Regular Meeting – June 11, 2012

The June 11, 2012 Village of Colfax Board regular meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer & Johnson. Also Present: Interim Administrator-Clerk-Treasurer Morse. Absent: none. President Stene called the meeting to order

Public Appearances - none

Minutes–May 29, 2012 Regular & June 4, 2012 Special – Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the May 29, 2012 and June 4, 2012 minutes, amended to reflect Trustee S. Olson as excused. Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene Voting against: none

Motion carried.

Facility Rentals-Fairgrounds–August 11, 2012 Family Reunion–Patricia Knutson – Motion by Trustee Halpin; seconded by Trustee S. Olson to approve the August 11, 2012 family reunion fair ground facility rental for Patricia Knutson.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene Voting against: none Motion carried.

Licenses – Motion by Trustee Halpin; seconded by Trustee Schauer to approve the July 1, 2012-June 30, 2013 alcohol, tobacco, operator and keeping domesticated chickens licenses, as submitted.

Voting for: Trustees Halpin, C. Olson, Bradford, Schauer, Johnson & Stene Voting against: none Abstaining: Trustee S. Olson Motion carried.

Communications-President - none

Theater Chair Removal-Municipal Building Restoration Group – President Stene read the Restoration Group's letter stating they will be removing the theater chairs from the DPW facility in the near future. No Board action taken.

Regular Part-Time (30 hrs/wk) EMT/General Laborer–Personnel Committee Recommendation & Employment Agreement – Motion by Trustee C. Olson; seconded by Trustee Schauer to accept the Personnel Committee's recommendation to appoint Steven Boos as a Regular Part-Time (30 hrs/wk) EMT/General Labor and direct a draft employment agreement be presented at the June 25, 2012 meeting for Board consideration.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene Voting against: none Motion carried.

Mutual Aid Request for Colfax Police Department Services – Motion by Trustee C. Olson; seconded by Trustee S. Olson to postpone this topic pending receipt of more information from Chief Gehring.

Voting for: all Voting against: none Motion carried.

Well Abandonment and Well Operation Permit Ordinance & Cross Connection Control Ordinance Models – DPW Director Bates presented well abandonment and operation permit and cross connection control sample ordinances, which will be forwarded to the Village Attorney for use in drafting Village Ordinances for presentation to the Board at a future meeting. No Board action taken.

EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows – Trustee C. Olson explained various lighting/window issues he observed on the 2nd floor. No Board action taken.

Draft Memorandum of Understanding-Warning Siren-Cedar Country Cooperative – Interim Administrator-Clerk-Treasurer Morse presented a proposed MOU relating to the Village's ability to keep its warning siren at 618 Main Street.

Motion by President Stene; seconded by Trustee C. Olson to forward the proposed 618 Main Street Memorandum

of Understanding to Cedar Country Cooperative for its review and consideration. Voting for: Trustees Halpin, C. Olson, S. Olson Bradford, Schauer, Johnson & Stene Voting against: none Motion carried.

Deputy Clerk-Treasurer Position-Consider Change from Regular Part-Time to Regular Full-Time – Interim Administrator-Clerk-Treasurer Morse reviewed the Personnel Committee's directives and stated the issue will be on the next Board agenda. No Board action taken.

Women's Club Youth Artwork on July 2012 Water/Sewer Statement – Interim Administrator-Clerk-Treasurer Morse presented artwork by local youth that will be placed on the upcoming water/sewer statements.

Review/Approval–Bills – Motion by Trustee Halpin; seconded by Trustee C. Olson to pay the bills, accept the First Supply LLC \$131.93 invoice that belongs to the Colfax Community Fire Department.

Voting for: Trustees Johnson, Schauer, Bradford, S. Olson, C. Olson, Halpin & Stene Voting against: none Motion carried.

