

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, August 24, 2015
Colfax Village Hall
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, August 10, 2015
 - b. Training Requests –
 - i. Sheila Riemer- PSC – August 26, 2015
 - ii. Lynn Niggemann – 2015 Fall Town & Village Workshops – September 28, 2015
 - c. Facility Rental – none
 - d. Licenses -
 - i. Operator's License- August 24, 2015 to June 30, 2016 –Daniel Schneider-Kyle's Market
5. Communications – Village President
6. Consideration Items
 - a. Resolution 2015-6 Compliance Maintenance Annual Report (CMAR)
 - b. Resolution 2015-07 Resolution of Support for the Colfax Railroad Museum
 - c. 2014 Personal Property Tax Refund Request – Charter Communications
 - d. The Red Cedar Sounds request for donation
 - e. Ericksen Roed & Associates –Structural Engineer Report
 - f. County of Dunn Hazardous Waste Collection – September 9 & 10, 2015
 - g. Dunn County Radio Grant – Rescue - Acceptance 25% Village portion \$1,700
 - h. Bremer Foundation Grant –Rescue – Two Electric Stair Chairs - \$22,500 – no Village share
7. Committee/Department Reports – (not for discussion or actions)
 - a. *Police – July 2015 Report*
 - b. *Public Safety Committee Meeting – August 12, 2015*
 - c. *Zoning Request Approval Letter*
 - d. *Administrator-Clerk-Treasurer update*
 - e. *Rescue Squad Annual Report (handout at meeting)*
8. Review/Approval – Bills –August 10, 2015 – August 23, 2015
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – August 10, 2015

On August 10, 2015, the Village Board meeting was held at 7:00 p.m. at Village Hall, 613 Main Street. Members present: President Gunnufson, Trustees Halpin, Davis, Wolff, Schieber and Klukas. Excused: Trustee Olson. Others present included members of Colfax Restoration Group, Joan Scharlau, Mona Thorson and Marge Seehaver, LeAnn Ralph and Administrator-Clerk-Treasurer- Niggemann.

Public Appearances – none

Minutes- Regular Board Meeting and the Organization Meeting Minutes -July 27, 2015 - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the Regular Board meeting minutes and the Organizational meeting minutes from July 27, 2015. Voting For: Trustees Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training Request – A motion was made by Trustee Wolff and seconded by Trustee Klukas to approve the Fall EMT Basic Training for Lance Loftus. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

A motion was made by Trustee Schieber and seconded by Trustee Wolff to approve Don Knutson's request to attend the PSOW conference and the PAAW Annual meeting September 23-25, 2015. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve twelve EMT's (T. Swenson, T. Borreson, J. Erickson, R. Hendricks, S. Johnson, D. Knutson, R. Knutson, M. Levra, N. Mann, J. Osterman, D. Roberts, and T. Sauer) to attend the EMT IV refresher class September 24 to November 5, 2015. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Facility Rental – none

Licenses – A motion was made by Trustee Davis and seconded by Trustee Wolff to approve the 2015-2016 Operator's Licenses for Jennifer Penny and the Temporary Class "B"/"Class B" Retailer's Licenses for the Fire Fighters Ball, September 12 – 13, 2015. Voting For: Trustees Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Communications – President Gunnufson gave an update on 4th Ave. He reminded board members of the Founder's Day Block Party event and Senator Ron Johnson will be at the Pancake Breakfast at the Colfax Lutheran Church Saturday morning.

Street Use/Privilege Permit – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the street use permit for the Colfax Commercial Club, Founder's Day Main Street Celebration for August 15 -16, 2015. Voting For: Trustees Halpin, Davis, Wolff, Schieber, and Klukas. Abstained: President Gunnufson. Voting Against: none. Motion carried.

Dunn County Humane Society contract- stray cats/dogs– A motion was made by Trustee Halpin and seconded by Davis not to enter into a contract with the Dunn County Humane

society. Voting For: Trustees Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Municipal Building Basement- Structural Engineer – A motion was made by Trustee Wolff and seconded by Trustee Halpin to approve the contract for ERA Engineering firm to make a site visit and generate a written report regarding the basement for a fee of \$750. Voting For: Trustees Klukas, Schieber, Wolff, Halpin and Gunnufson. Voting Against: Trustee Davis. Motion carried.

Review/Approval – Bills – July 26, 2015 – August 9, 2015– A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the July 26 to August 9, 2015 bills for payment. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Closed Session- A motion was made by Trustee Davis and seconded by Trustee Schieber to convene into closed session at 7:28 p.m. pursuant to WI Statutes 19.85(1)(c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

a. Deputy Clerk-Treasurer Yearly Performance Evaluation

Voting For: Trustees Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Open Session- A motion was made by Trustee Halpin and seconded by Trustee Wolff to reconvene into open session at 7:55 p.m. No public or press in attendance. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Deputy Clerk-Treasurer Yearly Performance Evaluation – A motion was made by Trustee Halpin and seconded by Trustee Gunnufson to increase the Deputy Clerk-Treasurer hourly pay to \$14.00 per hour. Voting For: Trustees Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: Trustee Klukas. Motion carried.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Wolff to adjourn Village Board meeting at 7:58 p.m. A voice vote was taken with all members voting yes. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Meeting / Continuing Education Travel / Meeting Request Form

Name Sheila R. Emer Position Deputy - Clerk
 Date 8-21-15 Department Clerk
 Estimated Costs 237.00
 Date(s) of meeting 8-26-15 Employee is / not required to attend (circle one)

Name of Requested meeting WRWA Utility Management

How will this improve your ability to perform your job?

Update info on PSC regulations, billing, + water utilities

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.) only 2 left this year, other is in Watertown (further)

How will you share what you have learned with others?

Sheila + Lynn will discuss what was learned.

Please include any additional comments on the back of this form

Expense Estimate: <u>\$237.00</u>		Requested <u>8/21/15</u> Approved	
Tuition / Registration	<u>\$100.00</u>	*Are others attending this meeting	YES / <u>(NO)</u>
<u>(Mileage)</u> / Airfare	<u>30.00</u>	(If yes, list names)	
Lodging	<u>80.00</u>	<u>\$27.00</u>	
*Would like the Registration Fee Miscellaneous <u>pre paid</u> and mailed with your registration			
<u>(YES)</u> NO			
Total	<u>237.00</u>		
Time Request: <u>1 day 8/26/15</u>		Requested <u>8/21/15</u> Approved	
Number of days absent: <u>1 day</u>			
From Work Setting <u>1 day</u>			
Vacation	<u>NA</u>		
Paid Conference Time	<u>yes 8 hrs.</u>		
Absent Without Pay (own time)	<u>—</u>		
Other	<u>—</u>		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA
MUST BE ATTACHED TO THIS REQUEST**

Lynn M. Heggemann
 Supervisor

8/21/15
 Date

Deputy Clerk Treasurer

From: Janis Klismith <JKlismith@wrwa.org>
Sent: Monday, August 10, 2015 7:32 AM
To: Janis Klismith
Subject: Upcoming Rural Water Training

Importance: High

Water Treatment

(6 Municipal Water Credits)

8:00am - 3:00pm

August 13, 2015 – Lake Geneva City Hall, 2nd Floor Police Training Room, 626 Geneva Street, Lake Geneva, WI

WRWA Regional Utility Management Training

(6 Municipal Water Credits/6 Professional Engineer Credits)

8:00am – 3:00pm

August 26, 2015 – Dodger Bowl, 321 King Street, Dodgeville WI

September 16, 2015 – Turner Hall, 301 S 4th Street, Watertown WI

GENERAL SAFETY

(6 Municipal Water Credits/Wastewater
Credits/Septage Credits/PDH CEC's)

8:00am - 3:00pm

September 1, 2015 - WRWA Technology Center, 350 Water Way, Plover, WI

CMOM HANDS-ON / NEW TECHNOLOGY IN WASTEWATER TREATMENT AND NUTRIENT REMOVAL

(6 Wastewater Credits)

8:00am – 3:00pm

August 13, 2015 – Ashwaubenon City Hall, 2155 Holmgren Way

OUTDOOR EXPO

(6-Municipal Water Credits, 6-Wastewater Credits, 6-Professional Engineer Credits, 6-Cross
Connection Control Tester Registration, 6-Journeyman Plumber License, 6-Journeyman Plumber-
Restricted Appliance License,



Friday, 21 August 2015

Search...

