

Regular Meeting – August 8, 2011

The August 8, 2011 Village of Colfax Board meeting was held at 7:00 p.m. in the Village Hall. Members Present: President Stene, Trustees Johnson, Schauer, S. Olson, C. Olson, Laska & Halpin. Also Present: Interim Clerk-Treasurer Morse. Absent: none. President Stene called the meeting to order.

Public Appearances – none

Minutes & Facility Rentals – Motion by Trustee S. Olson; seconded by Trustee C. Olson to approve the July 25, 2011 minutes, as presented; the Colfax Kiwanis' August 31, 2011 Colfax Community Fall Festival facility rental and the Colfax Community Fire Department's September 10, 2011 Firefighters Ball facility rental.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

Licenses – Motion by Trustee C. Olson; seconded by Trustee Halpin to approve the Colfax Community Fire Department's September 10-11, 2011 Temporary Class "B" Beer license for the entire grounds until 7:00 p.m. and only the beer tent after 7:00 p.m.

Voting for: Trustees Schauer, Johnson, C. Olson, Laska, Halpin & Stene

Voting against: Trustee S. Olson

Motion carried.

Communications – President Stene read a citizen's letter about sidewalk garden growth and updated the Board on the proposed new Fire Department facility's electrical project.

Bid Award-2011 Street Projects – Trustee Johnson presented the 3 bids received and the Street Committee's recommendation.

Motion by Trustee C. Olson; seconded by Trustee Laska to award the following 2011 Street Project contracts to Senn Blacktopping, Chippewa Falls, WI: Project A-East High for \$13,218; Project B-Viking Drive for \$10,719; Project C-Riverview for \$10,652; Project D-East First for \$16,237; Project E-Dunn for \$4,154 and Project F-West Third for \$9,713.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

2012 Street Projects – Trustee Johnson requested the Village contract an engineer to prepare preliminary plans for a 2012 Street Project-First Street from Pine to Balsam.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to contract with Ayers & Associates for preparation of the 2012 Street Project-First Street from Pine to Balsam preliminary construction plans.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Order of Abatement of Public Nuisance and Notice of September 12, 2011 Public Hearing-Trees – Trustee Johnson explained the abatement process for nuisance trees as outlined by the Village Attorney.

Motion by Trustee C. Olson; seconded by Trustee S. Olson to set a September 12, 2011 public hearing for order of abatements of public nuisance-trees for 504 Evergreen Street, 707 Amble Street, 407 High Street and 506 3rd Avenue.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Municipal Court – President Stene presented a candidate for Interim Municipal Court Judge and mentioned the possibility of abolishing Municipal Court next spring. The Village Board requests Chief Gehring update his research on abolishing municipal court and present the research at the September 26, 2011 Village Board meeting.

Motion by Trustee Halpin; seconded by Trustee Johnson to appoint Brad Erickson, Boyceville Municipal Judge, as Interim Municipal Judge through April 30, 2012 at \$300/month.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

Working Water/Wastewater Position – President Stene commented on the Village's opportunity to reorganize the

Public Works Department due to a potential retirement.

Motion by Trustee Johnson; seconded by Trustee C. Olson to refer the Working Water/Wastewater position to the Personnel Committee.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

High Visibility Shirt & Vests for Full-time & Part-time Employees – Trustee Halpin presented pricing on high visibility shirts/vests for appropriate personnel.

Motion by Trustee Laska; seconded by Trustee S. Olson to rent high visibility shirts from Aramark and purchase high visibility vests from Fleet Farm, with all items embroidered “Village of Colfax” for Don Logslett, Mike Boyd and Tony Braaten, shirts shall be worn when employees are on the job and vests shall be worn when temperatures warrant jackets.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene

Voting against: none

Motion carried.

Reports – The July 2011 Police Department operational report was distributed and Committee Chairs announced upcoming meetings. Interim Clerk-Treasurer Morse distributed July 2011 Revenue/Expense reports.

Bills – Motion by Trustee C. Olson; seconded by Trustee Laska to approve the bills, as presented.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene

Voting against: none

Motion carried.

