11/2021



Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

VILLAGE OF COLFAX

MUNICIPAL EMERGENCY OPERATIONS PLAN

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NOTIFICATIONS:**Outdoor Warning Siren:**

1. The Siren is activated remotely from Dunn County Dispatch.
2. If the siren fails to be activated it can be manually activated from Colfax Rescue ambulance bay, Direction is posted on the siren box.
3. The Siren is powered by 4-12 volt batteries with a trickle charger.
4. The siren is activated for Severe Thunderstorm Warnings (Severe Thunderstorms are occurring -hail wind etc.) and Tornado Warnings Only! (Tornado has been spotted or Radar indicates a tornado is present.)
5. Siren activation is meant to notify people to check the radio, tv stations, or phone app to monitor the weather. It does not mean evacuation, it is purely a notification device.
6. The Siren is maintained by ECS Emergency communication System 1*920*585*4000 out of Freedom WI 54130

Code Red;

1. Village Residents can also sign up for phone (cell and landline) notifications through the Dunn County Emergency Government Website.
2. This system will be used for non weather related Village notifications, such as water emergency shut off road detours, evacuations, etc.
3. Village of Colfax will Notify the Emergency Management office and they will put the notification out.
4. This is an efficient system of notification but it only will go to those who pre register!

Media:

The Village will also issue a press release to the Media listed in this plan for other non weather related emergencies.

Pandemic/ Infectious Emergency:

The Village of Colfax will follow CDC guidelines, State of Wisconsin Guidelines/Orders, and Dunn County Health Department recommendations/orders as established for the emergency. Keeping in mind Village operation is essential to the life and safety of its residents. The Village operations must continue no matter what the disease is to provide safe water/sewer, public safety, and general government operation that can only be accomplished through safety planning and everyone working as a team regardless of political interest or personal opinions. Whether Village employees, elected officials are leaders and people notice what they do, so it is of the utmost importance that people representing the Village follow the recommendation/guidance/orders to present a unified front. People will not follow leaders if leaders cannot follow guidance.

Village Departments will:

1. Conduct a review of practices as to how best to comply with recommendations/guidelines/orders that have been issued to protect employees and citizens to prevent spread of the disease.
2. Implement scheduling/staffing changes with Village Board Approval to maintain a workforce and minimize exposure. Possibly including working remotely as jobs will allow.
3. Implement disinfection procedures within their department to minimize exposure to contagions.
4. Public meeting areas/parks shall be limited based on recommendations/guidelines/orders as to spacing, occupancy and personal protective devices.
5. Meetings are to be in virtual form to minimize exposures of elected officials, staff and public.

State or Federal programs.

6. Employees who report to work sick or become sick will be sent home immediately and asked to stay home until they are shown not to be contagious. Employees who knowingly show up at work sick without being proven not to be contagious could face disciplinary action.

The Village health officer will maintain communication with the Dunn County Health Director on a regular basis to receive the most up to date information as is available. Keeping in mind pandemics or infectious outbreaks can evolve rapidly the Village health officer will give updates to the Clerk/Treasurer/Administrator as events evolve

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 6/28/2021 From Account:
Thru: 7/11/2021 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|-----------|------------|--------------------------------|-----------|
| MWG | 7/01/2021 | MORGAN WHITE GROUP | 913.62 |
| XCEL | 6/30/2021 | XCEL ENERGY | 3,922.19 |
| 77331 | 6/30/2021 | 24-7 TELCOM | 24.95 |
| 77332 | 6/30/2021 | ARAMARK UNIFORM SERVICE, INC | 159.00 |
| 77333 | 6/30/2021 | AT&T MOBILITY | 536.86 |
| 77334 | 6/30/2021 | AYRES ASSOCIATES | 1,290.00 |
| 77335 | 6/30/2021 | BOUND TREE MEDICAL, LLC | 578.37 |
| 77336 | 6/30/2021 | CAPITAL ONE | 27.60 |
| 77337 | 6/30/2021 | CENTURY LINK | 119.38 |
| 77338 | 6/30/2021 | CHARTER COMMUNICATIONS | 142.97 |
| 77339 | 6/30/2021 | COLFAX HEATING & COOLING | 45.00 |
| 77340 | 6/30/2021 | COLOSSAL FOSSILS INC. | 581.00 |
| 77341 | 6/30/2021 | DAIRY STATE BANK | 62,978.82 |
| 77342 | 6/30/2021 | DAIRY STATE BANK | 40,384.19 |
| 77343 | 6/30/2021 | DAKOTA SUPPLY GROUP | 327.92 |
| 77344 | 6/30/2021 | DIXON ENGINEERING, INC | 1,450.00 |
| 77345 | 6/30/2021 | DUNN COUNTY NEWS | 78.65 |
| 77346 | 6/30/2021 | E.O. JOHNSON | 99.00 |
| 77347 | 6/30/2021 | GENERAL COMMUNICATIONS | 3,308.75 |
| 77348 | 6/30/2021 | HAWKINS, INC. | 1,281.27 |
| 77349 | 6/30/2021 | HUEBSCH | 83.90 |
| 77350 | 6/30/2021 | IFLS LIBRARY SYSTEM | 542.12 |
| 77351 | 6/30/2021 | INDUSTRIAL SAFETY | 128.95 |
| 77352 | 6/30/2021 | IXOM WATERCARE INC | 13,396.63 |
| 77353 | 6/30/2021 | JOHN DEERE FINANCIAL | 108.80 |
| 77354 | 6/30/2021 | LISA BRAGG-HURLBURT | 3.81 |
| 77355 | 6/30/2021 | MENARDS-EAU CLAIRE | 27.25 |
| 77356 | 6/30/2021 | MID-AMERICAN RESEARCH CHEMICAL | 949.72 |
| 77357 | 6/30/2021 | SCHILLING SUPPLY | 137.56 |
| 77358 | 6/30/2021 | SHEILA RIEMER | 57.12 |
| 77359 | 6/30/2021 | T-MOBILE | 205.80 |
| 77360 | 6/30/2021 | VETERANS ADMINISTRATION | 476.47 |
| AFLAC | 6/28/2021 | AFLAC | 410.06 |