Name	Item Description	Amount			
liberty Aaron Airtec, Inc.	refund Class B license applica 2012 Kymco side-by-side	10.00 8,200.00	Cedar Country Co-op	fuel-police supplies-parks	201. 16.
Amazon Credit Plan Amazon Credit Plan	circulations items-library circulation items-library	961.29 128.10		sales tax fuel-cemetery	-0. 120.
	computer hardware-library supplies-library	110.59 27.66		fuel-w/s fuel-streets	98. 330.
Anthem Blue Cross Blue Shield	Jun12 dental-police Jun12 dental-library	167.64 167.64		supplies-police sales tax	10. -0.
	Jun12 dental-streets Jun12 dental-rescue	167.64 167.64		supplies-streets sales tax	111. -5.
Anthem Blue Cross Blue Shield	Jun12 life-admin Jun12 life-w/s	8.45 13.40		fuel-parks supplies-library	39. 55.
	Jun12 life-police Jun12 life-streets	44.45 20.00		supplies-cemetery sales tax	69. -3.
	Jun12 life-library Jun12 life-rescue	18.20 8.45		supplies-w/s sales tax	173. -5.
	Apr12 life-w/s May12 life-w/s	9.83 13.40		oil change, maint-police brake roters, pads, supplies-p	31. 390.
Aramark Uniform Service Inc.	uniforms-cemetery uniforms/towels-streets	9.93 27.03		fertilizer-parks office supplies-rescue	103.
	uniforms-w/s uniforms-cemetery	21.84		supplies-rescue remove sales tax	18.
	uniforms-parks uniforms-streets	3.66 12.40		discount supplies-parks	-1. 82.
Associated Bank/Clara Branchauv	uniforms-w/s	10.88		fuel-streets	218. 274.
	uniforms-parks uniforms-cemetery uniforms/towels-streets	3.66 26.50		fuel-police supplies-streets supplies-cemetery	30.
	uniforms/towels-w/s uniforms-cemetery	26.50 24.98 3.66		fuel-cemetery fuel-w/s	186. 47.
	uniforms-parks	3.66 12.40		supplies-w/s	3.
	uniforms-streets uniforms-w/s	10.88		supplies-police fuel-parks	64. 17.
Associated Bank/Ciara Branshaw	4.26.12 payroll-HSA 5.10.12 payroll HSA	415.38	Charter Communications	supplies-sewer communications-police	116
	5.24.12 payroll HSA 6.7.12 HSA	415.38 415.38		communications-library communications-admin	126. 165.
ATV Renewal Processing Center Baker & Taylor Entertainment	Jul13 ATV registration renewal circulation items-library	30.00 190.14 176.01	Chipman Tracy	communications-w/s performer-library	98. 250.
loyce Bates	circulation items-library 6.5.12 election	135.94	Citgo Petroleum Corporation	fuel-police fuel-rescue	438. 530.
BookPage Bremer Bank & Pete Gehring	circulation items-library 5.24.12 payroll HSA fix	282.00 69.24		fuel-streets credit adjustment	123 -62
	5.24.12 payroll HSA (less Jun1 6.7.12 HSA less Jun12 life - f	545.40 545.40		fuel-w/s fuel-rescue	173 471
Bremer Bank, N.A.	#252965 interest #273877 interest	500.00 3,736.66		fuel-parks fuel-police	6 489
	#252968 interest #252962 interest	7,200.00 487.50	Cleaning Angels	fuel-streets April 28 & May 5, 2012 VH clea	166 300
	#271977 TID 4 interest #271977 TID 4 principal	1,185.72 7,564.28	Colfax Community Fire Dept.	false alarm/good intention-601 Jun12 pay request-fire hall Jan-Apr12 TRIP-police	270 12,647
Calkins Electronics Cardmember Service	battery, radio console, reprog circulation items-library	585.00 6.23	Colfax Police Department Colfax Rescue Squad	5.15.12 TRIP-rescue	1,142 577
	supplies-library circulation items	134.19 15.81	Colfax Water & Sewer	5.29.12 TRIP-rescue 2012 hydrant rental-fire prote	675 65,666
Catering By Design Books	circulation item-library	24.95	Crossroads Ag	6.7.12 payroll offset-delinque soil testing-parks	561 46