[About Us »](#)

[Membership »](#)

[Training »](#)

[Events »](#)

[Resources »](#)

[Credit Card Payments »](#)

[Contact Us](#)

[« All Events](#)

WRWA Regional Utility Management Training (6 Municipal Water Credits/6 Professional Engineer Credits)

August 26 @ 8:00 am - 3:00 pm

[« 14th Annual WRWA Outdoor Expo](#)

[General Safety \(6 Municipal Water Credits/6 Professional Engineer Credits\) »](#)

Customer Service Class to Comply with PSC Requirements, topics to include:

Disconnections

Act 274 update (including DPAs & landlord/tenant issues)

Complex billing adjustments (leak credits, back bills, etc)

Water loss and annual report updates

Focus on Energy and water utilities

Overview of conservation trends

Tips for Gathering Information for the Annual Report – Baker Tilly

[Sign-Up Online](#)



[+ GOOGLE CALENDAR](#)

[+ ICAI EXPORT](#)

Details

Date:

August 26

Time:

8:00 am - 3:00 pm

Event Category:

Training

Organizer

WRWA

Phone:

(715) 344-7778

Email:

wrwa@wrwa.org

Website:

www.wrwa.org

Other

Fee

\$100 Member / \$125 Non-Member

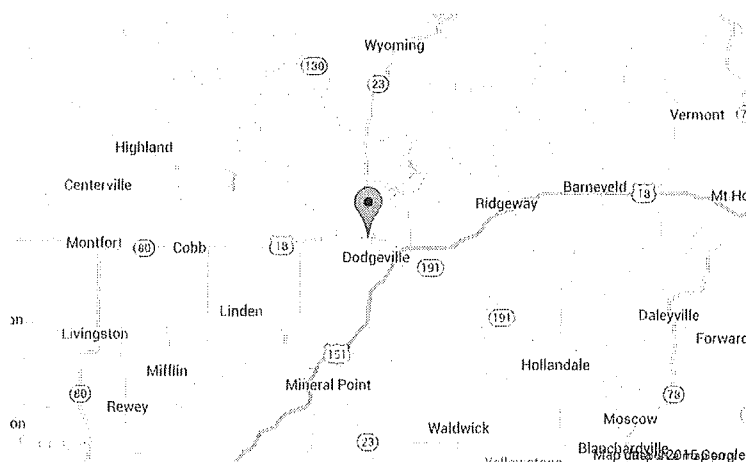
Venue

Dodger Bowl

321 King St.

Dodgeville,

+ Google Map



Meeting / Continuing Education Travel / Meeting Request Form

Name Lynn Niggemann Position Administrator-Clerk -Treasurer
 Date August 21, 2015 Department Clerk's Office
 Estimated Costs _____
 Date(s) of meeting 9/28/2015 Employee is / not required to attend (circle one)

Name of Requested meeting 2015 Fall Town & Village Workshops – Finance & Budgeting

How will this improve your ability to perform your job?

The workshops will assist with the budgeting process as well as provide the top ten need to know Village law topics. These are all valuable tools in my position.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) This is a local meeting. Other alternatives would be to contact other municipalities and ask questions. I believe the workshops will be most valuable because I will have the opportunity be in the workshops as well as work with other municipalities.

How will you share what you have learned with others? I hope that the information gathered assists with make the budgeting process smoother.

Please include any additional comments on the back of this form

Expense Estimate: \$0		Requested 8/21/2015		Approved	
Tuition / Registration \$65		*Are others attending this meeting		YES / NO	
Mileage / Airfare village vehicle		(If yes, list names)			
Lodging none					
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration <div style="text-align: center;">YES / NO</div>					
Total \$65					
Time Request: 9/26/2015		Requested 8/21/2015		Approved	
Number of days absent: one day					
From Work Setting one day					
Vacation na					
Paid Conference Time one day					
Absent Without Pay (own time) na					
Other					

**A COPY OF THE MEETING DESCRIPTION AND AGENDA
MUST BE ATTACHED TO THIS REQUEST**

Supervisor _____

Date _____

Town & Village Workshops

September 2015

Name: Lynn Niggemann

Position: Administrator-Clerk-Treasurer

Town/Village: Colefax County, Dunn

Address: 1413 Main St. P.O. Box 417

City: Colefax, WI Zip: 54730

Phone: 715-962-3311

E-mail: clerk@colefaxwi.org

I plan to attend the following workshop:

☐ Tuesday, September 15: Cable

☐ Wednesday, September 16: Minocqua

☐ Thursday, September 17: Wabeno

☐ Monday, September 21: Stevens Point

☐ Tuesday, September 22: Ripon

☐ Wednesday, September 23: Green Bay

☒ Monday, September 28: Eau Claire

☐ Tuesday, September 29: Tomah

☐ Wednesday, September 30: Mineral Point

☐ Materials only (\$30 per packet)

☐ FEE: \$65, early registration fee (when payment is received seven days in advance of workshop date)

☐ \$75 late registration and walk-ins

Although you can choose between the topics during the day, please indicate where you will spend most of your time.

☐ Town and Village Session

☒ Finance and Budgeting Session

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing, by e-mail, or by fax seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

Registration: Make check payable to Wisconsin Towns Association and mail to:

Wisconsin Towns Association

W7686 County Rd MMM

Shawano, WI 54166

Fax: (715) 524-3917

Registration questions? Please email

wtowns@frontiernet.net

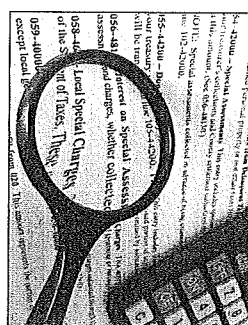
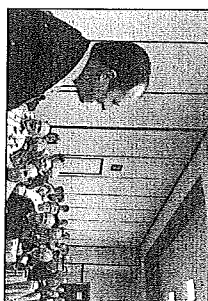
For further workshop information call the Local Government Center at (608) 262-9960.

2015 Fall Town & Village Workshops Agenda

Town & Village Session

Finance & Budget Session

8:00 - 8:25	Registration	8:00 - 8:25	Registration
8:25 - 8:30	Welcome and Introductions	8:25 - 8:30	Welcome and Introductions
8:30 - 10:00	Comprehensive Planning Update <i>Rebecca Roberts</i>	8:30 - 8:30	Introductions
10:00 - 10:10	Break	8:30 - 10:00	Budgeting Fundamentals <i>Carol Doran</i>
10:10 - 11:40	Public Engagement Tools and Techniques <i>Bill Rizzo</i>	10:00 - 10:10	Break
11:40 - 12:25	Lunch	10:10 - 11:40	Basic Financial Administration <i>Carol Doran</i>
12:25 - 1:20	Legislative Update <i>Lee Thurone, Carol Naurocki or Mike Koles</i>	11:40 - 12:25	Lunch
1:20 - 1:30	Break	12:25 - 1:20	Department of Revenue Update & Levy Limits <i>Valeah Foy, Claude Lois, or Julie Raes</i>
1:30 - 2:15	Stump the Chump—Your Open Meetings Law, Parliamentary Procedure, and other Meeting Management Questions <i>Dan Hill</i>	1:20 - 1:30	Break
2:15 - 3:00	Top 10 Need to Know Town and Village Law Topics <i>Philip Freeburg</i>	1:30 - 2:15	a) Department of Revenue Update & Levy Limits, continued <i>Valeah Foy, Claude Lois, or Julie Raes</i> b) Basic Financial Administration Wrap-Up <i>Carol Doran</i>
3:00	Evaluation and Adjourn	2:15 - 3:00	Legislative Update <i>Lee Thurone, Carol Naurocki or Mike Koles</i>
		3:00	Evaluation and Adjourn



July 1, 2014 - June 30, 2015

Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors

Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2014 to June 30, 2015, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 18 years of age.

