

Village Board Meeting September 12th, 2022

On September 12th, 2022, the Village Board met at the Village Hall, 613 Main Street at 7:00 p.m. Members present: Trustees M. Burcham, Rud, Jenson, Stene, Prince and Albricht. Excused: Trustee Davis. Others present included Barb Black, Lisa Fleming with Ayres Associates, Deputy Clerk-Treasurer Sheila Riemer, Public Works Director Bates, and LeAnn Ralph with the Messenger.

Minutes

Regular Board Meeting Minutes – August 22nd, 2022- A motion was made by Trustee M.Burcham and seconded by Trustee Stene to approve the Regular Board meeting minutes from August 22nd, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Review Statement of Bills –August 22nd, 2022 to September 11th, 2022

Review Statement of Bills Solid Waste & Recycling Checking –August 22nd, 2022 to September 11th, 2022

A motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for August 22nd, 2022 to September 11th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Training Request – None

Facility Rental - None

Licenses – None

Consideration Items

Request for Donation-Zor Tin Lizzies \$75 –A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the donation of \$75 for the Zor Tin Lizzies. Voting For: Trustees M. Burcham, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

Colfax Public Library Request for additional funds to cover the \$962.44 additional cost of the carpet from the Village Hall Designated Fund Balance – A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the request for additional cost of carpet from the Village Hall Designated Fund Balance for the Colfax Public Library. Voting For: Trustees Prince, Stene, Jenson, Rud, M. Burcham and Albricht. Voting Against: none. Motion carried.

Request to Rent Village owned Tent for Local Business Event – There was discussion regarding the rental of the Village owned tents to anyone or just businesses, what the fee should be, who would be responsible for put up and take down and should it just be decided case by case. Bates voiced that he thought Public Works should put up and take down. After much debating the Board decided to vote on this rental and table further discussion to a later date. A motion was made by Trustee Jenson and seconded by Stene to rent the tent for \$50 to Mane Street Salon for their September 17th, 2022 event with the Village employees putting it up and taking it down. Voting For: Trustees M. Burcham, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

2021 Street & Utility Improvements – Final Pay Request-2021 Dunn Street/Riverview/Oak Street Project – Fleming outlined the numbers for the 2021 Street project. Original contract was \$359,717 less a change order of \$12,280 which consisted of credit due to timeliness of \$15,400 and additional costs of \$3,120 for a total contract price of \$347,437. However, the total completed costs based on actual figures equaled \$315,127 with no retainage, payments to date \$306,441.07 bringing the final pay request to \$8,685.93. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve final payment of \$8,685.93 to Skid Steer Guy, LLC for the 2021 Street & Utility Project. Voting For: Trustees Prince, Stene, Jenson, Rud, M. Burcham and Albricht. Voting Against: none. Motion carried.

2022 Street & Utility Improvements – Dunn Street Phase 2/Change Order No. 1, Certificate of Substantial Completion, Punch List – Fleming explained that the change order has to do with underground rock causing additional excavation for the removal of the material. \$25,900 is the cost added for 3 additional days of labor and equipment and there is a \$1,500 credit for the manhole rims, bringing the total change order amount to \$24,400. A motion was made by Trustee M. Burcham and seconded by Stene to approve the change order of \$24,400 for the 2022 Street & Utility Project. Voting For: Trustees Jenson, Rud, M. Burcham, Stene, Prince and Albricht. Voting Against: none. Motion carried.

A motion was made by Trustee Stene and seconded by M. Burcham to approve the Certificate of Substantial Completion pending verification with Gareth Shambeau on the date. Voting For: Trustees Stene, Prince, M. Burcham, Rud, Jenson and Albricht. Voting Against: none. Motion carried.

