

Regular Meeting – June 11, 2012

The June 11, 2012 Village of Colfax Board regular meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer & Johnson. Also Present: Interim Administrator-Clerk-Treasurer Morse. Absent: none. President Stene called the meeting to order

Public Appearances – none

Minutes–May 29, 2012 Regular & June 4, 2012 Special – Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the May 29, 2012 and June 4, 2012 minutes, amended to reflect Trustee S. Olson as excused.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene

Voting against: none

Motion carried.

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Facility Rentals-Fairgrounds–August 11, 2012 Family Reunion–Patricia Knutson – Motion by Trustee Halpin; seconded by Trustee S. Olson to approve the August 11, 2012 family reunion fair ground facility rental for Patricia Knutson.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Licenses – Motion by Trustee Halpin; seconded by Trustee Schauer to approve the July 1, 2012-June 30, 2013 alcohol, tobacco, operator and keeping domesticated chickens licenses, as submitted.

Voting for: Trustees Halpin, C. Olson, Bradford, Schauer, Johnson & Stene

Voting against: none

Abstaining: Trustee S. Olson

Motion carried.

Communications-President - none

Theater Chair Removal-Municipal Building Restoration Group – President Stene read the Restoration Group's letter stating they will be removing the theater chairs from the DPW facility in the near future. No Board action taken.

Regular Part-Time (30 hrs/wk) EMT/General Laborer–Personnel Committee Recommendation & Employment Agreement – Motion by Trustee C. Olson; seconded by Trustee Schauer to accept the Personnel Committee's recommendation to appoint Steven Boos as a Regular Part-Time (30 hrs/wk) EMT/General Labor and direct a draft employment agreement be presented at the June 25, 2012 meeting for Board consideration.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Mutual Aid Request for Colfax Police Department Services – Motion by Trustee C. Olson; seconded by Trustee S. Olson to postpone this topic pending receipt of more information from Chief Gehring.

Voting for: all

Voting against: none

Motion carried.

Well Abandonment and Well Operation Permit Ordinance & Cross Connection Control Ordinance Models – DPW Director Bates presented well abandonment and operation permit and cross connection control sample ordinances, which will be forwarded to the Village Attorney for use in drafting Village Ordinances for presentation to the Board at a future meeting. No Board action taken.

EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows – Trustee C. Olson explained various lighting/window issues he observed on the 2nd floor. No Board action taken.

Draft Memorandum of Understanding-Warning Siren-Cedar Country Cooperative – Interim Administrator-Clerk-Treasurer Morse presented a proposed MOU relating to the Village's ability to keep its warning siren at 618 Main Street.

Motion by President Stene; seconded by Trustee C. Olson to forward the proposed 618 Main Street Memorandum

of Understanding to Cedar Country Cooperative for its review and consideration.

Voting for: Trustees Halpin, C. Olson, S. Olson Bradford, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Deputy Clerk-Treasurer Position-Consider Change from Regular Part-Time to Regular Full-Time – Interim Administrator-Clerk-Treasurer Morse reviewed the Personnel Committee's directives and stated the issue will be on the next Board agenda. No Board action taken.

Women's Club Youth Artwork on July 2012 Water/Sewer Statement – Interim Administrator-Clerk-Treasurer Morse presented artwork by local youth that will be placed on the upcoming water/sewer statements.

Review/Approval-Bills – Motion by Trustee Halpin; seconded by Trustee C. Olson to pay the bills, accept the First Supply LLC \$131.93 invoice that belongs to the Colfax Community Fire Department.

Voting for: Trustees Johnson, Schauer, Bradford, S. Olson, C. Olson, Halpin & Stene

Voting against: none

Motion carried.

