

## Regular Meeting – April 14, 2014

The April 14<sup>th</sup>, 2014, Village of Colfax Board regular meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Johnson, Schauer, Schieber, and Buchner. Others present included Randy Simpson, Director of Public Works Bates, and Administrator-Clerk-Treasurer Ponto. Trustee Olson was excused.

**Public Appearances** – none.

**Minutes** – A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the minutes from the March 24<sup>th</sup>, 2014, regular meeting, and the March 24<sup>th</sup>, 2014 joint board/personnel meeting and the March 26<sup>th</sup>, 2014, special meeting.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Training Requests** – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve the training requests by the rescue squad for Valerie Henrichs and Daniel Alderfer to take the EMT refresher course and for Joshua Shipman to take the EMT training course.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

A motion was made by Trustee Halpin and seconded by Trustee Buchner to approve the training request made by Administrator-Clerk-Treasurer Ponto to attend a Labor and Employment Law Seminar on May 9, 2014.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Facility Rental** – none.

**Licenses** – none.

**Communications – Village President** – President Gunnufson presented Trustee Johnson with a plaque of appreciation for his years of service and commended Trustee Johnson for his dedication and accomplishments.

**J.D. Simons Memorial** – A motion was made by Trustee Buchner and seconded by Trustee Halpin to postpone the memorial discussion until more information can be obtained.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Refreshment Stand at Fairgrounds – Demolition of Building** – A motion was made by Trustee Buchner and seconded by Trustee Halpin to hire Grant Paulus of GP Excavating to demolish the refreshment stand at the fairgrounds. The cost for demolition will include the clean-up and disposal of the collapsed building, except the cooler portion which will stay, and the extra cost for 1-2 inches of top material scraped and disposed of for a total of \$1,325.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Refreshment Stand at Fairgrounds – Engineering** – A motion was made by Trustee Schieber and seconded by Trustee Schauer to hire Auth Consulting for the engineering on the new refreshment stand at the fairgrounds. The price of the contract is \$4,500.

Voting For: Trustees Schauer, Schieber, and Buchner.

Voting Against: Trustees Halpin and Gunnufson.

Abstained: Trustee Johnson.

Motion carried.

**Tree Planting at Fairgrounds** – A motion was made by Trustee Buchner and seconded by Trustee Schauer to allow the FFA Alumni to select and plant trees for the fairgrounds. The details will be worked out with the Department of Public Works Director and the Administrator-Clerk-Treasurer.

Voting For: Trustees Halpin, Schauer, Johnson, Buchner, and Gunnufson.

Voting Against: none.

Abstained: Trustee Schieber.

Motion carried.

**Second Addition Re Plat of Colfax Cemetery (also known as the Evergreen Cemetery)** – A motion was made by Trustee Schieber and seconded by Trustee Halpin to authorize the commencement of a legal proceeding pursuant to Section 157.07(5), Wis. Stats., to re-plat the Plat of the Second Addition to the Colfax Cemetery (a.k.a. Evergreen Cemetery).

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**EMT & Ambulance Standby for Events Application** – A motion was made by Trustee Buchner and seconded by Trustee Schieber to approve the EMT & Ambulance Standby for Events application submitted by Otter Creek Farms.

Voting For: Trustees

Voting Against: none.

Motion carried.