			Demco Inc.	supplies-library ogigih, Olver, Sletton, Johnson,	42 520
				3rd, 4th, 5th, Park, Roosevelt West, Maple, Cedar, Pine, Bals	520 624
			Dunn County News	Main, Bremer, Elm, Willow, Dun 1 yr subscription-library	676 65
			Dunn Co Recycling	Apr12 curbside recycling May12 recycling	1,131 1,335
			Dunn Energy Cooperative	electric-cemetery	52
			First Supply LLC	water line-cemtery	
			First Supply LLC	water line-cemtery water line-cemetery	18
			First Supply LLC David Frogner	water line-cemtery water line-cemetery supplies-new fire hall-water 6.5.12 election	276. 18. 131. 135.
			First Supply LLC	water line-cemtery water line-cemetery supplies-new fire hall-water 6.5.12 election 6.5.12 election circulation items-library	18 131 135 150 117
Anne Gallagher	5.30.12 training mileage-admin 6.5.12 election mileage-admin	56.61 56.61	First Supply LLC David Frogner Ethel B. Frogner	water line-cemtery water line-cemtery supplies-new fire hall-water 6.5.12 election circulation items-library circulation items-library communications-admin	18 131 135 150 117 46 50
Anne Gallagher Great-West	6.5.12 election mileage-admin Jan-May12 def comp-Logslett	56.61 110.00	First Supply LLC David Frogner Ethel B. Frogner GALE	water line-cemtery water line-cemetery supplies-new fire hall-water 6.5.12 election circulation items-library circulation items-library communications-admin communications-streets communications-w/s	18 131 135 150 117 46 50 143 143
	6.5.12 election mileage-admin Jan-May12 def comp-Logslett Jan-May12 def comp-Knutson irrigation startup-parks	56.61 110.00 210.00 89.00	First Supply LLC David Frogner Ethel B. Frogner GALE	water line-cemtery water line-cemtery supplies-new fire hall-water 6.5.12 election circulation items-library circulation items-library communications-admin communications-streets communications-w/s communications-police communications-police	18 131 135 150 117 46 50 143 143 65 53
Great-West	6.5.12 election mileage-admin Jan-May12 def comp-Logslett Jan-May12 def comp-Knutson irrigation startup-parks irrigation system repairs-park desktop computer-library	56.61 110.00 210.00 89.00 406.69 823.74	First Supply LLC David Frogner Ethel B. Frogner GALE	water line-cemtery water line-cemtery supplies-new fire hall-water 6.5.12 election circulation items-library circulation items-library communications-admin communications-streets communications-police communications-police communications-recue communications-w/s communications-wes	18 131 135 150 117 46 50 143 65 53 3 9
Great-West Greener Grass Systems,Inc. ndianhead Federated Library S vleredith Ingram	6.5.12 election mileage-admin Jan-May12 def comp-Logslett Jan-May12 def comp-Knutson irrigation startup-parks irrigation system repairs-park desktop computer-library 2012 cooperative purchases-lib 6.5.12 election	56.61 110.00 210.00 89.00 406.69 823.74 113.06 143.19	First Supply LLC David Frogner Ethel B. Frogner GALE Verizon Business	water line-cemtery supplies-new fire hall-water 6.5.12 election circulation items-library communications-admin communications-admin communications-streets communications-w/s communications-vescue communications-vescue communications-vestue communications-vestue communications-emetery communications-cemtery communications-cemtery	18 131 135 150 117 46 50 143 143 65 53 3 9 1 4