Daniel G. Schneider
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Daniel G Schneider

Address of Applicant N13558 County Road U New Auburn WI

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

No

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

No

Daniel G. Schneider
Signature of Applicant

STATE OF WISCONSIN,

ss.

Dunn County.

Daniel Schneider being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 4th

Daniel G. Schneider
Applicant sign here

day of August 2015

Vickie X Tweed - Vickie Tweed

Notary Public, Dunn County, Wis.

my commission expires 7-21-17

COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental - General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Daniel Glenn Schneider

Business/Organization Name Kyle's Market IGA

Full Prior Names (nicknames, maiden names, etc.) Dan

Date of Birth _____ Place of Birth _____

Sex _____ Race _____ Height _____ Weight _____

Social Security No. _____ Driver's License No. _____

Have you ever been arrested for, or convicted of any laws, including traffic? NO
If yes, list offense, date and place occurring. _____

List prior addresses for the past five years 703 University Ave, Colfax, WI 54730

List three personal references, not related to you. Include name, address & phone number

- 1) _____
- 2) _____
- 3) _____

Have you ever been a member of the Military Service? NO Discharge? _____

Education- include name of High School, location, grade completed and any training beyond high school. Colfax High School, Colfax WI,

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Daniel G. Schneider Date 8-4-15

Official Use Only-Below This Line

Date Received 8/11/15 Date Approved 8/11/15 Date Denied _____

Researcher M. MADRID 509 Approving Officer Signature [Signature]

<p style="text-align: center;">Resolution 2015-06 Wastewater Compliance Maintenance</p>

BE IT RESOLVED, that the Village of Colfax Board of Trustees informs the State of Wisconsin Department of Natural Resources that it has reviewed the Colfax Wastewater Treatment Facility 2014 Compliance Maintenance Annual Report, which is attached to this resolution.

Adopted this 24th day of August, 2015.

Scott A. Gunnufson, President

Attest: _____
Lynn M. Niggemann
Administrator-Clerk-Treasurer

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.0620	x	480	x	8.34	=	248
February	0.9400	x	263	x	8.34	=	2,064
March	0.1542	x	192	x	8.34	=	246
April	0.0897	x	328	x	8.34	=	245
May	0.0640	x	225	x	8.34	=	120
June	0.0645	x	328	x	8.34	=	177
July	0.0606	x	343	x	8.34	=	173
August	0.0604	x	474	x	8.34	=	239
September	0.0657	x	405	x	8.34	=	222
October	0.0605	x	367	x	8.34	=	185
November	0.0600	x	374	x	8.34	=	187
December	0.0611	x	353	x	8.34	=	180

2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.105	x	90	=	0.0945
		x	100	=	.105
Design (C)BOD, lbs/day	292	x	90	=	262.8
		x	100	=	292

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	1	1	1	1
March	1	1	1	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		2	2	1	1
Points		4	2	3	2
Total Number of Points					11

11

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY) 2015-05-19

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☐ Yes

☐ Yes

☐ Yes

☒ No

☒ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☐ Yes

gallons

☒ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

☐ Yes

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

--

Total Points Generated	11
Score (100 - Total Points Generated)	89
Section Grade	B

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27				
February	30	27				
March	30	27				
April	30	27				
May	30	27	17	1	0	0
June	30	27	7	1	0	0
July	30	27	9	1	0	0
August	30	27	3	1	0	0
September	30	27	6	1	0	0
October	30	27	4	1	0	0
November	30	27	7	1	0	0
December	30	27				

* Equals limit if limit is ≤ 10

Months of discharge/yr	7		
Points per each exceedance with 7 months of discharge		12	5
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

2015-05-19

☐ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

NONE

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

If Yes, please explain:

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27				
February	30	27				
March	30	27				
April	30	27				
May	30	27	22	1	0	0
June	30	27	9	1	0	0
July	30	27	13	1	0	0
August	30	27	5	1	0	0
September	30	27	6	1	0	0
October	30	27	5	1	0	0
November	30	27	17	1	0	0
December	30	27				

* Equals limit if limit is <= 10

Months of Discharge/yr	7		
Points per each exceedance with 7 months of discharge:		12	5
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	9.9			
February	9.9			
March	9.9			
April	4			
May	4	4.9	1	1
June	4	3.2	1	0
July	4	1.5	1	0
August	4	0.1	1	0
September	4	2.3	1	0
October	4	1.6	1	0
November	4	4.3	1	1
December	4			
Months of Discharge/yr			7	
Points per each exceedance with 7 months of discharge:				17
Exceedances				2
Total Number of Points				34

34

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

WE ARE STILL IN THE EXPERIMENTAL STAGE WITH THE ALUM INJECTION IN THE POND. WE ADDED POWER AT THE POND AND CHANGED THE SOLAR BEE TO A GRID BEE SO WE HAVE 24 HOUR MIXING. WE ALSO INSTALLED A VFD PUMP TO INJECT ALUM TO THE FLOW OF EFFLUENT TO THE RIVER. WE DON'T HAVE ALL OF THE BUGS WORKED OUT QUITE YET BUT I THINK WE ARE GETTING CLOSE. WE HAD DIFFICULTIES WITH SOME LIGHTNING STRIKES.

Total Points Generated	34
Score (100 - Total Points Generated)	66
Section Grade	D

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Ponds And Lagoon Leakage

1. Pond Lining

1.1 What material was used to line your ponds?

30 MIL PVC

2. Flow Measurements

2.1 Did you measure influent flow to your wastewater ponds or lagoons?

- Yes (0 points)
- No (40 points) (Go to question 6)

2.1.1 Method of influent flow measurement:

ROSEMOUNT MAG METER

2.2 Did you measure effluent flow discharged from your wastewater system either to the land disposal system or to the receiving stream?

- Yes (0 points)
- No (40 points) (Go to question 6)
- No Discharge (0 points)

2.2.1 Method of effluent flow measurement:

ISCO 4220 WITH 60 DEGREE V NOTCH WEIR

0

3. Total Flow Volumes

3.1 Total monthly influent and effluent flow volumes from the pond/lagoon system during the last calendar year.

Total Monthly Influent Volume		Total Monthly Effluent Volume
1.923	JANUARY	0
26.3187	FEBRUARY	0
4.7796	MARCH	0
2.6905	APRIL	0
1.9843	MAY	4.6644
1.9359	JUNE	5.3778
1.8785	JULY	1.6782
1.8731	AUGUST	1.6803
1.9721	SEPTEMBER	4.4986
1.8744	OCTOBER	5.0071
1.7991	NOVEMBER	6.729
1.8953	DECEMBER	0
50.9245	YEARLY TOTAL	29.6354

3.2 From the Yearly Total influent and effluent volumes above, total effluent is divided by total influent and converted to a percent of volume loss.

Total effluent, MG => **29.6354**

----- = **0.582** <= effl / infl ratio

Total influent, MG => **50.9245**

Conversion to a percent of volume loss:

(1-effl/infl ratio) * 100 = **41.8** % of influent lost and not discharged with effluent

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

4. Surface Area

4.1 What was the total wastewater surface area of the ponds/lagoons at operating level (do not include seepage cells)?

21 Acres

5. Leakage Rate Estimation

5.1 Total influent volume (in MG) minus total effluent volume (in MG) plus or minus the change in pond/lagoon storage (in MG) is the net wastewater loss. The net loss divided by 0.000365 equals the estimated leakage amount in gpd.

Total Annual Influent (MG)	50.9245	
Total Annual Effluent (MG)	29.6354	
Estimated Net Loss (MG)	21.2891	
Estimated Leakage Amount (gpd)		29.6354

If you have a *Department approved* method for determining a change in storage volume, enter the storage change last year in MG below.

o Storage Increase: Enter amount in MG ->

o Storage Decrease: Enter amount in MG ->

5.2 CMAR Estimated Leakage Rate in gallons per acre per day (gpac): The CMAR Estimated Leakage Rate in gpac is the leakage amount in gpd (from part 5.1) divided by the total pond surface area (from question 4).

