**Joint Board/Personnel Meeting – December 18, 2013**

The December 18, 2013, Village of Colfax Joint Board/Personnel meeting was held at 6:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Johnson, Schauer, Schieber, and Buchner. Also present were LeAnn Ralph, and Administrator-Clerk-Treasurer Ponto. Trustee Olson was absent.

**Public Appearances** – none.

**Sesquicentennial Donation –** President Gunnufson reported that Bremer Bank chose the Sesquicentennial as their Holiday Charity during their open house. Whatever monies that are collected during their open house, Bremer will match up to $500.

**Agenda –** A motion was made by Trustee Halpin and seconded by Trustee Schauer to move the Police Chief Wage item from closed session into open session for discussion and approval.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Post-Employment Healthcare Plan** – A motion was made by Trustee Halpin and seconded by Trustee Buchner to move ahead with a post-employment healthcare plan for Chief Gehring after retirement. The plan will allow Chief Gehring the opportunity to use his accumulated sick and vacation leave amounts for health insurance after he retires. The money is deposited into an account pretax and will pay his health insurance premiums. This benefits both the employer and employee because FICA taxes are not required as a pretax benefit.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**New Police Chief Wage** – A motion was made by Trustee Halpin and seconded by Trustee Buchner to amend the advertisement for the Police Chief to read $20 - $25 per hour range depending on qualifications. It is not yet decided whether this position will be an hourly or salaried position.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Closed Session** – At 6:47 p.m. a motion was made by Trustee Halpin and seconded by Trustee Buchner to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

* 1. Seasonal Part Time Employee
	2. Employee Contract Revision
	3. H.S.A. Benefits

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Open Session** – At 9:33 p.m. a motion was made by Trustee Halpin and seconded by Trustee Schieber to return into open session. No public or press in attendance.

1. Seasonal Part Time Employee
2. Employee Contract Revision
3. H.S.A. Benefits

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Seasonal Part Time Employee** – A motion was made by Trustee Halpin and seconded by Trustee Schauer to end the employment of the part time seasonal worker for the winter months as the contract has expired.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

No formal action was taken on the remaining items.

**Adjourn**: A motion was made by Trustee Schieber and seconded by Trustee Schauer to adjourn the Joint Board/Personnel meeting at 9:35 p.m. All voted yes.

Meeting adjourned.

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 Scott Gunnufson, Village President

Attest: Jackie L. Ponto

 Administrator-Clerk-Treasurer