

Regular Meeting – June 24, 2013

The June 24, 2013, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson. Also present: Leanne Ralph, Jeremiah Wendt, Kim Anderson, Delaney Anderson, Kenzie Anderson, Mark Johnson, Public Works Director Bates, Police Chief Gehring, and Administrator-Clerk-Treasurer Ponto.

Public Appearances – All present were on agenda, Chief Gehring will be present later to address the Board on an issue.

Minutes - A motion was made by Trustee Johnson and seconded by Trustee Olson to approve the minutes from the June 10, 2013 Regular meeting.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Minutes - A motion was made by Trustee Johnson and seconded by Trustee Schauer to approve the minutes of Board of Review on June 11, 2013.

Voting for: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting against: none.

Motion carried.

Training Request - A motion was made by Trustee Schieber and seconded by Trustee Halpin to approve the training request by Director of Public Works Bates for required confined space entry on July 30, 2013.

Voting for: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting against: none.

Motion carried.

Training Request - A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the training request for Officer, Mike Madrid, for TRACS training on June 26-27, 2013. TRACS is the computer software for the squad car.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Licenses - A motion was made by Trustee Olson and second by Trustee Schauer to approve all sections of licenses at once and not individually.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Operator's License Applications - A motion was made by Trustee Johnson and seconded by Trustee Halpin to approve the Operator's license applications for July 1, 2013 to June 30, 2014.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Liquor License Applications - A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve all liquor license applications for July 1, 2013 to June 30, 2014.

Voting for: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting against: none.

Motion carried.

Tobacco License Applications - A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve all tobacco licenses for July 1, 2013 to June 30, 2014.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting against: Trustee Olson.

Motion carried.

Domesticated Chicken License Application - A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve a domesticated chicken license application to Joanne Mayfield for July 1, 2013 to June 30, 2014.

Voting for: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting against: Trustee Olson.

Motion carried.

Communications – Village President – President Gunnufson reported that the refinancing of the 2004 water and sewer bonds has been completed with Bremer Bank. A thank you for the

beautification of Village went out to the Women's Club for the flower gardens, and a reminder to the Board on voting personally instead of voting on what is best for the Village was given. President Gunnufson reminded the Board to keep in mind that it is about the Village and not each of us individually.

Privilege Permit Request – A motion was made by Trustee Olson and seconded by Trustee Schieber to approve the privilege permit for Kim Anderson. The request is to have a temporary mobile home placed on the property while her home is being rebuilt. The ordinance states that there is a maximum of 120 days. Anderson stated that it has been estimated to take only three months for repairs.

Voting for: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting against: none.

Motion carried.

Commercial/Industrial Site Plan Review – A motion was made by Trustee Halpin and seconded by Trustee Olson to approve the contract with Cedar Corporation for a site plan review for the remodeling of Cedar Country Cooperative.

Voting for: Trustees Buchner, Olson, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting against: none.

Motion carried.

Phosphorous Removal – Jeremiah Wendt, SEH – went over the background of the wastewater treatment facility phosphorous removal. A proposal is being presented to inject alum in the wastewater between ponds 2 and 3 with minimal start up. Questions were asked regarding how long we would have to treat and how much we would have to treat. The chemical will feed into the last pond as long as the Village is discharging and the water is flowing between ponds 2 and 3. Jeremiah updated the Board that there was a small amount of sludge in the last pond that will eventually need to be removed. It will need to be dosed heavier in the first month or so, and can then be determined from there how much will be needed for future use. Hawkins chemical is willing to put a tote of chemical at the lagoon, and estimated cost is \$15,000 per year. One other issue that Wendt reminded the Board about was the repair of the river bank by the lagoon that washed out during a substantial amount of rain a few years back. A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the addition of alum to the wastewater to comply with our new DNR permit.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Micro/Façade Loan Committee – A motion was made by Trustee Olson and seconded by Trustee Buchner to approve the micro loan committee appointment for 2013-2014.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Resolution 2013-04 – A Resolution Adopting a Fee Schedule for Commercial, Industrial and Residential Building Permits – A motion was made by Trustee Olson and seconded by Trustee Halpin to postpone resolution 2013-04 for further review.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Resolution 2013-05 – Wastewater Compliance Maintenance Annual Report – A motion was made by Trustee Olson and seconded by Trustee Schauer to approve Resolution 2013-05 – Wastewater Compliance Maintenance resolution.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Volunteer Manual – A motion was made by Trustee Schauer and seconded by Trustee Halpin to approve the Village of Colfax Volunteer Handbook.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Sesquicentennial Celebration Update – Mark Johnson, Colfax Commercial Club, reported that a date for the celebration was set for July 17-19th, 2014. The Club and Trustees in attendance picked out a logo for the Village and wanted to incorporate the celebration into it. The Club has had three meetings so far and meets every three weeks on a Thursday at 2:00 p.m. It was suggested to contact Bill Yingst about incorporating the school kids in with the celebration. Other updates were given about activities that were being planned throughout the celebration weekend. The Dweebs have been booked as the main entertainment for Saturday evening.

Public Comments - Chief Gehring informed the Board that we have a yearly condition of mold since the remodeling of the building, and it is starting to affect the employee's health. Administrator-Clerk-Treasurer Ponto will put the item on the next agenda. A motion was made by Trustee Halpin and seconded by Trustee Buchner to send to the Public Property Committee for review.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Mark Johnson also asked if the Village could look into the railroad crossing getting fixed, and the Village received an email regarding the repair was received, they were working on it today. Also, the door lock on the pavilion is getting sticky, and the last topic is for the Village residents to take pride in the appearance of their property.

Committee/Department Reports – The Committee will recommend the bid from Oium Asphalt to repair the streets. A motion was made by Trustee Schauer and seconded by Trustee Buchner to accept the recommendation of the Street Committee for street repair. This will be placed on the next agenda for a formal acceptance.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Trustee Halpin reminded the Board that there is a flag pole dedication ceremony on Thursday, July 3, 2013 at the Rescue Squad building.

Future Meeting Dates - Parks Committee – Monday, July 1, 2013 at 6:00 p.m. Public Property – Monday, July 1, 2013 immediately following the Parks Committee meeting.

Review/Approval Bills – A motion was made by Trustee Schauer and seconded by Trustee Schieber to approve the payment of bills from June 1st - 15th, 2013.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Closed Session - A motion was made by Trustee Olson and seconded by Trustee Halpin to convene into closed session pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

a. Administrator-Clerk-Treasurer Yearly Performance Evaluation

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Open Session – A motion was made by Trustee Halpin and seconded by Trustee Schauer to reconvene into open session at 9:23 p.m. No public or press in attendance.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Administrator-Clerk-Treasurer Yearly Performance Evaluation - A motion was made by Trustee Halpin and seconded by Trustee Schauer to add a 4% increase on the base wage, have Administrator-Clerk-Treasurer Ponto complete a self-evaluation, short-term goals, and long-term goals for discussion at the next meeting in closed session.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Adjourn – A motion was made by Trustee Halpin and seconded by Trustee Buchner to adjourn the June 24, 2013 Regular meeting at 9:25 p.m.

Voting for: Trustees Halpin, Johnson, Schauer, Schieber, Olson, Buchner, and Gunnufson.

Voting against: none.

Motion carried.

Scott A. Gunnufson, President

Attest: Jackie L. Ponto
Administrator-Clerk-Treasurer