Name	Item Description	Amount			
Liberty Aaron	refund Class B license applica	10.00	Cedar Country Co-op	fuel-police	201.16
Airtec, Inc.	2012 Kymco side-by-side	8,200.00		supplies-parks	16.44
Amazon Credit Plan	circulations items-library	961.29		sales tax	-0.47
Amazon Credit Plan	circulation items-library	128.10		fuel-cemetery	120.12
	computer hardware-library	110.59		fuel-w/s	98.06
	supplies-library	27.66		fuel-streets	330.60
Anthem Blue Cross Blue Shield	Jun12 dental-police	167.64		supplies-police	10.93
	Jun12 dental-library	167.64		sales tax	-0.57
	Jun12 dental-streets	167.64		supplies-streets	111.65
	Jun12 dental-rescue	167.64		sales tax	-5.04
Anthem Blue Cross Blue Shield	Jun12 life-admin	8.45		fuel-parks	39.99
	Jun12 life-w/s	13.40		supplies-library	55.96
	Jun12 life-police	44.45		supplies-cemetery	69.04
	Jun12 life-streets	20.00		sales tax	-3.16
	Jun12 life-library	18.20		supplies-w/s	173.26
	Jun12 life-rescue	8.45		sales tax	-5.83
	Apr12 life-w/s	9.83		oil change, maint-police	31.26
	May12 life-w/s	13.40		brake rotors, pads, supplies-p	390.46
Aramark Uniform Service Inc.	uniforms-cemetery	9.93		fertilizer-parks	103.00
	uniforms/towels-streets	27.03		office supplies-rescue	4.99
	uniforms-w/s	21.84		supplies-rescue	18.65
	uniforms-cemetery	3.66		remove sales tax	-0.97
	uniforms-parks	3.66		discount	-1.27
	uniforms-streets	12.40		supplies-parks	82.14
	uniforms-w/s	10.88		fuel-streets	218.10
	uniforms-parks	3.66		fuel-police	274.87
	uniforms-cemetery	3.66		supplies-streets	30.81
	uniforms/towels-streets	26.50		supplies-cemetery	23.20
	uniforms/towels-w/s	24.98		fuel-cemetery	186.40
	uniforms-cemetery	3.66		fuel-w/s	47.75
	uniforms-parks	3.66		supplies-w/s	3.99
	uniforms-streets	12.40		supplies-police	3.99
	uniforms-w/s	10.88		fuel-parks	64.84
Associated Bank/Ciara Branshaw	4.26.12 payroll-HSA	415.38		supplies-sewer	17.99
	5.10.12 payroll HSA	415.38	Charter Communications	communications-police	116.32
	5.24.12 payroll HSA	415.38		communications-library	126.24
	6.7.12 HSA	415.38		communications-admin	165.09
ATV Renewal Processing Center	Jul13 ATV registration renewal	30.00		communications-w/s	98.03
Baker & Taylor Entertainment	circulation items-library	190.14	Chipman Tracy	performer-library	250.00
	circulation items-library	176.01	Citgo Petroleum Corporation	fuel-police	438.02
Joyce Bates	6.5.12 election	135.94		fuel-rescue	530.28
BookPage	circulation items-library	282.00		fuel-streets	123.34
Bremer Bank & Pete Gehring	5.24.12 payroll HSA fix	69.24		credit adjustment	-62.47
Bremer Bank NA & TK Cogswell (5.24.12 payroll HSA (less Jun1	545.40		fuel-w/s	173.69
	6.7.12 HSA less Jun12 life - f	545.40		fuel-rescue	471.18
Bremer Bank, N.A.	#252965 interest	500.00		fuel-parks	6.48
	#273877 interest	3,736.66		fuel-police	489.28
	#252965 interest	7,200.00		fuel-streets	166.82
	#252962 interest	487.50		Apr12 28 & May 5, 2012 VH clea	300.00