Leakage Amount (gpd)		Acres		CMAR Estimated Leakage Rate
58326	divided by	21	=	2777

6. On Site Leakage Testing

6.1 Did you conduct an on-site, field water balance/leakage test on your ponds or lagoons that was approved by the Department and is still valid?

o Yes

Year

● No

If yes, what was the field Test Calculated Leakage Rate for your ponds/lagoons?

gpac

NOTE: if 6.1 is answered Yes, the value entered above in gpac will be used in 7.1 to compute points generated.

6.2 Leakage Rate Comments:

WE HAD BATTERY PROBLEMS WITH THE SOLAR POWER THAT POWERS THE FLOW METER. THE TOTAL FLOW DID GET MEASURED PROPERLY. WE HAVE AC POWER THAT POWERS THE FLOW METER NOW.

7. Estimated Leakage Rate and Points

7.1 The CMAR Estimated Leakage Rate (from 5) is used to determine the points generated in the table below.

If an approved field test was conducted and the results are still valid and accepted by the Department, the Field Calculated Leakage rate (from 5.2) is used to determine the points earned from the table below

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

gpad	points	20
0 - 1,000	0	
1,001 - 2,000	10	
2,001 - 4,000	20	
4,001 - 7,000	30	
> 7,000	40	
Based on the leakage rate in gpad, the points earned are:		

Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Biosolids Quality and Management

<p>1. Biosolids Use/Disposal</p> <p>1.1 How did you use or dispose of your biosolids? (Check all that apply)</p> <p><input type="checkbox"/> Land applied under your permit</p> <p><input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids</p> <p><input type="checkbox"/> Hauled to another permitted facility</p> <p><input type="checkbox"/> Landfilled</p> <p><input type="checkbox"/> Incinerated</p> <p><input checked="" type="checkbox"/> Other</p> <p>NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.</p> <p>1.1.1 If you checked Other, please describe:</p> <div>STABILIZATION PONDS THAT HAVE NOT HAD ANY SLUDGE REMOVAL SINCE CONSTRUCTION</div>	
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p>● ≥ 180 days (0 Points)</p> <p>○ 150 - 179 days (10 Points)</p> <p>○ 120 - 149 days (20 Points)</p> <p>○ 90 - 119 days (30 Points)</p> <p>○ < 90 days (40 Points)</p> <p>○ N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div></div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No <p>If No, please explain:</p> <div></div> <p>Could use more help/staff for:</p> <div></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No <p>If No, please explain:</p> <div></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes (Continue with question 2)<input type="radio"/> No (40 points) <p>If No, please explain, then go to question 3:</p> <div></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<ul style="list-style-type: none"><input checked="" type="radio"/> Paper file system<input type="radio"/> Computer system<input type="radio"/> Both paper and computer system<input type="radio"/> No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Excellent<input type="radio"/> Very good<input type="radio"/> Good<input type="radio"/> Fair<input type="radio"/> Poor <p>Describe your rating:</p> <div>WE KEEP GRASS AT MANAGEABLE LEVELS, REMOVE ANY CATTAILS THAT START GROWING IMMEDIATELY, REMOVE RODENTS AND EXERCISE VALVES REGULARLY.</div>	

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:
8/18/2015 2014

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (20 points)</p> <p>Name: <input type="text" value="RAND L BATES"/></p> <p>Certification No: <input type="text" value="35661"/></p>	<p>0</p>
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.08 and 114.09, Wisconsin Administrative Code, what grade and subclass(es) were required for the operator-in-charge to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?</p> <p>Required:</p> <p><input type="text" value="1 - D; D - PONDS/AERATED LAGOONS"/></p> <p>Held:</p> <p><input type="text" value="T - D; T - D=PONDS/AERATED LAGOONS GRADE T"/></p> <p>2.2 Was the operator-in-charge certified at the appropriate level to operate this plant?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (20 points)</p>	<p>0</p>
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <p><input checked="" type="checkbox"/> One or more additional certified operators on staff</p> <p><input type="checkbox"/> An arrangement with another certified operator</p> <p><input type="checkbox"/> An arrangement with another community with a certified operator</p> <p><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</p> <p><input type="checkbox"/> A consultant to serve as your certified operator</p> <p><input type="checkbox"/> None of the above (20 points)</p> <p>If "None of the above" is selected, please explain:</p> <p><input type="text"/></p>	<p>0</p>
<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>Grades T, 1, and 2:</p> <p><input checked="" type="radio"/> Averaging 6 or more CECs per year.</p> <p><input type="radio"/> Averaging less than 6 CECs per year.</p> <p>Grades 3 and 4:</p> <p><input type="radio"/> Averaging 8 or more CECs per year.</p> <p><input type="radio"/> Averaging less than 8 CECs per year.</p>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:
8/18/2015 2014

Financial Management

1. Provider of Financial Information

Name: LYNN NIGGEMANN

Telephone: (715)962-3311

(XXX) XXX-XXXX

E-Mail Address
(optional):

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

☒ Yes (0 points)

☐ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year: 2013

☒ 0-2 years ago (0 points)

☐ 3 or more years ago (20 points)

☐ N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

☒ Yes (0 points)

☐ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year: 2013

☒ 1-2 years ago (0 points)

☐ 3 or more years ago (20 points)

☐ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 26,704.40

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) +

\$ 66.76

3.2.3 Adjusted January 1st Beginning Balance

\$ 26,771.16

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) +

\$ 0.00

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 26,771.16

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:
8/18/2015 2014

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

--

3.3 What amount should be in your Replacement Fund? \$ 26,771.16

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

--

0

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☐ Yes - If Yes, please provide major project information, if not already listed below.

☒ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
None reported			

5. Financial Management General Comments

--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

☐ Yes

☒ No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

☒ Yes (Continue with question 1)

☐ No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

☐ Goals

Describe the specific goals you have for your collection system:

☒ Organization

Do you have the following written organizational elements (check only those that apply)?

☒ Ownership and governing body description

☒ Organizational chart

☒ Personnel and position descriptions

☒ Internal communication procedures

☐ Public information and education program

☒ Legal Authority

Do you have the legal authority for the following (check only those that apply)?

☒ Sewer use ordinance Last Revised Date (MM/DD/YYYY) 2010-03-15

☒ Pretreatment/industrial control Programs

☒ Fat, oil and grease control

☒ Illicit discharges (commercial, industrial)

☒ Private property clear water (sump pumps, roof or foundation drains, etc.)

☐ Private lateral inspections/repairs

☐ Service and management agreements

☐ Maintenance Activities (provide details in question 2)

☒ Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

☒ State plumbing code

☒ DNR NR 110 standards

☒ Local municipal code requirements

☒ Construction, inspection, and testing

☐ Others:

☒ Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

☒ Alarm system and routine testing

☒ Emergency equipment

☒ Emergency procedures

☒ Communications/notifications (DNR, internal, public, media, etc.)

☒ Capacity Assurance:

How well do you know your sewer system? Do you have the following?

☒ Current and up-to-date sewer map

☒ Sewer system plans and specifications

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

- ☒ Manhole location map
- ☒ Lift station pump and wet well capacity information
- ☒ Lift station O&M manuals

Within your sewer system have you identified the following?