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Sreat-West Sreener Grass Systems,Inc. Indianhead Federated Library S Veredith Ingram Irm Southwick Johnson IStarNet E.AGUE OF WI MUNICIPALITIES .ocal Gov.Property Ins.Fund Lisa Ludwig Vayo Clinic Health Systems Patricia McDaniel Venards - Eau Claire Stenwood City Tribune VicroMarketing LLC Villwaukee Map Service, Inc Cathleen A Mitchell Seveman Traffic Signs Postmaster of Colfax Stephanie Reynolds Schoft Elidt Hendrickson Paul Steger Jp North Storytellers	6.5.12 election mileage-admin Jan-May12 def comp-Knutson irrigation strup-parks Irrigation strup-parks Irrigation strup-parks Irrigation strup-parks Irrigation strup-parks of 2012 computer-library Jul 2-Aug13 remote backup serv Jul 2-Aug13 remote backup serv Jul 2-Aug13 teacup-rescue 2012 handbook-admin prop insurance-admin prop insurance-admin prop insurance-admin prop insurance-street prop insurance-street strupties-streets shovels/supplies-streets shovels/supplies-streets shovels/supplies-streets stamps-wisc stamps-wisc stamps-rescue taster power mag-police laptop bag-admin performer-library 12 silver custom cutouts-polic 3 badges-police circulation items-library	$\begin{array}{l} {\rm 56.61}\\ {\rm 110.00}\\ {\rm 210.00}\\ {\rm 89.00}\\ {\rm 89.00}\\ {\rm 23.74}\\ {\rm 113.06}\\ {\rm 25.374}\\ {\rm 113.06}\\ {\rm 25.00}\\ {\rm 25.00}\\ {\rm 210.00}\\ {\rm 300.00}\\ {\rm 2010.00}\\ {\rm 300.00}\\ {\rm 2010.00}\\ {\rm 300.00}\\ {\rm 2010.00}\\ {\rm 300.00}\\ {\rm 202.00}\\ {\rm 627.00}\\ {\rm 202.00}\\ {\rm 623.00}\\ {\rm 202.00}\\ {\rm 618.33}\\ {\rm 142.48}\\ {\rm 51.75}\\ {\rm 225.00}\\ {\rm 45.00}\\ {\rm 48.56}\\ {\rm 48.99}\\ {\rm 191.25}\\ {\rm 225.00}\\ {\rm 48.56}\\ {\rm 48.99}\\ {\rm 191.25}\\ {\rm 225.00}\\ {\rm 48.56}\\ {\rm 48.99}\\ {\rm 191.25}\\ {\rm 227.50}\\ {\rm 227.50}\\ {\rm 227.50}\\ {\rm 229.88}\\ {\rm 182.00}\\ {\rm 239.88}\\ {\rm 102.00}\\ {\rm 100.00}\\ {\rm 100.00}$	First Supply LLC David Frogner Ethel B. Frogner GALE Verizon Business Viking Disposal Inc. WE Energies Westconsin Credit Union/Ram WI Dept of Administration WI Dept of Administration WI Dept of Revenue WI Dept of Employee Trust Fi	water line-cemtery water line-cemtery supplies-new fire hall-water 6.5.12 election 6.5.12 elec	$\begin{array}{c} 18\\ 131\\ 135\\ 150\\ 1177\\ 467\\ 147\\ 147\\ 143\\ 143\\ 143\\ 143\\ 143\\ 143\\ 143\\ 143$
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Sreat-West Sreener Grass Systems,Inc. Indianhead Federated Library S Veredith Ingram Tim Southwick Johnson StarNet E.EAGUE OF WI MUNICIPALITIES Local Gov.Property Ins.Fund Lisa Ludwig Vayo Clinic Health Systems Patricia McDaniel Venards - Eau Claire Stenwood City Tribune VicroMarketing LLC VicroMarketing LLC VicroMarketing LLC VicroMarketing LLC Stehiable Office Supply Stephanie Reynolds Stehofield, Higley & Mayer SC Short Elliot Hendrickson Patria Inc. Up North Storytellers Upstart	6.5.12 election mileage-admin Jan-May12 def comp-Knutson irrigation strutup-parks irrigation strutup-parks irrigation strutup-parks desktop computer-library 2.5.12 election performer-library Jul12-Aug13 remote backup serv Jul12-Aug13 temote backup serv prop insurance-streets prop insurance-streets prop insurance-arks prop insurance-arks prop insurance-arks prop insurance-arks prop insurance-streets supplies-streets supplies-streets