

Village Board Meeting – August 9th, 2021

On August 9th, 2021 the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Village President Albricht, Trustees Davis, Rud, Prince and Stene. Members Excused: Trustee Halpin and M. Burcham. Others present included Lisa Fleming with Ayres Associates, Rick Johnson, Aaron Hodnett, Cody King, Police Chief Anderson, Director of Public Works, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments – None.

Communications from the Village President – Albricht introduced the two new Public Works laborers, Aaron Hodnett and Cody King.

Consent Agenda

Regular Board Meeting Minutes – July 26th, 2021 - A motion was made by Trustee Stene and seconded by Trustee Davis to approve the Regular Board Meeting minutes for July 26th, 2021. A voice vote was taken with all members voting in favor. Motion carried.

Training Request – none

Facility Rental – none

Licenses

Temporary Class “B”/”Class B” Retailer’s License September 11th, 2021 to September 13th, 2021 - Colfax Firefighters Ball – Colfax Firefighters - A motion was made by Trustee Prince and seconded by Trustee Stene to approve the Temporary Class “B”/”Class B” Retailer’s License for the Colfax Firefighters for September 13th, 2021. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

CDBG Grant – Approve Amendment of the Performance Period through December 31, 2022/Update on the Lagoon project – Niggemann explained the amendment is the documentation needed to allow for the project completion which has been modified to the fall of 2022 so the Grant period extension is December 31, 2022. A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the amendment for the CDBG Grant to December 31, 2021. Voting For: Trustees Stene, M. Burcham, Davis, Rud, Prince and Albricht. Voting Against: none. Motion carried.

Transient Merchant License – Shelby Allen-Davis Dogs Food Truck – August 9th, 2021 to September 30th, 2021 – A motion was made by Trustee Davis and seconded by Trustee Stene to approve the Transient Merchant License for Shelby Allen-Davis Dogs Food Truck for August 9th, 2021 to September 30th, 2021. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Riverview/High Street Project – Lisa Fleming

Update and Schedule – Fleming explained the schedule that the project is a little behind schedule, however, expected to still be completed on time. The schedule going forward is as follows:

- Week of August 9th – Storm water outfall
- Week of August 16th – base and stake for curb on the 18th
- Week of August 23rd- Asphalt on the 25th-26th

Sanitary Service – 407 High Street – 407 High Street has a sanitary service that is connected to the Riverview sanitary main. The lateral had tree roots in it causing back up into the home. In order to complete any underground work to repair the service lateral, the contractor would need to dig on the neighbor’s property, 403 High Street. Since there was not an easement drawn up at the time of the 403 High Street purchasing the lot and building a home, the neighbor is not legally required to allow for the work to be done on behalf of 407 High Street. The option that is being proposed is that since we are currently working on High Street, it is the appropriate timing to install the sanitary service from the home to High Street rather than Riverview. The ordinance Sec. 9-2-7 indicates that the cost of sewer connection, all costs and expense related to the installation and connection of the building sewer shall be borne by the owner. The

Village Board needs to determine whether the Village or the homeowner will be responsible for the costs. A motion was made by Trustee Stene and seconded by Trustee Davis that due to the historic age of the problem, the Village should assume the cost of \$3,120 and proceed with the change orders. Voting For: Trustees Stene, Prince, Rud, Davis and Albricht. Voting Against: none. Motion carried.

Street Project Payment Request – Skid Steer Guy LLC – Ayres Associates has provided pay request one for Skid Steer Guy LLC in the amount of \$92,304.85 for work that has been completed so far. A motion was made by Trustee Davis and seconded by Trustee Stene to approve the payment request one for Skid Steer Guy LLC in the amount of \$92,304.85. Voting For: Trustees Davis, Rud, Prince, Stene and Albricht. Voting Against: none. Motion carried.

Fleming also wanted to advise the Village Board that the project services have taken more time than expected with the digging daily and having to refill each night. This phase of the project has an engineer on-site which reflects why the engineering portion of the project may have an amendment indicating the amendment is necessary.

Tax Increment District – Engineering Bid Proposal – Niggemann explained that in order to complete the Tax Increment District documents, the maps, legal description and cost analysis need to be prepared. Niggemann explained that that she did not expect that the cost would be this high since the project is an overlay of TID 4 with a few changes adding additional parcels and projects incorporated into it. However, the Village of Colfax needs to finalize the project in the next few weeks to get the TID created in time for the Joint Review Board meeting on August 30, 2021. A motion was made by Trustee Stene and seconded by Trustee Davis to approve the Ayres Associates hourly agreement for mapping, legal description and cost estimates. Voting For: Trustees Rud, Prince, Stene, Davis and Albricht. Voting Against: none. Motion carried.

Police Vehicle discussion and possible action – Niggemann explained that the agenda item was specific to the police truck decals. Police Chief Anderson explained that with the previous police truck, the Public Safety Chair inquired about possibly leaving the next police vehicle unmarked. With that information and the fact that about half of the Dunn County’s police vehicles are not marked, Chief Anderson was now in favor of “no decals” which is not the position that he had three years ago. The cost to get decals is approximately \$1,200 to \$1,500. Additional discussions mentioned that Village residents are familiar with the police vehicle and the fact that is not marked and there have been many comments in favor of no decals. A motion was made by Trustee Davis and seconded by Trustee Rud to approve no decals on the police truck. Voting For: Trustees Stene, Prince, Rud, Davis and Albricht. Voting Against: none. Motion carried.

Dunn County Housing Study – Stene explained that he attended a meeting which the Village of Colfax had been invited to. The meeting explained that Dunn County would like to apply for a grant to do a Housing Study for the County. During the process, the study can incorporate a more in depth study for any Dunn County municipalities that would like to participate. The Village non-grant fund portion would not exceed \$3,000. Susan Badtke with West Central Wisconsin Regional Planning Commission will be available for the August 23rd Board meeting to give a little bit more detail and answer any questions. No action taken.

Review/Approval – Bills –July 27th, 2021 to August 8th, 2021 – A motion was made by Trustee Prince and seconded by Trustee Davis to approve the bills as presented for July 27th, 2021 to August 8th, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee Stene to adjourn the meeting. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Lynn M. Niggemann
Administrator- Clerk-Treasurer