

Village Board Meeting April 24th, 2023

On April 24th, 2023, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees M. Burcham, Davis, Rud, Jenson, Stene and Prince. Others present included Clint and Melissa Best, Sheila Riemer, Chris Larson and Dale Oebser with the American Legion, Barb Black, John Fraley, Toby & Carita Pudwill, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph requested a copy of the audio.

Consent Agenda

Regular Board Meeting Minutes –April 10th, 2023- A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to approve the Regular Board meeting minutes for April 10th, 2023. A voice vote was taken with all members voting in favor. Motion carried.

Review Statement of Bills –April 10th, 2023 to April 23rd, 2023

Review Statement of Bills Solid Waste & Recycling Checking – April 10th, 2023 to April 23rd, 2023

A motion was made by Trustee M. Burcham and seconded by Trustee Davis to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for April 10th, 2023 to April 23rd, 2023. A voice vote was taken with all members voting in favor. Motion carried.

Training Request–Police Chief Anderson -none.

Facility Rental – none.

Licenses -Colfax Softball Association -Temporary Class “B”/”Class B” Retailer’s License – May 1st, 2023 to November 1st, 2023 – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the Temporary Class “B”/”Class B” Retailer’s License – May 1st to November 1st, 2023. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Consideration Items

Board Confirmation Spring Election 2023

Term April 18th, 2023 to April 14th, 2025 (or until the Organizational meeting)

- Village President - Jeff Prince
- Village Trustee – Margaret Burcham
- Village Trustee – Jen Rud
- Village Trustee – Vacancy

Term April 19th, 2022 to April 16th, 2024 (or until the Organization meeting)

- Village Trustee – Anne Jenson
- Village Trustee – Gary Stene
- Village Trustee – Carey Davis

A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve the Board Confirmations from the 2023 Spring Election to include Jeff Prince as the Village President, Margaret Burcham and Jen Rud as Village Trustees. There is one vacancy. A voice vote was taken with all members voting in favor. Motion carried.

Appoint Village of Colfax President and Trustee as signers on Village Bank Accounts-Niggemann explained that the Banks will need to know the Village appointed signers with the Village President change. A motion was made by Trustee Davis and seconded by Trustee Burcham to authorize Jeff Prince as the Village President, Anne Jenson as the Village Trustee and Lynn Niggemann as the Clerk-Treasurer as signers on the Bremer and Dairy State Bank Accounts. A voice vote was taken with all members voting in favor. Motion carried.

Iverson Park – In Memory of our WWI Veterans Sign Donation – American Legion – Larson indicated that the American Legion had the school make a WWI Veterans sign similar to the sign at Tom Prince Memorial Park to be displayed at Iverson Park. There would an unveiling ceremony in Memory of WWI Veterans on Memorial Day, May 29th, 2023. Preferred location would at the corner of the park near the driveway of 604 Evergreen or near the Iverson Park sign. A motion was made by Trustee Stene and seconded by Trustee Davis accept the donation of the WWI Veteran sign and for it to be placed in the area that the Public Works Director feels appropriate at Iverson Park. A voice vote was taken with all members voting in favor. Motion carried.

Parks Committee possible Recommendations – A motion was made by Trustee Burcham and seconded by Trustee Stene to move the Parks Committee recommendations below h. – Village Clerk’s Office possible closure item. A voice vote was taken with all members voting in favor. Motion carried.

East View Development – 206 Dunn Street, Lot 7 land Transfer Request – Toby & Carita Pudwill – A motion was made by Trustee Stene and seconded by Trustee Burcham to transfer East View Development Lot 7, 206 Dunn Street to Toby & Carita Pudwill effective immediately. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Hydro Corp – Non-Residential Inspections – Two-Year Term – March 1st, 2023 to February 28th, 2025 – Niggemann explained that the two-year cost is \$7,848 for 44 non-residential inspections and an overall total of 48 inspections. The previous two-year contract cost was \$6,984 for approximately 40 inspections and up to 50 inspections. Bates explained that the water backflow inspection is required by the DNR. A motion was made by Trustee Davis and seconded by Trustee Stene to approve the two-year agreement with Hydro Corp for the term March 1st, 2023 to February 28th, 2025 for non-residential inspections in the amount of \$7,848 for 44 inspections and up to 48. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Public Safety Committee Recommendations - The Public Safety Committee met on April 13th, 2023 and recommended to the Board: possible approval to increase part-time Police Patrol wage range from \$16 to \$18 to \$18 to \$19 per hour without going before the Village Board. For more experienced officers, the Board will review case-by-case to establish the starting wage. A motion was made by Trustee Stene and seconded by Trustee Jenson to increase the Police Patrol starting wage range from \$16 to \$18/hour to \$18 to \$19/hour, with more experienced officers being reviewed by the Board on a case-by-case basis. Officer Kjellberg starting wage will be \$18/hour with a review after 90-days, June 14th, 2023 with a maximum wage after good evaluation of \$19/hour. Officer Gray starting wage will be \$21/hour. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Village Clerk’s office possible closure – Friday, June 2nd, 2023 – Due to schedule conflicts – Niggemann explained that Riemer will be on vacation and that she may need to leave early for her daughter’s basketball tournament on Friday. Once the schedule is posted, Niggemann would post hours that the office would be closed. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve the possible closure of Village Hall on June 2nd, 2023 if needed. A voice vote was taken with all members voting in favor. Motion carried.

Parks Committee Possible Recommendations – At the meeting with the Colfax Youth Ball coordinator, Brandon Scott and Softball Association Secretary, Tammy Nelson relayed the projects that they would like to see completed to include:

- Batting Cage – location along third base of Bremer Field – looking for donations
 - Pitching machine possibly in the future- electricity would be needed.

A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve the batting cage along 3rd base on the Bremer Field. A voice vote was taken with all members voting in favor. Motion carried.

- Removable Fence for both fields – allows for the youth to have a shorter field. Donations have been received to cover this cost.

A motion was made by Trustee Davis and seconded by Trustee Burcham to approve the removable fences with the Youth program and the Softball Association being responsible for the install and removal of the equipment for games. A voice vote was taken with all members voting in favor. Motion carried.

- Allow sponsor signs along the fencing to help raise funds for projects.

A motion was made by Trustee Jenson and seconded by Trustee Burcham to allow sponsor signs facing the inside of the fields, but bring back before the Board when the size and design of the signs has been determined. A voice vote was taken with all members voting in favor. Motion carried.

- Add a door onto the dugout gates for safety of players.

A motion was made by Trustee Burcham and seconded by Trustee Rud to install the doors on the dug-out gates. A voice vote was taken with all members voting in favor. Motion carried.

- Youth and Softball tournament schedule is now available at colfaxyouthsports.com/calendar.

No action needed.

- Concessions 2023, the youth intend to sell concessions at their games to help with income to the program.

No action needed.

- Request for installation of cabinets in the concession stands to store materials, etc. without mouse damage.

A motion was made by Trustee Jenson and seconded by Trustee Burcham to allow the cabinets to be installed, but would prefer that a contractor or softball player consider donating their time to complete the installation as they have expertise and appropriate tools to complete the tasks. A voice vote was taken with all members voting in favor. Motion carried.

Stuart Park recommendation to fill in the berm to see if the how the park will withstand spring of 2024. A motion was made by Trustee Stene and seconded by Trustee Jenson to fill in the berm with the no material cost. Three opposed and three were in favor; in favor included Stene, Jenson and Prince; against included Burcham, Davis and Rud. Motion fails due to a tie vote.

Adjourn – A motion was made by Trustee Jenson and seconded by Trustee Burcham to adjourn the meeting at 8:15 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer