Regular Meeting - July 25, 2011

The July 25, 2011 Village of Colfax Board meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Johnson, Schauer, Halpin, Laska, C. Olson & S. Olson. Absent: none. Also Present: Interim Clerk-Treasurer Morse. President Stene called the meeting to order.

Public Appearances - none

Minutes–July 11, 2011 Regular & July 19, 2011 Special - Motion by Trustee S. Olson; seconded by Trustee Halpin to approve the July 11, 2011 and July 19, 2011 minutes, as submitted.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none Motion carried.

Facility Rental – Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the August 25, 2011–Family Fun Circus facility rental.

Voting for: Trustees Halpin, Laska, C. Olson, Schauer, Johnson & Stene

Voting against: Trustee S. Olson

Motion carried.

Licenses – Motion by Trustee Halpin; seconded by Trustee Schauer to approve the following licenses: July 26, 2011-June 30, 2012 Operator – Nathan Mayfield & Jodi Larson and August 12-14, 2011 Temporary Class "B" Beer–Colfax Softball Association.

Voting for: Trustees Johnson, Schauer, C. Olson, Laska, Halpin & Stene

Voting against: Trustee S. Olson

Motion carried.

Communications - Village President Stene presented the Fire Department's water main letter, Union's request to begin negotiations on the successor agreement and provided an update on the nursing home's construction project.

Authorization to Fill Police Department Vacancy Due to Upcoming Resignation – Trustee S. Olson and Police Chief Gehring presented a request to fill the Police vacancy created by the August 2011 resignation.

Motion by Trustee S. Olson; seconded by Trustee C. Olson direct the Police Chief fill the police service hours for up to 120 days with casual part time personnel while the hiring process begins for the fulltime patrol position due to Kathy Faymoville's August 2011 resignation.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Village Hall Renovation Project-EECDBG Bid Award, Electrical Improvements and Funding Additional Lighting Improvements & Library's Basement Support – Trustee Laska presented information on the Village Hall project, including bids and the Restoration Group's financial support history.

Motion by Trustee Laska; seconded by Trustee Halpin to approve \$16,000 in additional Village Hall project funding from the General Fund's undesignated fund balance, including a \$10,000 contingency allowance; recognize the Restoration Group's \$5,000 contribution for items other than the roof project and recognize the Village Board's prior commitment of \$43,350.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

Motion by Trustee Laska; seconded by Trustee Halpin to award the EECDBG bid to Dell Construction, Eau Claire WI, for a base bid of \$340,900 with the following amendments: excluding street lighting and fire alarm rough-in, adding police department air conditioning with the window deduction.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

President Stene stated the Library Board has approximately \$7,000 for its shelving project. He recommended the

Village consider paying for library lighting improvements, radiator removal and basement floor jack installation.

Motion by Trustee Johnson; seconded by Trustee Stene to postpone Board consideration of the Village paying for library lighting and basement floor jack installation until quotes are received and reviewed during the 2012 budget process.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene Voting against: none Motion carried.

Colfax Rescue Squad Ramp/Blacktop Project-Berg's Invoice Payment & Funding Completion of Ramp/Blacktop Project – Trustee Laska explained the Berg's Bobcat invoice relating to the clay/unsuitable materials and Perfection Paving's \$5734 invoice for a 3-inch blacktop mat.

Motion by Trustee Laska; seconded by Trustee Halpin to pay the \$9086 Berg's Bobcat and Perfection Paving's \$5734 invoices relating to the Rescue Squad's ramp/blacktop project.

Voting for: Trustees Schauer, Laska, Halpin & Stene Voting against: Trustees Johnson & S. Olson Abstaining: Trustee C. Olson

Motion carried.

August 1, 2011 Personnel Committee Meeting Staff Attendance – Trustee Laska requested the Board consider inviting Police Chief Gehring to attend the August 1 Personnel Meeting to view the Administrator-Clerk-Treasurer candidates' videos with the Committee.

Motion by Trustee Laska; seconded by Trustee S. Olson to invite Police Chief Gehring to attend the August 1 Personnel Committee meeting, if he is available.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene Voting against: none Motion carried.

2010 Comp Time Grievance Payout–Boyd, Logslett & Gehring – Interim Clerk-Treasurer Morse presented the union grievance settlement and Police Chief Gehring settlement.

Motion by Trustee S. Olson; seconded by Trustee Schauer to authorize paying Mike Boyd \$484.98; Don Logslett \$660.65 and Pete Gehring \$1,027.28 to settle the 2010 comp time grievance.

Voting for: Trustees Johnson, Schauer, C. Olson, Laska, Halpin & Stene

Voting against: Trustee S. Olson

Motion carried.

Utility Disconnection Letter & Past Due Report – Interim Clerk-Treasurer Morse presented the proposed utility shut off letter and past due report.

Motion by Trustees C. Olson; seconded by Trustee Laska to approve the August 1, 2011 utility disconnection letter.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none Motion carried.

Committee/Department Reports – The July 2011 Police Department operational report was distributed.

Bills – Motion by Trustee S. Olson; seconded by Trustee Laska to approve the bills, as submitted.

Name	Item Description	Amount			
Amazon Credit Plan	books-library	64.86	Farm Plan/John Deere	fuel-police	237.66
	DVDs-library	313.87		fuel-streets	198.90
	computer hardware	288.60		supplies-streets	48.73
				fuel-parks	136.01
		667.33		supplies-parks	43.41
				fuel-cemetery	132.20
Anthem Blue Cross Blue Shield	dental ins-w/s	158.15		supplies-cemetery	49.89
	dental ins-police	316.30		2004 Chev oil change/maint	145.82
	dental ins-rescue	158.15		credit memo by John Deere	-27.28
	dental ins-streets	158.15		fuel-w/s	113.61
	dental ins-library	158.15		supplies-w/s	28.04
		948.90			1,106.99
Anthem Blue Cross Blue Shield	life ins-w/s life ins-rescue	44.45 8.45	GALE	circulation items	93.58
	life ins-police	35.95			93.58
	life ins-streets	13.40			
			Galls, An Aramark Company	technical supplies-police	206.64
		102.25		technical supplies-police	64.86
		44.00		technical supplies-police	19.01
Aramark Uniform Service Inc.	uniforms-streets uniforms-w/s	11.92 10.48			290.51
		22.40	Gary Hill	haul cold mix from Chippewa Fa	100.00
Audio Editions	circulation items	14.99			100.00
		14.99	Audio Adventures	circulation items	77.40
Baker & Taylor Entertainment	circulation items	147.14 99.53			77.40
	Circulation items	246.67	Brian Longdo	Permits-Bldg Inspections	25.00
Bauman Associates, Ltd.	1st/2nd qrt 941-general	470.27			25.00
2444	1st/2nd qrt 941-w/s 1st/2nd qrt 941-rescue	11.47 665.26	Glenwood City Tribune	ads-library	90.00
	4	1,147.00			90.00
Bremer Bank & Pete Gehring	7.16.11 payroll-HSA	151.57	MidAmerica Books	circulation items shipping	98.67 -8.97
3		151.57		3	89.70
Bremer Bank & Kathy Faymoville	7.16.11 payroll-HSA	173.68	Blanche Mittelstadt	8.13.11 facility rental fee re	30.00
		173.68			30.00
Cardmember Service	circulation items	86.00	Kathleen V. Morse	mileage	679.32
		86.00			679.32
Charter Communications	communications-police	115.64	Reliable Office Supply	envelopes	155.33
	communications-library	75.76		office supplies	61.46
	communications-admin	99.35		folders, flash drive, copy pap	81.34
	communications-water/sewer	63.76			000.40
	communications-streets	31.89			298.13
	rescue pymt applied to wrong a	-101.03	Senn Blacktop Co.	West Street heat patches	660.00
		285.37			660.00
Colfax Rescue Squad	copy paper-library	79.80			
		79.80			
Dunn Co Recycling	Jul11 recycling	1,131.78			
D 0.7	0040 014 014 11 -	1,131.78			
Dunn Co Treasurer	2010 State School Levy Tax Cre	1,776.98			
		1,776.98	•		

Spectrum Insurance Group, LLC	boiler/machinery insurance-wat boiler/machinery insurance-sew	598.00 414.00	Wal-Mart Community/GEMB	paper, cups, binder clips, tis	53.30
	boiler/machinery insurance-res	46.00			53.30
	boiler/machinery insurance-adm	61.34			
	boiler/machinery insurance-lib boiler/machinery insurance-pol	61.33 245.33	Weld, Riley, Prenn & Ricci, S.	grievance-Boyd	34.00
	boiler/machinery insurance-str	230.00			34.00
	crime policy-w/s	6.04	MU Dant of Madefana Barr		44.05
	crime policy-rescue crime policy-library	253.40 18.12	WI Dept of Workforce Dev.	unemployment-dohms unemployment-jenatscheck	14.65 203.00
	crime policy-nolice	42.28		Feb11 overpymt-police	-262.27
	crime policy-admin	12.08		unemployment-dohms	14.65
	crime policy-streets	6.04			
	crime policy-cemetery	6.04			-29.97
	general liab/public officials-	2,515.00			
	auto physical/liab-rescue	2,419.00	WI Dept of Employee Trust Fund		2,098.70
	general liab/public officials-	3,677.00		health ins-rescue	2,098.70
	auto physical/liab-w/s	284.00		retirement-w/s	391.41
	no fault sewer backup-sewer	1,461.00 401.00		retirement-rescue retirement-admin	715.79 470.15
	general liab/public officials- general liab/public officials-	82.00		retirement-police	470.15 851.83
	general liab/public officials-	1.159.00		retirement-streets	410.68
	general liab/public officials-	252.00		retirement-library	492.02
	general liab/public officials-	1,724.00		retirement-cemetery	169.71
	police professional-police	2,051.00		,	
	auto physical/liab-police	474.00			7,698.99
	general liabl/public officials	2,253.00			
	auto physical/liab-streets	766.00	Wisconsin Cartridge Corp.	technical supplies-police	240.00
	general liab/public officials-	215.00			040.00
	general liab/public officials	1,269.00			240.00
	general liab/public officials- 11-12 w/c-rescue	314.00 12,553.00	Xcel Energy	electric-sewer plant	127.65
	11-12 w/c-rescue	1,211.00	Acei Ellergy	electric-sewer plant electric-polic cold storage	27.02
	11-12 w/c-sewer	1,014.00		electric-well 3	289.67
	11-12 w/c-board	54.00		electric-street lights	168.77
	11-12 w/c-court	39.00		electric-admin	83.42
	11-12 w/c-admin	161.00		electric-library	83.42
	11-12 w/c-village hall	58.00		electric-police	83.41
	11-12 w/c-police	3,100.00		electric-street lights	70.98
	11-12 w/c-streets	1,532.00		electric-street lights	119.28
	11-12 w/c-cemetery	365.00		electric-streets	14.53
	11-12 w/c-library	179.00 166.00		electric-water tower electric-ball field	16.71 119.20
	11-12 w/c-parks	166.00		electric-well 2	224.29
		43,748.00		electric-fairgrounds	914.78
		40,140.00		electric-well 1	212.29
Dept. of the Treasury	fed withhodling-7.7.11 -genera	1,473.98		electric-street lights	70.98
·	ss/med 7.7.11 general & w/s	1,740.76		electric-DPW-streets	143.47
	fed withholdings-7.7.11 rescue	180.45		electric-DPW-water	71.74
	ss/med 7.7.11 rescue	681.32		electric-DPW-sewer	71.74
				electric-rescue	143.47
		4,076.51		electric-street lights	79.65
Verizon Business	cell judge	1.19		electric-street lights	1,039.26
venzon business	cell-judge cell-rescue	1.19 56.25			4,175.73
	cell-w/s	11.48			4,175.73
	cell-streets	6.27		Total-General	70,514.95
	cell-police	27.86			,
	mobile broadband-police	39.99			
	•				
		143.04			

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Farm Plan/JohnDeers Financial gloves, paint pad/roller 18.76	Farm Plani			8.25			
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Total-Water/Sewer 28 039 13				-			90.20
	Total-Water/Sewer 28,					Total-Water/Sewer	28,039.13

Motion by Trustee Stene; seconded by Trustee C. Olson to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for: Water/Wastewater Operator.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene Voting against: none Motion carried.

a. Water/Wastewater Operator

Motion by Trustee C. Olson; seconded by Trustee Halpin to convene into open session to take any action resulting from the closed session.

Voting for: all Voting against: none Motion carried.

Water/Wastewater Operator – No press or public in attendance. No Board action taken.

Motion by Trustee C. Olson; seconded by Trustee Halpin to adjourn.

Voting for: all Voting against: none Motion carried.

Gary Stene, President

Attest: Kathleen V. Morse, MMC/CMTW/WCPC Interim Clerk-Treasurer