- ☒ Areas with flat sewers
- ☐ Areas with surcharging
- ☒ Areas with bottlenecks or constrictions
- ☒ Areas with chronic basement backups or SSOs
- ☒ Areas with excess debris, solids, or grease accumulation
- ☒ Areas with heavy root growth
- ☒ Areas with excessive infiltration/inflow (I/I)
- ☐ Sewers with severe defects that affect flow capacity
- ☒ Adequacy of capacity for new connections
- ☒ Lift station capacity and/or pumping problems
- ☒ Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed
- ☐ Special Studies Last Year (check only those that apply):
 - ☐ Infiltration/Inflow (I/I) Analysis
 - ☐ Sewer System Evaluation Survey (SSES)
 - ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
 - ☐ Lift Station Evaluation Report
 - ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="100"/>	% of system/year
Root removal	<input type="text" value="100"/>	% of system/year
Flow monitoring	<input type="text" value="100"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value=".5"/>	% of system/year
Manhole inspections	<input type="text" value="100"/>	% of system/year
Lift station O&M	<input type="text" value="0"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

41.5	Total actual amount of precipitation last year in inches
32	Annual average precipitation (for your location)
7.8	Miles of sanitary sewer
1	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
1	Number of complaints
	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.13	Basement backups (number/sewer mile)
0.13	Complaints (number/sewer mile)
	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

NONE

5.4 What is being done to address infiltration/inflow in your collection system?

NONE

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:
8/18/2015 2014

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Grading Summary

WPDES No: 0023663

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	B	3	3	9
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	D	1	3	3
Ponds	C	2	7	14
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			39	130
GRADE POINT AVERAGE (GPA) = 3.33				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Colfax Wastewater Treatment Facility

Last Updated: Reporting For:

8/18/2015

2014

Resolution or Owner's Statement

Name of Governing
Body or Owner:

COLFAX WASTEWATER TREATMENT

Date of Resolution or
Action Taken:

Resolution Number:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSOs were reported):

Influent Flow and Loadings: Grade = B

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = D

Ponds: Grade = C

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.33

RESOLUTION 2015-07

RESOLUTION OF SUPPORT FOR THE COLFAX RAILROAD MUSEUM BY THE
VILLAGE PRESIDENT AND THE MEMBERS OF THE BOARD

WHEREAS, the Village of Colfax recognizes the significant historical message that the Colfax Railroad Museum would like to relate regarding the primary mode of transportation of our area and throughout the county in the early nineteen hundreds; and

WHEREAS, the Village of Colfax recognizes the Railroad Museum will communicate the importance and value of learning about railroad equipment; and

WHEREAS, the Village of Colfax recognizes the Colfax Railroad Museum and the educational value regarding historical artifacts that people encountered daily and how technology has changed; and

WHEREAS, the Village of Colfax is in support of the Colfax Railroad Museum's mission and strives to encourage tourism in the Village.

WHEREAS, the Village of Colfax understands that the Resolution of Support does not have any financial impact on the Village of Colfax; and

NOW, THEREFORE, BE IT RESOLVED, that the Village President and the Village Board hereby declare their full support for the Colfax Railroad Museum on this 24th day of August, 2015.

Resolution approved and adopted on this 24th day of August, 2015.

By:

Scott A. Gunnufson, President

Attest: _____
Lynn Niggemann
Administrator-Clerk-Treasurer

Village of Colfax

Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311
Fax 715-962-2221

Scott A. Gunnufson, President
Lynn M. Niggemann, Administrator-Clerk-Treasurer

MEMO

TO: Village Board Members

FROM: Lynn Niggemann *LN*

DATE: August 19, 2015

RE: Personal Property Tax Refund Request –Charter Communications

The Village of Colfax received a memo from Zempel Appraisal Service indicating that Charter Communications had requested a review of the 2014 personal property tax assessment to confirm whether exempt equipment had been included in their tax.

The Village of Colfax is required to refund Charter Communications the refund within ninety (90) day of the notice. The Village is then able to charge back the taxing jurisdictions for the percentage of the tax bill that belongs to their entity in 2016. The chart enclosed shows how the breakdown will occur for each of the taxing jurisdictions. The Village final responsibility will be \$765.08.

Please give formal authorization for payment of \$1,983.17 to Charter Communications for the refund of the 2014 personal property tax overpayment.

Thank you.

Charter Communications - Refund/Chargeback information						
2015 Chargeback						
Taxing Jurisdiction	Net Tax	Sch Tax Cr	Gross Tax	Percentage	Amt Uncoll. Tax	Amt to be Charged back
WI	17.61		17.61	0.006048969	1,983.17	12.00
Dunn	797.61		797.61	0.273976038	1,983.17	543.34
Colfax	1,123.11		1,123.11	0.385784065	1,983.17	765.08
Sch Colfax	748.17	131.60	879.77	0.302197689	1,983.17	599.31
CVTC	93.14		93.14	0.031993240	1,983.17	63.45
	2,779.64	131.60	2,911.24	1.000000000		1,983.17

Gross Mill Rate

2014 0.025923847 76,500.00 \$1,983.17

Colfax Clerk Treasurer

From: Barbara Zempel <zempel@chipvalley.com>
Sent: Monday, August 17, 2015 12:39 PM
To: Lynn Niggemann, Village of Colfax
Subject: Charter Communications, Inc - Personal Property Account #000000525
Attachments: Charter Refund Letter.pdf; Charter Request for Refund.pdf

Lynn,

The Department of Revenue notified assessors on May 6, 2015 that cable companies were reporting equipment on their Statements of Personal Property that was exempt based on Chapter 70.111(25). The exempt equipment was removed from the 2015 assessment prior to Board of Review. The exempt equipment was included in the 2014 assessment.

I received a request for refund from Charter Cable for taxes paid on exempt equipment included in their 2014 assessment. The amount of exempt equipment included in their 2014 assessment is \$76,500. The assessment details are listed below.

Charter 2014 Assessment

Schedule	Declared Value	Assessed Value	<i>* Gross Mill 2014 .025923847</i>	
B	\$ 15,959	\$ 17,600		
C-1	\$ 41,306	45,400*		
C-3	\$ 23,610	26,000*		
E	\$ 4,594	5,100*		
H1	\$ 16,566	\$ 18,200		
Total	\$ 102,036	\$112,300		

*** x \$76,500*
\$ 1,983.17

** uncollect / Refund*

Estimated 2014 assessment level 110%

*** Exempt equipment assessment: \$76,500 *****

A copy of the Charter refund request is attached. The request included a copy of the directive from the Department of Revenue on the procedures to follow regarding the refund. The refund would be governed by Chapter 74.35. The Village may file for compensation by charge-back under Chapter 74.41.

Please call me. I would like to discuss this matter with you further.

Barb

Barbara Zempel
Property Tax Assessor
Zempel Appraisal Service
W 4499 Langdell Road
Eau Claire, WI 54701
715-839-8618 phone & fax
zempel@chipvalley.com

ZEMPEL APPRAISAL SERVICE

Property Tax Services
(715) 839-8618
Phone & Fax

44100-140

Barbara L. Zempel
Assessor

W 4499 Langdell Road
Eau Claire, WI 54701-9575

August 17, 2015

John Reed
Charter Communications, Inc.
Attn: Property Tax Department
12505 Powerscourt Drive
St Louis, MO 63131

RE: VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN
Personal Property Account #000000525

In response to your August 4, 2015 letter, the 2015 assessment for Charter Communications, Inc. was finalized on May 21, 2015. The exempt equipment reported on the 2015 Statement of Assessment was not included in the assessment. The 2015 assessment is as follows:

Schedule	Declared Value	Assessed Value
B	\$ 16,351	\$ 17,200
C-1	\$ 38,899	0
C-3	\$ 28,028	0
E	\$ 5,060	0
H1	\$ 21,007	\$ 22,100
Total	\$ 109,345	\$ 39,300*

* The estimated 2015 level is 105%.

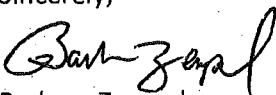
No adjustment is necessary for the 2015 assessment.

Your request for refund of the 2014 taxes paid has been forwarded to the Village Clerk. The Village Clerk's contact information is listed below:

Lynn Niggeman
Colfax Administrator-Clerk-Treasurer
PO Box 417
Colfax, WI 54730

Please contact me if you have any questions.

