

## Village Board Meeting May 9<sup>th</sup>, 2022

On May 9<sup>th</sup>, 2022, the Village Board meeting began with a tour of the Stuart Park at 6:30 p.m. to hear what Prince, the Parks Committee chair, had drafted for a campground design. The meeting then moved to the Colfax Village Hall to call the Regular Board meeting to order at 7:00 p.m., 613 Main Street, Colfax, WI. Members present: Trustees M. Burcham, Rud, Jenson, Stene, Prince, Albricht and Davis (7:10 p.m). Others present included Library Director Bragg-Hurlburt, Sheila Riemer, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

### Minutes

**Regular Board Meeting Minutes - April 25<sup>th</sup>, 2022-** A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the Regular Board meeting minutes from April 25<sup>th</sup>, 2022. A voice vote was taken with all members voting in favor. Motion carried.

**Review Statement of Bills –April 25<sup>th</sup>, 2022 to May 8<sup>th</sup>, 2022** - A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the Statements of Bills for April 25<sup>th</sup>, 2022 to May 8<sup>th</sup>, 2022. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request** – none

**Facility Rental** – none

**Licenses – Operator’s Licenses – May 10<sup>th</sup>, 2022 to June 30<sup>th</sup>, 2022- Kayla Jenson – Viking Bowl, Jasmine Best – Synergy Cooperative and Elizabeth Affolter – The Blind Tiger** - A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the operator’s licenses effective May 10<sup>th</sup>, 2022 to June 30<sup>th</sup>, 2022 for Kayla Jenson-Viking Bowl, Jasmine Best-Synergy Cooperative and Elizabeth Affolter-The Blind Tiger. A voice vote was taken with all members voting in favor. Motion carried.

### Consideration Items

**Library Flooring Consideration – Village Hall Designated Fund Balance** – Bragg-Hurlburt explained that the carpet in the Library is approximately fifteen years old and has become a trip hazard due to the heavy courier carts and the patron foot traffic. Because the carpet has been stretched in the past, it has been advised to replace the carpet. Three bids have been received from local companies; the lowest bid is Andy Ferry with material from Midwest Flooring Co. Material cost is \$4,165.56 for Mohawk Design carpet squares and installation is \$1,741 for a total of \$5,906.56; Nevins \$6,866.34 and Menomonie Flooring of \$7,163.40. Bragg-Hurlburt recommends awarding the bid to Andy Ferry with the material purchased from Midwest Flooring Co. for a total cost of \$5,906.56 and requests to use some of the Village Hall designated funds to pay for the carpet. A motion was made by Trustee Stene and seconded by Trustee Prince to accept the bid from Andy Ferry with materials from Midwest Flooring with a cost of \$5,906.56 to replace the Library carpet. Voting For: Trustees M. Burcham, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Trustee Davis was not present to vote on this item. Motion carried.

Niggemann explained that the Village Hall Improvements fund balance is currently at \$81,876.65 less \$5,906.56 would bring the new balance to \$75,970.09. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to use the designated funds from the Village Hall Improvements fund to pay for the Library carpet. A voice vote was taken with all members voting in favor. Motion carried.

**Stuart Park Campground Discussion and Possible Action** – Prince updated the Board regarding the 6:30 pm meeting at Stuart Park. There is a preliminary map that will be used in the process of the remaining planning. Prince explained that the layout consisted of camper spaces and tent spaces with all sites having water and electric. Additional options to consider include bathroom and shower building and/or a visitor center which would allow for grant funds to be considered. A dump station is being considered. The ATV/UTV trail may need to be re-routed. Prince provided estimated prices charged by other campgrounds and also provided, based on full occupancy, a maximum gross income that could be generated from camping fees. No action, just informational.

**Meeting with Softball Association and the Youth Baseball Program Discussion/Schedules/Concessions/Annual Updates & Meeting** – Prince briefly recapped the meeting held on April 28<sup>th</sup>, 2022. The Softball Association, Youth

Program, Prince and Niggemann met to confirm that all groups were on the same page. The groups were asked to keep the Village updated regarding schedules and tournament dates, to provide updated financials annually and confirm that the groups are working together regarding having concessions available to both the Youth groups and the Softball league nights. All groups felt it would be very helpful to continue meeting annually to clarify these topics.

**Well House and Gazebo Roof** – Bates has contacted six roofing companies and it seems there are very few contractors that do metal roofing or that were willing to provide a price for such a small project. The only estimate received was from Bjorkstrand and the cost for installation of a 26 gauge Varitile Metal Roof would be \$6,200 for the Well House and \$3,100 for the Gazebo. A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve the estimate from Bjorkstrand; \$6,200 for the Well House and \$3,100 for the Gazebo. Voting For: Trustees M. Burcham, Stene, Prince, Jenson, Rud and Albricht. Voting Against: Trustee Davis. Motion carried.

**Pool Ordinance Review and Possible Action** – Discussions revolved around whether the Village wants to continue to enforce the pool fence ordinance or let the homeowners work through their insurance companies and install the required safety items that the insurance company indicates on the insurance policy. There were a couple stories shared regarding enforcement of the ordinance and how those situations played out. Depending on the situation, the resolution can take time. A motion was made by Trustee Stene and seconded by Trustee Rud to rescind and repeal the pool ordinance, 2015-05. Voting For: Trustees Jenson, Rud, Davis, Stene, Prince and Albricht. Voting Against: Trustee M. Burcham. Motion carried.

**Permission to Write-off uncashed checks greater than one-year old** –A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the list of uncashed checks totaling \$263.91 to be written off. A voice vote was taken with all members voting in favor. Motion carried.

A short break was taken and recorder turned off while the storm warnings for a tornado were being evaluated.

**Designated Fund Balance Worksheet** - A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the Designated Fund Balance Worksheet as presented with the restricted balances totally \$739,483.92 and designated fund balances totally \$555,860.85 and undesignated fund balance of \$233,948.23. Voting For: Trustees Rud, Davis, Stene, Jenson, Prince, M. Burcham and Albricht. Voting Against: none. Motion carried.

**Dunn Street Project Timeline – Removal Start Date 5/9/2022** - Bates explained that Skid Steer Guy sent an email indicating that the earliest that the pipe crew would be available was May 11<sup>th</sup>, 2022 so the removal was changed to the week of May 9<sup>th</sup>, 2022.

#### **Lagoon Streambank Stabilization Project Update**

Niggemann discussed the photos that were provided in the packet showing that the access road construction began on April 25<sup>th</sup>, 2022. The access road was near complete by April 30<sup>th</sup>. May 3<sup>rd</sup> and May 4<sup>th</sup>, 2022, the water access point was constructed and continuation of tree and brush removal.

#### **Next meeting items**

Trustee M. Burcham has requested a list of addresses of all the public buildings.

**Adjourn** – A motion was made by Trustee M. Burcham and seconded by Trustee Prince to adjourn the meeting at 8:00 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jody Albricht, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-Treasurer