	#271977 TID 4 interest	1,185.72	Cleaning Angels	false alarm/good intention-601	270.00
	#271977 TID 4 principal	7,564.28	Cofax Community Fire Dept.	Jun12 pay request-fire hall	12,647.10
Calkins Electronics	battery, radio console, reprog	585.00	Cofax Police Department	Jan-Apr12 TRIP-police	1,142.17
Cardmember Service	circulation items-library	60.23	Cofax Rescue Squad	5.15.12 TRIP-police	577.84
	supplies-library	134.19		5.29.12 TRIP-rescue	675.75
	circulation items	15.81	Cofax Water & Sewer	2012 hydrant rental-fire prote	65,666.00
Catering By Design Books	circulation item-library	24.95		6.7.12 payroll offset-delinque	561.97
			Crossroads Ag	soil testing-parks	46.00
			Demco Inc.	supplies-library	42.00
			Dons Sweeper Service/Don Logan	High, Oliver, Sletton, Johnson,	520.00
				3rd, 4th, 5th, Park, Roosevelt	520.00
				West, Maple, Cedar, Pine, Bals	624.00
				Main, Bremer, Elm, Willow, Dun	676.00
			Dunn County News	1 yr subscription-library	65.00
			Dunn Co Recycling	Apr12 curbside recycling	1,131.78
			Dunn Energy Cooperative	May12 recycling	1,335.99
			First Supply LLC	electric-cemetery	52.00
				water line-cemetery	276.53
				water line-cemetery	18.00
				supplies-new fire hall-water	131.93
			David Frogner	6.5.12 election	135.94
			Ethel B. Frogner	6.5.12 election	150.44
			GALE	circulation items-library	117.60
				circulation items-library	46.78
Anne Gallagher	5.30.12 training mileage-admin	56.61	Verizon Business	communications-admin	50.42
Great-West	Jan-May12 def comp-Logstett	110.00		communications-streets	143.11
Greener Grass Systems,Inc.	Jan-May12 def comp-Knutson	210.00		communications-w/s	143.10
	irrigation startup-parks	89.00		communications-police	65.29
	irrigation system repairs-park	406.69		communications-rescue	53.38
Indianhead Federated Library S	desktop computer-library	823.74		communications-w/s	3.31
	2012 cooperative purchases-lib	113.06		communications-streets	9.42
Meredith Ingram	6.5.12 election	143.19		communications-cemetery	1.37
Tim Southwick Johnson	performer-library	250.00		communications-parks	4.97
JStarNet	Jul12-Aug13 remote backup serv	300.00	Viking Disposal Inc.	Apr-May12 refuse-admin	70.00
LEAGUE OF WI MUNICIPALITIES	Jul12-Aug12 backup-rescue	300.00		Apr-May12 refuse-library	70.00
Local Gov.Property Ins.Fund	2012 handbook-board	210.00	WE Energies	Apr-May12 refuse-police	70.00
	2012 handbook-admin	30.00		heat-admin	12.62
	prop insurance-admin	418.00		heat-library	12.62
	prop insurance-police	301.00		heat-police	12.62
	prop insurance-rescue	202.00		heat-2nd floor	37.87
	prop insurance-streets	627.00		heat-streets	37.15
	prop insurance-street lights	107.00		heat-w/s	37.15
	prop insurance-library	905.00	Westconsin Credit Union/Rand	6.7.12 HSA-Bates	415.38
	prop insurance-cemetery	39.00	WI Dept of Administration	Jan-Apr12 court fees-state sha	55.28