Sincerely,



Barbara Zempel
Colfax Village Assessor

cc: Lynn Niggeman



August 4, 2015

ColFax

Re: Exemption of Digital Cable Television Equipment for Tax Years 2014 and 2015

Dear Assessor/Appraisal Firm,

In accordance with the enclosed WI DOR memo dated May 6, 2015, Charter Communications is notifying your jurisdiction that Charter owns assets located in your jurisdiction that qualify as exempt digital cable television equipment. This exempt equipment includes service and test equipment, fiber optic cable, coaxial cable, head-end equipment, converter boxes, and computers. Pursuant to Sec. 70.43, 70.47(6), and/or 70.73(1m) Charter expects the 2014 and 2015 assessments to be corrected to reflect this exempt equipment. For 2015, if an assessment notice has already been issued with exempt equipment included in the assessment we ask that you reissue a revised notice removing this exempt equipment from the assessment. For 2014, if exempt equipment was included in the assessment and taxes were paid on this incorrect assessment, we ask that a refund of taxes already paid on the exempt equipment be mailed to the following address:

Charter Communications, Inc.
Attn: Property Tax Department
12405 Powerscourt Drive
St. Louis, MO 63131

If this letter has crossed in the mail with a 2014/2015 assessment change notice we apologize for the inconvenience. Please contact Tracy Adams at 314-983-1382, or via email at TAdams@bswllc.com with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "John N. Reed".

John N. Reed
Senior Director – Property Tax
Charter Communications, Inc.

Enclosure



[Home](#) - [Governments](#) - [Messages to Wisconsin Assessors](#) > [Exemption of Digital Cable Television Equipment](#)

May 6, 2015

TO: Municipal Assessors

SUBJECT: Exemption of Digital Cable Television Equipment

Due to recent exemption requests by cable television businesses, the Wisconsin Department of Revenue (DOR) was asked to verify whether cable television equipment is still taxable or qualifies for exemption as digital equipment. Below is our guidance. **Note:** This is not the result of a new law or exemption.

Exemption requirements for digital cable equipment:

- **Sec. 70.111(25), Wis. Stats.** – exempts digital broadcasting equipment owned and used by a radio station, television station, or video service network, as defined in sec. 66.0420(2)(zb), Wis. Stats.
- **Sec. 66.0420(2)(zb), Wis. Stats.** – "Video service network" means wireline facilities, or any component thereof, located at least in part in the public right-of-way that deliver video service, without regard to delivery technology, including Internet protocol technology or any other technology. "Video service network" includes a cable system.

Exempt Equipment Includes:

- Service and Test Equipment, Antennae, Remote Location and Mobile Equipment (Schedule C of PA-016)
- Fiber Optic Cable (Schedule C-1 of PA-016)
- Coaxial Cable (Schedule C-3 of PA-016)
- Head-end, Signal Processing and Program Origination Equipment (Schedule D of PA-016)
- Converter Boxes (Schedule E of PA-016)
- Computers continue to qualify as exempt under sec. 70.11(39), Wis. Stats. (Schedule G of PA-016)
- Metallic Cable and Poles, (Schedule C-2 of PA-016)

Taxable Equipment Includes:

- Towers (Schedule B of PA-016)
- Furniture, Fixtures, and Office Equipment (Schedule F of PA-016)
- Faxes, Copiers, Phone Systems, Equipment with embedded computerized equipment (Schedule H of PA-016)
- All Other Taxable Personal Property (Schedule IX and X of PA-016)

Note: Equipment is exempt if owned by a cable television company and has multiple uses (e.g., telecommunications). Equipment is taxable by DOR's Manufacturing and Utility Bureau if owned by a telecommunications company and has multiple uses (e.g., cable television).

Exemption Determinations – Review 2015 Cable Television Systems Annual Property Report

- 2015 Cable Television Systems Annual Property Report (PA-016) were due to assessors on March 2
 - Determine if the business reported qualifying digital equipment owned and used by a video service network that includes a cable system
 - Business owners may not have reported this property since personal property is self-reported.
- If the business reported property that is exempt, recalculate the personal property assessment excluding the exempt equipment
- Send Notices of Personal Property Assessment as appropriate
- Send a doormage notice for taxable personal property if a business did not submit a PA-016 or a PA-003 (Statement of Personal Property) by March 2 or was not granted an extension
- Adjust reported taxable values to the level of assessment, and enter on the 2015 assessment roll
- If a 2015 PA-003 was submitted in lieu of a PA-016, request submittal of a PA-016 to identify taxable and exempt equipment

Applying changes to personal property assessment:

- **Prior to Board of Review (BOR):**
 - If the assessed value of 2015 taxable personal property changes – assessor should make a change if the roll is not signed, and conduct BOR
 - If the roll is signed – BOR must make a correction under sec. 70.47(6), Wis. Stats.

- If the assessed value of 2014 (see below) taxable personal property changes – should postpone BOR and notify personal property owner of change, under sec. 70.43, Wis. Stats.

■ **After Board of Review:**

- If assessment reduction – clerk, based on assessor advice and under sec. 70.73(1m), Wis. Stats., should correct the current 2015 assessment roll by entering the reduced assessment
- If assessment increase – assessor should add the increased assessment to the 2016 roll under sec. 70.44, Wis. Stats., omitted property

2014 Corrections:

- If you are aware of 2014 claims for recovery of unlawful tax under sec. 74.35, Wis. Stats., for exempt digital cable equipment, recommend approval to the municipality if both of these apply:
 - Claim was filed according to the law
 - Equipment qualifies under the exemption
- If exempt property was assessed in 2014 and a claim was not filed, review potential corrections of error from the 2014 roll under sec. 70.43, Wis. Stats.
 - Enter corrections on the 2015 roll, using form PA-5/661; If the equipment qualifies under the exemption
 - Do not correct 2014 assessments under BOTH sections 74.35 and 70.43; Wis. Stats.
 - Municipal Clerk should file form PC 201, Request for Chargeback of Rescinded or Refunded Tax by October 1, 2015
- State law does not provide specific instruction for refunds beyond the prior year

Note: Sec. 70.109, Wis. Stats., provides for a presumption of taxability. The property owner has the burden to prove exemption.

If you have questions, contact the Equalization Bureau District Office in your area.

Thank you



THE RED CEDAR SOUNDS

PRESENTING.....

"Want Kraut With That?"

(A Day At The Brat Stand)

The ladies of the Red Cedar Sounds, Sweet Adeline's Chorus of Colfax, Wisconsin, are about to launch our 9th Annual Harvest of Harmony Cabaret on Saturday, October 24, 2015. Please join us in our presentation of "Want Kraut With That?" (A Day At The Brat Stand). The matinee will start at 2:00 p.m., with dessert and refreshments, followed by the 5:15 p.m. show which will feature dinner and dessert. Also appearing will be our guest quartet "The Gay 90's", along with our local quartets "Con Brio" and "Totally Connected".

We are asking your business to sponsor us with a donation of money to be used to fund the show costs and to offset some of our yearly expenses. Your donation to Red Cedar Sounds Chorus are welcomed in any amount; past donations have been \$15, \$25, \$50, \$100 and more. We are a 501c(3) nonprofit organization. In exchange, we will print your sponsorship in our programs for the performances and, if requested, you will receive a free matinee show ticket. We are very happy to receive your support. As a Chorus, we believe we are providing musical education opportunities for members of the chorus and communities, entertainment to the communities we live and work in. We work very hard to improve our singing abilities, learning new music, attending education programs provided by our regional organization, polishing favorite melodies and even traveling to our regional competition, which further improves our quality of music. Red Cedar Sounds offers membership to women of all ages. We cover a wide demographic area with members from Eau Claire, Colfax, Menomonie, Ridgeland, Bloomer and Downsville, and enjoy singing for both young and old. We bring the barbershop style to our music. If you have never heard 4-part barbershop harmony before, we encourage you to attend the show and find out what we are all about.

We look forward to entertaining you all! Thank you for your anticipated response.

The Red Cedar Sounds Show Committee

PO Box 209

Colfax, Wisconsin 54730



Lynn Niggemann
Administrator-Clerk-Treasurer
Village of Colfax
613 Main Street
Colfax, WI 54730
Ph. 715_962_3311

August 20, 2015

RE: City of Colfax Municipal Building Basement Review
Ericksen Roed Commission Number: 2015-350

Mrs. Niggemann:

Per your authorization, we have completed the structural review of the existing conditions involving the municipal building located in Colfax, Wisconsin. The purpose of this evaluation was to determine the extent of deterioration to the existing foundation wall and exterior bearing walls due to water infiltration. ERA performed a limited visual site observation on August 12th, 2015. The site observation was limited to the building structural items that were visually noticeable at the time of the observation. Present at the site were Lynn Niggemann of the Village of Colfax, Director of Public Works Rand Bates, Terry Nuesse and Mark Tupa of ERA.