supplies-streets supplies-streets supplies-water/sewer notices-election 5.18.12-6.9.12 mileage sign-Unvestip Awe church stamps-ubrany stamps-general taser power mag-police laptop bag-admin performer-library legal services-board landfil monitoring performer-library 12 silver custom cutouts-polic 3 badges-police ciculation items-library 12 silver custom cutouts-polic 3 badges-police sign-Unves-police sign-Unves-police sign-general taser power mag-police laptop bag-admin performer-library 12 silver custom cutouts-polic 3 badges-police sign-Unves-police sign-general baray 12 silver custom cutouts-polic 3 badges-police sign-general baray 12 silver custom cutouts-polic	56.61 56.61 110.00 89.00 406.69 823.74 113.06 143.10 200.00 210.00 200.00 200.00 200.00 200.00 200.00 107.00 900.00 107.86 107.86 107.85 107.50 1	First Supply LLC David Frogner Ethel B. Frogner GALE Verizon Business Viking Disposal Inc. WE Energies Westconsin Credit Union/Ram WI Dept of Administration WI Dept of Administration WI Dept of Revenue WI Dept of Employee Trust Fi	water line-cemtery water line-cemtery supplies-new fire hall-water 6.5.12 election 6.5.12 election 6.7.12 elec	$\begin{array}{c} 18\\ 131\\ 135\\ 150\\ 117\\ 40\\ 10\\ 10\\ 10\\ 10\\ 10\\ 10\\ 10\\ 10\\ 10\\ 1$
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Bound Tree Medical, LLC	electrodes-rescue	65.25	Village of Colfax	communications-water	71.50
	gloves, backboard, aspirin, IV	394.07	-	communications-sewer	71.50
	gauze sponge	18.44		uniforms/towels-water	10.92
	exam gloves-rescue	39.36		small hand tools-water	126.50
	backboard-rescue	192.50		small hand tools-sewer	126.50
	electrodes-rescue	88.40		heat-water	18.58
Cardmember Service	professional services-rescue	99.00		heat-sewer	18.57
Charter Communications City of Eau Claire Fire Rescue	communications-rescue intercept services-rescue	140.46 218.58		Jun-Aug12 health ins-water	809.10 809.10
Colfax Water & Sewer	Jan-Mar12 water-sewer-rescue	136.03		Jun-Aug12 health ins-sewer prop insurance-water	441.00
Medpro Midwest Group	grt cot service-rescue	123.00		prop insurance-sewer	1,518.00
Quill Corporation	copy paper, towels, tissue, pe	816.89		uniforms/towels-water	12.49
	remove sales tax	-42.59		uniforms/towels-sewer	12.49
St. Joseph's Hospital	EKG, exam, agility test, etc	429.10		uniforms-water	5.44
Tri-Care for Life	reimburse overpymt for service	107.20		uniforms-sewer	5.44
Village Of Colfax	Jun12 dental-rescue	167.64		new fire hall water supply ite	131.93
	5.24.12 payroll-fed with-rescu	219.66		electric-water	944.78
	5.24.12 payroll-state with-res	138.92		electric-sewer	483.24
	5.24.12 payroll-ss-rescue	545.06		May12 WRS-water	124.68
	5.24.12 payroll-med-rescue	152.02		May12 WRS-sewer	124.68
	5.24.12 payroll-def comp-rescu prop insurance-rescue	20.00 202.00		5.24.12 wages-water 5.24.12 wages-sewer	1,349.49 1,349.49
	electric-rescue	140.02		5.24.12 wages-sewer 5.24.12 ss-water	86.77
	May12 WRS-rescue	515.53		5.24.12 ss-sewer	86.77
	Jun12 life-rescue	8.45		5.24.12 medi-water	20.29
	communications-rescue	53.38		5.24.12 medi-sewer	20.29
	1st grt ss/medicare - knutson	60.56		5.24.12 wells	100.00
	Jul12 health ins-rescue	2,041.80		fuel-water	49.03
	Jul12-Aug13 backup services-re	300.00		fuel-sewer	49.03
	stamps-rescue	45.00		supplies-water	86.63
	6.7.12 fed with-rescue	198.66		supplies-sewer	86.63