**Resolution 2014-03 – Resolution 2014-10 Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys** – A motion was made by Trustee Halpin and seconded by Trustee Buchner to approve Resolution 2014-03 – Resolution 2014-10 Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Resolution 2014-11 – Resolution of Commendation for Peter Gehring** – A motion was made by Trustee Halpin and seconded by Trustee Schauer to approve Resolution 2014-11 – Resolution of Commendation for Peter Gehring.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Group Insurance Policy Options** – A motion was made by Trustee Buchner and seconded by Trustee Schauer to approve the proposed Medica health insurance plan and the Humana dental and life insurance plans from Kado & Associates. The Village will pay 90% of the premium for health and 100% of the premium for dental and life insurances starting May 1, 2014.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Drinking Water Sanitary Survey Report Acknowledgement** – A motion was made by Trustee Buchner and seconded by Trustee Halpin to acknowledge the drinking water sanitary survey report.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Dunn Energy Electrical Hook-up at Sewer Plant** – A motion was made by Trustee Schieber and seconded by Trustee Halpin to postpone this item until further information can be obtained.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Chemical Feed Pump** – A motion was made by Trustee Schieber and seconded by Trustee Halpin to postpone this item until further information can be obtained.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Solar Bee Upgrade** – A motion was made by Trustee Schieber and seconded by Trustee Halpin to postpone this item until further information can be obtained.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**National Water Quality Assessment** – A motion was made by Trustee Halpin and seconded by Trustee Schieber to allow testing on one of our wells for a water quality study.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Main Street Light Pole Base Painting** – A motion was made by Trustee Schauer and seconded by Trustee Halpin to hire Morgen’s Auto Body to paint the 22 light pole bases on Main Street and also to purchase 2 new bases for the bases that are broken. The new bases will cost \$5,060 and the painting will cost \$4,709.

Voting For: Trustees Halpin, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Abstained: Trustee Johnson.

Motion carried.

**Street Sweeping Bid Award** – A motion was made by Trustee Schauer and seconded by Trustee Schieber to hire Don’s Sweeper Service for a contract total of \$6,500.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Casual Part-Tim General Laborer** – A motion was made by Trustee Schauer and seconded by Trustee Buchner to allow Department of Public Works Director Bates and the Administrator-Clerk-Treasurer Ponto to conduct interviews and choose a candidate and report back to the Board.

Voting For: Trustees Halpin, Johnson, Schauer, Schieber, Buchner, and Gunnufson.

Voting Against: none.

Motion carried.

**Committee/Department Reports** (items not for discussion or action)

*a. Colfax Police Department Monthly Incident Report*

- b. *Colfax Rescue Report – March 2014*
- c. *Planning Commission Minutes – June 4, 2013*
- d. *Planning Commission Minutes – August 7, 2013*
- e. *Planning Commission Minutes – October 1, 2013*
- f. *Planning Commission Minutes – December 3, 2013*
- g. *Planning Commission Minutes – February 4, 2014*
- h. *Planning Commission Minutes – March 4, 2014*
- i. *High Capacity Irrigation Well Approval*

**Review/Approval – Bills** – A motion was made by Trustee Schauer and seconded by Trustee Schieber to approve the March 15<sup>th</sup> – 31<sup>st</sup>, 2014, bills for payment.

Voting For: Trustees Buchner, Schieber, Schauer, Johnson, Halpin, and Gunnufson.

Voting Against: none.

Motion carried.

**Closed Session** – At 8:50 p.m. a motion was made by Trustee Halpin and seconded by Trustee Buchner to convene into closed session pursuant WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- a. Annual Performance/Wage Evaluation - 30 hour E.M.T./General Laborer Position
- b. Annual Performance/Wage Evaluation – Fulltime Police Officer
- c. Employment Offer – Police Chief

**Open Session** – At 9:36 p.m. a motion was made by Trustee Halpin and seconded by Trustee Schauer to reconvene back into open session. No press was in attendance. A voice vote showed all Trustees voting yes. Motion carried.

A recommendation was made to continue the employment of Nick Mann for the 30 hour E.M.T./General Laborer Position and to increase his wage by twenty five (25) cents per hour, and to also continue the employment of Fulltime Police Officer, Michael Madrid. No other action was taken.

**Adjourn:** A motion was made by Trustee Johnson and seconded by Trustee Schieber to adjourn the meeting at 9:37 p.m. All voted yes to a voice vote.

Meeting adjourned.

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Scott Gunnufson, Village President

Attest: Jackie L. Ponto  
Administrator-Clerk-Treasurer