

## Village Board Meeting – December 27<sup>th</sup>, 2021

On December 27<sup>th</sup>, 2021, the Village Board meeting was held at 7:00 p.m. at the Colfax Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Stene, Albricht, M. Burcham, Rud, Jenson and Prince. Excused: Trustees Davis. Others present included Library Director Bragg-Hurlburt, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (online).

### Minutes

**Regular Board Meeting December 13<sup>th</sup>, 2021** - A motion was made by Trustee Stene and seconded by Trustee Prince to approve the Regular Board meeting minutes from December 13<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

**Review Statement of Bills –December 13<sup>th</sup>, 2021 to December 26<sup>th</sup>, 2021-** A motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve the Statement of Bills for December 13<sup>th</sup>, 2021 to December 26<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request** – none

**Facility Rental** – none

**Licenses** – none

### Consideration Items

**Elevator Project Fund Balance Update – Lisa Bragg-Hurlburt** – Bragg-Hurlburt updated the Village Board as to how the fund raising was going. Donations over the last four years totals \$55,197.98 plus there are pledges totaling \$45,000 bringing the total funds for the elevator project to \$100,197.98. Cedar Corporation has been working with the state to see if our project qualifies for a Community Development Block Planning Grant. At this time the Elevator Committee does not have a final response as to if the project qualifies for the Planning Grant.

**Main Street Parking – Colfax Post Office** – The Colfax Post office contacted Village Hall regarding parking on Main Street. It seems that some of the businesses on Main Street are occupying the parking spaces in front of the Post Office. Unfortunately, the Post Master did not provide anything in writing and apparently was not able to attend the meeting to advise what it is she is specifically requesting. Niggemann has provided copies of the ordinances related to parking and can assume that the Post Master is requesting at least one space to be considered for a ten or fifteen minute parking rather than two-hour parking and possibly contact the tenants and business owners requesting that they try to leave the Main Street parking for the customers and the tenants and business owners can parking on the side streets. The topic has been referred to the Streets committee for review. In the meantime Niggemann should send letters to the tenants and business owners reminding them of the current ordinances and ask that they leave Main Street parking available for customer parking.

**Election Inspector List – 2022 to 2023** – Niggemann explained that every two years it is required to have an Election Official List approved by the Board accepting the candidates that have agreed to get the appropriate training to work the elections as well as be available to work during the elections. The Village received a list of individuals that are registered with the Republican Party, but did not receive a list from the Democratic Party. Niggemann explained that the appropriate action would be to approve the list with the addition of Nancy Mouledoux as she was inadvertently missed. A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to approve the 2022-2023 Election Inspector List with the addition of Nancy Mouledoux. A voice vote was taken with all members voting in favor. Motion carried.

For the record the 2022 – 2023 Election Inspectors are Diane Hodgson, Abbie Hartung, Katherine Rieder, Ruth Hill, Kathy Dunbar, Carey Davis, Richard Olson, Gary Stene, Barbara Black and Nancy Mouledoux.

**Hunting on the Village Properties by the Colfax Collection site** – Niggemann provided a memo identifying the options that the Village Board has, allow hunting, allow hunting except days when the collection site is open, or do not allow hunting. A motion was made by Trustee Stene and seconded by Trustee Prince to allow hunting on

the Village properties at the Colfax Collection sites. Voting For: Trustees Stene, Prince, Rud, Jenson and Albricht. Voting Against: M. Burcham. Motion carried.

**Update of Dunn Street Project – 2022 Construction** – Niggemann explained that Bates and Niggemann met with Gareth Shambeau from Ayres Associates regarding the 2022 Dunn Street project. During the meeting the utility maps were reviewed and concerns were addressed. The timeline was discussed to assure timelines would be favorable for the potential construction in Phase Two of East View Development. The project will be let out for bid in January with a February deadline and the Board would award the bid at the March 14<sup>th</sup>, 2022 meeting. Early spring construction project with a completion date no later than July 15<sup>th</sup>, 2022.

**Memorial Bench –approximate cost \$200** – Niggemann explained that at the prior meeting the Board had asked for an estimated price to have a memorial bench installed at the Red Cedar Conservation Reserve. The price has been estimated at approximately \$200. A motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve the purchase of a memorial bench for Mark Halpin. A voice vote was taken with all members voting in favor. Motion carried.

**Resolution 2021-21 – One meeting vs two meetings per month beginning January 2022 for a one year trial period-** The Board discussed the pros and cons of one meeting per month. One pro is freeing up time for the Village Hall, allowing more time to prepare for each meeting and one of the cons is that the Board may not be as up to date or be able to make timely decisions when necessary. A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve Resolution 2021-21 approving one meeting per month for 2022 unless determined that one meeting per month is not working as well as hoped. Voting For: Trustees M. Burcham, Rud, Prince, Stene and Albricht. Voting Against: Trustee Jenson. Motion carried.

**Resolution 2021-22 – Consider changing the Board Trustee Pay from \$20 per meeting to \$40 per meeting** – A motion was made by Trustee Stene. After a little more discussion; Trustee Stene rescinded his motion to allow additional research and verification from the Village attorney regarding the process of how the Board can change the rate of pay per meeting and when the changes would take effect. Discussion topics included: What happens if there is a special meeting? Is a special meeting considered a Board meeting? What is the pay for the committee meetings? Are committee meetings with the Board a Whole considered Board meetings?

**Public Comments** - none.

**Adjourn** – A motion was made by Trustee M. Burcham and seconded by Trustee Rud to adjourn the meeting at 7:45 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jody Albricht, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-Treasurer