	prop insurance-parks	823.00		TECH services-library	692.20
	prop insurance-water	441.00	WI Dept of Justice	background check-employee	7.00
	prop insurance-sewer	1,518.00		pre-employment-rescue	10.00
Lisa Ludwig	mileage-libra	40.15	WI Dept of Revenue	5.24.12 payroll-state with-gen	921.77
Mayo Clinic Health Systems	pre-employment-Johnson	52.00		5.24.12 payroll-state with-holdi	1,011.68
	pre-employment-lande	52.00	WI Dept of Employee Trust F	May12 WRS-w/s	249.36
	pre-employment-bates	193.00		May12 WRS-admin	1,098.97
Patricia McDaniel	circulation item-library	20.00		May12 WRS-police	620.63
Menards - Eau Claire	paint/supplies-parks	125.89		May12 WRS-rescue	515.53
	shovels/supplies-streets	104.82		May12 WRS-streets	660.51
	small hand tools-w/s	253.00		May12 WRS-library	414.84
	supplies-streets	9.99		May12 WRS-cem	167.44
	supplies-water/sewer	137.86		Jul12 health ins-rescue	2,041.80
Glenwood City Tribune	notices-election	639.00	WPS Health Insurance	Jun-Aug12 health ins-Bates	1,618.20
	notices-water	390.00		insurance-police	1,218.08
	minutes/notices-board	618.33		insurance-police	1,244.34
MicroMarketing LLC	circulation items-library	142.48	Xcel Energy	electric-sewer	179.48
Milwaukee Map Service, Inc	circulation items-library	51.75		electric-well 3	305.05
Kathleen A. Mitchell	6.5.12 election	128.69		electric-admin	52.20
Kathleen V. Morse	5.18.12-6.9.12 mileage	792.54		electric-police	52.20
Newman Traffic Signs	sign-University Ave church	29.28		electric-library	52.19
Postmaster of Cofax	stamps-w/s	225.00		electric-street lights	190.35
	stamps-rescue	45.00		electric-street lights	73.22
	stamps-library	45.00		electric-street lights	137.14
Ray O'Herron Co., Inc.	taser power mag-police	48.56		electric-streets	14.81
Reliable Office Supply	laptop bag-admin	48.99		electric-water tower	333.71
Stephanie Reynolds	performer-library	191.25		electric-ball field	60.69
Schofield, Higley & Mayer SC	legal services-board	222.50		electric-pump 2	233.75
	legal services-court	47.50		electric-fairgrounds	79.74
Short Elliot Hendrickson	landfill monitoring	1,100.00		electric-well 2	236.01
Paul Steger	performer-library	300.00		electric-street lights	84.68
Streicher's Inc.	12 silver custom cutouts-police	239.88		electric-rescue	140.02
	3 badges-police	192.99		electric-streets	140.02
Up North Storytellers	circulation items-library	40.00		electric-w/s	140.02
Upstart	circulation items-library	173.15		electric-street lights	81.05
Dept. of the Treasury	5.24.12 payroll-fed with	2,009.91		electric-street lights	1,057.34
	5.24.12 payroll-ss	1,477.19	Zempel Appraisal Service	prior electric-police cold sto	28.70
	5.24.12 payroll-med	662.88		Jun12 assessing services	750.00
	5.24.12 payroll-ss	900.00		WI property asmnt updates	157.00
	6.7.12 fed with	1,921.24		Total-General Fund	173,453.88
	6.7.12 ss	2,335.87			
	6.7.12 medi	651.36			
Value Implement	assy rollers-streets	39.60			

Bound Tree Medical, LLC	electrodes-rescue	65.25	Village of Colfax	communications-water	71.50
	gloves, backboard, aspirin, IV	394.07		communications-sewer	71.50
	gauze sponge	18.44		uniforms/towels-water	10.92
	exam gloves-rescue	39.36		small hand tools-water	126.50
	backboard-rescue	192.50		small hand tools-sewer	126.50
	electrodes-rescue	88.40		heat-water	18.58
Cardmember Service	professional services-rescue	99.00		heat-sewer	18.57
Charter Communications	communications-rescue	140.46		Jun-Aug12 health ins-water	809.10
City of Eau Claire Fire Rescue	intercept services-rescue	218.58		Jun-Aug12 health ins-sewer	809.10
Colfax Water & Sewer	Jan-Mar12 water-sewer-rescue	136.03		prop insurance-water	441.00
Medpro Midwest Group	qrt cot service-rescue	123.00		prop insurance-sewer	1,518.00
Quill Corporation	copy paper, towels, tissue, pe	816.89		uniforms/towels-water	12.49
	remove sales tax	-42.59		uniforms/towels-sewer	12.49
St. Joseph's Hospital	EKG, exam, agility test, etc.-	429.10		uniforms-water	5.44
Tri-Care for Life	reimburse overpymt for service	107.20		uniforms-sewer	5.44
Village Of Colfax	Jun12 dental-rescue	167.64		new fire hall water supply ite	131.93
	5.24.12 payroll-fed with-rescu	219.66		electric-water	944.78
	5.24.12 payroll-state with-res	138.92		electric-sewer	483.24
	5.24.12 payroll-ss-rescue	545.06		May12 WRS-water	124.68
	5.24.12 payroll-med-rescue	152.02		May12 WRS-sewer	124.68
	5.24.12 payroll-def comp-rescu	20.00		5.24.12 wages-water	1,349.49
	prop insurance-rescue	202.00		5.24.12 wages-sewer	1,349.49
	electric-rescue	140.02		5.24.12 ss-water	86.77
	May12 WRS-rescue	515.53		5.24.12 ss-sewer	86.77
	Jun12 life-rescue	8.45		5.24.12 medi-water	20.29
	communications-rescue	53.38		5.24.12 medi-sewer	20.29
	1st qrt ss/medicare - knutson	60.56		5.24.12 wells	100.00
	Jul12 health ins-rescue	2,041.80		fuel-water	49.03
	Jul12-Aug13 backup services-re	300.00		fuel-sewer	49.03
	stamps-rescue	45.00		supplies-water	86.63
	6.7.12 fed with-rescue	198.66		supplies-sewer	86.63
	6.7.12 state with-rescue	134.40		Jun12 life-water	6.70
	6.7.12 ss with-rescue	579.38		Jun12 life-sewer	6.70
	6.7.12 medi with-rescue	161.56		Apr12 life-water	4.92
	6.7.12 def comp-rescue	20.00		Apr12 life-sewer	4.91
	fuel-rescue	530.28		May12 life-water	6.70
	phone cord-rescue	4.99		May12 life-sewer	6.70
	supplies-rescue	18.65		communications-water	1.65
	remove sales tax	-0.97		communications-sewer	1.66
	discount	-1.27		publication-water	390.00
	pre-employment-rescue	10.00		stamps-water	112.50
	fuel-rescue	471.18		stamps-sewer	112.50
WI Dept of Workforce Developme	5.1.12-5.12.12 unemployment-Mc	50.21		6.7.12 wages-wells	125.00
	5.13.12-5.19.12 unemployment-M	50.21		6.7.12 wages-water	625.89
	5.20.12-5.26.12 unemployment-M	50.21		6.7.12 ss-water	41.13
	Total-Rescue	9,713.22		6.7.12 medi-water	9.62
				6.7.12 wages-sewer	625.89
				6.7.12 ss-sewer	41.13
				6.7.12 medi-sewer	9.62
				6.7.12 HSA-water	207.69
				6.7.12 HSA-sewer	207.69
				push pins, markers, washers, e	68.93
				push pins, markers, washers, e	68.93
				uniforms-water	5.44
				uniforms-sewer	5.44
				communications-water	49.01
				communications-sewer	49.02
				pre-employment-Bates	148.50
				pre-employment-Bates	148.50
				fuel-water	23.87
				fuel-sewer	23.88
				supplies-sewer	19.99
				supplies-water	1.99
				fuel-water	86.85
				fuel-sewer	86.84
				vehicle maint-water	52.00
				vehicle maint-sewer	51.99
			Wisconsin Dept of Natural Resour	R101 Wastewater fee	1,477.56
				2012 water use fees	125.00
			WI Wastewater Operator Assoc	2012-2013 WI WW Op Assoc dues-	50.00
			Wisconsin Rural Water Assoc	cross connection training-2emp	170.00
				Total-Water/Sewer	40,192.03

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc., EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows and Colfax Health and Rehabilitation Center, Inc. Developer's Agreement.

Voting for: Trustees Halpin, C. Olson, S. Olson, Bradford, Schauer, Johnson & Stene

Voting against: none

Motion carried.

- a. Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc.
- b. EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows
- c. Colfax Health and Rehabilitation Center, Inc. Developer's Agreement Update

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into open session to take any action resulting from the closed session.

Voting for: all

Voting against: none

Motion carried.

Cross-Connection Control/Backflow Prevention Program Professional Services Agreement-Hydro-Designs, Inc. – No press or public in attendance. No Board action taken.

EECDBG Village Hall Renovation Project-Auditorium Lighting/Windows – No Board action taken.

Colfax Health and Rehabilitation Center, Inc. Developer's Agreement Update – No Board action taken.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to adjourn.

Voting for: all

Voting against: none

Motion carried.

Gary Stene, President

Attest: Kathleen V. Morse, MMC/CMTW/WCPC
Interim Administrator-Clerk-Treasurer