

Village Board Meeting – September 13th, 2021

On September 13th, 2021 the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Halpin, Davis, Stene, M. Burcham, Prince, Rud and President Albricht. Others present included Josh Low with Ehlers, Joe Harrison with Bauman Associates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (online).

Public Comments – None.

Communications from the Village President – None.

Consent Agenda

Regular Board Meeting Minutes – August 23rd, 2021 - A motion was made by Trustee Stene and seconded by Trustee Prince to approve the Regular Board Meeting minutes for August 23rd, 2021. A voice vote was taken with all members voting in favor. Motion carried.

Training Request – none.

Facility Rental – none.

Licenses/Operator's License –September 13th, 2021 to June 30th, 2022 – Stacy Norris-Viking Bowl and Robert Morrill-Express Mart – A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve Stacy Norris and Robert Morrill operator's licenses from September 13th, 2021 to June 30, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Consideration and possible action on Resolution 2021-15 “Resolution Creating Tax Incremental District no. 5, Approving its Project Plan and Establishing its Boundaries.” – Low explained the Tax Increment District 5 (TID 5) to the Village Board members. He explained that the Village is looking to create Tax Increment District 5 which would consist of an overlay of Tax Increment District 4. Some of the reasons for the creation of TID 5 include the expenditure period expiring in TID 4. TID 4 has finally had some construction in the East View Development. In order to continue forward movement with the development, we will need to invest in infrastructure. So the primary reason is to extend the utilities south on Dunn Street to furnish the remainder of phase two of the development. As we forecast the next twenty years, we would like to develop the west side of the industrial park and the east side of the TID, near County Road M with commercial/industrial businesses as well as continue to grow the residential development. Any future financing will be used primarily for infrastructure, roads, sidewalks, etc. to assist with the forecasted businesses to build in the Colfax area.

Low also reviewed the potential financing that could be required to complete projects as well as provided charts that showed potential growth values and how the tax increment district would cash flow with the assumptions that have been made.

A motion was made by Trustee Burcham and seconded by Trustee Stene to approve Resolution 2021-15 – Creating Tax Incremental District No. 5 and approving the Project Plan and Establishing its Boundaries. Voting For: Trustees Halpin, Davis, Stene, Rud, Prince, M. Burcham and Albricht. Voting Against: none. Motion carried.

2020 Audit Financial Statements – Harrison presented the audit letters to the Board. One letter identifies internal control deficiencies, material audit adjustments and GASB budget rules. The other letter identifies any significant audit findings which with most municipalities do not have an accountant on staff; so some of the year-end items are calculated during the audit such as depreciation of capital assets, estimating of the uncollectible accounts for the ambulance billing and the net pension asset information which gets calculated by an actuarial. Niggemann asked that Harrison review the Net Fund Balance Change during 2020 for each of the funds. General Fund had a decrease of \$12,719, Debt Service Fund decrease of \$21,277, Water Utility increase of \$35,358 and Sewer Utility an increase of \$20,408. No action necessary.

Zor Tin Lizzies – Request for Donation – A motion was by Trustee Stene and seconded by Trustee Halpin to approve a \$50 donation to the Zor Tin Lizzies. Voting For: Trustees Rud, Prince, M. Burcham, Halpin, Davis, Stene and Albricht. Voting Against: none. Motion carried.

Per Capita Fee for the Ambulance Service approval - \$22.10 - A motion was made by Trustee Stene and seconded by Halpin to approve the per capita fee for the ambulance service at \$22.10. Voting For: Trustees Rud, Prince, M. Burcham, Halpin, Davis, Stene and Albricht. Voting Against: none. Motion carried.

Dunn County Housing Study – no action taken.

Consider Village appointment for the Dunn County Economic Development Corporation - A motion was made by Trustee Halpin and seconded by Trustee Rud to appoint Albricht to be the Village representative on the Dunn County Economic Development Corporation. A voice vote was taken with all members voting in favor of Jody Albricht. Motion carried.

Planning Commission Vacancy Consideration - Niggemann indicated that Buchner would like to step down from the Planning Commission. Please let me know if there is anyone that the Village could look at for consideration to fill the position. Mark Mosey and Kathy Dunbar are names that were mentioned. No action was taken.

Review Statement of Bills –August 23rd, 2021 to September 12th, 2021 – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the bills as presented for August 23rd, 2021 to September 12th, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to adjourn the meeting at 8:30 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Lynn M. Niggemann
Administrator- Clerk-Treasurer