

Regular Minutes – March 29, 2012

The March 29, 2012 Village of Colfax regular meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Halpin, Johnson, C. Olson & Schauer. Also Present: Deputy Clerk-Treasurer Eastman. Excused: Trustee S. Olson. Absent: none. President Stene called the meeting to order.

Public Appearances – Travis Schroder, Cedar Corp. gave update on Village Hall renovations.

Ordinance Chapter 7-1-19 Exemption for Dogs & Cats – The Board agreed to move this topic up on the agenda. Hugo Bliss raised questions regarding the dog license issue and Police Chief Gehring explained the Village procedures and processes. No Board action taken.

Minutes–March 12, 2012 Regular Board & March 14, 2012 Special Board – Motion by Trustee C. Olson; seconded by Trustee Schauer to approve the minutes, as submitted.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Communications – President Stene updated the Board on the nursing home project.

Dunn County Economic Development Corp Report – Chris Smith presented an updated on economic development and resources available to the Village and businesses. No Board action taken.

Inspection Services and/or Permit Issuance Agreement-Weber Inspections – Fred Weber, Weber Inspections, presented a contract for inspection services.

Motion by Trustee C. Olson; seconded by President Stene to approve the April 1, 2012-December 31, 2012 Inspection Services Contract with Weber Inspections; continue utilizing George Entzminger as appropriate; require a certificate of insurance from Weber Inspections listing the Village as an additional insured.

Voting for: Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

407 High Street Tree-Arborist Report/Recommendation – No report received from the arborist to date.

Motion by Trustee Johnson; seconded by Trustee C. Olson to postpone Board action on this issue until April 9, 2012.

Voting for: all

Voting against: none

Motion carried.

Circuit Court Bond Schedule Acceptance/Approval – Police Chief Gehring presented an updated Bond Schedule due to the abolishment of Municipal Court effective, May 1, 2012.

Motion by Trustee C. Olson; seconded by Trustee Halpin to adopt the Municipal Bond Schedule, as submitted.

Voting for: all

Voting against: none

Motion carried.

Regular Part-Time (30 hrs/wk) Emergency Medical Technician/General Laborer Job Description Approval & Authorize Advertising Vacancy – Rescue Director Knutson explained the need for the 30-hr/week position due to a recent vacancy.

Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the Regular Part-Time (30 hrs/wk) Emergency Medical Technician/General Laborer job description and authorize advertising the vacancy.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Terminate Collection Services with Tri-State Adjustments – Rescue Director Knutson explained the reason for terminating the Village's use of Tri-State Adjustments' collection services.

Motion by Trustee C. Olson; seconded by Trustee Halpin to terminate use of Tri-State Adjustments' collection services.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Donation Acceptance-Tower Park Tree – The Board acknowledged the Larson Family's desire to contribute \$375 for a tree in Tower Park and the Kiwanis' request for part of their contribution to be use towards electrical work.

Motion by Trustee C. Olson; seconded by Trustee Schauer to accept the Larson Family \$375 donation for a Tower Park tree and approve the Kiwanis' request for electrical work donation allocation.

Voting for: Trustees Johnson, Schauer, C. Olson, Halpin & Stene

Voting against: none

Motion carried.

Resolutions 2012-10 through 2012-16, Designating Public Depository and Authorizing Withdrawal of Village Moneys-Dairy State Bank – Motion by Trustee C. Olson; seconded by Trustee Halpin to adopt Resolutions 2012-10 through 2012-16, Designating Public Depository and Authorizing Withdrawal of Village Moneys-Dairy State Bank.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Resolution 2012-17, Designating Public Depository and Authorizing Withdrawal of Village Moneys-Bremer Bank – Motion by Trustee C. Olson; seconded by Trustee Halpin to adopt Resolution 2012-17, Designating Public Depository and Authorizing Withdrawal of Village Moneys-Bremer Bank.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Temporary Part-Time Summer Laborer Job Description & Authorize Filling the Vacancy – President Stene explained the Village's need for a limited-term employee for general labor tasks.

Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the Temporary Part-Time Summer Laborer job description, as amended, with the employment term approximately May 1-October 1, 2012 and authorize advertising the position at \$12.00/hour.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Administration Department Laptop Acquisition – Motion by Trustee Johnson; seconded by Trustee Schauer to accept the quote from PC Technologies for an Administration Department laptop, with remote access.

Voting for: Trustees Johnson, Schauer, C. Olson, Halpin & Stene

Voting against: none

Motion carried.

Hwy M Street Lighting Near New Colfax Community Fire Department Station – President Stene presented the Fire Department's request for street lighting near its new facility.

Motion by President Stene; seconded by Trustee Halpin to obtain street light estimates from Dunn County Cooperative.

