

## Village Board Meeting – October 11<sup>th</sup>, 2021

On October 11<sup>th</sup>, 2021 the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Davis, Stene, Prince, M. Burcham and Albricht. Excused: Trustee Halpin and Rud. Others present included Gareth Shambeau, John Fraley, Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (online).

**Public Comments** – None.

**Communications from the Village President** – None.

### Consent Agenda

**Regular Board Meeting Minutes – September 27<sup>th</sup>, 2021** - A motion was made by Trustee Stene and seconded by Trustee Prince to approve the Regular Board Meeting minutes for September 27<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request** – none

**Facility Rental – Fairground, FFA Food Stand picnic tables and Dance Floor- Homecoming Dance and Bonfire –School District of Colfax – Request to Waive the Fee** – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the use of the Fairgrounds, FFA Food stand Picnic tables and Dance Floor with no fee for the Homecoming Dance and Bonfire and allow the Clerk's office to authorize this event in the future due to the start of the school year and the meetings required to schedule the event. A voice vote was taken with all members voting in favor. Motion carried.

**Licenses/Operator's License** – none.

### Consideration Items

**Riverview/high/Dunn Street Project – Shambeau**

**Pay Request Two/Ayres Associates Agreement Amendment discussed at previous meeting/Discussion of Project Contract –Change Order reduction of \$15,400/Certificate of Substantial Completion** – Pay Request Two contains work completed prior to the asphalt being laid. Appropriate action would be to pay the invoice. A motion was made by Trustee Davis and seconded by M. Burcham to approve the pay request two for \$160,980.22 to Skid Steer Guy. Voting For: Trustees M. Burcham, Prince, Stene, Davis and Albricht. Voting Against: none. Motion carried.

Shambeau explained that the Ayres Associates Agreement Amendment is for the additional time spent on site due to the underground taking longer than expected. The project change order is directly related to the Ayres Amendment. By approving both amendments, the Village Board would be accepting the liquidation fees of \$15,400 to reimburse for one-hundred percent of the additional costs associated with the project. The actual liquidated damages would have been \$800 per day times 34 days equals \$27,200. Niggemann suggested accepting both agreement for the \$15,400. A motion was made by Trustee Davis and seconded by Trustee Stene to approve the amended agreement with Ayres of \$15,400 and accept the change order to decrease the project contract by \$15,400 for the liquidated damages. Voting For: Trustees Stene, Davis, M. Burcham, Prince and Albricht. Voting against: none. Motion carried.

**East View Development – John Fraley**

**Lot 5 Certificate of Occupancy Received 09/21/2021** – Niggemann updated the Board that the certificate of occupancy for Lot 5 was received within the twelve month requirement. No action needed.

**Lot 4 Board Authorization to transfer the deed** – Board reviewed the original agreement with Fraley regarding five homes in five years and acknowledging that Fraley thought he would have five units in three years. The Board also wanted to discuss the availability of the lots in relationship to available water and sewer. The Village has had a lot of interest from developers and individuals wanting to build in East View Development. The Village does not want to deter any interest in building because of the water/sewer availability. The TIF was created to increase tax base and by turning away interested developers, we are missing out on getting that increased tax base. The Village plans to have the Phase 2 water and sewer completed by summer of 2022 and would make sure the Fraley still ends up with a total five units, however they might

not be all in a row. Fraley agreed, but requested two lots, Lot 4 and Lot 3 to be held for his use. Depending on interest, the Village Board did not make any promises. Fraley also commented that Lot 5 completion was delayed due one of the buyers not being able to get financed and during the design of the second unit on for Lot 4, one of the buyers passed away. Lot 5 will be closing on November 1<sup>st</sup> and Fraley has modified the design-specific plans for Lot 4 to interest more people. Fraley is ready to start concrete work in November if the Board approves the transfer of Lot 4.

A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the deed transfer of Lot 4 to Homes by Croix Creek. Voting For: Trustees Prince, M. Burcham, Stene, Davis and Albricht. Voting Against: none. Motion carried.

**Viking Drive Stop Sign** – A recommendation was made by the Public Safety Committee to remove the stop sign at Viking Drive at the intersection with Riverview. The Viking Drive stop sign is not listed in the Village of Colfax ordinances. With the street reconstruction it seems that there is less of a need for the stop sign on Viking Drive, but the stop sign on the north most part of Riverview traveling south should remain at the intersection of Riverview and Viking Drive. A motion was made by Trustee Davis and seconded by Trustee Stene to remove the Viking Drive stop sign. A voice vote was taken with all members voting in favor. Motion carried.

**415 Dunn Street/Roosevelt Street-** Niggemann provided documentation of recent research regarding whether or not Roosevelt Street travels east and west or if the gravel road labeled as a private road is part of the creamery. This item is on the agenda to document that the Village realizes that sometime in the past, that Roosevelt no longer would run east and west. A motion was made by Trustee Stene and seconded by Trustee Davis to recognize that Roosevelt Street does not run east and west. A voice vote was taken with all members voting in favor. Motion carried.

**Dunn County Treasurer Tax Collection Agreement – 2021 Taxes Collectable in 2022** – Niggemann explained that the County collects both first and second half of the tax bill for the Village. The cost they are proposing is exactly the same as the 2020 collectable in 2021 tax agreement. A motion was made by Trustee Stene and seconded by Trustee Davis to approve the 2021-2022 Tax Agreement with Dunn County at \$2.35 per parcel. A voice vote was taken with all members voting in favor. Motion carried.

**American Legion Dedication Bronze Plaque – Request to Purchase** – When the flag pole and base were moved from the triangle of Hwy 170 and University Avenue to the JD Simons Park, the bronze plaque was removed from the base. The plaque was taken to Tainter Machine to clean. The plaque was thought to have been returned to the Village. In many searches by many people, the plaque has not been found. It is impossible to determine for sure if the Village misplaced or lost it, but several people remember seeing it. The most reasonable cost estimate or replace the bronze plaque is with Citizen Bronze for \$961. The Colfax Municipal Restoration Group has agreed to help pay for a portion of the plaque. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the purchase of the bronze plaque from Citizen Bronze for \$961 from the Parks budget. A voice vote was taken with all members voting in favor. Motion carried.

**Review Statement of Bills –September 27<sup>th</sup>, 2021 to October 10<sup>th</sup>, 2021** – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the bills as presented for September 27<sup>th</sup>, 2021 to October 10<sup>th</sup>, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

**Adjourn** – A motion was made by Trustee M. Burcham and seconded by Trustee Davis to adjourn the meeting at 8:00 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jody Albricht, Village President

Attest:

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Lynn M. Niggemann  
Administrator- Clerk-Treasurer