Introduction:

The existing 1915 three story municipal building was constructed of locally quarried Colfax Sandstone with a raised basement of rock-faced ashlar (4 levels total plus a tower). The building was designed with spaces for the police station and fire station as well as incorporating spaces for social and educational use. The public library is in use on the main level of the building directly above the basement banquet hall. The floor loading from the library required shoring in the basement level to support the loads. Due to the amount of shoring posts, the amount of usable space in the main basement area is limited. Structural reinforcing of the floor below the library will be required if the desire is to remove some or all of the shoring posts to maximize space for occupancy.

Interior:

Generally the basement area had a musty mildew atmosphere. Previous contractors have performed air samples which came back with low levels of mold, however, reporting that there was visible mold on the walls of the furnace room, kitchen, men's bathroom, women's bathroom, under the abandoned steps as well as the small room under the double stairway. We believe there is no vapor barrier below the existing slab.

The interior finish in the basement banquet hall was plaster over wood lath. The plaster and lath along the bottom 4-5 feet, as well as all the lower level flooring were removed per recommendations from previous reports. 3/8"x2" holes appeared to have been deliberately installed approximately 20" on center in the existing mortar joints and stone to perhaps ventilate the walls or provide weeps.

The South and West walls showed signs of water leaking into the basement. Deterioration of the mortar was typical along the South wall, increasing in severity toward the West wall. The area under the abandoned stairs (South-West corner) showed severe deterioration of the mortar, and appeared to be a main point of water infiltration. There was no visible indication of leaks along the north side foundation wall. The exterior walls generally appear structurally sound based on visual observations made from inside the building.

Exterior:

The basement windows appeared to be filled with masonry up to grade elevation. The window wells along the south side of the building were lined and filled in with gravel. This can potentially allow water infiltration if there is no free drainage away from the building. The handicap ramp/sidewalk along the South side of the building appears to interfere with good drainage. The window wells along the north side of the building were not filled with gravel.

The roof drain scupper/downspouts are located along the West wall on the North and South side. The asphalt and grading appears to slope away from the building foundation on the North-West side, however the South-West side appears to have poorly maintained asphalt and grading which may not allow for proper drainage. A depression in the soil has developed from the roof drainage water. This is the primary source of water entering the building's basement in the South-West corner.

At this time, we believe with the short term remedial action recommendations, the building structure is sound and periodic inspections (yearly) should be scheduled.

A five year plan should be developed incorporating the long term recommendations to ensure proper structural integrity. A serviceable basement will depend on recommendations of an Architect to help mitigate the musty mildew atmosphere. A structural evaluation would be required to remove the shoring posts.

Short Term Recommendations for Water Infiltration:

1. Construct concrete or bituminous swales at the locations of the downspouts to divert water away from the buildings foundation walls. The water can best be diverted to the West side over the parking area.
2. Re-patch large cracks in South-West corner joint below abandoned stairs.
3. Re-grade along south wall between sidewalk and building to ensure drainage away from foundation wall.
4. Construct impervious caps (concrete slab or poly with landscape rock) over existing infilled area wells to minimize water into these areas.

Long Term Recommendations for Structural Issues:

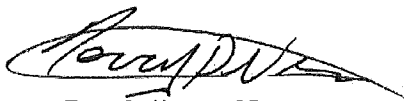
1. Excavate exterior and provide proper perforated drain tile wrapped in fabric. Backfill with free draining crushed rock on the outside of the building at the footing elevation.
2. Repair stone and mortar as required below grade exterior side or possibly replace wall (dependent upon further inspection at the time of excavation).
3. Provide exterior foundation water proofing and drain board
4. Provide Architectural walk-through with follow-up report
5. Provide new basement floor with vapor barrier between new and existing floor slab, upon further consultation/Architectural review.
6. Re-tuck point interior face of basement to repair deteriorated mortar joints.
7. Further investigation will be needed to determine the structural adequacy of the exterior walls. This will require excavation to expose the exterior face of the foundation wall for inspection.

Do Not Recommend:

1. Interior drain tile in basement slab
2. Interior wall covering in lower level foundation walls

The results of this report are based upon a limited visual site observation. Back-up notes, pictures, sketches, etc. regarding our findings will be retained on file in our office. We appreciate the opportunity of providing you our professional services. Please contact us if you have any questions regarding this report or if we can be of further assistance.

Respectfully submitted,



Terry D. Nuesse, PE
Associate / Division Manager
ERA, Inc
WI License No. 38260



Mark J. Tupa, EIT
Engineer
ERA, Inc



COUNTY OF DUNN

Division of Solid Waste

George Hayducsko
Solid Waste Director

390 Red Cedar St. # C
Menomonie, WI 54751-2265
Telephone: (715) 232-4017
Fax: (715) 232-1520
E-mail: swr@co.dunn.wi.us

August 17, 2015

Thank you for participating in Dunn County's 2014 Hazardous Waste Collection or a prior event. We appreciate your taking the time to properly dispose of your company's hazardous waste materials and we hope that you'll attend the 2015 collection event as well. The next Hazardous Waste Collections will be on Wednesday, September 9, 2015, from 4 pm to 6 pm at the Colfax Fairgrounds and Thursday, September 10, 2015 at the Dunn County Transfer Station, from 2 pm to 3 pm for businesses; 3 pm to 4 pm for farms; and 4 pm to 7 pm for homes. Please set aside any unwanted chemicals or other hazardous wastes and mark your calendars now. Funding for future hazardous waste collections is uncertain, so participation in this year's event is strongly encouraged. A registration form is enclosed. Please pre-register by Friday, September 4, 2015.

Northwest Regional Planning Commission (NWRPC) has contracted with Dunn County to provide the collection's waste disposal services. Not only will this event save you money, but by safely and legally removing hazardous chemicals from your business site, you will:

- *reduce its liability exposure,
- *increase worker and customer protection, and
- *increase environmental protection

Chemical disposal is the best way to prevent small problems from becoming significant liabilities. Our hazardous waste collection program offers your business a convenient, safe, and low cost way to dispose of hazardous wastes. The following table gives an idea of your possible savings as well as the EXTRA SAVINGS involved for farms. **Consider this example for a business with 40 pounds each of corrosives, pesticides, aerosols and solvents:**

	County VSQG Program	Commercial Waste Service
Pick-up Charge	\$ 0	\$ 300 - \$400 plus an additional hourly rate.
Corrosives & Oxidizers	\$ 100 (40 lbs. @ \$2.50/lb)	\$ 130 (40 lbs. @ \$3.25/lb)
Pesticides	\$ 100 (40 lbs. @ \$2.50/lb)	\$ 130 (40 lbs. @ \$3.25/lb)
Aerosols	\$ 72 (40 lbs. @ \$1.80/lb)	\$ 90 (40 lbs. @ \$2.25/lb)
Solvents	\$ 20 (40 lbs. @ \$0.50/lb)	\$ 30 (40 lbs. @ \$0.75/lb)
Farms	Free.	None free, all material charged at above rates.
Total Cost	\$ 292.00	\$ 780.00

Please note that all chemical wastes are not legally defined as "hazardous". If your unwanted chemicals fit some other definition, your final costs MAY BE LOWER than what you might expect. Also, if you happen to have bulk wastes, (e.g. 55-gallon drums, or crates of solid chemicals), you will receive quantity discounts.

To learn exactly what your business could save, send NWRPC an inventory of your unwanted chemicals (we have enclosed an inventory form for your convenience). In return, your business will be sent a disposal price quote. **There is no obligation for this price quote.**

Finally, if you do have chemicals that are legally defined as "hazardous", your business will likely be considered a VSQG (Very Small Quantity Generator). This is a federal/state definition for businesses that generate under 2,205 pounds of hazardous wastes per year. You will then need to self-certify as a VSQG. NWRPC can provide you with the appropriate form. Call Sheldon Johnson at 715-635-2197 if you have questions on business services offered by NWRPC.