7/08/2021 8:10 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 6/28/2021 From Account:
Thru: 7/11/2021 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|-----------|------------|---------------------------------|------------|
| EFTPS | 7/08/2021 | EFTPS-FEDERAL-SS-MEDICARE | 5,507.48 |
| WIDOR | 7/08/2021 | WI DEPARTMENT OF REVENUE | 1,008.54 |
| WIETF | 6/30/2021 | WI DEPT OF EMPLOYEE TRUST FUNDS | 5,980.57 |
| BREMER | 7/08/2021 | BREMER BANK | 195.00 |
| PBOWES | 6/29/2021 | PITNEY BOWES INC | 143.55 |
| CHARTER | 7/01/2021 | CHARTER COMMUNICATIONS | 614.85 |
| WIDCOMP | 7/08/2021 | WISCONSIN DEFERRED COMPENSATION | 240.00 |
| PRINCIPAL | 7/01/2021 | PRINCIPAL LIFE INS. CO. | 703.50 |
| | | Grand Total | 149,171.22 |



Mobile: 715-556-0066
FAX: 715-231-2447
www.weberinspections.com
inspector@weberinspections.com

Activity Report

Village of Colfax

June

| Date | Customer | Service | Pass/Fail | Project |
|------------------------------------|----------------------|--------------------|-----------|---------------|
| <input type="checkbox"/> 6/1/2021 | Homes By Croix Creek | Rough Electrical | Passed | |
| <input type="checkbox"/> 6/1/2021 | Homes By Croix Creek | Rough HVAC | Passed | |
| <input type="checkbox"/> 6/8/2021 | Homes By Croix Creek | Insulation | Passed | |
| <input type="checkbox"/> 6/18/2021 | Homes By Croix Creek | Gas Pressure Check | Passed | |
| <input type="checkbox"/> 6/22/2021 | Herrick | Permit Issued | | Attached Deck |
| <input type="checkbox"/> 6/24/2021 | Herrick | Footing | Passed | |

Weber Inspections

2921 Ingalls Road, Menomonie, WI 54751 715-556-0066

Building Permit

Village of Colfax

Date 6/22/21

Issued to: Jordan Herrick

Address: 605 1St. Ave. , Colfax Wis. 54730

Project: 14' x 22' attached deck.

Permits Issued:

| | Cost |
|-----------------|----------|
| Construction | \$90.00 |
| HVAC | |
| Electrical | |
| Plumbing | |
| Erosion Control | |
| Total | \$ 90.00 |

Paid Ck # 5036

Inspections Needed:

Yes No

| Phase | Rough | Final |
|----------------------|-------|-------|
| Footing | | |
| Foundation | X | |
| Basement Drain Tiles | | |
| Construction | | X |
| Plumbing | | |
| Heat/Vent/AC | | |
| Electrical | | |
| Insulation | | |
| Occupancy | | |

Zoning Board of Appeals Public Hearing – July 6, 2021

On July 6, 2021, the Zoning Board of Appeals Public Hearing was held at 6:00 p.m. at the Colfax Village Hall, 613 Main Street, Colfax, WI. Members present: Mike Kiekhafer, Mark Mosey, Jason Johnson and Rich Bautch. Excused: Gene Gibson. Others present included: Bruce Buckley, resident at 207 King Olaf Court, LeAnn Ralph with the Messenger and Deputy Clerk-Treasurer Riemer.

Public Appearances-none.

The meeting was called to order by Kiekhafer. Roll Call was taken as listed above. It was noted that there were no public appearances.

Open Public Hearing – Variance Request for 207 King Olaf Court – Request for a variance to install color coated chain link fence in back yard - A motion was made by Johnson and seconded by Mosey to open the Public Hearing at 6:02 p.m. A voice vote was taken with all members voting yes. Motion carried.

Public Comments – Buckley explained that they wanted to expand the fence in the back yard for their dogs. It would be 4' and extend into their adjoining property roughly 15 feet south. If they were to ever sell that property, they would bring it back to original size. The fence is being professionally installed and will be black or green coated allowing for the chain link fence to have more of a decorative look. Riemer noted that there were no objections from surrounding property owners. Buckley also stated he had communicated with some of the neighbors with no objections.

Close Public Hearing – A motion was made by Bautch and seconded by Mosey to close the public hearing and discuss in more detail at 6:08 p.m. All members voted in favor to close the public hearing. No one opposed. Motion carried.

Discussion of public comments and consideration of variance request – Kiekhafer stated they had just approved the same kind of fence in March, and feel it's going to be the same with no issues since Rubenzer, who installed the fence at 803 University, will be installing this one and no neighbors have any complaints.

A motion was made by Mosey and seconded by Johnson to grant the variance request at 207 King Olaf Court to allow the installation of the black/green coated chain link fence and to be extended. Voting For: Kiekhafer, Mosey, Johnson, and Bautch. Voting Against: none. Motion carried.

Adjourn: A motion was made by Johnson and seconded by Bautch to adjourn the Zoning Board of Appeals meeting 6:12 p.m. A voice vote was taken with all members voting yes. Motion carried.

Attest: Sheila Riemer
Deputy Clerk-Treasurer

Mike Kiekhafer, Chair