

Regular Meeting – September 10, 2012

The September 10, 2012, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Stene, Trustees Schauer, Halpin, Johnson and C. Olson. Also present: Leon Foyt, Leanne Ralph, Lisa Fleming, Ayres & Associates, Administrator-Clerk-Treasurer Ponto, and Department of Public Works Director Bates. Excused: Trustee S. Olson.

Public Appearances – none.

Minutes – A motion was made by Trustee C. Olson and seconded by Trustee Halpin to approve the August 27, 2012, minutes.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson, and Stene.

Voting against: none.

Motion carried.

Training Requests – none.

Facility Rental – none.

Licenses – A motion was made by Trustee Halpin and seconded by Trustee C. Olson to approve the Operator's License application for Ashley Larson, for September 10, 2012 through June 30, 2013.

Voting for: Trustees Johnson, Schauer, C. Olson, Halpin, and Stene.

Voting against: none.

Motion carried.

Communications – Village Board Vacancy - President Stene reported that Trustee Tina Bradford has resigned from the Village Board. A motion was made by Trustee Schauer and seconded by Trustee C. Olson to accept the resignation letter from Tina Bradford as a Village Trustee.

Voting for: Trustees Schauer, C. Olson, Halpin, Johnson, and Stene.

Voting against: none.

Motion carried.

President Stene also reported that the Village is in possession of three signs that were donated to the Village. The three places within the Village for placement of those signs had been discussed and the suggestions were by the lift station entering the Village

from 170 by the lift station, by Cedar Country Coop by the carwash and by Lorraine Schindlers land.

Leon Foyt – Bow Hunting Inquiry – Village Resident Leon Foyt was present to ask the Board for permission for he and his son to bow hunt on his land within the Village limits. A motion was made by Trustee Halpin and seconded by Trustee C. Olson to allow Leon Foyt and his son to bow hunt on his property within the Village limits. After some discussion, it was suggested that Administrator Ponto check with the Village Attorney to see the ordinance needed to be amended. Trustee Halpin withdrew his motion and Trustee C. Olson withdrew the second to his motion.

A motion was made by Trustee C. Olson and seconded by Trustee Halpin to forward the bow hunting request from Leon Foyt to the Village Attorney for review, and the information be brought back before the Board at the September 24, 2012, meeting.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson, and Stene.

Voting against: none.

Motion carried.

Historical Society Open House, September 29, 2012 – A motion was made by Trustee C. Olson and seconded by Trustee Schauer to approve the request from the Historical Society to host an open house in the Municipal Building on September 29, 2012, from 2 p.m. – 6 p.m.

Voting for: Trustees Johnson, Schauer, C. Olson, Halpin, and Stene.

Voting against: none.

Motion carried.

Park Street Improvements – Project Review/Costs/Schedule – The official name of the project is Park Drive. Engineer Flemming went over the project as proposed during the Public Streets Committee meeting on September 6, 2012, meeting. Department of Public Works Director, Bates, recommended an additional water loop to improve the flow of the water. A motion was made by President Stene and seconded by Trustee Halpin to approve the Park Drive Project and also incorporate the additional water loop project.

Voting for: Trustees Stene, Halpin, C. Olson, and Schauer.

Voting against: Trustee Johnson.

Motion carried.

Bidding Process Approval – A motion was made by Trustee Schauer and seconded by Trustee C. Olson to authorize the bidding process on the Park Drive project. The bid opening will take place on October 4th, 2012 at 10:00 a.m.

Voting for: Trustees Johnson, Schauer, C. Olson, Halpin, and Stene.

Voting against: none.

Motion carried.

Committee Reports – Street Committee Update - Trustee Johnson reported that the Committee met. Engineer Lisa Fleming, will be meeting with Public Works Director Bates to get a list of streets for an improvement plan. Fleming will provide cost estimates and the Committee will meet and proceed with budgeting for the 2013 fiscal year once those estimates are received. Public Works Director Bates will also meet with Administrator Ponto to go over proposed budget items for 2013.

Building Permit – Colfax Health and Rehabilitation Center – This item will be put on the September 24, 2012, agenda for review and approval.