Sincerely,

George P. Hayducsko

George P. Hayducsko
Solid Waste Director

GPH/dd

Enclosures: Business Registration Form and Inventory Quote Form

WILLIAM J. ANDERSON
CHIEF OF POLICE

PHONE (715) 962-3136
FAX (715) 962-4357

COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST
COLFAX, WISCONSIN 54730



JULY 2015 MONTHLY POLICE REPORT

TRAFFIC STOPS: 13

COMPLAINTS: 54

TRAFFIC ACCIDENT:	3
CHILD CUSTODY:	1
SUSPICIOUS VEHICLE:	2
CHECK WELFARE:	3
CIVIL COMPLAINT:	2
WARRANT:	2
ALARM:	1
ANIMAL COMPLAINT:	6
OPEN DOOR:	3
AMBULANCE ASSIST:	3
ASSIST OTHER AGENCY:	3
AREA WATCH:	2
DOMESTIC BATTERY:	1
HARASSMENT:	1
INFORMATION:	2
911 HANGUP / MISDIAL:	2
PROPERTY WATCH:	1
MISCELLANEOUS:	3

Public Safety Committee Meeting
August 12, 2015
6:30 p.m.

The Village of Colfax Public Safety Committee met on August 12, 2015, at the Rescue Squad building. Members present were Chair Wolff, Trustee Klukas and President Gunnufson. Also present were Rescue Squad Director Knutson and Administrator-Clerk-Treasurer Niggemann.

Colfax Rescue Squad – Preliminary Budget Review – Director Knutson presented two preliminary budget scenarios to the committee. Budget A would allow the Rescue Squad to have four part-time EMT's and continue the volunteer staff which does not allow scheduling. Budget B would allow four part-time EMT's and add 4,600 hours for basic EMT's and 4,600 hours for advanced EMT's to be scheduled. Schedule B allows the positions to be scheduled rather than request volunteers.

A motion was made by President Gunnufson and seconded by Trustee Klukas to recommend the Preliminary Budget B with the expense total of \$450,102.69 and revenue total of \$470,544.44 to the Fire Board. Voting For: President Gunnufson, Trustees Klukas and Wolff. Voting Against: none. Motion carried.

A motion was made by Trustee Klukas and seconded by President Gunnufson to adjourn the Public Safety Committee meeting at 7:46 p.m.

David Wolff, Trustee

Village of Colfax

Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311
Fax 715-962-2221

Scott A. Gunnufson, President
Lynn M. Niggemann, Administrator-Clerk-Treasurer

August 12, 2015

Ronald & Evia Gehrman
305 Main Street
Colfax, WI 54730

RE: Variance Request Granted

Dear Ron & Evia:

Please be advised, that the hearing of the Zoning Board of Appeals, held August 10, 2015 at 5:30 p.m. has granted the variance request for 305 Main Street, 17111-2-291116-230-0030. The variance request approval will allow the encroachment on the front yard setback of 25' to 15' 6" from the curb to bring the house and deck to existing dimensions as presented in the map attached to the application dated June 6, 2015.

It is important that you adhere to the ordinance Sec. 13-1-172. The Zoning Board of Appeals did not place any special conditions on the variance request, but the **variance approval allows six (6) months for completion of the project.**

Please contact Fred Weber regarding a building permit, 715-556-0066. If you have any procedural questions, feel free to contact me at 715-962-3311.

Sincerely,
VILLAGE OF COLFAX



Lynn M. Niggemann

ecopy: Mike Kiekhafer, Mark Mosey, Gene Gibson, Jason Johnson and Rich Bautch

August 21, 2015

Updates for the Village Board from Administrator-Clerk-Treasurer

I have a list of approximately 25 properties that will receive letter the week of August 24th. The list consists of mostly of properties with unsightly properties and people in violation of the weed ordinance.

I had a face to face contact with some of the downtown business owners regarding the weeds on the sidewalks and around their buildings. Most have complied. There are a few more that I need to have contact with.

Cemetery Road— Rand has been in contact with Gary Hill and Todd Higbie. Hopefully, Todd Higbie will be getting to the project soon, but Gary Hill has been contracted for a project out of town and might not be able to assist with the Village project.

Hwy 40 Washout – Todd Higbie will do this project at the same time he does the Cemetery Road.

Fairgrounds bathrooms painting— Spring project

Salt Shed – still working on estimates and checking into asbestos certification of contractors. Dunn County Corporate Counsel is checking to see if the transfer ever occurred for the parcel at 602 Evergreen from the County to the Village of Colfax.

Burning Permit process – Fire Chief or designee, Rescue Squad Director can issue burning permits. A form must be completed and a copy gets faxed to Dunn County and the Colfax Police will get a copy.

Fire Bans - Fire Department and Rescue Squad get notice of fire bans. Don Knutson will let Village Hall know when there are fire bans

8/21/2015 12:32 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/10/2015 From Account:
Thru: 8/23/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
72256	8/14/2015	ANYTIME FITNESS	65.90
72257	8/14/2015	ARAMARK UNIFORM SERVICE, INC	180.97
72258	8/14/2015	BAKER & TAYLOR	351.55
72259	8/14/2015	BLOOMER ADVANCE	126.00
72260	8/14/2015	BOBCAT PLUS	11.40
72261	8/14/2015	BOUND TREE MEDICAL, LLC	98.79
72262	8/14/2015	CATERING BY DESIGN BOOKS	16.95
72263	8/14/2015	CEDAR COUNTRY CO-OP	1,772.34
72264	8/14/2015	CHARTER COMMUNICATIONS	177.23
72265	8/14/2015	COLFAX MESSENGER	558.82
72266	8/14/2015	COM TEKK	149.00
72267	8/14/2015	COMMERCIAL TESTING LAB	486.50
72268	8/14/2015	DUNN COUNTY RECYCLING	1,362.40
72269	8/14/2015	DUNN ENERGY COOPERATIVE	92.00
72270	8/14/2015	E.O. JOHNSON	57.00
72271	8/14/2015	EAU CLAIRE PRESS COMPANY	260.30
72272	8/14/2015	EMBLEM ENTERPRISES	513.66
72273	8/14/2015	GEORGE ENTZMINGER	100.00
72274	8/14/2015	HENRY SCHEIN	293.91
72275	8/14/2015	HYDROCORP	562.00
72276	8/14/2015	INDIANHEAD FEDERATED LIBRARY SYSTEM	51.30
72277	8/14/2015	JERRYS TRANSMISSION SERVICE, INC	309.38
72278	8/14/2015	KARL'S CHEVROLET	274.22
72279	8/14/2015	KELLY HEATING & ELECTRIC	389.85
72280	8/14/2015	KYLES MARKET	19.05
72281	8/14/2015	MENARDS-EAU CLAIRE	168.25
72282	8/14/2015	ONE SOURCE IMAGING	163.30
72283	8/14/2015	PMIC	123.19
72284	8/14/2015	PSOW	195.00
72285	8/14/2015	ROGER'S REPAIR	15.00
72286	8/14/2015	SCHILLING SUPPLY	127.58
72287	8/14/2015	SCHOFIELD, HIGLEY & MAYER	400.00
72288	8/14/2015	SPECTRUM	10,574.00

8/21/2015 12:32 PM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/10/2015 From Account:
Thru: 8/23/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
72289	8/14/2015	STEEL TOWNE	319.38
72290	8/14/2015	VIKING DISPOSAL	154.00
72291	8/14/2015	WATER CARE SERVICES	91.20
72292	8/14/2015	WOODS RUN FOREST PRODUCTS	128.16
72293	8/14/2015	ZOLL MEDICAL CORP	360.79
72295	8/14/2015	JYMIE MEDLOCK	80.00
EFTPS	8/13/2015	EFTPS-FEDERAL-SS-MEDICARE	4,905.88
WIDOR	8/13/2015	WI DEPARTMENT OF REVENUE	766.76
WIDCOMP	8/13/2015	WISCONSIN DEFERRED COMPENSATION	30.00
WEENERGIES	8/12/2015	WE ENERGIES	10.45
WEENERGIES	8/12/2015	WE ENERGIES	27.43
Grand Total			26,920.89