| Name | Item Description | Amount | | | Amount |
|---------------------------------|--------------------------------|------------|--------------------------------|--------------------------------|--------------------|
| Aramark Uniform Service Inc. | uniforms-streets | \$9.27 | Value Implement | manifold, gasket, etc. | \$9.00 |
| | uniforms-w/s | \$7.83 | Verizon Business | cell-w/s | \$10.98 |
| | shop towels-streets | \$2.65 | | cell-rescue | \$53.78 |
| | shop towels-w/s | \$2.65 | | cell-judge | \$1.50 |
| | uniforms-streets | \$9.27 | | cell-police | \$24.79 |
| | uniforms-w/s | \$7.83 | | cell-streets | \$5.79 |
| | shop towels-streets | \$12.45 | | mobile broadband-police | \$39.99 |
| | shop towels-w/s | \$12.45 | | | \$136.83 |
| | | \$64.40 | Viking Disposal Inc. | Jul-Aug-Sep services-admin | \$90.00 |
| Bergs Bobcat Service | rescue squad parking lot | \$9,086.52 | | Jul-Aug-Sep services-library | \$90.00 |
| Bobcat Pro LLC | stormsewer dirt, drain, backfi | \$490.00 | | Jul-Aug-Sep services-police | \$90.00 |
| Bremer Bank & Pete Gehring | 8.4.11 HSA | \$151.57 | | Colfax Fair | \$25.00 |
| Bremer Bank & Kathy Faymoville | 8.4.11 HSA | \$173.68 | | | \$295.00 |
| Cedar Corporation | EECDBG Project-village hall | \$2,964.00 | WE Energies | heat-police cold storage | \$22.44 |
| | EECDBG-village hall | \$559.00 | | heat-village hall | \$4.54 |
| | | \$3,523.00 | | heat-library | \$4.54 |
| Colfax Community Fire Dept. | Aug11 payment - 2011 Budget Le | \$5,658.00 | | heat-police | \$4.53 |
| | 6.21.11 Colfax Health & Rehab- | \$255.00 | | heat-w/s | \$4.96 |
| | jetting water - stormwater | \$3.73 | | heat-streets | \$4.96 |
| | skating rink water - parks | \$24.16 | | | \$45.97 |
| | sweeping water - streets | \$13.20 | WI Dept of Workforce Dev. | unemployment-dohms | \$14.65 |
| | R&R village sewer | \$13.69 | | unemployment-jenatschek | \$273.00 |
| | | \$5,967.78 | | unemployment-dohms | \$12.32 |
| Crossroads Ag | powermax | \$37.50 | | unemployment-jenatschek | \$196.00 |
| Dunn Co Highway Department | 4 Ton-blacktop | \$250.45 | | | \$495.97 |
| Dunn Co Recycling | recycling-Aug11 | \$1,131.78 | WI Dept of Employee Trust Fund | health ins-w/s | \$2,098.70 |
| Dunn Energy Cooperative | street lights | \$53.02 | | health ins-rescue | \$2,098.70 |
| E. O. Johnson Office Technology | copies | \$53.56 | | | \$4,197.40 |
| Herrick Construction | ballfield dugout concrete/roof | \$3,900.00 | WI Professional Police Assn. | union dues | \$151.00 |
| Glenwood City Tribune | 2011 Street Projects Notices | \$216.00 | Zempel Appraisal Service | Aug11 assessing services | \$700.00 |
| | Board minutes/notices | \$996.93 | | tax roll list/postage/supplies | \$186.00 |
| | | \$1,212.93 | | | \$886.00 |
| Kathleen V. Morse | 7.25.11-8.6.11 mileage | \$396.27 | Zep Sales & Service | insect repellent wipes | \$81.81 |
| Myers Septic Service, LLC | ballfield-pump services | \$110.00 | | Total General | \$38,767.54 |
| Rassbach Communications | radio battery-streets | \$69.00 | AFLAC | Aug11 ins prem-rescue | \$39.96 |
| Reliable Office Supply | paper, pens, misc office suppl | \$47.42 | Bound Tree Medical, LLC | syringes, electrodes, misc | \$198.49 |
| Schofield, Higley & Mayer SC | municipal court | \$66.50 | Cardmember Service | EZ Claim | \$31.00 |
| | nuisance trees | \$304.00 | Don Knutson | reimbursement - rebar parking | \$29.04 |
| | | \$370.50 | Emblem Enterprises, Inc | EMS patches | \$315.10 |
| Senn Blacktop Co. | cold mix | \$1,115.92 | Quill Corporation | NP115 projector | \$421.99 |
| Roger Stabenow | flush gas tank, line hose, car | \$76.00 | | sales tax | -\$22.00 |
| Gary Stene | Jan 18, 2011 annual; Jan 18, 2 | \$65.28 | | | \$399.99 |
| | Jul 20, 2011 monthly Dunn Co E | \$17.76 | Zep Sales & Service | Zep o seal | \$221.00 |
| | | \$83.04 | | Total-Rescue | \$1,234.58 |
| Town of Colfax | culvert band | \$18.00 | | Total-Water/Sewer | \$0.00 |
| The World of Sounds | summer story time event | \$136.70 | | | |
| Dept. of the Treasury | 7.21.11 payroll-fed | \$1,633.32 | | | |
| | 7.21.11 payroll-ss/med | \$2,316.20 | | | |
| | | \$3,949.52 | | | |

Motion by Trustee S. Olson; seconded by Trustee Halpin to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Review Deputy Clerk-Treasurer Candidates' Interviews/Tests and Administrator-Clerk-Treasurer Position-Interview Day Development/Questions.

Voting for: Trustees Johnson, Schauer, S. Olson, C. Olson, Laska, Halpin & Stene
Voting against: none
Motion carried.

- a. Review Deputy Clerk-Treasurer Candidates' Interviews/Tests
- b. Administrator-Clerk-Treasurer Position-Interview Day Development/Questions

Motion by Trustee C. Olson; seconded by Trustee Laska to convene into open session to take any action resulting from the closed session.

Voting for: all
Voting against: none
Motion carried.

No press or public in attendance.

Review Deputy Clerk-Treasurer Candidates' Interviews/Tests – Motion by Trustee C. Olson; seconded by Trustee Laska to appoint Jessica Eastman as Part-time Deputy Clerk-Treasurer at \$12.00/hour effective August 9, 2011 contingent upon her agreement to the Employment Agreement terms.

Voting for: Trustees Halpin, Laska, C. Olson, S. Olson, Schauer, Johnson & Stene
Voting against: none
Motion carried.

Administrator-Clerk-Treasurer Position-Interview Day Development/Questions – No Board action taken.

Motion by Trustee Laska; seconded by Trustee Halpin to adjourn.

Voting for: all
Voting against: none
Motion carried.

Attest: Kathleen V. Morse, MMC/CMTW/WCPC
Interim Clerk-Treasurer

Gary Stene, President