	6.7.12 state with-rescue	134.40		Jun12 life-water	6.70
	6.7.12 ss with-rescue	579.38		Jun12 life-sewer	6.70
	6.7.12 medi with-rescue	161.56		Apr12 life-water	4.92
	6.7.12 def comp-rescue	20.00		Apr12 life-sewer	4.91
	fuel-rescue	530.28		May12 life-water	6.70
	phone cord-rescue	4.99		May12 life-sewer	6.70
	supplies-rescue	18.65		communications-water	1.65
	remove sales tax	-0.97		communications-sewer	1.66
	discount	-1.27		publication-water	390.00
	pre-employment-rescue	10.00 471.18		stamps-water	112.50 112.50
WI Dept of Workforce Developme	fuel-rescue	50.21		stamps-sewer	12.50
	5.13.12-5.19.12 unemployment-M	50.21		6.7.12 wages-wells 6.7.12 wages-water	625.89
	5.20.12-5.26.12 unemployment-M	50.21		6.7.12 ss-water	41.13
	Total-Rescue	9,713.22		6.7.12 medi-water	9.62
		0,1.10122		6.7.12 wages-sewer	625.89
Name	Item Description	Amount		6.7.12 ss-sewer	41.13
Randy Bates	1 foot copper pipe-Cenex Car W	19.00		6.7.12 medi-sewer	9.62
Randy Dates	switch-water pump	15.77		6.7.12 HSA-water	207.69
CenturyLink	communications-sewer	10.98		6.7.12 HSA-sewer	207.69
JP Morgan Chase Bank	2004 Bond - interest	24,542.50		push pins, markers, washers, e	68.93
Karl's Chevrolet, Inc.	vehicle maint-water	64.50		push pins, markers, washers, e	68.93
	vehicle maint-sewer	64.50		uniforms-water	5.44
Minnesota Pipe & Equipment	hydrant/supplies-water	1,061.58		uniforms-sewer	5.44
the second se	3	,		communications-water	49.01
				communications-sewer	49.02
				pre-employment-Bates	148.50
				pre-employment-Bates	148.50
				fuel-water	23.87
				fuel-sewer	23.88
				supplies-sewer	19.99
				supplies-water	1.99
				fuel-water	86.85
				fuel-sewer	86.84
				vehicle maint-water	52.00
				vehicle maint-sewer	51.99
			Wisconsin Dept of Natural Re	vehicle maint-sewer storR101 Wastewater fee	51.99 1,477.56
				vehicle maint-sewer solR101 Wastewater fee 2012 water use fees	51.99 1,477.56 125.00
			WI Wastewater Operator Ass	vehicle maint-sewer styR101 Wastewater fee 2012 water use fees o2012-2013 WI WW Op Assoc d	51.99 1,477.56 125.00 ues- 50.00
			WI Wastewater Operator Ass	vehicle maint-sewer solR101 Wastewater fee 2012 water use fees	51.99 1,477.56 125.00 ues- 50.00

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc., EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows and Colfax Health and Rehabilitation Center, Inc. Developer's Agreement.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene Voting against: none Motion carried.

- a. Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc.
- b. EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows
- c. Colfax Health and Rehabilitation Center, Inc. Developer's Agreement Update

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into open session to take any action resulting from the closed session.

Voting for: all Voting against: none Motion carried.

Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc. – No press or public in attendance. No Board action taken.

EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows – No Board action taken.

Colfax Health and Rehabilitation Center, Inc. Developer's Agreement Update – No Board action taken.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to adjourn.

Voting for: all Voting against: none Motion carried.

Gary Stene, President

Attest: Kathleen V. Morse, MMC/CMTW/WCPC Interim Administrator-Clerk-Treasurer