Voting for: all

Voting against: none

Motion carried.

Main Street Fire Station Backflow Value-Sale of Village Share to Colfax Community Fire Department – President Stene presented information on the Fire Department's request to purchase the Village's share of the backflow value.

Motion by Trustee C. Olson; seconded by Trustee Halpin to postpone Board action until more information is provided regarding original purchase price.

Voting for: all
 Voting against: none
 Motion carried.

Smart Growth Plan Possible Amendments – President Stene opened discussion on the need to update the Village Smart Growth Plan.

Motion by Trustee C. Olson; seconded by Trustee Halpin to request Cedar Corp present a quote for a Smart Growth Plan update, including maps, meetings, etc., in a not-to-exceed amount for the April 9th Board meeting.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene
 Voting against: none
 Motion carried.

Committee/Department Reports – The February 2012 Police Department operational report was distributed.

Review/Approval-Bills – Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the bills, as submitted.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson & Stene
 Voting against: none
 Motion carried.

Name	Item Description	Amount	Name	Item Description	Amount
Anthem Blue Cross Blue Shield	Mar12 dental ins-police	\$167.64	AFLAC	Mar12 insurance-rescue	\$39.96
	Mar12 dental ins-library	\$167.64	Medpro Midwest Group	cot safety mount, fastner, flo	\$686.92
	Mar12 dental ins-streets	\$167.64		Total-Rescue	\$726.88
	Mar12 dental ins-w/s	\$167.64			
	Mar12 dental ins-rescue	\$167.64	CenturyLink	communications-sewer	\$41.01
	Apr12 dental ins-police	\$167.64	Hyatt on Main-Green Bay	conference lodging - water	\$165.00
	Apr12 dental ins-library	\$167.64		conference lodging- sewer	\$165.00
	Apr12 dental ins-streets	\$167.64		Total-Water/Sewer	\$371.01
	Apr12 dental ins-rescue	\$167.64			
	Jan12 dental ins-w/s	-\$167.64			
	Feb12 dental ins-w/s	-\$167.64			
	Mar12 dental ins-w/s	-\$167.64			
	Bremer Bank NA & TK Cogswell	3.15.12 HSA-admin	\$553.85		
Cardmember Service	circulation items-library	\$66.29			
Citgo Petroleum Corporation	fuel-police	\$313.27			
	fuel-rescue	\$382.07			
E. O. Johnson Office Technology	copier use-library	\$47.00			
GALE	circulation items-library	\$46.78			
Karl's Chevrolet, Inc	install battery tender	\$78.91			
Kathleen V. Morse	3.12.12-3.25.12 mileage-admin	\$509.49			
Dept. of the Treasury	3.15.12 fed with-gen	\$1,490.30			
	3.15.12 fed with-rescue	\$168.66			
	3.15.12 ss-gen	\$1,451.10			
	3.15.12 ss-rescue	\$467.88			
	3.15.12 med-gen	\$404.62			
WI Dept of Revenue	3.15.12 med-rescue	\$130.52			
	3.15.12 state with-gen	\$740.93			
	3.15.12 state with-rescue	\$113.30			
WPS Health Insurance	Apr-Jul12 health ins-police	\$2,422.42			
	Total-General	\$10,393.23			

Motion by Trustee Halpin; seconded by Trustee C. Olson to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for Casual Part-Time EMT Appointments, Sale of Vacant Village Land-Bremer Avenue and Personnel Issues-Administration Department.

Voting for: Trustees Halpin, C. Olson, Johnson, Schauer & Stene
 Voting against: none

Motion carried.

- a. Casual Part-Time EMT Appointments
- b. Sale of Vacant Village Land-Bremer Avenue
- c. Personnel Issues-Administration Department

Motion by Trustee Johnson; seconded by Trustee Halpin to convene into open session to take any action resulting from the closed session.

Voting for: all
Voting against: none
Motion carried.

No press or public in attendance.

Casual Part-Time EMT Appointments – Motion by Trustee C. Olson; seconded by Trustee Johnson to postponed Board action on Casual Part-Time EMT appointments at this time.

Voting for: all
Voting against: none
Motion carried.

Sale of Vacant Village Land-Bremer Avenue – No Board action taken.

Personnel Issues-Administration Department – Motion by Trustee C. Olson; seconded by Trustee Halpin to increase Deputy Clerk-Treasurer Eastman's wage to \$14.00, effective March 27, 2012.

Voting for: Trustees Johnson, Schauer, C. Olson, Halpin & Stene
Voting against: none
Motion carried.

Motion by Trustee Halpin; seconded by Schauer to adjourn.

Voting for: all
Voting against: none
Motion carried.

Gary Stene, President

Attest: Jessica Eastman
Deputy Clerk-Treasurer