Pay Request for Water Services – East View Development Phase 1 for Lots 1, 2 & 3 – A motion was made by Trustee Stene and seconded by Trustee Jenson to approve the pay request to Skid Steer Guy in the amount of \$5,882.36 from TID 5 for the three services which were part of the Phase 1 Dunn Street (2021 Street & Utility Project). Voting For: Trustees Rud, M. Burcham, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

Estimates for Tuck Pointing – Rock & Tait & Pilgrim Construction – Trustee Prince explained we received 2 estimates, the third never responded, for the repair of the Village Hall, Well House #1 and Well House #3. Rock & Tait came in at \$9,785.39 while Pilgrim Construction came in at \$1,885. Bates and Prince explained they did not know why Pilgrim came in with such a low estimate. There have been several attempts to request verification of the price from Pilgrim Construction and Prince did finally get in touch and the additional cost would be \$1600 more, bringing the total to \$3,485, but no official quote has been received. Rock & Tait indicated they could still get us on the schedule this year, Pilgrim did not give a timeline. A motion was made by Trustee M. Burcham and seconded by Trustee Stene to accept the bid from Rock & Tait, pending they could get the job done this year, otherwise it will be re-visited in the spring. Voting For: Trustees Jenson, Rud, Stene, Prince, M. Burcham and Albricht. Voting Against: none. Motion carried.

Public Works Department Requests/Crosswalk Painting, Park Drive Patch, Railroad Ave Overlay – There was discussion on availability of paint and cost. Holding off until spring may be an option. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to table the crosswalk painting until next meeting. A voice vote was taken with all members voting in favor. Motion carried.

Bates has not received the cost break out by street for the Dunn/Park/Railroad Patching. Bates would prefer to hold off on the Dunn Street portion of the patching until the homes have been constructed. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to table the street patching and overlay until Bates receives updated estimates. A voice vote was taken with all members voting in favor. Motion carried.

Public Works Committee Recommendations– Water and Sewer Ordinance & Rates, Ordinance 2022-03 Street Opening, Adopt noted changes from ACT, Sewer Rates by volume changes – A motion was made by President Albricht and seconded by Trustee M. Burcham to table the ordinances and changes until Administrator Niggemann returns. A voice vote was taken with all members voting in favor. Motion carried.

Bates explained every two years or so we visit the sewer rates. The Public Works Committee is recommending a 1% increase in sewer rates from \$5.10/1,000 gallons to \$5.15/1,000 gallons. A motion was made by Trustee Stene and seconded by Trustee Jenson to approve the \$0.05 increase/\$1,000 gallons for the sewer volume rates. Voting For: Trustees Prince, Stene, Jenson, Rud, M. Burcham and Albricht. Voting Against: none. Motion carried.

Bates explained that the street opening fee was \$1,000; in 2018 the Village of Colfax modified the ordinance to have the homeowner pay the actual cost to repair the street, causing plumbers to have a difficult time to estimate projects. The Public Works Committee has recommended a \$2,500 street opening fee. After a lot of discussion; a motion was made President Albricht and seconded by Trustee M. Burcham to table the Street Opening Ordinance. A voice vote was taken with all members voting in favor. Motion carried.

Sewer Lagoon- Grid Bee Options- Possible Purchase – Bates explained that the Grid Bee has not been working again. We have four solar bees powered by the sun. When phosphorus treatment began in pond three, the solar bees were not mixing overnight when there was no sunlight. A Grid Bee mixes with electric power and the phosphorus levels were more consistent. The Grid Bee does what it needs to, however, it has not been very reliable with equipment

breakdowns. In 2021, the Village had the company service the machines and repair the equipment and we have a problem again in 2022. The Company has provided an option to purchase a different machine that has a compressor and runs on air. The compressor would have to be rebuilt every 3-5 years, roughly \$50, and the cost of new machine would be under \$10,000 with money on a trade for our current machine. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to have Bates and Niggemann look into getting this on the budget for next year. A voice vote was taken with all members voting in favor. Motion carried.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to adjourn the meeting at 8:07 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Sheila Riemer
Deputy Clerk-Treasurer