Review/Approval Bills - A motion was made by Trustee C. Olson and seconded by Trustee Halpin to approve the monthly bills for payment.

Voting for: Trustees Halpin, C. Olson, Schauer, Johnson, and Stene.

Voting against: none.

Motion carried.

Adjourn – A motion was made by Trustee C. Olson and seconded by Trustee Halpin to adjourn the September 10, 2012 regular meeting.

Voting for: Trustees C. Olson, Schauer, Johnson, Stene, and Halpin.

Voting against: none.

Motion carried.

Gary Stene, President

Attest: Jackie L. Ponto
Administrator-Clerk-Treasurer

Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
GENERAL ACCOUNT					
AFLAC	ACCIDENT INS.-KNUTSON	59.94	GREENER GRASS	irrigation system maint-parks	478.00
AMAZON CREDIT	PAYMENT ON AMAZON AC	80.72	IFLS	CIRCULATION SUPPLIES-LIBRARY	100.00
ANTHEM BCBS WI GRP	DENTAL-POLICE	217.30	KYLE'S MARKET	board expense	19.88
	DENTAL-W/S	167.64	L.E.PHILLIPS	REFUND OVERPAYMENT	10.00
	DENTAL-RESCUE	167.64	LINSTROM EQUIPMENT	MOWER PARTS	1,293.67
	DENTAL-STREETS	167.64	LITTLE SLICE OF ITAL	election expense	37.95
	DENTAL-LIBRARY	167.64	MADISON MARRIOTT	WMCA CLERKS CONFERENCE - HOTEL	218.00
ANTHEM LIFE	HEALTH INS.	107.95	MENARDS	FILTER, DEHUMIDIFIER, PURIFIER	577.88
ARAMARK UNIFORM	uniforms/towels-parks	19.42		VALVES-PARKS	18.29
	uniforms/towels-streets	20.33		SHOP SUPPLIES	95.82
	uniforms/towels-w/s	21.85		PARK REPAIR SUPPLIES	45.90
	UNIFORMS/TOWELS-PARK	19.42	MicroMarketing	CIRCULATION SUPPLIES-LIBRARY	29.95
	UNIFORMS/TOWELS-STRE	21.85	MITCHELL KATHLEEN A	ELECTION 8.14.12	143.19
	UNIFORMS/TOWELS-W/S	20.33	MONARCH TREE PUBLISH	CIRCULATION SUPPLIES-LIBRARY	40.90
	UNIFORMS-PARKS	10.02	NEWMAN TRAFFIC SIGNS	STREET SIGN POSTS	398.19
	UNIFORMS-STREETS	12.45	NORTHWEST DIRTWORKS	First payment on project 23-14	104,997.32
	UNIFORMS-W/S	10.93	OBERMUELLERHAZEL	ELECTION 8.14.12	116.00
	PARKS UNIFORMS/TOWEL	22.44	One Library Circle	LIBRARY SUPPLIES	9.40
	STREETS UNIFORMS/TOW	24.00		CIRCULATION SUPPLIES-LIBRARY	226.38
	W/S UNIFORMS/TOWELS	22.50	Ponto, Jackie	meeting supplies-Board	7.39
	PARKS - UNIFORMS/TOWE	10.02		notary stamp/cassette tapes/na	77.46
	STREETS - UNIFORMS/TO\	12.45		mileage to drop off ballots	18.70
	W/S - UNIFORMS/TOWELS	10.93		mileage to pick up election su	18.70
Associated Bank/Ciar	HSA - Ciara Branshaw	262.70		mileage to pick up toner	23.38
	Branshaw - HSA	262.70		REIMBURSE OFFICE SUPPLIES	36.76
AYRES ASSOCIATES	FIRST AVENUE	769.68		REIMBURSE-TRAVEL	53.16
	GENERAL SERVICES	2,405.66	RELIABLE	OFFICE SUPPLIES	69.47
	PARK STREET	3,600.00		OFFICE SUPPLIES	162.84
BATES JOYCE	ELECTION 8.14.12	154.06	Riemer, Sheila	Office Supply Reimb.	13.26
BRANSHAW, CIARA	UNIFORM EXPENSE	18.88		Mileage	18.59
BREMER BANK	TID 3 BOND PRINCIPAL - P	6,795.98	SCHILLING PAPER	CLEANING SUPPLIES	149.22
	TID 3 BOND INTEREST - P/	6,915.74	SCHOFIELD	LEGAL FEES	400.55
CARDMEMBER SERVICE	LIBRARY SUPPLIES	752.32	STENE GARY	Board Mileage	159.84
CEDAR COUNTRY CO-OP	LAWN MOWER	115.37	SUNDSTROM PIT	holding tank-ball field	125.00
	OIL CHANGE-SQUAD	31.26	TAPCO	TRAFFIC SIGNAGE	33.12
	VEHICLE MAINT	72.99	US DEPT OF TREASURY	Fed tax - 8.16.12 payroll	1,584.37
CHARTER COMMUNICATIO	communications - police	116.10		Soc. Sec. - 8.16.12 payroll	2,057.17
	communications - library	125.99		Medicare - 8.16.12 payroll	573.68
	communications - admin	167.86	VALUE IMPLEMENT	LAWN MOWER-PARTS	379.71
	communications - W/S	100.99	VERIZON	cell-streets	14.01
CITGO	rescue-fuel	757.12		cell-rescue	55.00
	police-fuel	366.29		cell-cem	1.50
COLFAX ANIMAL HOSPIT	BOARDING QUARANTINE C	50.00		cell-w/s	1.19

Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
	3RD QTR. 2012 BUDGET LE	5,646.55		cell-police	21.57
	2% Fire Dues - 2012	1,673.35		communications-police	39.99
Colfax Messenger	CARDS-PONTO	45.00	WE ENERGIES	library	4.20
	BOARD PROCEEDINGS	818.41		police department	4.20
	ELECTION NOTICES	36.00		administrative	4.21
DUNN CO HWY.	DRUG & ALCOHOL PROGR	70.00	WELD,RILEY,PRENN&RIC	CHRC PILOT AGREEMENT	750.00
DUNN ENERGY	electric-cemetery	59.00	Westconsin/Bates	HSA - Randy Bates	55.28
	Electric - cemetery	54.00		Bates - HSA 8/30 payroll	29.27
Farmhouse Cafe	Election expense	42.07	WI DEPT ADMINISTRATI	TEACH SERVICES	600.00
	EMPLOYEE BENEFIT S. OL	16.95	WI DEPT REVENUE	State tax - 8.16.12 payroll	877.89
FROGNER DAVID	ELECTION 8.14.12	141.38	WI Dept WorkforceDev	UNEMPLOYMENT 8/1 - 8/11/12 COG	363.00
FROGNER ETHEL B	ELECTION 8.14.12	154.06		SPECIAL ASSESSMENT BILL-WORKER	177.28
GALE	LIBRARY SUPPLIES-CIRCU	116.95		UNEMPLOYMENT-COGSWELL	363.00
GALLAGHER, ANNE	MILEAGE FOR ELECTION I	129.25		UNEMPLOYMENT-COGSWELL	363.00
GEHRING PETER	Gehring - HSA 8/30/12 payrc	14.19		8/26/12 - 8/31/12 Cogswell	363.00
GETTYSBURG	flag repair	47.50			
	GENERAL ACCOUNT (CONT.)			WATER/SEWER ACCOUNT	
WI DEPT-ETF	W/S WRS	526.29	AYRES	ELEVATED TANK RECONDITION-ENGI	166.71
	W/S WRS	526.28	CenturyLink	PHONE-SEWER	46.45
	W/S WRS	271.41	DAMARC	BOILER INSPECTION	60.00
WI DEPT-ETF	RESCUE WRS	661.66	DNR	Wastewater Operator Exams (Gen	50.00
	POLICE WRS	688.95		Water Supply Operator (Distrib	50.00
	ADMIN WRS	675.92	Moraine Park Tech	Groundwater Supply and Distrib	337.90
	STREETS WRS	459.35		Randy Bates - Class Registrati	41.85
	LIBRARY WRS	428.96	VILLAGE OF COLFAX	8.16.12 payroll-wells	100.00
	CEMETERY WRS	141.50		8.16.12 payroll-water	418.20
WPS HEALTH	BRANSHAW QTRLY. HEAL	642.57		8.16.12 payroll-sewer	418.20
	HEALTH INSURANCE - BAT	1,969.32		8.16.12 ss/med-waer	36.78
XCEL	ELECTRIC-PARKS	288.10		8.16.12ss/med-sewer	36.78
	ELECTRIC-STREETS	303.32		8.16.12 HSA-water	207.69
	ELECTRIC-STREET LIGHTI	187.49		8.16.12 HSA-sewer	207.69
	ELECTRIC-SEWER PLANT	120.11		8.30.12 Payroll-Wells	100.00
	ELECTRIC-WELL HOUSE 3	296.80		8.30.12 Payroll-Sewer	418.20
	ELECTRIC-WATER TOWER	17.03		8.30.12 Payroll-Water	418.20
	ELECTRIC-PUMP 2	267.48		8.30.12 ss/med-water	36.78
	ELECTRIC-WELL HOUSE	219.58		8.30.12 ss/med-sewer	36.78
	ELECTRIC-ADMIN	108.84		8.30.12 HSA-water	207.69
	ELECTRIC-PD	108.85		8.30.12 HSA-sewer	207.69
	ELECTRIC-LIB.	108.84		uniforms-water-credit	-5.44
	ELECTRIC-STREETS	164.98		uniforms-sewer-credit	-5.44
	ELECTRIC-W/S	164.97		water-cell	0.60
	ELECTRIC-RESCUE	164.98		sewer-cell	0.59
	ELECTRIC-STREET LIGHTS	1,138.39		phone-water	50.50
ZEMPEL APPRAISAL SE	9-12-12 ASSESSOR FEE	750.00		phone-sewer	50.49

Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
General Total		164,610.41			
RESCUE ACCOUNT					
Vendor ID	Item Description	Amount	Vendor ID	Item Description	Amount
BOUND TREE MED.	Medical Supplies-rescue	147.35	Waste Water Training	WATER-UNIFORMS	5.46
BOUND TREE MED.	Medical Supplies-rescue	291.14	WI DEPT. OF SAFETY	SEWER-UNIFORMS	5.47
BOUND TREE MED.	MED. SUPPLIES	684.26	WI DNR	UNIFORMS-WATER	11.25
CHARTER	phone	280.42	WRWA	UNIFORMS-SEWER	11.25
DAIRY STATE BANK	EZ CLAIM MONTHLY FEE	60.00	Water/Sewer Totals	Waste Water Training - Bates	360.00
INTERSTATE AUTO	AUTO MAINT.	184.57		WELL HOUSE BOILER INSP.	50.00
JEFFERSON FIRE & SAF	LIFE LINE ASSEMBLY	58.30		WATER SUPPLY OPERATOR CERT.	45.00
MEDICAL ARTS	OFFICE SUPPLIES	514.43		Training Jackie/Sheila on util	170.00
MEDPRO	MAINTAIN EQUIP.	28.00			4,353.32
MISSISSIPPI WELDERS	MEDICAL SUPPLIES	84.50			
QUILL CORPORATION	OFFICE SUPPLIES	297.67			
V OF COLFAX	8.2.12 payroll - fed with	198.07			
V OF COLFAX	8.2.12 payroll - state with	124.37			
V OF COLFAX	8.2.12 payroll - ss/med	689.48			
V OF COLFAX	8.2.12 def comp	20.00			
V OF COLFAX	8.16.12 Federal WH-rescue	235.68			
V OF COLFAX	8.16.12 State WH-rescue	154.59			
V OF COLFAX	8.16.12 Def Comp-rescue	20.00			
V OF COLFAX	8.16.12 SS/MED-rescue	780.23			
V OF COLFAX	8.30.12 Federal WH-rescue	246.53			
V OF COLFAX	8.30.12 State WH-rescue	147.83			
V OF COLFAX	8.30.12 Def Comp-rescue	20.00			
V OF COLFAX	8.30.12 SS/MED WH-rescue	692.76			
V OF COLFAX	DUE TO GENERAL-HEALTH	2,041.80			
V OF COLFAX	Rescue-communications	55.00			
V OF COLFAX	Citgo fuel expense-rescue	757.12			
Rescue Total		8,814.10			